



# Clark County Parks Advisory Board Meeting Minutes



Tuesday, April 9, 2024 4:00 PM to 5:40 PM

Virtual Meeting via Microsoft Teams and In-Person at Luke Jensen Sports Complex  
in the LJSP Bud Van Cleve Community Meeting Room

**Board Members:** Jim Kautz, Teresa Meyer, John Jay, Donald Meeks, Tonya Dow\*, Paulo Zandamela, Janis VanWyhe

**Clark County Staff:** Rocky Houston, Amy Arnold, Lyde Wallick, Denielle Cowley, David Stipe

**Ex-Officio Members:** School District Liaisons: Cale Piland (Evergreen)\*, AJ Panter (Vancouver)\*  
Parks Foundation: Tim Leavitt\*

**Guests and Others:** Jim West

\* Not Present

#### 4:03 PM Call to Order

Jim called the meeting to order. County staff and Advisory Board members introduced themselves, as well as Jim West, an online participant.

#### 4:04 PM Administrative Actions

Time	Action Item
4:04 PM	<b>MOTION BY:</b> Janis VanWyhe <b>SECOND BY:</b> John Jay
	<b>MOTION:</b> Motion to adopt Meeting Minutes for: <b>March 12, 2024 Minutes</b>
	<b>DISCUSSION:</b> The Minutes have been approved.
	<b>IN FAVOR:</b> Unanimous <b>OPPOSED:</b> None <b>ABSTAINED:</b> None

#### 4:05 PM Public Comment

There is none.

#### 4:05 PM Manager's Report

Rocky discussed the vacant positions on the Parks operations staff have been filled, that the division is interviewing for additional people, and that applications are being reviewed for the 9-month Technician position in the Lands department. Rocky and Paulo also discussed work that is contracted outside of the county.

Rocky discussed the damage that occurred to the restrooms at Moulton Falls. He also discussed the trail that was constructed incorrectly at Lacamas Lake indicating the county will set up a meeting for user groups to discuss this and its other trails. Teresa asked to be notified of this meeting.



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Rocky discussed that the county is working on its change requests for the FY25 budget. He discussed that a bid opening for the repairs to the Moulton Falls bridge. Rocky and David indicated this work should occur around July 8, 2024 and will be closed during that time. The bridge will be re-opened this Fall.

Rocky discussed the previous public meeting's attendance for the Hazel Dell Open House that occurred on March 27, 2024 and the Curtin Creek Open House that occurred on March 6, 2024. Rocky also discussed the upcoming Open Houses which include the Harmony Sports Complex project at Minnehaha Elementary School on April 10, 2024 and the Heritage Farm Wetland Restoration project at the Luke Jensen Sports Complex on April 22, 2024.

Rocky discussed the leases the county is working on updating and that a site inspection was performed at Prairie Fields. Rocky also discussed the Anderson property's location and schedule for development. Rocky and Teresa discussed the treatment of the algae blooms at Vancouver Lake and Lacamas Lake.

Rocky discussed that we nominated a staff person for a WRPA (Washington Recreation and Park Association) award and that he is on the ballot for an at large board member for WRPA. Paulo and Rocky discussed the groups of people that are a part of this association.

Lynde discussed the updates to the Minnehaha Neighborhood Park project reviewing its timeline, the community survey and results, and the elements incorporated into the preferred design concept. Lynde discussed what elements were used in the previous concepts, what elements were removed, the location of each of these elements in the design, and why the concept was changed. Teresa, Lynde and Rocky discussed that the shelter in the preferred concept will not be reservable. Lynde and David also discussed the accessible parking in the design and Jim, David and Lynde discussed the various access points at the site. Lynde also discussed the master plan process and the timeline for presenting it to the Advisory Board then moving it forward to Council for adoption. Paulo shared his appreciation for the county's hard work in recognizing the changing demographics of the county. Lynde, David and Rocky also discussed the proposed name, Trillium Neighborhood Park, following the county's the naming policy, and Paulo, Rocky, Jim and David discussed whether Council would approve of the name.

Lynde discussed the Request for Proposal (RFP) for Curtin Creek Community Park that will be sent out for artists to help create a sculpture in the children's play area, asking that if anyone has any suggestions for artists, to please send them to her. Lynde's email is [Lynde.Wallick@clark.wa.gov](mailto:Lynde.Wallick@clark.wa.gov). Don recommended an artist named Larry Kirkland. Teresa and David discussed the bird theme for the park and the type of structure to be installed.



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Lynde also discussed that an update to the preferred concept will be presented at future Advisory Board meetings.

Rocky, Lynde and David discussed the Mt. Vista Neighborhood Park Property Open House that will occur in June 2024 indicating it will be the next neighborhood park that is constructed. Rocky also discussed that a work session with Council to discuss the division's finances will be coordinated soon.

