

CLARK COUNTY STAFF REPORT

DEPARTMENT: Public Works / Environmental Services/General Services

DATE: January 26, 2016

REQUESTED ACTION: Establish Public Works Project #028744/General Services Project #016334, Heritage Farm Parking Lot, and approve the attached "Notice to Contractors" to advertise the construction contract for bids.

Consent Hearing County Manager

PUBLIC WORKS GOALS:

- Provide safe and efficient transportation systems in Clark County
- Create and maintain a vibrant system of parks, trails and green spaces
- Continue responsible stewardship of public funds
- Promote family-wage job creation and economic development to support a thriving community
- Maintain a healthy, desirable quality of life
- Increase partnerships and foster an engaged, informed community
- Cultivate a nimble, responsive work force
- Make Public Works a great place to work

BACKGROUND

The Heritage Farm Parking Lot project will construct a new parking lot on the west side of the farm administration building on NE 78th Street. In addition to providing needed parking for public use of the facility, the project will demonstrate Low Impact Development (LID) techniques and include educational signage. The project will reduce stormwater runoff into Cougar Creek, thereby helping to improve water quality. The project received \$531,000 in funding by a 2013 Legislative Proviso, administered by the Washington State Department of Ecology. This funding is expected to cover the entire project cost, including design, permitting, and construction. Construction expenses are estimated at \$403,200, as shown in the budget details below.

The construction documents are complete and we are ready to advertise the contract for bids. The advertisement is contained in the attached "Notice to Contractors". Public Works is providing construction bidding and management services for the project. Environmental Services is providing grant administration services for the project. Funding for the project is included in the approved 2015-2016 General Services budget.

COUNCIL POLICY IMPLICATIONS

None.

ADMINISTRATIVE POLICY IMPLICATIONS

None.

COMMUNITY OUTREACH

The parking lot is a component of the adopted farm master plan, which included extensive public outreach during its development. The project includes interpretive signage and is specifically intended to provide an accessible, highly visible demonstration site for the application of Low Impact Development stormwater management techniques. Project information will also be maintained on the Environmental Services website.

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4/12*

PW16-006



BUDGET IMPLICATIONS

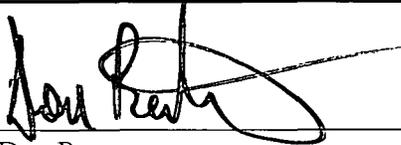
| | | |
|-----|----|--|
| YES | NO | |
| X | | Action falls within existing budget capacity. |
| | X | Action falls within existing budget capacity but requires a change of purpose within existing appropriation |
| | X | Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager. |

BUDGET DETAILS

| | |
|---------------------------|----------------------------------|
| Local Fund Dollar Amount | \$ 0 |
| Grants/Loans/Partnerships | \$ 403,200 (construction amount) |
| Account | 5193 Major Maintenance |

DISTRIBUTION:

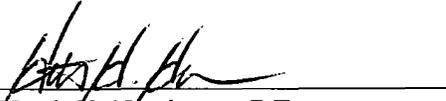
Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>



Don Benton
Environmental Services Director



Robert Stevens
General Services Director

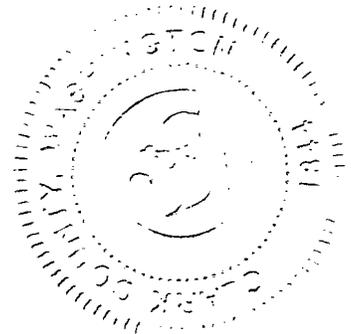


Heath H. Henderson, P.E.
Public Works Director/County Engineer

APPROVED: 
CLARK COUNTY, WASHINGTON
BOARD OF COUNTY COUNCILORS

DATE: Jun. 26, 2016

SR# SR 017-16



APPROVED: _____
Mark McCauley, Acting County Manager

DATE: _____

BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

The Heritage Farm Parking Lot project will construct a new parking lot on the west side of the administration building on NE 78th Street. In addition to providing needed parking for public use of the facility, the project will demonstrate Low Impact Development (LID) techniques and include educational signage. The project will reduce stormwater runoff into Cougar Creek, thereby improving water quality.

Part II: Estimated Revenues

| Fund #/Title | 2015/2016 Biennium | | 2017/2018 Biennium | | 2019/2020 Biennium | |
|------------------------|--------------------|-----------|--------------------|-------|--------------------|-------|
| | General Services | Total | General Services | Total | General Services | Total |
| 5193 Major Maintenance | \$403,200 | \$403,200 | 0 | 0 | 0 | 0 |
| Total | \$403,200 | \$403,200 | 0 | 0 | 0 | 0 |

II. A – Describe the type of revenue (grant, fees, etc.)

This project is 100% funded by a Washington Department of Ecology grant.

