



HOME  
Pre-Submittal  
Conference

October 10, 2016

# Agenda

11:00 Introductions

11:10 Application Process Review

11:30 Frequently Asked Questions

11:45 Questions

# Funding



- Approximately \$1,000,000
  - 15% of the total is set aside for a CHDO organization
- Agencies awarded funding have two years to have all other funds committed
- Agencies awarded funding have five years to fully spend the funds

# Stakeholders List

- Contact Janet Snook to be added to the stakeholder list
  - Notified of changes to this RFA
  - Informed of future funding opportunities
- [Janet.Snook@clark.wa.gov](mailto:Janet.Snook@clark.wa.gov)



# Application Submittal

- Applications submitted through ZoomGrants
- Applications available only through:
  - Link on Clark County website  
[www.clark.wa.gov/community-services/cdbg-and-home-applications](http://www.clark.wa.gov/community-services/cdbg-and-home-applications)
  - Directly at  
<https://zoomgrants.com/gprop.asp?donorid=2131&limited=1124>

The ZoomGrants logo consists of the word "ZOOMGRANTS" in a bold, white, sans-serif font, centered within a solid orange rectangular background.

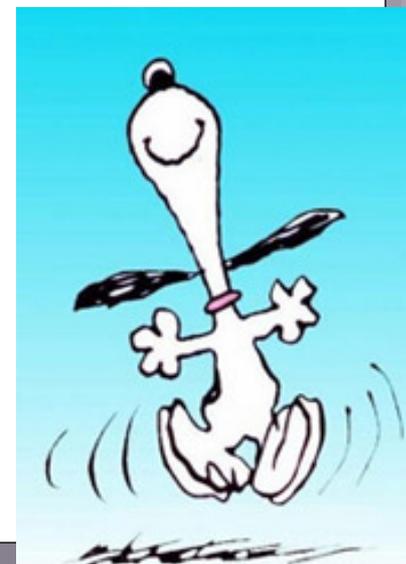
**ZOOMGRANTS**

# Important Information

- Read the Description, Requirements and Restrictions tabs
- RFA Supporting Documentation in Library
  - UCPB Application and Funding Guidelines
  - CDBG and HOME Project Comparison
  - 2016 Income Limits
  - Evergreen Sustainable Development Standards
  - HOME RFA Guidelines

# Major Change for TBRA Applicants

- Applicants no longer need to submit an application for the CDBG case management costs in support of a tenant-based rental assistance program funded with HOME funds
- Applicants will include the CDBG case management costs in the HOME application budget
- Staff will set-aside those costs until funding decisions are made



# TBRA Aligned with System Best Practices

- Rapid Re-Housing Model
- Coordinated Assessment
- Voluntary Services

# Important Dates

|   |  |
|---|--|
| Pre-Applications Due through ZoomGrants | October 31, 2016                                     |
| Applications Due through ZoomGrants     | December 15, 2016                                    |
| Project Review/Program Presentations    | February 13, 2017                                    |
| UCPB Selection and Recommendations      | March 13, 2017                                       |
| HUD Funding Award                       | July 2017  |
| Contract Execution                      | August 2017 (or when all other funding is committed) |

# Evaluation & Selection

- Internal administrative review
  - Agency turnover
  - Weaknesses identified in prior onsite reviews
  - Cash flow
  - Audits
- Evaluation and Recommendations from Urban County Policy Board (UCPB)
  - Based on 100 point scoring system

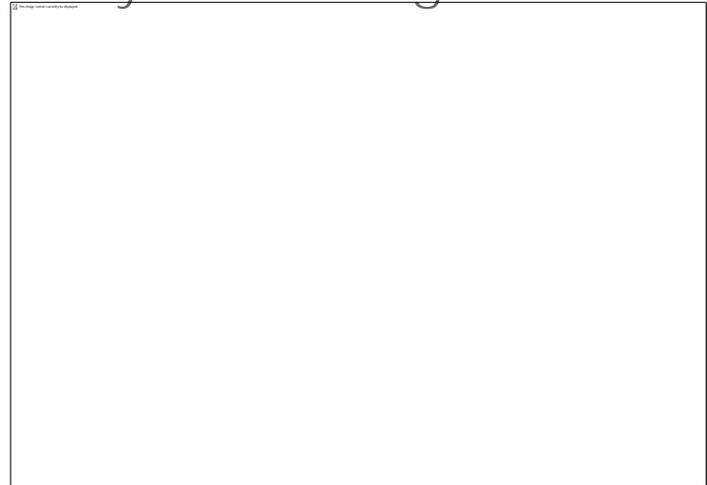


# Frequently Asked Questions



# Budget & Timeline

- Match points are only awarded if the funds are committed. What is the deadline to show commitment of funds?
- Proof of commitment must be received by March 1. Scoring and final selections occur in March. It is the agency's responsibility to inform the County that funding has been committed.





## Eligibility – HOME

- For property acquisition, do we have to identify the location of the land to apply?
  - Indicate the general location of the property. If it is inside the City of Vancouver, the City must also provide funding to the project.
- Do both the project and the clients have to be outside the City of Vancouver?
  - If an applicant is only requesting funds from the County, both have to be outside the City of Vancouver for funding. If the applicant is requesting funds from both the County and the City, and the property is inside the City limits, some of the tenants must be from the County.

# Joint Projects



- Can I do a project in the City of Vancouver?
  - The City of Vancouver has separate funding. Clark County is only able to fund projects in the City of Vancouver for which the City of Vancouver commits funds, and these projects must benefit County residents.
- For property acquisition, do we have to identify the location of the land to apply, or can we identify them as being outside the City of Vancouver?
  - Indicate the general location of the property. If it is inside the City of Vancouver, the City must also provide funding to the project.

# Joint Projects

- Do both the project and the clients have to be outside the City of Vancouver?
  - If an applicant is only requesting funds from the County, both have to be outside the City of Vancouver for funding. If the applicant is requesting funds from both the County and the City, and the property is inside the City limits, some of the clients must be from the County.



# Other Federal Requirements

- Do Davis Bacon wage rates apply to housing projects?
  - Davis Bacon does not apply to projects of twelve housing units or fewer; however the applicant must determine whether State prevailing wage applies.
- Who should sign the Anti-Lobbying Certification?
  - For local government, the city manager or mayor should sign the document. The executive director or chair of the board of directors should sign for a non-profit organization.
- Is there a template for the E-Verify MOU?
  - Agencies should be able to obtain a copy of their MOU through the E-Verify website if needed. More information regarding E-Verify is included within the Requirements section of the RFA.

# Miscellaneous

- What documentation is needed to meet the public meeting requirements?
  - Cities/Towns/County:
    - Each city, before submitting an application, must hold a public meeting to inform the residents about program objectives, eligible activities, and to solicit public comment on local needs.
    - Submit information documenting authorization of submittal of the application by the City Council or Board of Councilors (e.g., copy of Council minutes or resolution).
  - Nonprofit Agencies:
    - Nonprofit agencies proposing projects in specific cities must provide information about their project to the city at a regularly scheduled city meeting before their application is submitted to the County.
    - Submit information documenting authorization of submittal of the application by the Board of Directors.

# Questions?



- Did you check the Q&A?
  - Includes both CDBG and HOME
- Submit questions in writing to:
  - Rebecca Royce [Rebecca.Royce@clark.wa.gov](mailto:Rebecca.Royce@clark.wa.gov)
- Responses will be posted to the website within two business days
  - [www.clark.wa.gov/community-services/cdbg-and-home-applications](http://www.clark.wa.gov/community-services/cdbg-and-home-applications)