



proud past, promising future

CLARK COUNTY  
WASHINGTON

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FEB 3 2016

BOARD OF  
COUNTY COMMISSIONERS

AUDITOR  
GREG KIMSEY

January 29, 2016

Mark McCauley, County Manager  
Clark County  
1300 Franklin St.  
Vancouver, WA 98660

### 2016 Primary & General Election Information

Clark County will be producing a local voters' pamphlet for both the Primary and the General Election in 2016. Enclosed is a copy of the 2016 Election Guide for Jurisdictions which includes local voters' pamphlet specifications. There are quite a few changes this year so please review this information carefully.

The General Election voters' pamphlet will be published by the Secretary of State's Office and will include the state voters' pamphlet and the local voters' pamphlet. The local voters' pamphlet will have information on local candidates and measures.

The deadline to pass resolutions to place local measures on the ballot is **Friday, May 13, 2016** for the Primary and **Tuesday, August 2, 2016** for the General Election. The enclosed resolution cover sheet must accompany all resolutions.

The deadline to appoint committees to write "For" and "Against" statements for measures is **Friday, May 13, 2016** for the Primary and **Tuesday, August 2, 2016** for the General Election. The names of the committee members and their contact information must be submitted by the deadlines and must accompany the resolutions.

Explanatory statements are due no later than **Friday, May 13, 2016** for the Primary and no later than **Tuesday, August 2, 2016** for the General Election.

The pro and con statements must be submitted by **Wednesday, May 25, 2016** for the Primary and by **Friday, August 12, 2016** for the General Election.

Rebuttals from the pro and con committees must be submitted by **Tuesday, May 31, 2016** for the Primary and by **Friday, August 19, 2016** for the General Election.

### ELECTIONS DEPARTMENT

1408 Franklin Street • P.O. Box 8815 • Vancouver, WA 98666-8815

(360) 397-2345 • Fax (360) 397-2394 • [www.clarkvotes.org](http://www.clarkvotes.org)

## • Candidate Filing

Candidate filing week will begin on **Monday, May 16, 2016** and end on **Friday, May 20, 2016**. Enclosed is an open offices form that shows what will be on the ballot this year for your city, town or district. Carefully review the form to ensure that the office, position number, term length and salary are correct. **Please return this form to the Elections Office no later than Monday, February 29.**

## Boundary Changes

If your jurisdiction has had or will have any boundary changes this year, please let our office know about them as soon as possible. This is very important. Boundary changes, including annexations, determine the offices and measures citizens can vote for. Even if an annexation is completed just before an election, the voters in the annexed area are qualified to vote in the newly annexed jurisdiction. The Elections Office needs to be informed about annexations completed from May 1 through November 8 so that our office can ensure that each voter receives a ballot for the correct jurisdiction.

If you have any questions, comments or suggestions, please contact me at (360) 397-2345.

Sincerely,



Cathie Garber  
Clark County Elections Department

Enclosures



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## RESOLUTION COVER SHEET

This form **MUST** accompany each original or certified copy of the resolution. Contact person or persons should have the authority to approve changes and to answer questions.

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Name of District: \_\_\_\_\_

District Address: \_\_\_\_\_

Date of Election: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

2<sup>nd</sup> Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

2<sup>nd</sup> Contact Phone Number: \_\_\_\_\_

2<sup>nd</sup> Contact Email: \_\_\_\_\_

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Attorney for District: \_\_\_\_\_

Attorney Phone Number: \_\_\_\_\_

Attorney Email Address: \_\_\_\_\_

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Type of election (levy, bond, lid lift, etc.): \_\_\_\_\_

Please state the pass/fail requirements for this measure (i.e., simple majority, 60% super majority, etc.)

as determined by your legal counsel, together with applicable statutory references: \_\_\_\_\_

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