



Clark County Public Health

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For Office Use Only:

APPLICANT'S CHECKLIST FOR DEVELOPMENT REVIEW APPLICATIONS PROPOSING USE OF ON-SITE SEWAGE TREATMENT SYSTEM(S)

The following items must be submitted with this development review application. Applications submitted without all items checked will be rejected. Indicate "N/A" if the requested item does not apply to this development proposal.

- 1) A **completely** filled out application;
- 2) Copy of County or City pre-application Conference Report, if applicable;
- 3) Specific information requested in Health District's Pre-application Conference Comments provided, if applicable;
- 4) Environmental Site Assessment(s) conducted on any portion of this property?
 No Yes, if yes, please submit a copy;
- 5) Atlas page from Clark County Road Atlas.
- 6) Quarter section map with site highlighted;
- 7) Recent aerial photography with elevation contours; scale 1:2400 (part of Clark County GIS packet), historical photos are also helpful;
- 8) Check those that apply to project:
 - Subdivision (i.e. 5 or more lots)
 - School (K-12)
 - Church
 - Requires a Conditional Use Permit (CUP)
 - Requires a public hearing
- 9) If project is not a land division, provide description of proposal. Include information on wastewater quality and flow, number of employees, hours of operation, public use of restrooms, type of use (medical office, dental office, lab, beauty salon, etc.
- 10) Current preliminary plat(s) or site plan(s) which include:
(Note: 2 pages may be needed, one for existing, one for proposed conditions)
 - Minimum scale of 1" = 50'. For large projects, a scale of 1" = 200' may be acceptable;
 - Existing and proposed boundaries, easements, and rights-of-way;
 - Residences (include addresses);
 - Outbuildings;
 - Driveways;
 - Adjacent roads (including names);
 - *Septic tanks, pump chambers, dry wells, drainfields (used or unused);

****Please complete page 2****

- ___ *Wells (including used, unused, irrigation, abandoned, and proposed);
- ___ Underground and above ground storage tanks;
- ___ Bodies of water, including rivers, streams, springs, ponds, etc.;
- ___ Existing drainage features, including drain tiles;
- ___ Indicate (on the plan) above items to be removed during development;
- ___ Test hole(s), dug per Health District instructions;
- ___ Existing contours;

*Note: if septic system components or well(s) are known to exist on the property but cannot be located after a reasonable effort, please note this under the "Land Use" section of application

- 11) ___ Current (within 6 months) Utility Review from the sewer purveyor for developments located within an Urban Growth Area or within city limits (except the Town of Yacolt);
- 12) ___ Current Public Sewer Waiver from Clark County Planning for developments located within an Urban Growth Area, but outside city limits;
- 13) ___ Current water availability letter from the water purveyor for all projects;
- 14) ___ If proposing wells, provide copies of available well logs/hydrogeologic studies for properties in this area;
- 15) ___ Preliminary drainage plan, indicating storm-water features, test holes, existing wells and proposed wells;
- 16) ___ Site accessible, example: gates unlocked, animals restrained, residents notified that entry granted to the Health District, etc. Note: poor site conditions and access problems restrict our ability to evaluate property in a timely manner!
- 17) ___ Site flagged and ready. Blue flagging provided is for marking access from the main road fronting the site, property corners, property lines (every 100 feet), etc. If site has property lines clearly marked (fences, roadways, etc.), it will not be necessary to flag these lines, but describe under "addition information" section below;
- 18) ___ Additional information, which may help determination:

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Date Received _____ Received By: _____