

**2017-2018 Community Planning Proposed Work Program Approved: July 6th, 2016**

Project Name	Description	Manager	Team	Status	Committed by Law, Practice or Court Order	<b>SERVICE LEVELS</b> <b>Mandated</b> = Required by Law, Practice or Court Order <b>Core</b> =Annual and ongoing projects
<b>COMPREHENSIVE PLAN AMENDMENTS</b>						
<b>Annual Reviews</b>	RCW 36.70A.130; implemented by County Code Chapter 40.560. Comprehensive plan and corresponding zoning amendments initiated by property owners. Applicants pay fees for pre-application and for formal review process on these cases.	Alvarez	Orjiako, Lebowsky, Hermen, Wisner, Lumbantobing	Ongoing	RCW36.70A.130	Mandated
<b>Arterial Atlas Amendments</b>	As directed by the BOCC & Public Works staff.	Lebowsky	Orjiako Hermen Albrecht	Ongoing	RCW36.70A	Mandated
<b>Dockets</b>	RCW 36.70A.130; implemented by County Code Chapter 40.560. The Board may include county-initiated requests for comprehensive plan and corresponding zoning amendments to the work program. The Board typically reviews Docket requests at a January work session. County-initiated docket items do not generate any revenue.	Alvarez	Staff as Needed	Ongoing	RCW36.70A.130 Implemented by CCC 40.560	Mandated
<b>Shoreline Master Program (SMP) limited Amendments</b>	RCW 36.70A.480. Shorelines of the state goals and policies of a shoreline master program for a county or city approved under chapter 90.58 RCW shall be considered an element of the county's or city's comprehensive plan. Local governments may periodically amend their shoreline programs when there is a change in law, zoning or other local conditions (WAC-173-26-090).	Albrecht	Lumbantobing	Ongoing	RCW 90.58	Mandated
<b>Sub area</b>	A more detailed look at area wide plan amendments either property owner or county initiated.	Orjiako	All Staff	As needed		Core
<b>Urban Holding Removal</b>	Further analysis of identified areas within the Vancouver Urban Growth Boundary. The Board initiated an urban holding zoning overlay to allow further analysis to be completed.	Orjiako	Albrecht	HOLD		Core
<b>COMPREHENSIVE PLAN MONITORING</b>						
<b>Buildable Lands &amp; Plan Monitoring Report</b>	RCW 36.70A.215. The Buildable Lands Review and Evaluation Program legislation of 1997 requires the county and its cities to collect data on buildable lands and analyze how planning goals are being achieved. Data from local jurisdictions is analyzed and compiled to inform decision makers in preparation of future plan updates. State grant funding was not available for either the 2011-12, 2013-14, and 2015-16 budget periods.	Albrecht	Lebowsky, Hermen	Ongoing	RCW 36.70A.215	Mandated

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<b>VBLM Modeling Rollover</b>	Assist in data collection and preparation of reports for the annual November rollover of the Clark County Assessor's database permit update on subdivisions, new structures, and short plats. The information is used to monitor and determine the potential capacity of urban growth areas to accommodate growth. County policy requires the update of the VBLM model; this is also part of the Interlocal Agreement (ILA) with the City of Vancouver.	Orjiako	GIS	Ongoing		Core
<b>GIS/VBLM Program Improvement</b>	GIS staff has been authorized to proceed with funding from Community Planning's budget.	GIS	GIS	As needed		Core
<b>Shoreline Master Program (SMP) monitoring</b>	Local governments are required to demonstrate no net loss is achieved during the SMP update planning process and over time. SMP monitoring shall occur to evaluate effects of authorized development of shoreline conditions.	Albrecht	Lumbantobing	Ongoing	RCW 90.58	Mandated
<b>COMPREHENSIVE PLAN IMPLEMENTATION</b>						
<b>Biannual Code Amendments</b>	Coordination with and support to Community Development for policy-related changes to Title 40. Majority of work is handled by Community Development with assistance and some administrative support from Community Planning.	Euler	Orjiako, Lumbantobing Alvarez, Wisner	Ongoing		Core
<b>Bicycle &amp; Pedestrian Committee &amp; Plan Implementation</b>	Support of the Clark County Bicycle and Pedestrian Committee. The committee is charged with advocating for active transportation throughout the county and in implementing the Bicycle and Pedestrian Plan. Research alternate approaches to concurrency to incentivize multi-modal transportation.	Albrecht	Orjiako Lebowsky	Ongoing		Core
<b>Capital Facilities Plan</b>	Update the Capital Facilities Plan in conjunction with review of transportation impact fees (TIF). Update to concurrency policy and projected revenue.	Hermen	Staff as needed	Ongoing	RCW36.70A	Mandated
<b>Commission on Aging &amp; Plan Implementation</b>	Support of the Clark County Commission on Aging. The commission is charged with providing leadership in addressing the special needs of the aging population and facilitating the implementation of the 91 recommendations in the Aging Readiness Plan that was adopted in February 2012.	Anderson	Kamp, Lumbantobing Staff as Needed	Ongoing		Core
<b>Economic Development Implementation</b>	The county did not fill the economic development manager position, so there may be work assignments for Community Planning in support of economic development in the county.	Orjiako	Anderson, Kamp	Ongoing		Core

