

Step Parent Adoption – Consenting Birth Parent

Filing fee is \$250 (personal checks are NOT accepted for the filing fee).

Following these procedures does not guarantee that a judge will approve your request. Each case is evaluated on its own merit.

1. **GET STARTED - DOCUMENTS REQUIRED:**

- Petition for Adoption by Step Parent
- Father's Consent to Adoption and Termination of Parent-Child Relationship
- Alleged Father's Consent to Adoption and Termination of Parent-Child Relationship
- Mother's Consent to Adoption and Termination of Parent-Child Relationship
- Consent of Child (if age 14 or older)
- Sworn Statement re:UCCJA
- Confidential Information Form **WPF DRPSCU 09.0200**
- Addendum to Confidential Information Form [if needed] **WPF DRPSCU 09.0210**

2. **MAKE APPOINTMENT FOR POST PLACEMENT REPORT:**

The Court Facilitator can provide you with a list of court approved individuals to schedule your Post Placement Report with. The Judge/Commissioner must sign your order, authorizing you to use them before they prepare the report. (They charge an additional fee.)

- Motion, Declaration, and Order Directing filing of Post Placement Report

3. **FILE THE ORIGINAL FORMS**

Make copies of the completed forms above; file the originals with the Superior Court Clerk's office and keep a copy for your records.

4. **AFTER POST PLACEMENT REPORT IS FILED:**

Set a court date; adoption dockets are Fridays at 2:00pm

- Citation

5. **BRING TO YOUR COURT HEARING (filled out) FOR FINALIZATION:**

- Order Terminating Parent-Child Relationship
- Findings of Fact and Conclusions of Law
- Decree of Adoption (Step parent)

6. **AFTER COURT:**

To change Birth Certificate(s) get the following documents at the Clerk's Office, and submit them along with a PERSONAL CHECK for the fee. Make checks payable to Vital Statistics. If the original birth certificate is from Washington, the fee for Vital Stats is \$35, Oregon charges \$50, and for any other state, you will need to check with their vital statistics department for what their fees are.

- Adoption Data Card
- Appointment for Adoption Registration