

# CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Clark County Public Health (CCPH)

CCPH SR2016\_69

**DATE:** April 19, 2016

## **REQUESTED ACTION:**

County Manager approval of MOU HDC.811 between the Foundation for Healthy Generations, acting as fiscal agent of the Southwest Washington Healthy Living Collaborative (SWHLC), and CCPH. This agreement provides work and services through in-kind support in the form of one (1) staff as “Community Health Worker Coach” for the Rose Village Community Health Worker site. Further, authorization for the Public Health Director to sign amendments. Total remunerations is in the form of in-kind staff contribution of one (1) 0.25 FTE.

\_\_\_\_\_ Consent    \_\_\_\_\_ Hearing    XXX County Manager

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## **BACKGROUND**

SWHLC is an organization that grew out of work associated with the Community Transformation Grant that engaged regional community partners for collectively affecting the most vulnerable populations in our region. Member organizations established infrastructure, a policy and steering committee, a fiscal agent, and workgroups dedicated to reducing health and economic disparity and addressing pivotal physical and behavioral health needs. SWHLC works to develop, implement, and fund a broad spectrum of policy, systems, and environmental strategies and programs to improve the health outcomes of vulnerable populations in Southwest Washington. For example, the collaborative will work to strengthen families and neighborhoods and support strategic areas of active living, healthy eating and tobacco prevention.

This agreement will increase community environments that promote and reinforce healthful behaviors and practices related to obesity, diabetes prevention, and cardiovascular health, including key settings that support physical activity and healthful foods and beverages. The Community Health Worker project provides career development for members of the Rose Village community.

## **COUNCIL POLICY IMPLICATIONS**

N/A

## **ADMINISTRATIVE POLICY IMPLICATIONS**

N/A

## **COMMUNITY OUTREACH**

More than 40 regional community partners have joined and actively participate in the SWHLC, including: Alliance for a Healthier Generation, Burgerville, Clark College, Clark County Community Services, Clark County Public Health, Commission on Hispanic Affairs, Comprehensive Health Education Foundation, Cowlitz County Health and Human Services, Cowlitz-Wahkiakum Council of Governments, Educational Service District 12, Highlands Neighborhood Association, National Alliance on Mental Health Illness, Peace Health Seventh Day Adventist Church, Skamania County

Community Health, Support for Early Learning and Families, SW Behavioral Health, SW WA Agency on Aging and Disability, SW WA Behavioral Health Ombudsman, SW WA Regional Transportation Council, Wahkiakum County Health and Human Services, Washington State University, and the YMCA.

**BUDGET IMPLICATIONS**

YES	NO	
XX		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

**BUDGET DETAILS**

Local Fund Dollar Amount	\$0.00
Grant Fund Dollar Amount	
Account	1025, Public Health Fund
Company Name	Foundation for Healthy Generations Coach MOU

**DISTRIBUTION:**

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

  
 \_\_\_\_\_  
 Kathy Smith  
 Grant Accounting Specialist

  
 \_\_\_\_\_  
 Alan Melnick, MD, MPH, CPH  
 Public Health Director/Health Officer

**APPROVED:** \_\_\_\_\_  
**CLARK COUNTY, WASHINGTON**  
**BOARD OF COUNTY COUNCILORS**

DATE: \_\_\_\_\_

SR# \_\_\_\_\_

**APPROVED:** \_\_\_\_\_  
**Mark McCauley, Acting County Manager**

DATE: \_\_\_\_\_

CONTRACTOR	AMOUNT	FUND NUMBER		HISTORY	
Foundation for Healthy Generation	\$0, Remuneration in form of In-kind staff contribution of one (1) 0.25 FtE	1025	Healthy Aging and Behavior, Chronic Disease Prevention	Year 2015	\$10,000

**Memorandum of Understanding**  
**Clark County**  
**and**  
**Foundation for Healthy Generations**  
**HDC.811**

This Memorandum of Understanding is entered into this first day of April, 2016 between CLARK COUNTY, a municipal sub-corporation of the State of Washington, hereinafter referred to as "County" and Foundation for Healthy Generations, a 501(c) 3, hereinafter referred to as "Community Partner;" and

WHEREAS, County is implementing strategies to increase opportunities for healthy eating, active living, and community resilience in the Rose Village community;  
AND

WHEREAS, Community Partner supports community based initiatives to improve health and wellness for Clark County residents ; AND

WHEREAS, Community Partner provides a Community Health Worker to support residents of Rose Village; AND

WHEREAS, County is willing to provide in-kind support to the Community Health Worker position; AND

WHEREAS, County and Community Partner desire to establish a relationship of cooperation and mutually agree as follows:

**I. Term.**

This Memorandum of Understanding shall commence on the first date stated and continue through September 30, 2016. The contract terms may be extended for up to (2) additional (1) year periods upon the mutual written agreement of both parties.

