

Residential Permit Submittal Stacking Order

All submittal items are required to be in this order:

- Application form
- Zero-Lot Line Townhomes – recorded covenant running with the land
- Permit Center Requirements, see below
- Building Plan Requirements, see below
- Deed history, if applicable

All items below require two copies separated into two packets:

Please refer to the Residential Permit Submittal Checklist for details required in each of the requirement sections below.

Permit Center Requirements

- Plot plans on 8 ½" x 14" size paper
- Residential Stormwater Plan Application and requirements
- Erosion Control Application and Plan

Building Plan Requirements

- Building plans – plans must be folded
 - Engineered floor layout
 - Engineer's detail pages
 - Large scale WSEC plan
- Roof truss calculations
- Engineer's calculations
- Beam and joist size calculations
- Window schedule form
- Energy worksheet or Manual J
- Geo Tech Report, if applicable
- If home is over 3600 square feet, a letter from the water purveyor indicating flow and pressure adequate to meet fire standards must be provided

I certify that my submittal package contains the required information listed above and is accurate. If my application submittal package is not correct as listed above, I understand that my application will not be accepted today and I will be required to re-apply when I have all of the required information.

Applicant signature

Printed name

Contact number

Revised 2/22/16



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For an alternate format,
 contact the Clark County
 ADA Compliance Office.
 Phone: (360)397-2322
 Relay: 711 or (800) 833-6384
 E-mail: ADA@clark.wa.gov