

**NINE STEP PLANNER
BOARD OF COUNTY COUNCILORS WORK SESSIONS**

This form needs to be reviewed and approved by the board **before** a work session is scheduled.

REQUESTED BY: *Public Health; Alan Melnick*

1. **TOPIC:** Public Health: Environmental Public Health fee schedule adjustment

2. **WORK SESSION:**

Alan Melnick, Jeff Harbison, Joe Laxson, Chuck Harman

3. **TIME FRAME:**

LENGTH OF TIME NEEDED: 60 minutes

DESIRED DATE: late October

SCHEDULED DATE OF WORK SESSION: _____

4. **TIMING CONSIDERATIONS:** *If fees are to be adjusted, it needs to occur prior to beginning of 2017, preferably in conjunction with the adoption of the 2017-18 budget.*

5. **DESIRED RESULTS:** *Guidance/feedback on proposed adjustments to the Environmental Public Health fee schedule.*

6. **IMPACTS (COMMUNITY/FINANCIAL/STAFF/OTHER):** *The Environmental Public Health fee schedule is found in County ordinance. Any adjustments to the fee schedule would require a revised ordinance.*

7. **POLICY IMPLICATIONS:** *County ordinance revision (see #6)*

8. **ISSUES TO BE CONSIDERED:** *Failing to adjust the fee schedule results in a budget deficit for Clark County Public Health. The budget deficit would need resolved through staff reduction or identification of an alternative funding source.*

9. **RECOMMENDED ACTION:** *Guidance towards a public hearing regarding an adjustment to the Environmental Public Health fee schedule and accompanying County ordinance*

APPROVED FOR SCHEDULING:

Signature of requestor:

DATE: _____