**II. Responsibilities of the County.**

a. Provide support services to the Rose Village Community Health Worker(s) as

follows:

1. Assist in providing training and ongoing support for the Community Health Worker(s) and keep a record of applicable activities.
2. Assist in prioritizing work based on community input.
3. Assist in providing outreach, referral, health and safety promotion, and support to residents of the Rose Village community, within Clark County, Washington.
4. Provide input toward goals, objectives, benchmarks, and schedules for Community Health Workers and their evaluations.
5. Identify data sources to inform strategy and activity development.
6. Provide data and input to Healthy Living Collaborative Community Health Worker Coordinator to help inform progress and performance reporting requirements.
7. Represent the Healthy Living Collaborative Community Health Worker Project at local and national meetings and conferences.
8. Contributes to board reports, website content, and articles.
9. Support and maintain an environment that honors cultural awareness and competency.
10. Perform other related duties to support primary job function.
11. Participate on special projects as directed/requested.

### **III. Responsibility of the Community Partner.**

- a. Provide direction and infrastructure to the overall Rose Village Community Health Worker project.
- b. Provide technical assistance to County staff through monthly one-on-one meetings with staff and content expert(s) and quarterly in-person meetings with other Healthy Living Collaborative (HLC) Coaches, staff, and content experts.
- c. Provide, or inform County of, training opportunities for both coaches and Community Health Workers.
- d. Funding approved expenses of Community Health Workers through Community Health Worker Host Organization; including Community Health Worker monthly stipends, reimbursements for travel, training fees, childcare, and project expenses.
- e. Support Community Health Workers and coaches in their personal and professional development.
- f. Provide autonomy to the teams to prioritize work within limitations of grant/funding/mission of the Healthy Living Collaborative (HLC).
- g. Provide policies and procedures for the HLC Community Health Worker Project.
- h. Advocate and fundraise for Community Health Worker Project; including seeking sustainable funding for Community Health Worker Project.

**IV. Compensation.**

No remuneration or compensation shall be collected under this work. All work performed by County staff is considered in-kind support to this collaborative community project. Approximate staff time donated by County is up to .25 FTE Public Health Nurse.

**V. Termination.**

- a. The County may terminate this Memorandum of Understanding at any time for any reason, with or without cause.
- b. Community Partner may terminate this Memorandum of Understanding following fifteen (15) days' written notice in advance to the County.

**VI. Independent Contractor.**

Community Partner is and shall remain an independent contractor and not an employee of the County, in any way or for any purpose, and is not entitled to compensation or benefits of any kind, except as specifically provided herein.

**VII. No Third Party Rights.**

This Memorandum of Understanding is solely for the benefit of the County and Community Partner and no third party or any other entity shall have any rights or interest in it of any kind.

**VIII. Compliance with Law.**

In entering into this Memorandum of Understanding, Community Partner agrees to comply with all applicable local, state, and federal laws and regulations.

**IX. Indemnification.**

The Community Partner does release, indemnify and promise to defend and save harmless the County, it's elected officials, officers, employees and agents, from all

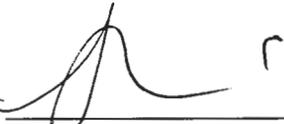
liability, loss, damages, expense, action, claims including costs and reasonable attorney's fees incurred by the County, it's elected officials, officers, employees and agents in defense thereof, asserting or arising directly or indirectly on account of or out of the performance of service pursuant to this Agreement.

**X. Consent and Understanding.**

This Memorandum of Understanding contains a complete and integrated understanding of the agreement between the parties and supersedes any understandings, agreement or negotiations, whether oral or written, not set forth herein or written amendments hereto duly executed by both parties.

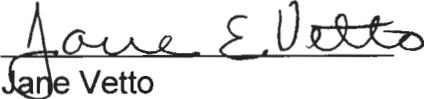
**FOUNDATION FOR HEALTHY GENERATIONS**

**CLARK COUNTY PUBLIC HEALTH**

By:  Date: 3/23/16  
Melanie Gillespie  
Executive Director

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Mark McCauley  
County Manager

Approved as to form only:  
ANTHONY F GOLIK  
Prosecuting Attorney

  
Jane Vetto  
Deputy Prosecuting Attorney