**4:53 PM Unfinished Business**

David, Rocky and Jim briefly discussed the Memorial and Tribute Policy indicating it's still being updated.

**4:54 PM New Business**

Rocky discussed that the Cost Recovery Policy Sub-Committee Agenda Item is not a formal action item and is a request for volunteers to form the sub-committee.

Date: 4/09/2024

**Agenda Item: Cost Recovery Policy Sub-Committee**

Action Item  X  
Informational  
Item

**Overview:**

In the fall of 2023, as a part of the Park Fee Program review, it was recommended to have a cost recovery policy. The cost recovery policy would provide guidance on our park fee program. It would outline our frequency of review, the data that would be reviewed and the cost recovery threshold for each fee type. Staff is recommending a sub-committee be formed to work on this draft policy. It is assumed that this policy will require public engagement after the draft policy is developed and adoption by County Council.

**Prior Action by PAB:** None  
**Action Requested:** Formation of a sub-committee  
**Attachment:** None  
**Prepared By:** Rocky Houston  
**PAB Action:** John Jay and Don Meeks were appointed to the sub-committee. Paulo Zandamela was appointed as an alternative.



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## **5:12 PM Roundtable Discussion**

Teresa and Rocky discussed the wasp's nest at Vancouver Lake Park on/near the benches by the main restroom.

Teresa also discussed the solar eclipse that occurred on April 8, 2024.

David discussed that the Capital Improvement Plan (CIP) is being updated and the division is working with their finance department to develop its first budget request based on the 2024-2029 CIP. He said an update will be provided to the Advisory Board at the next meeting. David also discussed adding Camp Bonneville projects into the CIP, explained the difference between stewardship capital items and new capital items, and discussed the updates regarding vehicle requests. Rocky discussed the public process for the CIP updates indicating an Open House will occur in July or August of 2024, then it will be presented back to the Advisory Board for recommendation to move forward to Council. Rocky and John also discussed the types of public notification the county sends out.

Rocky discussed the tour of Whipple Creek Park that the Clark County Executive Horse Council and Whipple Creek Restoration Committee is holding on April 27, 2024 and encouraged the Advisory Board members to attend.

Rocky, Jim, David and Paulo discussed the Harmony Sports Complex Open House that will occur at the Luke Jensen Sports Complex on April 10, 2024.

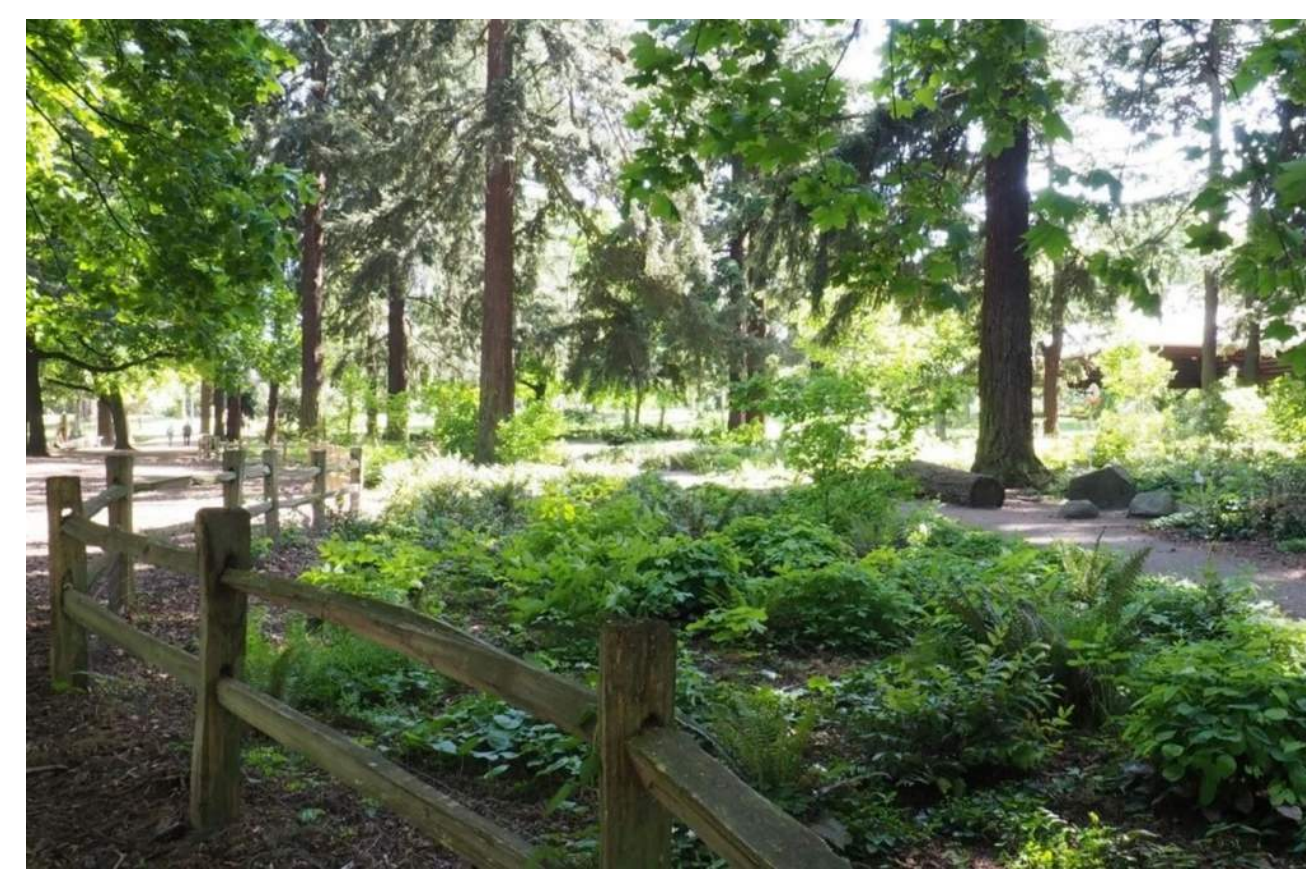
Don discussed the Pick-Up the Burn event that the Department of Natural Resources is hosting on April 27, 2024. More information can be found here:  
<https://www.trashnoland.org/2024-pick-up-the-burn/>.

