CLARK COUNTY
STAFF REPORT

DEPARTMENT: Sheriff's Office and County IT

DATE: February 16, 2016

REQUESTED ACTION:
Approve a resolution authorizing the initiation of contract negotiations with Executive Information Services, Inc. (EIS) for a Records Management System and waiving the competitive negotiation requirements of RCW 39.04.270 due to a sole source purchase.

BACKGROUND
The County acquired a Jail Management System (JMS) from EIS in January 2015 through a competitive Request for Proposal process (RFP #669). The County Sheriff and County Chief Information Officer have a shared desire to acquire a Records Management System (RMS) that fully integrates with the Jail Management System being provided by EIS.

EIS offers a Records Management System that fully integrates with their JMS, including the utilization of a common architecture and many common tables, features and functionality. Such integration has the potential to provide significant cost savings, performance and reliability enhancement, and workflow efficiencies for the Sheriff's operations compared to two disparate stand-alone systems.

Due to the unique architecture and programming of the existing JMS, there are no other vendors capable of providing a fully integrated Records Management Systems. The Sheriff and Chief Information Officer are currently evaluating the viability of the EIS Records Management System and seek authorization, through this resolution, to enter into contract negotiations with EIS. The resulting contract documents, if any, will be submitted for approval through the established Consent process.

The Sheriff and Chief Information Officer recommend approval of this resolution.

ADMINISTRATIVE POLICY IMPLICATIONS
None

COUNCIL POLICY IMPLICATIONS
None

PREVIOUS REVIEWS AND ACTIONS
None

COMMUNITY OUTREACH
None

BUDGET IMPLICATIONS

YES	NO	
X		Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
	X	Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

SUBMITTED BY: **Darin Rouhier**
DATE: **February 16, 2016**

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DEPARTMENT APPROVALS:

Darin Rouhier
Sheriff's Office Finance Manager

Mike Cooke
Undersheriff

Sam Kim
Chief Information Officer

Attachments:
Proposed Resolution

APPROVED:_____
CLARK COUNTY, WASHINGTON
BOARD OF COUNTY COUNCILORS

DATE:_____

SR#_____

COUNTY MANAGER ACTION\RECOMMENDATION

By: **Mark McCauley**
Date: 2/17/16
SR Number:

REQUESTED ACTION:
Approve a resolution authorizing the initiation of contract negotiations with Executive Information Services, Inc. (EIS) for a Records Management System and waiving the competitive negotiation requirements of RCW 39.04.270 due to a sole source purchase.

COUNTY MANAGER RECOMMENDATION:

Action	Conditions	Referral to council?
Approval\denial	*Enter conditions or requests here*	*Yes\No*

Mark McCauley
Acting County Manager

DISTRIBUTION
N/A

RESOLUTION NO. 2016- _____

A resolution authorizing the Sheriff's Office and County IT to negotiate a contract amendment with Executive Information Services, Inc. to purchase a Records Management System that fully integrates with the previously acquired Jail Management System and waiving the competitive negotiation requirements of RCW 39.04.270 due to a sole source purchase.

WHEREAS, the County acquired a Jail Management System (JMS) from Executive Information Services, Inc. (Vendor) in March 2015 through a competitive Request for Proposal process (RFP #669); and

WHEREAS, the County Sheriff and County Chief Information Officer have a shared desire to leverage the existing relationship with the Vendor and the JMS project implementation effort already underway to acquire the Vendor's Records Management System (RMS) that fully integrates with the existing JMS; and

WHEREAS, such integration will provide significant cost savings, performance and reliability enhancement, and workflow efficiencies compared to maintaining two disparate stand-alone systems; and

WHEREAS, the County currently holds license to some of the software components, as part of the Vendor's JMS solution, that are required within the RMS. Since these components are currently licensed to the County, they would not need to be repurchased as part of the RMS. These products include the M2 message switch, the WACIC/ACCESS gateway and underlying system supporting components.

WHEREAS, the Vendor's RMS solution can be implemented directly on the existing database servers and applications servers supporting the existing JMS solution. As a result, the County would not need to purchase additional server hardware or database licensing to implement the Vendor's RMS product; and

WHEREAS, the JMS and RMS share a considerable amount of common data related to the suspect/inmate and the arrest event. Since both the JMS and RMS are fully developed by a single vendor, the integration points between JMS and RMS have already been developed and are included in the base products. These integration points include: shared master name index data, shared mugshot images, shared jail pre-booking data and shared jail custody status data. As a result, the County would not be required to purchase additional interfaces or integration services to deploy the required data exchanges between the JMS and the RMS solutions; and

WHEREAS, implementing the Vendor's fully integrated RMS would reduce on-going support and maintenance costs for the County related to hardware & operating system support costs, County information technology costs and direct vendor support fees. Fewer servers, fewer operating systems and fewer databases directly contribute to reduced maintenance costs; and

WHEREAS, selecting a competitor's software solution would require the County to duplicate certain existing hardware and software capabilities, would require the County to incur significant costs to develop interfaces to integrate the competitor's RMS to the existing JMS and would increase the County's ongoing cost to maintain the combined systems; and

WHEREAS, due to the foregoing, there are no substitute RMS solutions that can provide the full integration and commensurate cost savings available through the implementation of the Vendor's RMS solution; and

WHEREAS, the Board of County Councilors has determined that it is appropriate to waive the competitive negotiating requirements for the above reasons; now, therefore,

THE BOARD OF COUNTY COUNCILORS OF CLARK COUNTY, STATE OF WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

1. The facts contained in the recitals above are adopted as findings and conclusions in support of the Council's determination.

2. The competitive negotiating requirements of RCW 39.04.270 are hereby waived, as this is a sole source purchase and involves special market conditions.

3. The Sheriff and Chief Information Officer are authorized to negotiate a contract amendment to acquire a Records Management System from Executive Information Services, Inc.

ADOPTED this _____ day of _____, 2016.

BOARD OF COUNTY COUNCILORS
FOR CLARK COUNTY

Attest:

_____
Clerk to the Board

By: _____
Marc Boldt, Chair

Approved as to form only:
ANTHONY F. GOLIK
Prosecuting Attorney

_____
Christopher Horne,
Civil Deputy

By: _____
Jeanne E. Stewart, Councilor

By: _____
Julie Olson, Councilor

By: _____
David Madore, Councilor

By: _____
Tom Mielke, Councilor