



CLARK COLLEGE

PERMIT AND CONTRACT FOR USE OF COLLEGE FACILITIES

Ref #: AAHFBO

Name of Organization Safe Communities Task Force Contact Josh Beaman
 Address 1012 Esther St. Vancouver, WA 98682 Phone 360-397-2130 x5204
 Purpose of Use Keeping Our Kids Safe Conference Email josh.beaman@clark.wa.gov

Facility	Date	Day	From	To	Hours	Cost/Hr.	Util/Hr.	Charge
GHL CNTR	12/12/2014	Fri	6:30 AM	- 4:00 PM	9.5	\$75	\$0	\$712.50
PUB 258A	12/12/2014	Fri	9:00 AM	- 4:30 PM	7.5	\$15	\$0	\$112.50
PUB 258B	12/12/2014	Fri	9:30 AM	- 4:30 PM	7	\$15	\$0	\$105.00
PUB 258C	12/12/2014	Fri	10:00 AM	- 4:30 PM	6.5	\$15	\$0	\$97.50
PUB 000C	12/12/2014	Fri	6:30 AM	- 4:00 PM	9.5	\$0	\$0	\$0.00
GHL CNTR	12/13/2014	Sat	8:00 AM	- 3:00 PM	7	\$75	\$0	\$525.00
PUB 258A	12/13/2014	Sat	9:00 AM	- 2:30 PM	5.5	\$15	\$0	\$82.50
PUB 258B	12/13/2014	Sat	9:00 AM	- 2:30 PM	5.5	\$15	\$0	\$82.50
PUB 258C	12/13/2014	Sat	9:00 AM	- 2:30 PM	5.5	\$15	\$0	\$82.50
PUB 000C	12/13/2014	Sat	8:00 AM	- 3:00 PM	7	\$0	\$0	\$0.00
**Utilities charged after 6:00pm								Total: \$1,800.00

Services and Equipment Requested:

See Page 2

Total: \$1,334.00

Agreement: I, MARK McCauley, the authorized representative of the above named organization, certify that the organization hereby assumes full responsibility for any damage to Clark College property and for injury to persons resulting from the use of facilities as requested above. Furthermore, the organization agrees to abide by the facilities regulations of Clark College and to pay any fees required promptly upon presentation of this contract and/or a statement of charges. It is agreed that the organization using Clark College facilities under this permit shall indemnify, defend at its own expense and hold harmless the College, its officers, employees and/or agents from and all claims, demands, suits at law or equity, actions, penalties, losses, damages, liabilities, costs, or expenses, that may arise out of or incident to the execution of this permit and contract or the organization's use of the College facilities. Furthermore, I, in behalf of the above-named organization, certify that the use of College facilities for the purpose stated on this application is in conformance with federal and state laws which specifically forbid discrimination of persons on the basis of race, color, sex, religion or national origin.

This agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association between Clark College and the named organization.

Neither this contract nor any interest therein may be assigned by either party without first obtaining written consent of the other party. Any changes and/or modifications to this agreement (or contract) shall be in writing and signed by both of the above-named parties.

THE UNDERSIGNED ACKNOWLEDGES THAT HE/SHE HAS RECEIVED AND READ THE COLLEGE'S USE OF FACILITIES POLICY AND REGULATIONS APPLICABLE TO THIS PERMIT

Representative's Signature *Mark McCauley* Date 10/16/14
 Title COUNTY ADMINISTRATOR

Estimate of Charges:	Total	\$ <u>3,134.00</u>
	Amount Paid by Diversity	\$ <u>2,450.00</u>
	Remaining Balance	\$ <u>384.00</u>
	Deposit Required	\$ <u>342.00</u> by <u>10/22/14</u>

Checks should be made payable to:
Clark College
 Event Services, BRD 150
 1933 Fort Vancouver Way
 Vancouver, WA 98663

Approved:
 Date 10/8/14
 By HG

APPROVED AS TO FORM

 Deputy Prosecuting Attorney

Services and Equipment Requested:

