

**NINE STEP PLANNER
BOARD OF COMMISSIONER WORK SESSIONS**

This form needs to be reviewed and approved by the board **before** a work session is scheduled.

REQUESTED BY: Public Works

1. **TOPIC:** Administrative Session to discuss the fundamentals of the Public Works Budget and the 2017-2022 Transportation Improvement Program (TIP).
2. **WORK SESSION:** Public Works Staff - Heath Henderson, Lori Pearce, Susan Wilson, Carolyn Heniges, Tom Grange, Matt Hall, Shari Harer. Other attendees: Mark Gassaway, Adriana Prata, Bob Stevens.
3. **TIME FRAME:**
LENGTH OF TIME NEEDED: 1.5 hours
DESIRED DATE: July 20, 2016
SCHEDULED DATE OF WORK SESSION: _____
4. **TIMING CONSIDERATIONS:** Washington State law requires adoption of a Six-Year Transportation Improvement Program (TIP) prior to December 31, 2016, and prior to adoption of the budget.
5. **DESIRED RESULTS:** Inform the BOCC about the financial information and basis of the 6-year TIP, transportation revenues and expenses, ongoing programs and trends affecting the delivery of new capital projects.
6. **IMPACTS (COMMUNITY/FINANCIAL/STAFF/OTHER):** Construction of several large projects in the next TIP will drop the County Road Fund (CRF) balance sharply. Project commitments combined with increasing preservation demands will limit the number of new projects that can be delivered in the next 6-year program.
7. **POLICY IMPLICATIONS:** The purpose of this work session is to provide information on Public Works Budget, provide direction on the 2017-2022 TIP and 2017 ACP projects to proceed to November adoption.
8. **ISSUES TO BE CONSIDERED:** Challenging issues associated with the Public Work Budget and Transportation Improvement Program include:
 - Revenues are not keeping up with expenditures.
 - Revenue sources and limited net funding available for maintenance and capital projects.
 - Past commitments to projects and ongoing programs (including preservation).
 - Factors affecting project delivery schedules for the TIP.
9. **RECOMMENDED ACTION:** Board will be informed of the current financial situation and the major challenges to preparing the budget and 2017-2022 TIP, and will be given background in the overall TIP process and financing so that project priorities can be confirmed for a November adoption.

APPROVED FOR SCHEDULING:

Signature of requestor:



Heath H. Henderson, Public Works Director

DATE: 6/14/16