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**CLARK COUNTY
WASHINGTON**

DEPARTMENT OF COMMUNITY SERVICES

Mental Health Advisory Board Minutes
August 12, 2009

Board Members: Quan Tran, Susan Brettschneider, George White, Cassandra Sellards-Reck, Armando Herrera, Dana Baker; Corrine Anderson-Ketchmark, *Chair*.

Members Present: Quan Tran; George White; Corrine Anderson-Ketchmark, *Chair*; Armando Herrera

Members Absent: Dana Baker; Cassandra Sellards-Reck; Susan Brettschneider

Staff Present: Melodie Pazolt; Sela Barker; Karyl Ramsey

Guests: Don Koenig, CCS; Lynn Samuels, Lifeline Connections; Janice McKenzie, NAMI

Agenda Item	Discussion	Discussion Leaders	Decisions, Actions, Assignments
1. Welcome and Introductions	The Chair welcomed all to meeting.	All	
2. Meeting Minutes Approval for	The minutes for the months of March and May 2009 were reviewed. The motion was made and seconded to accept with no changes; all members present were in favor, the motion passed.	Corrine	
3. Quality Management Report	Sela reported the QM Program was undergoing an evaluation. They are under an 18-month review cycle. The program has distributed their work plan to the QM Committee for input. Sela will present this plan to MHAB in September. Sela reported they received a draft report from EQRO and she has responded to it. She is anticipating a few findings, but mentioned they had a very positive exit interview. She will inform MHAB when the final report is in. PIP Access—Sela mentioned they are revising the plan and working on closing loopholes to access. There have been no outside audits or reviews. She said they are currently working on updating their monitoring plans.	Sela Barker	
4. Ombuds Report	Sela informed Board she was going to briefly review the Ombuds reports, as Melanie Maiorino was not able to be present. She mentioned she is working with Melanie on reporting format for consistency. She has clarified with Melanie regarding reporting complaints; information/referrals vs. complaints. The Chair asked for clarification on Resolution. Sela responded that most resolutions are for information and referral. The category listed as “Concerns,” is mainly Melanie’s observations; these are not tied to	Sela Barker	

	complaints.		
5. MHAB Subcommitt ee Reports	<ul style="list-style-type: none"> • Bylaws Committee Report and Code of Conduct—the Board reviewed the revised Bylaws and a Code of Conduct. The motion was made and seconded by all members present to accept the revised Bylaws and adopt the Code of Conduct. All were in favor, the motion passed. • QRT Committee—George reported the Committee is in a transitional stage. The Chair has stepped down due to personal reasons. Patrick Barnett is the new Chair. George also mentioned they had a speak-out at CVAB with a wonderful turnout. He will provide another update at the next Board meeting. • SAAB—No report at this time. • Membership Committee Update—Quan reported that Armando has volunteered to assist him on the Membership Committee to help recruit more Board members. Quan had interviewed on potential member, Kathy McNicholas. He made the motion for the Board to nominate Ms. McNicholas to Board. The motion was seconded and the Board voted her in as a new member. • Board Nominations--The motion to nominate Armando Herrera for Vice Chair was made. The nomination was seconded and approved by all members present. The motion to nominate Dana Baker as Member-at-Large was made. The nomination was seconded and approved by all members present. The motion was made to accept both new nominees to the Executive Board; the motion was seconded and approved by all members present. 	Board Members	
6. Community Input	<ul style="list-style-type: none"> • The Chair announced that at the October board’s work session they will be discussing possible goals. At this time, she requested the Community’s input. One suggestion made by Melodie Pazolt was to educate the community on the Employment PIP. • Melodie Pazolt informed Chair she will update Board on the Federal Block Grant at the September meeting. • Melodie also informed Board and members present that Pat Roe resigned her position with the RSN. She and Lyn Gordon will be the liaisons to the QRT Committee. It was suggested to Board that they contact Ms. Roe as a potential MHAB member. 	All	<p>Action: Melodie will continue to report to Board on a regular basis.</p> <p>Action: Armando will contact Pat Roe as a potential MHAB member.</p>
7. Adjourn - Next Meeting	The next meeting is Wednesday, September 30, 2009, 5:30 p.m. to 7:00 p.m. Clark County Center For Community Health, 1601 E. Fourth Plain Blvd., Conference Room C210-B & C.		