Part III: Estimated Expenditures

III. A – Expenditures summed up

| Fund #/Title | 2015/2016 Biennium | | 2017/2018 Biennium | | 2019/2020 Biennium | |
|------------------------|--------------------|-----------|--------------------|-------|--------------------|-------|
| | General Services | Total | General Services | Total | General Services | Total |
| 5193 Major Maintenance | \$403,200 | \$403,200 | 0 | 0 | 0 | 0 |
| Total | \$403,200 | \$403,200 | 0 | 0 | 0 | 0 |

III. B – Expenditure by object category

| Fund #/Title | 2015/2016 Biennium | | 2017/2018 Biennium | | 2019/2020 Biennium | |
|----------------------|--------------------|-----------|--------------------|-------|--------------------|-------|
| | General Services | Total | General Services | Total | General Services | Total |
| Salary/Benefits | | | | | | |
| Contractual | | | | | | |
| Supplies | | | | | | |
| Travel | | | | | | |
| Other controllable | | | | | | |
| Capital Outlays | \$403,200 | \$403,200 | | | | |
| Inter-fund Transfers | | | | | | |
| Debt Service | | | | | | |
| Total | \$403,200 | \$403,200 | | | | |

Attachments

None.

SP

c: Robert Stevens, Nick Cimmiyotti, Lori Pearce & Michelle Schuster

BEFORE THE BOARD OF COUNTY COUNCILORS OF CLARK COUNTY, WASHINGTON

in the matter of initiating a county project designated as **Work Order No: 028744**

IT IS HEREBY RESOLVED THAT **Heritage Farm Parking Lot**

Parcel No. 148084-000 lying at 1919 NE 78th Street will be improved as follows:

The Heritage Farm Parking Lot project will construct a new parking lot on the west side of the administration building on NE 78th Street. In addition to providing needed parking for public use of the facility, the project will demonstrate Low Impact Development (LID) techniques and include educational signage. The project will reduce stormwater runoff into Cougar Creek improving water quality.

Construction documents are complete and the County is prepared to advertise the contract for bids. Public Works is providing construction bidding and management services for this project.

IT IS FURTHER RESOLVED that an appropriation from the General Services budget, and based on the Engineer's construction estimate, is hereby made in the amounts and for the purposes shown:

| | General Services | Dept. Of Ecology | TOTAL | Budget Year | |
|--------------|------------------|------------------|-----------|-------------|------|
| | | | | 2016 | 2017 |
| Construction | 0 | \$403,200 | \$403,200 | \$403,200 | 0 |
| TOTAL | 0 | \$403,200 | \$403,200 | \$403,200 | 0 |

- This project is included in the officially adopted Annual Construction Program.
- The project is hereby made a part of the officially adopted Annual Road Program in accordance with RCW 36.81.130, BY SIGNATURE OF ALL BOARD MEMBERS.

IT IS FURTHER RESOLVED THAT:

- The construction is to be accomplished by contract in accordance with RCW 36.77.020 et. seq.
- The construction is to be accomplished by County forces in accordance with RCW 36.77.060 and WAC 136-18.

ADOPTED this 26th day of Jan., 2016.
 ATTEST:

Rebecca Jitka
 Clerk of the Board

BOARD OF COUNTY COUNCILORS
 CLARK COUNTY, WASHINGTON

Marc Boldt
 Marc Boldt, Chair



 Jeanne E Stewart, Councilor

 Julie Olson, Councilor

 David Madore, Councilor

 Tom Mielke, Councilor

RESOLUTION NO. 2016-01-19

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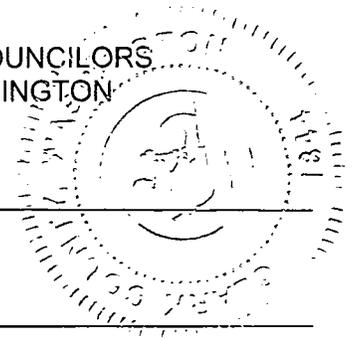
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proud past, promising future

CLARK COUNTY
WASHINGTON

PUBLIC WORKS

NOTICE TO CONTRACTORS

PAGE 1 OF 2

NOTICE TO CONTRACTORS

NOTICE IS HEREBY GIVEN that sealed bids will be received until **1:50 P.M.** on **Tuesday, February 23, 2016**, by the Clark County Board of County Councilors through the General Services Purchasing Department, 1300 Franklin Street, Suite 650, Vancouver, Washington 98660, for the **Heritage Farm Parking Lot, WO No. 028744**; and other work; then publicly opened and read aloud at the Commissioners' Hearing Room, 6th Floor of the Public Service Center, 1300 Franklin Street, Vancouver, Washington 98660, at 2:00 P.M. on **Tuesday, February 23, 2016**, or as soon thereafter as the matter may be heard.

