

# CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Public Works/Administration and Finance Division

**DATE:** December 15, 2015

**REQUESTED ACTION:** Approve a future request to pay for maintenance money for Sorensen and Tower Crest out of the Greater Clark Parks District (GCPD) operations and maintenance fund.

Consent       Hearing       County Manager

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## **PUBLIC WORKS GOALS:**

- Provide safe and efficient transportation systems in Clark County
- Create and maintain a vibrant system of parks, trails and green spaces
- Continue responsible stewardship of public funds
- Promote family-wage job creation and economic development to support a thriving community
- Maintain a healthy, desirable quality of life
- Increase partnerships and foster an engaged, informed community
- Cultivate a nimble, responsive work force
- Make Public Works a great place to work

## **BACKGROUND**

This request will allow Public Works staff to submit a decision package in the spring supplemental to pay for the maintenance of two new parks, Sorensen and Tower Crest, out of the Greater Clark Parks District Operations and Maintenance Fund – 1032.

## **COUNCIL POLICY IMPLICATIONS**

The Clark County Board of Commissioners in the past adopted a fiscally responsible policy as follows:

1. Pay off existing debt
2. Maintain what we have
3. No new capital without the proper maintenance funding

During the Great Recession of 2009, a decision package was approved for \$1.6M to move the General Fund parks (that lay within the Greater Clark Parks District Boundary) out of the General Fund and into the GCPD fund. This was a temporary measure to help offset to significant General Fund budget cuts.

The GCPD fund was not designed to absorb maintenance of General Fund Parks for long term. The Finance Team recommended that the maintenance of General Fund Parks be returned to the General Fund as soon as possible, to avoid future deficits in the GCPD fund. Approximately \$165,000 was returned to the GCPD fund in the 2015/2016 Biennial Budget. Staff requested additional funds be moved in the fall supplemental of 2015. The Finance Team, due to a shortage of General Fund monies, recommended that this request not go forward due to the multiple needs throughout Clark County for General Fund money.

In the fall supplemental, the Clark County Board of Councilors did approve the construction of Sorensen and Tower Crest for 2016. At that time, Public Works did not have the budget capacity needed to maintain Sorensen and Tower Crest parks. This report is to request advance approval of \$42,000 of GCPD maintenance funding for these two parks and to add it to the Clark County spring supplemental budget process as a pre-approved request.

*mgr  
ok  
4.12*

*PW 15-099*

Public Works staff anticipates having a work session with the Councilors in the first quarter of 2016 to discuss new policies needed for the sustainability of the GCPD fund.

**ADMINISTRATIVE POLICY IMPLICATIONS**

This action will be in compliance with the Boards policy to provide maintenance funding with the construction of new assets.

**COMMUNITY OUTREACH**

The Parks Advisory Board has been involved with this discussion over the past years.

**BUDGET IMPLICATIONS**

YES	NO	
		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

**BUDGET DETAILS**

Local Fund Dollar Amount	\$42,000
Grant Fund Dollar Amount	
Account	GCPD – Operations and Maintenance
Company Name	

**DISTRIBUTION:**

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>



Lori Pearce, CPA  
Public Works  
Administration and Finance Division



Heath H. Henderson, PE  
Public Works Director/County Engineer

**APPROVED:**   
**CLARK COUNTY, WASHINGTON**  
**BOARD OF COUNTY COUNCILORS**

DATE: 12-9-15

SR#                     

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## BUDGET IMPACT ATTACHMENT

### Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

This request will allow for a decision package to be submitted in the spring supplemental of 2016 for maintenance money for the Sorensen and Tower Crest parks.

### Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GCPD	Total	GCPD	GCPD	GCPD	Total
1032/GCPD O&M	\$42,000	\$42,000	\$84,000	\$84,000	\$84,000	\$84,000
<b>Total</b>						

II. A – Describe the type of revenue (grant, fees, etc.)

The revenue for this comes from the Greater Clark Parks district levy.

### Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GCPD	Total	GCPD	Total	GCPD	Total
1032/GCPD O&M		\$42,000	\$42,000	\$84,000	\$84,000	\$84,000	\$84,000
<b>Total</b>							

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GCPD	Total	GCPD	Total	GCPD	Total
Salary/Benefits	\$28,608	\$28,608	\$57,216	\$57,216	\$57,216	\$57,216
Contractual	\$9,092	\$9,092	\$18,184	\$18,184	\$18,184	\$18,184
Supplies	\$4,300	\$4,300	\$8,600	\$8,600	\$8,600	\$8,600
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
<b>Total</b>	\$42,000	\$42,000	\$84,000	\$84,000	\$84,000	\$84,000

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