

# CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Clark County Public Health (CCPH)

CCPH SR2015-1587

**DATE:** December 3, 2015

**REQUESTED ACTION:**

County Manager approval of CCPH Memorandum of Understanding (MOU) HDC.773 with Ridgefield School District and authorization for Public Health Director to sign amendments. This agreement is for the provision of facility use in the event of a public health emergency. There is no remuneration under this MOU.

\_\_\_\_\_ Consent \_\_\_\_\_ Hearing XXX County Manager

**BACKGROUND**

As part of our mission to prepare for emergencies, public health proactively develop and formalize relationships and procedures to effectively address communicable disease outbreaks and other public health threats in Clark County and the region.

Public Health officials work with hospitals, emergency management, government officials, first responders, schools, businesses as well as many other community partners to put together response plans. In preparing for any worse case scenario, our Response Plans include establishing Point of Distribution sites (PODs) in an event that would require large portions of the population to obtain medication or immunizations. Facility use agreements with our emergency preparedness partners allow access to medication and immunization when required.

**COUNCIL POLICY IMPLICATIONS**

N/A

**ADMINISTRATIVE POLICY IMPLICATIONS**

N/A

**COMMUNITY OUTREACH**

N/A

**BUDGET IMPLICATIONS**

YES	NO	
XX		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

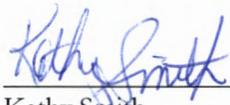
**BUDGET DETAILS**

Local Fund Dollar Amount	
Grant Fund Dollar Amount	
Account	1025, Public Health Fund
Company Name	Ridgefield School District

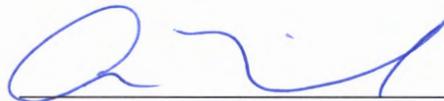
**DISTRIBUTION:**

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

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Kathy Smith  
Grant Accounting Specialist



Alan Melnick, MD, MPH, CPH  
Public Health Director/Health Officer

**APPROVED:** \_\_\_\_\_  
**CLARK COUNTY, WASHINGTON**  
**BOARD OF COUNTY COUNCILORS**

DATE: \_\_\_\_\_

SR# \_\_\_\_\_

**APPROVED:**   
Mark McCauley, Acting County Manager

DATE: 12/14/15

**MEMORANDUM OF AGREEMENT**  
**Between the**  
**RIDGEFIELD SCHOOL DISTRICT**  
**AND**  
**CLARK COUNTY PUBLIC HEALTH**

This agreement entered into this 2<sup>nd</sup> day of November 2015, by and between the RIDGEFIELD SCHOOL DISTRICT, hereinafter referred to as "Contractor", and CLARK COUNTY PUBLIC HEALTH, hereinafter referred to as "County".

*WHEREAS*, County has been designated as lead agency for Region IV Public Health (Cowlitz, Skamania, Wahkiakum, and Clark counties) of the State of Washington; AND

*WHEREAS*, County and Contractor desire to establish a relationship of cooperation in the event of a public health emergency in Region IV of the State of Washington where mass vaccination/dispensing sites become necessary for public health activities; AND

*WHEREAS*, the Contractor has public facilities with the capacity to perform mass vaccination/dispensing activities in the event of a public health emergency; AND

*WHEREAS*, the Contractor and the County desire to define communication plans if such a public health emergency occurs; AND

*NOW, THEREFORE*, THE CONTRACTOR AND THE COUNTY MUTUALLY AGREE AS FOLLOWS:

1. RESPONSIBILITIES OF THE CONTRACTOR

- I. Provide use of all schools in the District, for the purpose of establishing triage, quarantine, and/or mass vaccination/dispensing activities.
- II. Shall vacate facility as directed by Health Officer or designee and comply with mandates from the National Centers for Disease Control and the State of Washington, Department of Health.
- III. Notify Health Officer or designee when premises are vacated.
- IV. Make available school personnel to address facility related issues that may occur.
- V. Identify/maintain a current contact list for the following applicable facility related contacts:
  - a) Security systems
  - b) Electrical systems
  - c) Refrigeration systems

2. RESPONSIBILITIES OF THE COUNTY:

- I. Health Officer or designee shall notify Contractor in the event facilities are required.
- II. Health Officer or designee shall coordinate with Red Cross, or other community groups as needed, regarding facility needs.
- III. Shall vacate facility as directed by Health Officer or designee and to comply with mandates from the National Center for Disease Control and the State of Washington, Department of Health.
- IV. County is responsible for any physical damage to facility incurred by CCPH employees during facility use.
- V. Assure facility is cleaned by removing any and all debris related to public health activities, sterilized, and de-contaminated.
- VI. Notify Contractor when facility is cleared and available for re-occupancy.

3. PRICE AND PAYMENT TERMS:

No remuneration.

4. Term

This agreement shall become effective on November 1, 2015 and will remain in effect for five (5) years, with an expiration date of October 31, 2020. The contract will be subject to annual review.

The County will contact Contractor, in writing, at least 30 days prior to the contract expiration date at which time the agreement may be renewed for additional two-year terms upon the written agreement of both Contractor and County.

5. TERMINATION:

Either party may terminate this agreement by submitting written notice thirty (30) days prior to termination.

IN WITNESS THEREOF, County and Contractor have executed this agreement on the date first above written.

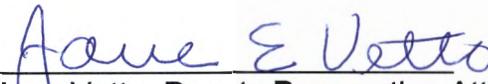
**RIDGEFIELD SCHOOL DISTRICT**

**CLARK COUNTY PUBLIC HEALTH**

\_\_\_\_\_  
Dr. Nathan McCann  
Superintendent

  
\_\_\_\_\_  
Mark McCauley  
County Manager

APPROVED AS TO FORM ONLY  
ANTHONY F GOLIK  
PROSECUTING ATTORNEY

  
\_\_\_\_\_  
Jane Vetto, Deputy Prosecuting Attorney