

# **SHERWOOD HILLS NEIGHBORHOOD ASSOCIATION BYLAWS**

## **ARTICLE 1 - ORGANIZATION NAME**

The name of this association shall be Sherwood Hills Neighborhood Association and may also be referred to as Sherwood Hills Neighborhood Association of Clark County, Washington.

## **ARTICLE 2 – PURPOSE**

The Sherwood Hills Neighborhood Association is established by the residents to form a greater sense of community, unite common interests, and promote the welfare of the neighborhood and its residents.

The Neighborhood Association will address community issues within our boundaries that affect livability and quality of life, and work with the community to generate a unified voice in local government issues.

## **ARTICLE 3 - BOUNDARIES**

NORTH: NE 134th Street  
EAST: NE 50th Avenue  
SOUTH: NE 104<sup>th</sup> Street  
WEST: I-5

## **ARTICLE 4 - MEMBERSHIP**

The membership of this Association is open to all residents, homeowners, renters, managers of multiple-family dwellings, profit and non-profit organizations within the neighborhood boundaries.

## **ARTICLE 5 – OFFICIAL RECOGNITION**

The Sherwood Hills Neighborhood Association is not affiliated with, but is recognized by Clark County government. The Clark County Neighborhood Outreach Office entitles the association to specific benefits and thus places certain requirements on the association and its bylaws. The Sherwood Hills Neighborhood Association is affiliated with the Neighborhood Association of Clark County (NACCC).

## **ARTICLE 6 – DUES/FUNDING**

In compliance with Clark County rules and State law, no dues will be charged to members.

Voluntary contributions, contracts, grants, subscriptions, or fund-raising activities may be used by the Association as needed. The Association officers have the authority to approve expenditure of funds by a majority vote, and accounting and reporting of all funds shall be recorded and reported by the Secretary/Treasurer.

## **ARTICLE 7 - MEETINGS**

The Association must have at least one general membership meeting per calendar year to remain active and to be officially recognized in Clark County’s neighborhood outreach program. Special association meetings shall be called by the Board as deemed necessary and members will be notified. The Board of the Neighborhood Association must meet at least once per calendar year.

Motions made and seconded at association meetings shall be voted on by members present. Voting shall be done by a show of hands and approval shall be by a majority vote. The Quorum for an association meeting shall be those members present, so long as notice has been duly given.

### **ARTICLE 8 – OFFICERS**

The Board shall consist of three officers: President, Vice President and Secretary/Treasurer. The above officers shall preside over all meetings, planning sessions and activities of the Neighborhood Association.

**President:** Supervises general business of the Association and presides over Association and Board Meetings and serves as the main contact person for the membership.

**Vice-President:** Assists the President and performs the duties of the President in the event they are unable to fulfill their responsibilities.

**Secretary/Treasurer:** Takes notes of all Association and Board meetings and keeps records of Association business.

The Association does not currently have a checking account. If a checking account is established in the future, the Secretary shall also serve as Treasurer. If a checking account is established, there shall be two authorized signatures maintained for the account and two signatures required on the checks.

The officers may choose to appoint more members as needed to lead large or special volunteer projects. Members of the Board will include the officers and the committee chairpersons.

All officers must reside within the boundaries of the neighborhood as defined in Article 3.

### **ARTICLE 9 – ELECTIONS**

Nominations and Elections for Board members shall take place at the first Association meeting of the calendar year. There is no limitation on the number of terms of office any person may serve.

One vote shall be allowed for each member over the age of 18. Proxy votes are not allowed. Voting to be by members present at the meeting in-person and virtually by a majority vote of raised hands. The new Board members shall assume office at the close of the Association election meeting.

Any Board member may resign his/her office at any time. Such resignation shall be declared in writing or via email and is effective upon receipt. In the event of a vacancy, the Board shall fill the vacancy by appointment from the existing Board members, or another candidate from the general membership. The appointed officer will serve until the election at the next annual meeting.

### **ARTICLE 10 - AMENDMENTS TO THE BYLAWS**

These bylaws may be amended or revised by an affirmative vote by a majority of members in attendance at an Association meeting, so long as notice of proposed changes are published with the call to meeting. The Board has the authority to correct any scrivener's errors that do not change the intent of the bylaws.

These bylaws are the standard by which the Association conducts itself and its business and were adopted by the Association Board after a majority vote of acceptance by the Association membership on **March 7, 2023**.