

DISSOLUTION (DIVORCE) – WITH DEPENDENT CHILDREN

www.courts.wa.gov/forms

TO FILE FOR DISSOLUTION, COMPLETE THE FOLLOWING FORMS:

- Petition for Dissolution **WPF DR 01.0100**
- Summons **WPF DR 01.0200** (if serving spouse) OR
- Joinder **WPF DRPSCU 01.0330** (if both parties are signing)
- Parenting Plan – proposed **WPF DR 01.0400**
- Declaration Supporting Parenting Plan **WPF DR 04.0120**
- Child Support Worksheets
- Financial Declaration (**WPF DRPSCU 01.1550**)
- Sealed Financial Source Documents (**WPF DRPSCU 09.0220**) (2 years W-2's/tax returns & 6 mos. pay stubs)
- Confidential Information Form **WPF DRPSCU 09.0200**
- Addendum to Confidential Information Form **WPF DRPSCU 09.0210**
- Vital Stats – (the facilitator or clerk will provide you with this form)

MAKE COPIES OF ALL THE FORMS AFTER YOU HAVE COMPLETED THEM

The Clerk's office will keep the original documents for your court file and you will need a set of copies for yourself and another set to serve on the other party.

FILE THE ORIGINAL DOCUMENTS at the Clerk's office with the \$280 filing fee (No Personal Checks). Take your copies with you to stamp the case number and filed date on them.

SERVE THE OTHER PERSON – Personal service must be done by a person over the age of 18 and not involved in the case. The person doing service **MUST COMPLETE:**

- Return of Service **WPF DRPSCU 01.0250** or their own form if you use a process server

If the children receive public assistance, you must also serve a copy on the Prosecuting Attorneys Office, 800 Franklin, #100, Vancouver WA 98660. 360-397-2265

Your spouse has 20 days (if served in Washington) OR 60 days (if served outside this State) to file a Response to your Petition. (If you need to serve by publication or by mail, you must ask the court for permission to do so. Please see the Facilitator for assistance.)

TEMPORARY ORDERS

File (Originals) And Serve (Copy):

- Motion and Declaration for Temporary Order **WPF DR 04.0100**

Bring (Originals) to Court Hearing:

- Temporary Order **WPF DR 04.0250**
- Parenting Plan – Temporary **WPF DR 01.0400**
- Order of Child Support **WPF DR 01.0500**
- Child Support Worksheets

Check with the Facilitator for available court dates for a hearing on temporary orders.

EX-PARTE ORDERS

- ___ Motion/Declaration for Ex Parte Restraining Order and Order to Show Cause **WPF DR 04.0150** Be VERY specific when explaining to the judge what has recently happened. Use specific dates and details.
- ___ Declaration **WPF DRPSCU 01.0100** – optional form for you or another person to explain something or describe what was witnessed for the judge.
- ___ Ex Parte Restraining Order / Order to Show Cause **WPF DR 04.0170**
- ___ Law Enforcement Information **WPF All Cases 01.0400**

Ex Parte paperwork must be filed by 11:00 am in order to see the judge at 1:00 that same day to ask the judge to sign your ex-parte orders.

SET HEARING DATE (get a court date from the Facilitator)

There is a 90 day waiting period that must elapse before you can finalize your divorce. The time begins on the date of filing a joint petition or from the date the other person was served. See the Facilitator at least one week before you are ready to schedule a court hearing date to finalize your divorce. The Facilitator **MUST** review your service or joinder and verify that you have the following ready:

FINAL HEARING (bring the following documents to the court hearing)

- ___ Findings of Fact and Conclusions of Law **WPF DR 04.0300**
- ___ Decree of Dissolution **WPF DR 04.0400**
- ___ Order of Child Support **WPF DR 01.0500**
- ___ Child Support Worksheets
- ___ Parenting Plan – final **WPF DR 01.0400**
- ___ Certification (Facilitator or Clerk will give you this form)
- ___ Residential Time Summary Report **WPF DR 01.0410**

If the other person did **NOT** file a response, also bring:

- ___ Motion and Declaration for Default **WPF DRPSCU 03.0100**
- ___ Order of Default **WPF DRPSCU 03.0200**

RESPONSE (forms needed when responding)

- ___ Response to Petition for Dissolution **WPF DR 01.0300**
- ___ Parenting Plan – proposed **WPF DR 01.0400**
- ___ Child Support Worksheets
- ___ Financial Declaration **WPF DRPSCU 01.1550**
- ___ Sealed Financial Source Documents **WPF DRPSCU 09.0220**
- ___ Declaration (**WPF DRPSCU 01.0100**)

OTHER

- ___ Petition for Legal Separation **WPF DR 01.0110**
- ___ Petition for Invalidity/Annulment **WPF DR 01.0120**
- ___ Motion to Convert Legal Sep to Divorce **WPF DR 08.0100**
- ___ Order to Convert Legal Sep to Divorce **WPF DR 08.0200**