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<b>Historic Preservation</b>	RCW 27.34; implemented by County Code 40.250.030. Support of the Clark County Historic Preservation Commission and historic preservation services for all cities in the county, except for Vancouver which has staff dedicated .Includes yearly outreach events and special projects. Historic Preservation is an unfunded program but Community Planning has been successful in obtaining a variety of grants. Will continue to research any grant funding opportunities. In 2015, the Historic Preservation program staff took on the added responsibility of administering the Clark County Historical Promotion Grant program.	Kamp	Lumbantobing Staff as Needed	Ongoing	RCW27.34 Implemented by CCC 40.250.030	Mandated
<b>Parks Plan Implementation</b>	Support of the Parks Advisory Board. The advisory board is charged with implementing the Parks Plan, which may include revising the PIF boundaries with City of Vancouver.	Lebowsky	Lumbantobing	Ongoing		Core
<b>Rural Housing Issues</b>	There has been discussion about accessory dwelling units (ADU's), tiny homes, cottage homes, and guesthouses in the rural area, and what the implications are of increasing densities outside of UGAs.	Lumbantobing	Staff as Needed	Ongoing		Core
<b>Rural Land Issues</b>	The Rural Lands Review that started with the Rural Lands Task Force will wrap up with the 2016 comprehensive plan update. There has been discussion about looking at rural lands issues post-plan adoption. Items to be considered could include rural zoning, TDRs, small farms, food incubators, sustainable and economically viable food systems, policy and strategies to support agricultural enterprise and preserve working landscapes.	Euler	Staff as Needed	Ongoing		Core
<b>COMPREHENSIVE PLAN TRANSPORTATION</b>						
<b>On-Call Support to Public Works</b>	Provide services to the transportation and capital programs in Public Works as requested. Such services include but are not limited to, answering questions regarding transportation plan policies, commenting on road vacation requests, participating in open house and other public outreach activities for capital and non-capital projects, and activities related to coordinating the provision of support services to Public Works. This is to comply with the service agreement with Public Works. 3.25 FTEs are paid for through this program.	Orjiako	All Staff	Ongoing		Core
<b>Neighborhood Circulation Plans</b>	Provide for neighborhood circulation plan preparation as needed during the biennium. The nature and scope of the circulation plans is determined by Public Works. The work plan assumes that a maximum of four additional plans will be completed during the biennium.	Hermen	Staff as Needed	Ongoing		Core

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<b>TIF Related Code Work &amp; Resolutions</b>	Transportation Impact Fee Program under review and research: 1) Update program administration for TIF Collection; and, 2) Develop a process for TIF refunds.	Hermen	Orjiako Lebowsky, PW Staff	Ongoing	RCW36.70A	Mandated
<b>Transportation Evaluations</b>	Concurrency, circulation plans, special studies, and transportation items as requested by Public Works, as per our service agreement.	Hermen	Lebowsky Hermen	Ongoing		Core
<b>Transportation Standards</b>	On-going refinement of the road standards as determined by Public Works. May include the following components: cross sections, alternate road design standards, cross-circulation policies, rural transportation standards, and land-use friendly road standards.	Lebowsky	Orjiako Hermen	Ongoing		Core
<b>COORDINATION WITH AND/OR SUPPORT TO LOCAL JURISDICTIONS</b>						
<b>Clark-City of Vancouver Interlocal Agreement</b>	An interlocal agreement (ILA) between the County and the City of Vancouver was signed in 2007. The agreement is considered a mutually advantageous tool to coordinate planning efforts including, but not limited to, annexation and/or removal of urban holding. This agreement is still in effect and needs to be amended/updated. Runs through December 2017.	Orjiako	Alvarez	Update per Comp Plan		Core
<b>Columbia River Gorge Commission</b>	Coordination with the Columbian River Gorge Commission, as needed.	Euler	Orjiako	Ongoing		Core
<b>Support to Local Jurisdictions</b>	Provide support to local jurisdictions. Such support includes city/county coordination, county-wide planning policies, answering questions regarding regional issues, providing maps, monthly meetings, commenting on specific projects and activities related to coordinating comprehensive plan updates.	Orjiako	Hermen Lebowsky	Ongoing		Core
<b>Town of Yacolt Zoning Code Update</b>	The Town of Yacolt's last update to their zoning ordinance was in 1997.	Albrecht	Euler; Other Staff as Needed	TBD	Yes	Core
<b>ADMINISTRATIVE FUNCTIONS</b>						
<b>Planning Commission Admin</b>	The Planning Commission is implemented by RCW 35.63 and County Code 2.06. Administration includes scheduling work sessions and hearings, compilation of staff reports and public comment, maintenance of the PC "Grid" webpage, coordination for meeting rooms and CTV, and archival of records.	Wiser	Schroader	Ongoing	RCW 35.63 & CCC 2.06	Mandated
<b>Public Records Program &amp; Imaging System</b>	This program was enhanced during 2015 to accommodate the large volume of correspondence and number of public records requests relating to the Comprehensive Growth Management Plan. It also addresses the continuous archiving of documents and maps to be moved to Central Records and eventually to the State. This system will eventually migrate into the new Enterprise Document Management System.	Wiser	Schroader	Ongoing	RCW42.56	Mandated

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<b>PROJECTS TO BE DETERMINED</b>						
<b>Response to Appeal (GMA)</b>	If challenged, Community Planning will be responding to GMA appeals on the comprehensive plan and the Rural Industrial Land Bank.	Orjiako	Euler, Alvarez Staff as Needed	TBD	Court Order	Mandated
<b>Special Projects Requested by the Board</b>	Respond to BOCC requests. Each year the Board of County Councilors collectively may request staff to conduct research on specific issues and prepare reports for Board review that may relate to topics that are not specifically included on the work program. A formal amendment to the work program and budget authorization to proceed is requested of the Board if the effort becomes significant enough to become a free-standing project.	Orjiako	Staff as Needed	TBD		Core