

CLARK COUNTY STAFF REPORT

DEPARTMENT: Public Works/ Engineering and Construction Program

DATE: February 3, 2015

REQUESTED ACTION: Authorize the Public Works Department to pay the 2015 Membership Dues for the Regional Transportation Council in the amount of \$36,300.

SR Number:

FOR APPROVAL BY: X BOCC COUNTY MANAGER HEARING

PUBLIC WORKS GOALS:

- Provide safe and efficient transportation systems in Clark County
- Create and maintain a vibrant system of parks, trails and green spaces
- Continue responsible stewardship of public funds
- Promote family-wage job creation and economic development to support a thriving community
- Maintain a healthy, desirable quality of life
- Increase partnerships and foster an engaged, informed community
- Cultivate a nimble, responsive work force
- Make Public Works a great place to work

BACKGROUND

The Southwest Washington Regional Transportation Council (RTC) budget for 2015 is \$1,726,000, to serve as the federal Metropolitan Planning Organization (MPO) and the WA State Regional Transportation Planning Organization (RTPO). State and federal law required the formation of the MPO/RTPO to facilitate regional transportation decisions and serve as a conduit for grants to local agencies. Clark County's membership dues are \$36,300. On average, Clark County receives \$5 million to \$6 million annually in federal grants with the assistance of the Regional Transportation Council.

ADMINISTRATIVE POLICY IMPLICATIONS

None.

COUNCIL POLICY IMPLICATIONS

None.

PREVIOUS REVIEWS AND ACTIONS

This expense has been approved annually for the past 23 years and the county's contribution has not changed since 1992.

COMMUNITY OUTREACH

None.

BUDGET IMPLICATIONS

YES	NO	
X		Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
	X	Additional budget capacity is necessary and will be requested at the next

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	supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.
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Public Works Administration – Anita Temme

PUBLIC WORKS APPROVALS:



Heath H. Henderson, PE
Public Works Director/County Engineer

Attachments:

- Memo from RTC
- Invoice
- 2015 RTC Work Plan and Budget, Resolution 12-14-23

CC: Penny Monett

APPROVED: 

**CLARK COUNTY, WASHINGTON
BOARD OF COUNTY COUNCILORS**

DATE: Feb. 3, 2015

SR #: 013-15

COUNTY MANAGER ACTION\RECOMMENDATION

By: Mark McCauley

Date:

SR Number:

REQUESTED ACTION:

Copy the requested action from the staff report. You do not need to do anything else with this page.

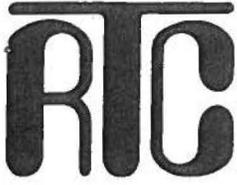
COUNTY MANAGER RECOMMENDATION:

Action	Conditions	Referral to council?
<i>Approval\denial</i>	<i>Enter conditions or requests here</i>	<i>Yes\No</i>

Mark McCauley
Acting County Manager

DISTRIBUTION

Public Works Administration – Anita Temme



1300 Franklin Street, Floor 4
P.O. Box 1366
Vancouver, WA 98666-1366

360-397-6067
360-397-6132 fax
http://www.rtc.wa.gov/

MEMORANDUM

**TO: Mark McCauley, Acting County Manager
Clark County**

FROM: Matt Ransom, Executive Director *MR*

DATE: January 7, 2015

SUBJECT: 2015 Membership Dues

Member Jurisdictions

- Clark County
- Skamania County
- Klickitat County
- City of Vancouver
- City of Camas
- City of Washougal
- City of Battle Ground
- City of Ridgefield
- City of La Center
- Town of Yacolt
- City of Stevenson
- City of North Bonneville
- City of White Salmon
- City of Bingen
- City of Goldendale
- C-TRAN
- Washington DOT
- Port of Vancouver
- Port of Camas-Washougal
- Port of Ridgefield
- Port of Skamania County
- Port of Klickitat
- Metro
- Oregon DOT
- 14th Legislative District
- 17th Legislative District
- 18th Legislative District
- 20th Legislative District
- 49th Legislative District

Attached for your information is a copy of the RTC Board of Directors Resolution 12-14-23, which adopted the agency's 2015 budget. The budget includes the same level of local agency funding support as was the case for 2014. This annual assessment is identified on the attached invoice.

