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# Clark County Regional Support Network Policy Statement

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**Policy No.:** AD12  
**Policy Title:** PACT Stakeholder Advisory Committee  
**Effective Date:** July 1, 2007

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**Policy:** The RSN shall establish a PACT Stakeholder Advisory Committee to support and guide the implementation and operation of all RSN funded PACT programs. Stakeholder advisory committee members are recruited by the RSN PACT Program Manager based upon criteria set down in the Washington State PACT Program Standards. The PACT Stakeholder Advisory Committee shall have a minimum of twenty (20) members and a maximum of thirty (30). The committee shall have at least 51 percent mental health consumers and family members and include community stakeholders that interact with persons with severe and persistent mental illness and co-occurring disorders (e.g., homeless services, consumer-support organizations, food-shelf agencies, faith-based groups, criminal justice system, housing authorities, landlords, employers, and community colleges). Group membership should also be representative of the local cultural populations.

**Reference:** Washington State PACT Program Standards, Section XIII. Washington State Mental Health Division CCRSN Contract

**Function:**

1. To assist and guide the RSN and PACT program agencies to promote quality programs and to sustain programs of assertive community treatment.
2. To reduce system barriers to PACT implementation through consultation and problem solving.
3. To monitor fidelity to the Washington State PACT Program Standards.
4. To monitor and review types of and trends in consumer and family grievances and complaints.
5. To promote and ensure consumers' empowerment and recovery values in PACT programs.

**Procedure:**


1. The RSN PACT Program Manager is responsible for oversight and leadership of the PACT Stakeholder Advisory Committee.
2. The Program Manager will report quarterly to the Mental Health Advisory Board on the activities and proceedings of the PACT Stakeholder Advisory Committee.

3. The Program manager will report bi-annually to the CCRSN Quality Management Committee on outcomes and fidelity.
4. The Advisory Group is independent of management level and PACT staff in the agencies sponsoring the team. PACT program management staff, team lead, and other team staff may attend meetings but may not vote on any decision item brought before the PACT Stakeholder Advisory Committee.
5. The Stakeholder Advisory Group shall not have access to individually-identifiable consumer information without written consumer consent.

**Meetings:**

1. The PACT Stakeholder Advisory Committee shall meet quarterly.
2. The RSN PACT Program Manager shall:
  - a) Set the agenda and chair the meetings;
  - b) Ensure that meeting content is documented and maintain the documentation;
  - c) Disseminate the minutes and decisions of the PACT Stakeholder Advisory Committee.

Approved By: \_\_\_\_\_

  
**Cheri Dolezal, Deputy Director**  
**Clark County**  
**Department of Community Services**

Date: \_\_\_\_\_

