

# **DISSOLUTION - REGISTERED DOMESTIC PARTNERSHIPS** **WITH NO DEPENDENT CHILDREN**

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## **TO FILE FOR DISSOLUTION, COMPLETE THE FOLLOWING FORMS:**

- Petition for Dissolution **WPF DR 01.0105**
- Petition for Legal Separation **WPF DR 01.0115**
- Petition for Validity **WPF DR 01.0125**
- Summons **WPF DR 01.0200** (if serving other party) OR
- Joinder **WPF DRPSCU 01.0330** (if both parties are signing)
- Financial Declaration **WPF DRPSCU 01.1550**
- Sealed Financial Source Documents **WPF DRPSCU 09.0220** (2 years W-2's/tax returns & 6 mos. pay stubs)
- Confidential Information Form **UH-01.0600**
- Vital Stats – (the facilitator or clerk will provide you with this form)

## **MAKE COPIES OF ALL THE FORMS AFTER YOU HAVE COMPLETED THEM**

The Clerk's office will keep the original documents for your court file and you will need a set of copies for yourself and another set to serve on the other party.

**FILE THE ORIGINAL DOCUMENTS** at the Clerk's office with the \$280 filing fee (No Personal Checks). Take your copies with you to stamp the case number and filed date.

**SERVE THE OTHER PERSON** – Personal service must be done by a person over the age of 18 and not involved in the case. The person doing service **MUST COMPLETE**:

- Return of Service **WPF DRPSCU 01.0250** or their own form if you use a process server

If the children receive public assistance, you must also serve a copy on the Prosecuting Attorneys Office, 800 Franklin, #100, Vancouver WA 98660. 360-397-2265

Your spouse has 20 days (if served in Washington) OR 60 days (if served outside this State) to file a Response to your Petition. (If you need to serve by publication or by mail, you must ask the court for permission to do so. Please see the Facilitator for assistance.)

## **TEMPORARY ORDERS**

File (Originals) And Serve (Copy):

- Motion and Declaration for Temporary Order **WPF DR 04.0100**

Bring (Originals) to Court Hearing:

- Temporary Order **WPF DR 04.0250**

Check with the Facilitator for available court dates for a hearing on temporary orders.

## EX-PARTE ORDERS

- \_\_\_ Motion/Declaration for Ex Parte Restraining Order and Order to Show Cause **WPF DR 04.0150** Be VERY specific when explaining to the judge what has recently happened. Use specific dates and details.
- \_\_\_ Declaration **WPF DRPSCU 01.0100** – optional form for you or another person to explain something or describe what was witnessed for the judge.
- \_\_\_ Ex Parte Restraining Order / Order to Show Cause **WPF DR 04.0170**
- \_\_\_ Law Enforcement Information **WPF All Cases 01.0400**

Ex Parte paperwork must be filed by 11:00 am in order to see the judge at 1:00 that same day to ask the judge to sign your ex-parte orders.

## SET HEARING DATE (get a court date from the Facilitator or the clerk's office)

There is a 90 day waiting period that must elapse before you can finalize your divorce. The time begins on the date of filing a joint petition or from the date the other person was served. You may see the Facilitator at least one week before you are ready to schedule a court hearing date to finalize your divorce. The Facilitator can review your service or joinder and verify that you have the following ready:

## FINAL HEARING (bring the following documents to the court hearing)

- \_\_\_ Findings of Fact and Conclusions of Law **WPF DR 04.0305**
- \_\_\_ Decree of Dissolution **WPF DR 04.0405**
- \_\_\_ Certification (Facilitator or Clerk will give you this form)

If the other person did **NOT** file a response, also bring:

- \_\_\_ Motion and Declaration for Default **WPF DR 03.0100**
- \_\_\_ Order of Default **WPF DR 03.0200**

## RESPONSE (forms needed when responding)

- \_\_\_ Response to Petition for Dissolution **WPF DR 01.0305**
- \_\_\_ Financial Declaration WPF **DRPSCU 01.1550**
- \_\_\_ Sealed Financial Source Documents **WPF DRPSCU 09.0220**
- \_\_\_ Declaration **WPF DRPSCU 01.0100**

## CONVERT TO DECREE (from Legal Separation)

- \_\_\_ Motion to Convert Legal Separation to Decree **WPF DR 08.0100**
- \_\_\_ Order Converting Legal Separation to Decree **WPF DR 08.0200**