

# Step Parent Adoption – NON-Consenting Birth Parent

Filing fee is \$250 (personal checks are NOT accepted for the filing fee).

Following these procedures does not guarantee that a judge will approve your request. Each case is evaluated on its own merit.

## **1. GET STARTED - DOCUMENTS REQUIRED:**

- \_\_\_ Petition for Adoption by Step Parent
- \_\_\_ Consent of Child (if age 14 or older)
- \_\_\_ Sworn Statement re:UCCJA
- \_\_\_ Petition for Termination of Parent-Child Relationship
- \_\_\_ Motion & Declaration for Order Authorizing Service by Publication
- \_\_\_ Order of Service by Publication and Hearing Date
- \_\_\_ Summons & Notice by Publication re: Termination of Parent-Child Relationship
- \_\_\_ Confidential Information Form **WPF DRPSCU 09.0200**
- \_\_\_ Addendum to Confidential Information Form [if needed] **WPF DRPSCU 09.0210**

## **2. MAKE APPOINTMENT FOR POST PLACEMENT REPORT:**

The Court Facilitator can provide you with a list of court approved individuals to schedule your Post Placement Report with. The Judge/Commissioner must sign your order, authorizing you to use them before they prepare the report. (They charge an additional fee.)

- \_\_\_ Motion, Declaration, and Order Directing filing of Post Placement Report

## **3. FILE THE ORIGINAL FORMS**

Make copies of the completed forms above; file the originals with the Superior Court Clerk's office and keep a copy for your records.

## **4. AFTER POST PLACEMENT REPORT IS FILED AND PUBLICATION IS COMPLETED:**

Set a court date; adoption dockets are Fridays at 2:00pm

- \_\_\_ Citation

## **5. BRING TO YOUR COURT HEARING (filled out) FOR FINALIZATION:**

- \_\_\_ Order Terminating Parent-Child Relationship
- \_\_\_ Findings of Fact and Conclusions of Law re Relinquishment/Termination
- \_\_\_ Findings of Fact and Conclusions of Law
- \_\_\_ Decree of Adoption (Step parent)

## **6. AFTER COURT:**

To change Birth Certificate(s) get the following documents at the Clerk's Office, and submit them along with a PERSONAL CHECK for the fee. Make checks payable to Vital Statistics. If the original birth certificate is from Washington, the fee for Vital Stats is \$35, Oregon charges \$50, and for any other state, you will need to check with their Vital Stats Department for what their fees are.

- \_\_\_ Adoption Data Card
- \_\_\_ Appointment for Adoption Registration