

# PARENTAGE # 6 - To Establish Paternity

<http://www.courts.wa.gov/forms>

## TO FILE FOR PARENTAGE (PATERNITY), COMPLETE THE FOLLOWING FORMS:

- Petition for Establishment of Parentage (**WPF PS 01.0100**)
- Summons (**WPF PS 01.0160**) if serving the other party
- Declaration of Mother (**WPF PS 01.0150**) OR
- Declaration of Father (**WPF PS 01.0155**)
- Parenting Plan – proposed (**WPF PS 01.0400**)
- Declaration in Support of Proposed Parent Plan (**WPF PS 04.0120**)
- Child Support Worksheets
- Sealed Financial Source Documents (**WPF DRPSCU 09.0220**) (2 years W-2's/tax returns and 6 mo pay stubs)
- Financial Declaration (**WPF DRPSCU 01.1550**)
- Confidential Information Form (**WPF DRPSCU 09.0200**)
- Addendum to Confidential Information Form if needed (**WPF DRPSCU 09.0210**)
- Joinder (**WPF DRPSCU 01.0330**)
- Response to a Petition for Establishment of Parentage (**WPF PS 01.0300**)
- Motion to Require Genetic Tests (**WPF PS 02.0200**)
- Order to Require Genetic Tests (**WPF PS 02.0300**)
- Motion and Declaration for Temporary Order (**WPF PS 04.0100**)
- Citation - free w/facilitator apt or law library (15¢) or from the court clerk (50¢)

If you are requesting an emergency Restraining Order or Show Cause Order you will also need the following documents:

- Motion/Declaration for Ex Parte Restraining Order and Order to Show Cause (**WPF PS 04.0150**) Be specific with dates and details.
- Ex Parte Restraining Order/Order to Show Cause (**WPF PS 04.0170**)
- Law Enforcement Information (**WPF All Cases 01.0400**)
- Declaration **WPF DRPSCU 01.0100** – optional form for you or another person to explain something or describe what was witnessed for the judge

## MAKE COPIES OF ALL THE FORMS AFTER YOU HAVE COMPLETED THEM

The Clerk's office will keep the original documents for your court file and you will need a set of copies for yourself and another set to serve on the other party. You must serve the Prosecuting Attorneys Office if you receive Public Assistance at 800 Franklin, #100, Vancouver WA 98660, 360-397-2265.

**FILE THE ORIGINAL DOCUMENTS** at the Clerk's office with the \$250 filing fee (No Personal Checks). Take your copies with you to stamp the case number and filed date on them.

For restraining order/show cause order requests, the additional paperwork must be turned in along with all other paperwork no later than 11:00 a.m. on the day you want your order to be signed by the judge. When you file the papers, ask the clerk where you need to be at 1:00 p.m. that day for signing. (Following these procedures does not guarantee that a judge will approve your request. Each case is evaluated individually on its merits.)

After the judge signs your order, you will need to purchase a certified copy of the Restraining Order/Order to Show Cause from the Clerk's office for service. (\$5 for the first page and \$1 for each additional page) The court accepts cash, Cashier's Check, Money Order or credit cards.

**SERVE THE OTHER PERSON** – (at least 5 business days before the hearing date)  
Personal service must be done by a person over the age of 18 and not involved in the case. The person doing service **MUST COMPLETE**:

\_\_\_ Return of Service (**WPF DRPSCU 01.0250**) or their own form if using a process server

Note: If service is not done within 5 business days before the hearing, you will need to have the judge sign a new Order to Show Cause to set a new court hearing date.

The other parent has 20 days to respond if personally served within Washington and 60 days if personally served outside this state.

#### **TAKE TO THE TEMPORARY COURT HEARING**

- \_\_\_ Temporary Order (**WPF PS 04.0250**)
- \_\_\_ Parenting Plan - temporary (**WPF PS 01.0400**)
- \_\_\_ Order of Child Support (**WPF PS 01.0500**)
- \_\_\_ Child Support Worksheets

#### **TAKE TO FINAL JUDGMENT HEARING**

- \_\_\_ Findings of Fact and Conclusions of Law (**WPF PS 04.0350**)
- \_\_\_ Judgment and Order Determining Parentage and Granting Additional Relief (**WPF PS 04.0200**)
- \_\_\_ Order of Child Support (**WPF PS 01.0500**)
- \_\_\_ Child Support Worksheets
- \_\_\_ Parenting Plan – final (**WPF PS 01.0400**)

If the other person did **NOT** file a response, also bring:

- \_\_\_ Motion and Declaration for Default (**WPF DRPSCU 03.0100**)
- \_\_\_ Order of Default (**WPF DRPSCU 03.0200**)