## **5:33 PM Adjourn**

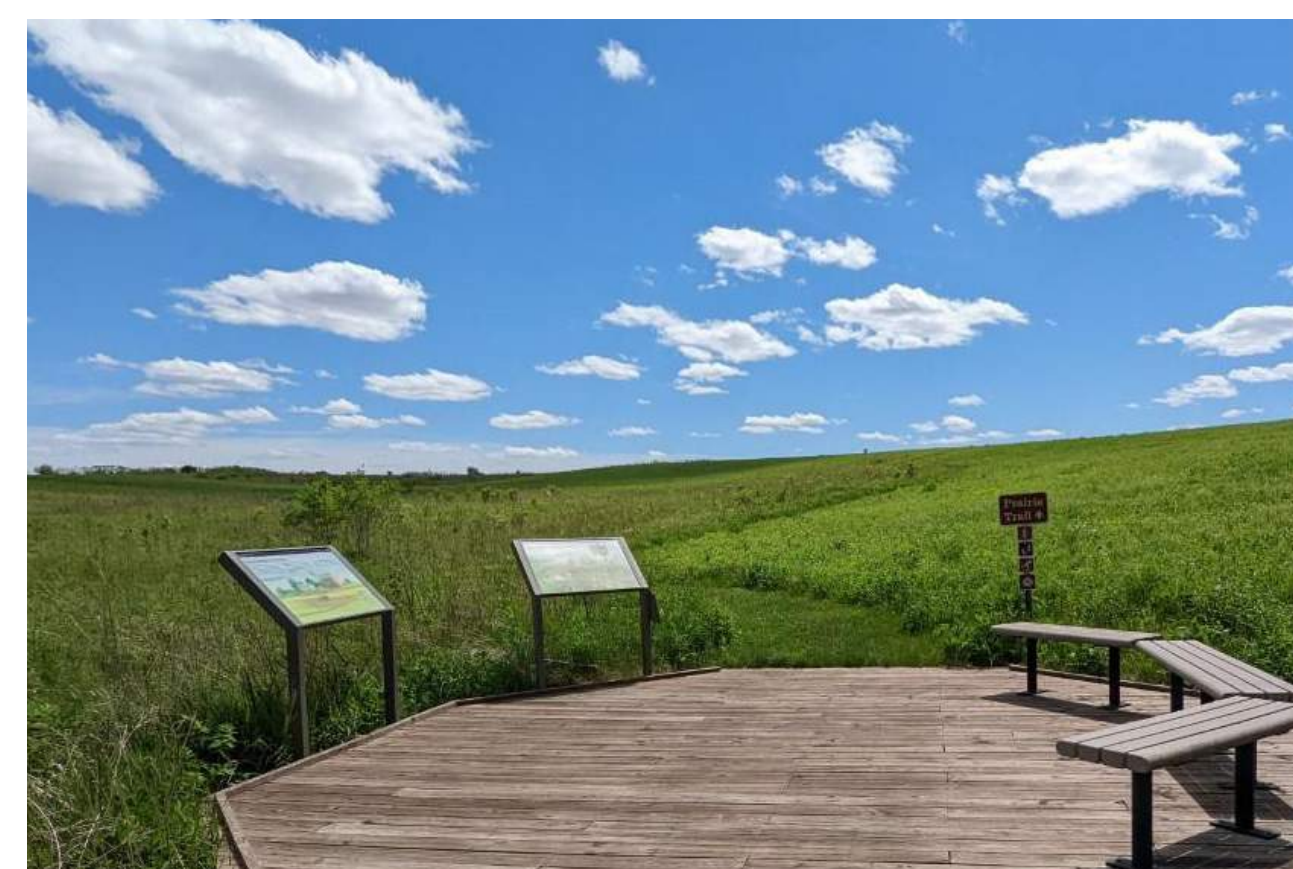
Respectfully submitted, Amy Arnold



Nature Play



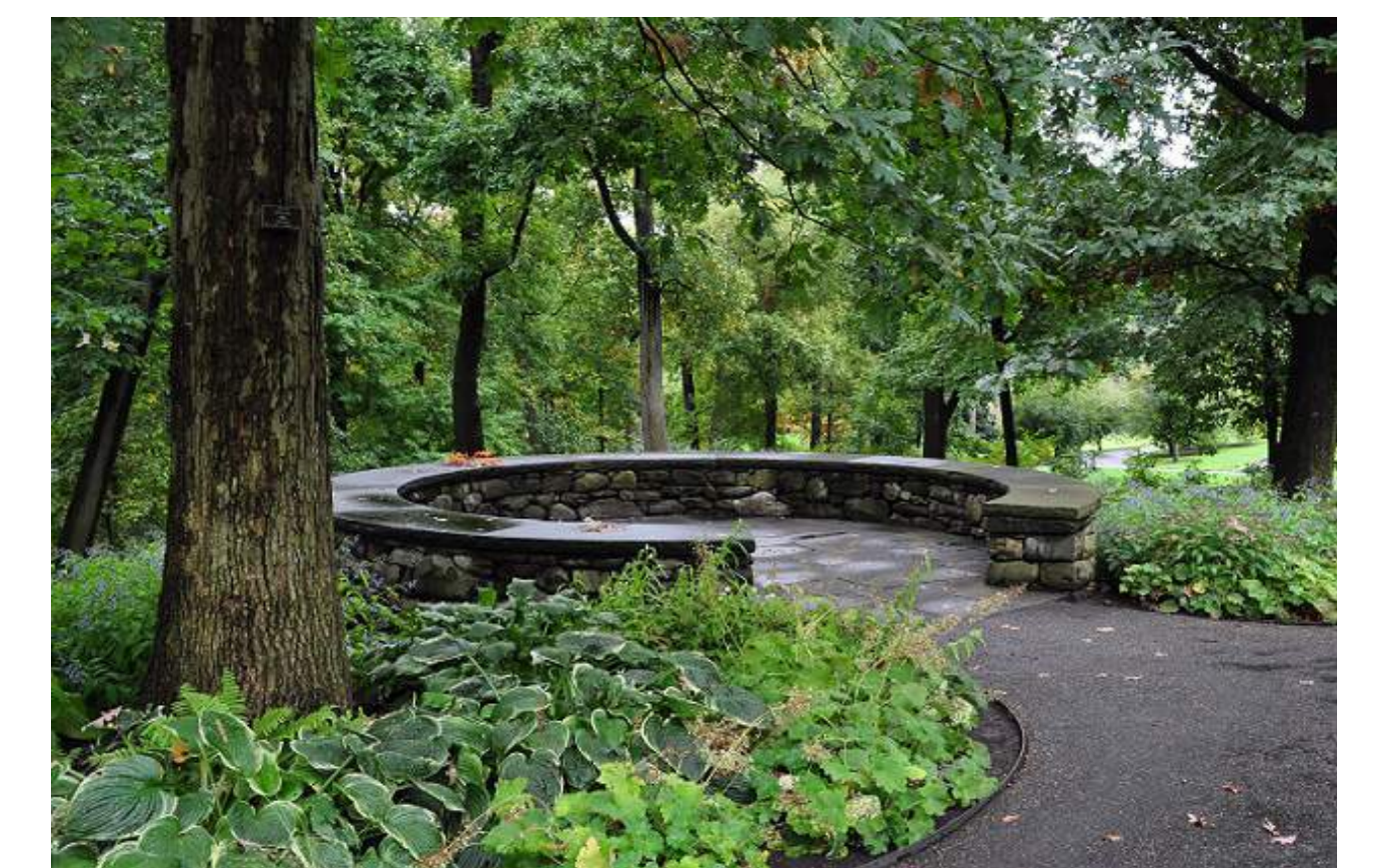
Habitat Garden



Meadow Overlook



Picnic Area



Group Seating



Preferred Design Option

Minnehaha Neighborhood Park Master Plan Open House | Clark County Parks and Lands

03.26.2024