



FINAL WETLAND PERMIT

What is a Final Wetland Permit?

The Final Wetland Permit authorizes construction in wetlands and/or buffers that have received a preliminary approval. A Final Wetland Permit is only required if it is listed as a Condition of Approval in a Preliminary Wetland Permit or a preliminary land use decision that includes a Wetland Permit. This review generally involves:

- Verification that preliminary approval conditions are met;
- Verification of consistency between engineering plans and wetland mitigation plans;
- Approval of performance standards, monitoring, and maintenance programs;
- Final approval of detailed construction plans;
- Establishment of required financial assurances;
- Recording of required Conservation Covenants; and
- Inspection and as-built review of required mitigation.

With an approved Final Wetland Permit, the project can proceed with construction and plat recording. Note that Final Wetland Permit approval is usually waived for projects that do not require a final engineering review or involve grading or planting for wetland mitigation.

What is the application process?

The application should be submitted at the same time that the first set of engineering construction plans is submitted for review. Current fees and a list of submittal requirements are attached. Processing of the application will not begin until all the required submittal items have been received.

What kind of public notice is provided?

Public notice is not required.

What are the Financial Assurances?

Financial assurances are required to make sure the funds are available to complete mitigation in the event that applicant defaults or fails to comply with permit conditions. A detailed description of financial assurance requirements can be found in CCC 40.450.040.J. Staff can provide standard forms for commonly accepted instruments.

What is the Conservation Covenant?

The conservation covenant is a document, recorded at the county Assessor's Office, which protects any remaining wetlands and buffers on a project site. All covenants require signature from the county Prosecuting Attorney prior to recording. Department of Environmental Services (DES) staff can provide a standard Conservation Covenant form and notary services upon request.

How long will it take to get a decision?

The review process is concurrent with engineering construction plan review. The initial review of the Final Wetland Mitigation Plan will be completed with the first set of red-lines. Subsequent revisions and submittals are reviewed as they are received and approval is issued at the same time that DES staff sign construction plans.

Can the decision be appealed?

Any Final Wetland Permit decision may be appealed to the county hearings examiner by the applicant or any person or group. Appeals and associated fees must be received within 14 calendar days following the written notice of the decision.

After the Final Wetland Permit is approved, what is next?

Once approved, project construction and plat recording can proceed. Conditions of approval usually require as-built review after construction and submittal of periodic monitoring reports and review fees to DES for the specified monitoring period (up to 10 years). Maintenance and/or corrective actions may be required during the monitoring period if performance standards are not met. Please refer to the Critical Area Mitigation Monitoring handout for more information.

Note: This handout is not a substitute for county code. For more detailed information, please refer to Clark County Code Chapter 40.450.

ENVIRONMENTAL SERVICES FINAL WETLAND PERMIT FEE SCHEDULE

Final Wetland application fee:	\$1,922
Site Inspection fee (for each site visit needed):	\$230
Issuance Fees paid to Community Development:	N/A

**Department of Environmental Services
Public Service Center
1300 Franklin Street
P.O. Box 9810
Vancouver, WA 98666-9810
(360) 397-2121
www.clark.wa.gov**



For other formats, contact the Clark County ADA Office: **Voice** (360) 397-2322;
Relay 711 or (800) 833-6388; **Fax** (360) 397-6165; **E-mail** ADA@clark.wa.gov.

ENVIRONMENTAL SERVICES

FINAL WETLAND PERMIT SUBMITTAL REQUIREMENTS

The following checklist identifies information required to be included with a Final Wetland Permit application.

REQUIRED ITEMS

1. _____ **APPLICATION FORM** - The application form shall be completed and signed in ink by the applicant.
2. _____ **APPLICATION FEE** - The requisite fee for the Final Wetland Permit shall accompany the application. Make checks payable to "Clark County Environmental Services."
3. _____ **FINAL ENHANCEMENT / MITIGATION PLAN**
 - Approved preliminary enhancement/mitigation plan and conditions of approval**
 - Revisions to preliminary plan narrative to address conditions of approval**
 - General project description;
 - Description of existing conditions;
 - Assessment of wetland and buffer functions;
 - Discussion of the exact sites, specifications, and justifications for all regulated activities including the areas, volumes (fill and removal), and methods of all proposed wetland and buffer impacts;
 - Discussion of avoidance and minimization of impacts;
 - Summary of conceptual mitigation plan;
 - Mitigation goals and objectives;
 - Description of wetland types to be created; and
 - Description of proposed wetland and buffer enhancements.
 - Proposed performance standards**
 - Final Monitoring and Maintenance Plan**
 - Associated plans and other permits**
 - Evidence of Financial and Scientific Proficiency**
 - Contingency Plan**
4. _____ **FINAL CONSTRUCTION PLANS AND DRAWINGS**
 - Final site plan** showing the location, width, depth, and length of all proposed structures, roads, utilities, stormwater management facilities, and wastewater treatment in relation to parcel, wetland, and buffer boundaries.
 - Final Impact and mitigation plan.**
 - Final grading plan for all creation and work within existing wetlands and buffers;
 - Erosion control and sediment management plan;
 - Final planting plan (i.e. species, quantities/densities, stock types, and locations); and
 - Final monitoring plan with photo plot locations and photo angles.
5. _____ **FINANCIAL ASSURANCE ESTIMATES**
 - Performance guarantee (required)**
 - Maintenance guarantee (optional at application)**
6. _____ **SUBMITTAL COPIES**
 - _____ **One (1)** bound copy (e.g., using jumbo clips, stapled, comb or spiral binding, etc.), of the full application package, **except any special studies**, shall be submitted;
 - _____ **One (1) copy** of any applicable special studies (this could include a Biological Evaluation or Assessment, or other permits such as a JARPA application); and
 - _____ **One (1) copy** of 11" x 17" reduced plans for all sheets larger than 11" x 17."

ADDITIONAL SUBMITTALS REQUIRED PRIOR TO FINAL APPROVAL

- Recorded conservation covenant;
- Executed performance assurance instrument;
- Executed mitigation bank transfer agreement.

This application was determined to be counter complete on:

____/____/____

Community Development Permit Technician: _____