



Americans with Disabilities Act Clark County Compliance Program

Clark County Citizen ADA Advisory Board Meeting Minutes – April 13, 2011

Bud Van Cleve
 Wayne Yarnall

Jesse Magana

Tim McVicker
 Dave Maret

Action Items	Minutes
	2:00 PM – Meeting commenced
Guest	Rekah Strong – Clark County Diversity Coordinator
Agenda	<p>The purpose of the meeting was to review and discuss the self—evaluation survey templates to be utilized by the county pursuant to the 2010 amendments to the ADA.</p> <p>Seven surveys have been developed for use:</p> <ol style="list-style-type: none"> 1. Clark County Department ADA Self-Evaluation Survey 2. Clark County Website ADA Self-Evaluation Survey 3. Clark County Employee ADA Self-Evaluation Review 4. Clark County Program, Procedure and Policy Self-Evaluation Survey (ADA Coordinator to Complete) 5. Clark County Human Resources Department ADA Self-Evaluation Survey 6. Clark County Fairgrounds and Stadium ADA Self-Evaluation Survey 7. Clark County Emergency Management ADA Self-Evaluation Survey <p>All government agencies are required to complete a self-evaluation of programs, activities, policies, and practices that are available to the public to assess whether each of these services are equally accessible to and attainable by qualified individuals with disabilities. The self-evaluation assists in identifying and correcting policies and practices that are inconsistent with Title II requirements of the Americans with Disabilities Act.</p>

	<p>In the county surveys, all departments will be asked to identify and list all programs, services and activities provided to the public. Departments may, depending on their size, elect to conduct a survey for each division, branch, unit or office. When answering each survey question department representatives will ask to consider all of the department's services and whether each program, service or activity meet the accessibility criteria outlined in the question.</p> <p>If any program, service or activity does not meet the criteria of a survey question departments must provide an explanation in the "Other (please specify)" text area regarding what remedial measures are needed to modify the program, service or activity for provision of service to qualified individuals with disabilities.</p> <p>Employees will also be asked to complete a survey to review their knowledge regarding how to provide services to individuals with disabilities.</p> <p>More subject specific surveys, (i.e. Web Accessibility, Program and Policy Review, Human Resources, Fairgrounds and Stadium access; and Emergency Management), will be completed by individuals or departments responsible for those subject areas.</p> <p>Survey Monkey software will be used to launch the survey and compile results. The survey will be place don the county's ADA web page for three years for public review and comment.</p> <p>The survey content and format was acceptable to the committee.</p>
Training	<p>Department representatives will be trained on how to access and complete the surveys. A training session will be scheduled in the near future. ADA Advisor Committee members will attend the training session to assist with questions. Rekah Strong and Tim McVicker will be the primary instructors for this class.</p>
All Members	<p>Meeting was adjourned at 3:30 PM</p>