GHL CNTR	12/12/2014	Podium, Mic, Projector, Stage Lights	\$175.00
GHL CNTR	12/12/2014	Media Tech. Fee (\$50/hr. 8-9:30am & 2:30-4pm)	\$150.00
GHL CNTR	12/13/2014	Podium, Mic, Projector, Stage Lights	\$175.00
GHL CNTR	12/13/2014	Media Tech. Fee (\$50/hr. 9:30-10am & 12:15-1:15pm)	\$75.00
GHL CNTR	Both Days	Lavalier Microphone (\$25 x 2 days)	\$50.00
GHL CNTR	Both Days	Food clean up fee (\$60 x 2 days)	\$120.00
GHL CNTR	Both Days	6' Tables: 16 tables with chairs, 4 tables for food, 2 for registration	\$32.00
PUB 258A	Both Days	Classroom Style seating	\$50.00
PUB 258B	Both Days	Classroom Style seating	\$50.00
PUB 258C	Both Days	Classroom Style seating	\$50.00
PUB 258A	Both Days	Computer, Projector Screen	\$125.00
PUB 258B	Both Days	Computer, Projector Screen	\$125.00
PUB 258C	Both Days	Computer, Projector Screen	\$125.00
PUB 000C	Both Days	6' Tables with chairs: 20 for resources	\$32.00

Total: \$1,334.00

USE OF FACILITIES POLICY AND REGULATIONS

POLICY STATEMENT: The policy of the Board of Trustees of Clark College, Community College District 14, is to permit qualified groups use of designated College buildings and grounds within the law, so long as there is no conflict with the College program and function, and provided further that such groups abide by the rules and regulations established by the administration for the use of College facilities.

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USER'S RESPONSIBILITIES

1. The user must designate an individual with full decision-making powers who shall be present during the organization's use of the facility and be responsible for damages or losses suffered by, or claims, demands, or actions brought against the College as a result of such use. The College may require as a condition of approval for use that the representative furnish evidence of adequate liability insurance, or post a bond to cover possible damages.
2. It shall be the responsibility of the user to comply with all rules and regulations set forth by the College.
3. The user shall be responsible for leaving the facilities in the condition in which they were found. The user should remove any special decoration or materials including, but not limited to, tape on any building surface per Administrative Policy number 510.020. Failing to meet this responsibility for normal cleanup and removal procedure, the user will be billed for such services by the College.
4. Use of any device which produces an open flame is prohibited in campus buildings.
5. The College reserves the right to restrict the promotional activities of any user group. Promotional and advertising materials used or distributed on campus must be approved by the College and must be removed immediately after the event by the persons putting on the event. No publicity shall be released until the organization is in receipt of an approved agreement to use the college facilities. The name of the organization must appear on all promotional material and in any news release concerning the event. All brochures, flyers, posters, and other types of publicity, and all advertising, whether printed or electronic, must include a clear indication of the name of the group sponsoring the event scheduled for campus facilities. Under no circumstances should communication of the fact that an event is being held at Clark College be structured so as to imply Clark College sponsorship.
6. The College may require a designated College employee to be on duty on campus whenever a facility is being used and shall have full charge of the facility.
7. Possession or consumption of alcoholic beverages without prior approval, or possession or use of illicit drugs or controlled substances is prohibited on College property. Any person who appears to be intoxicated or under the influence shall be asked to leave, denied entry to College property or the user-sponsored activity, and/or subject to criminal trespass. Clark College is a tobacco-free campus.
8. All final media, facilities setup, food and beverage requests must be received one week prior to event date for approval and to be added to the contract for additional fees.
9. Student and community groups and organizations shall provide supervision sufficient to assure compliance with the law and with College regulations. They shall also be responsible for providing, through the College, the number of security officers required in the judgment of the College administration to ensure proper crowd control and traffic enforcement.
10. All organizations permitted to use College facilities must fully comply with all applicable laws, rules, and regulations, Board policies and ordinances. The following are deemed (non-exclusive) grounds to deny use of the facilities or to terminate a user-sponsored activity: unlawful conduct, damage to College property, disruption of college programs or activities, injury to persons, failure to comply with College rules or local ordinances (including but not limited to exceeding maximum occupancy), providing misleading or incorrect information on the application for use, or outstanding/overdue charges.
11. Nothing may be sold on campus without prior approval.
12. The college reserves the right to deny an application, or to revoke any permit at any time, if in the judgment of the administration, a proposed use of the facilities is inconsistent with the College's purposes and goals, or contrary to the policies of the Board of Trustees.
13. Possession or use of firearms, dangerous weapons or other dangerous devices is prohibited on College property, except when carried or used in conjunction with an approved instructional program or when carried by a duly constituted federal, state, county or city peace officer.
14. Any child under 16 must be monitored.
15. These regulations are subject to change without notice.