The attached annual invoice for Clark County covers the period of January 1, 2015, to December 31, 2015, for the 2015 Metropolitan Planning Organization/ Regional Transportation Planning Organization membership dues.

- 2015 Membership Dues \$ 36,300.00

**Enclosure: 2015 RTC Budget Resolution
2015 Invoice**

CC: Clark County Public Works Accounting Department ✓

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Invoice

Invoice Number:
12066

Invoice Date:
Jan 7, 2015

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SW WA Regional Transportation Council
PO Box 1366
Vancouver, WA 98666-1366



Voice: 360-397-6067
Fax: 360-397-6132

Sold To:
Clark County
PO Box 5000
Vancouver, WA 98666-5000

Customer ID	Payment Terms	Sales Rep ID
CLCO	Due on Receipt	Patty

Invoice Date	Description	Amount
Jan 7, 2015	2015 Membership Dues	36,300.00

INVOICE

TOTAL DUE 36,300.00



STAFF REPORT/RESOLUTION

TO: Southwest Washington Regional Transportation Council Board of Directors
FROM: Matt Ransom, Executive Director 
DATE: November 25, 2014
SUBJECT: 2015 RTC Work Program and Budget, Resolution 12-14-23

AT A GLANCE - ACTION

The purpose of this resolution is to seek RTC Board adoption of the 2015 Work Program and Budget.

BACKGROUND

Attached are the proposed January 1 to December 31, 2015, Work Program and Budget for the Southwest Washington Regional Transportation Council. The 2015 Work Program outlines how RTC will address the major regional transportation, planning, and policy projects in 2015 as well as issues of Emphasis and a strategy to maintain its core regional transportation program. The proposed budget anticipates a total of \$1,726,000 in salaries and other expenses, which is balanced by federal, state, and local revenues. The proposed 2015 budget maintains the existing staffing level.

2014 was a very productive year for RTC. A summary description of RTC's 2014 Annual Report of accomplishments can be viewed by clicking this [link](#).

2015 Work Program

The 2015 RTC Work Program identifies several Emphasis Areas, where the organization will allocate efforts and resources to advance specific study and policy development in key topic areas. The intent of the Emphasis Area designation is to provide focus on a specific topic, due to either a current mandate, due to external influences, and/or in response to contemporary and relevant regional issues discussion.

The Work Program also provides a description of the core component, which focuses on the continuing and comprehensive regional planning and collaborative decision making process and general MPO administration (consistent with the UPWP). The core work program produces the bulk of the agency product and services to members. The core work program is informed by accurate data, research, analysis, and special program management, each of which is used to identify needs and strategies that address the RTC region's pressing current and future regional transportation demands.

2015 RTC BUDGET
January 1, 2015 - December 31, 2015
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<u>REVENUES</u>	<u>2015 Budget</u>
Unified Planning Work Program (FHWA)	\$552,800
Unified Planning Work Program (FTA)	262,400
Unified Planning Work Program (STP)	250,000
Unified Planning Work Program (RTPO)	172,500
VAST (STP)	173,500
Local MPO (Technical Services)	129,100
Congestion Management Process (STP)	75,200
Human Services Transportation Plan (FTA)	3,500
Other Miscellaneous Projects	2,500
Local MPO	104,500
TOTAL REVENUES	<u><u>\$1,726,000</u></u>

<u>EXPENSES</u>	<u>2014 Budget</u>	<u>2015 Budget</u>
Salaries	\$821,000	\$858,000
Benefits	394,100	429,000
Professional Services	138,400	274,400
Consultant	93,000	174,000
Information Services	8,000	8,000
Modeling Services		15,000
Accounting / HR Services	27,900	27,900
State Audit	9,500	9,500
Legal Services		30,000
Other Professional Services		10,000