

CONTEMPT

<http://www.courts.wa.gov/forms>

FILL OUT THE FOLLOWING FORMS:

- Motion/Declaration for an Order to Show Cause re: Contempt (explain with specific details) **WPF DRPSCU 05.0100**
- Declaration **WPF DRPSCU 01.0100** (for an additional statement)
- Order to Show Cause re: Contempt **WPF DRPSCU 05.0150**

MAKE COPIES OF ALL THE FORMS AFTER YOU HAVE COMPLETED THEM

The Clerk's office will keep the original documents for your court file and you will need a set of copies for yourself and another set to serve on the other party. There is NO filing fee for contempt.

HAVE THE JUDGE REVIEW AND SIGN YOUR ORDER TO SHOW CAUSE

Turn in the original documents that you filled out to the Clerk's Office before 11:00 a.m. Monday through Friday to be signed that day at 1:00 p.m. Ask the Clerk where you need to be at 1:00 for signing. (Following these procedures does not guarantee that a judge will approve your request. Each case is evaluated on its own merits.)

After the judge signs your order, you will need cash to purchase a certified copy of your Order to Show Cause for service on the other party. (\$5 for the first page and \$1 for each additional page-NO Personal Checks.) You can also stamp all of your copies with the date stamp at the Clerk's office.

SERVE THE OTHER PERSON – (at least 10 business days before the hearing date)
Personal service must be done by a person over the age of 18 and not involved in the case. The person doing service **MUST COMPLETE**:

- Return of Service **WPF DRPSCU 01.0250** or their own form if you use a process server

If service is not done 10 business days before the hearing, you will need to have another Order to Show Cause signed to set a new court hearing date.

TAKE TO THE COURT HEARING

- Order on Show Cause re: Contempt/Judgment **WPF DRPSCU 05.0200**