It is anticipated that this project will be funded in part by the Washington State Department of Ecology. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to any contract or any subcontract resulting from this solicitation for bids.

Description of work: Construction of a new 54 space parking lot including sidewalks, stormwater treatment, landscape and mitigation planting, and lighting. A new sanitary sewer line will be constructed as well.

Primary bid items: Excavation; HMA Cl. _PG 22; Sidewalk, including pervious concrete, Curbing; Pervious Asphalt; Pervious Pavers; GrassCrete Paving; Stormwater and Sewer Pipe; Crushed Surfacing Base Course; Site Lighting; Signing and Striping; Traffic Control; and Plants

AND OTHER RELATED WORK/CONTRACT ITEMS

Plans, specifications, addenda, bid documents, bidders list and plan holder list for this project are available online for inspection during the bidding period through the Builders Exchange of Washington (BXWA) website www.bxwa.com (Posted Projects, Public Works, Clark County and Projects Bidding). These are available for viewing, downloading and printing on your own equipment free of charge. This service is provided free of charge to Prime Bidders, Subcontractors, and Vendors bidding on this project. Bidders are encouraged to "Register as a Bidder" in order to receive automatic email notification of future addenda and to be placed on the Bidders List.

It is the sole responsibility of the Bidder to obtain Addenda, if any. Such information may be obtained from the Builders Exchange of Washington (BXWA) web site, www.bxwa.com (Posted Projects, Public Works, Clark County and Projects Bidding). Clark County accepts no responsibility or liability and will provide no accommodation to bidders who fail to check for addenda and submit inadequate or incomplete responses.

Paper copies of plans, specifications, addenda, bid documents, bidders list and plan holder list for this project are not available.

All questions regarding this project must be submitted on the electronic "CRP Inquiry Submittal Form" located on the County's Internet Page (<http://www.clark.wa.gov/general-services/purchasing/crp.html>). In the event a bidder cannot access the County's Website, a FAX copy of the form can be obtained from and returned to the County's Construction Management Office (FAX 360-397-6087).

Heritage Farm Parking Lot
Roadway Improvement Project
WO No. 028744

1300 Franklin Street • P.O. Box 9810 • Vancouver, WA 98666-9810 • tel: [360] 397-6118 • fax: [360] 397-6051 • www.clark.wa.gov



**NOTICE TO CONTRACTORS
PAGE 2 OF 2**

Answers to bid questions will be posted on the project's "**Bid Inquiry Log**", also located on the County's Internet page, which will be updated twice daily, at noon and 6:00 PM. The questions and answers posted on the Bid Inquiry Log will not identify who asked the question, nor will that information be provided otherwise. It is considered exempt from Freedom of Information requirements. The last Bid Inquiry log update prior to bid opening will be 6:00 PM the day before the bid opening, and will display all questions and answers to the questions that have accumulated by the posting time. Questions asked after this time will not be addressed. Questions too late to be answered as of that posting will remain unanswered and will not be included in the log.

All bids shall be delivered to the attention of the Clark County Purchasing, P.O. Box 5000, Vancouver, Washington 98666-5000 or 1300 Franklin Street, Suite 650. Bids shall be placed in a sealed envelope, marked "Sealed Bid", which clearly states the name of the bidder, the project number, the project title, the date of the bid opening, and appropriate wording to indicate definitely the nature of the contents. Do not send bids by FAX or email. Bids submitted by FAX or email will not be accepted.

A bid proposal deposit, made in the form of a certified check, cashier's check, or surety bond in an amount equal to five percent (5%) of the amount of the bid proposal, shall accompany all bid proposals. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the Clark County Road Fund.

The right is reserved by the Clark County Board of County Councilors to waive informalities in the bidding, accept a proposal of the lowest responsible bidder, reject any or all bids, republish the call for bids, revise or cancel the work, or require the work to be done in another way if the best interest of the Contracting Agency is served.

DATED this 12th day of January, 2016.


Michael Westerman, Purchasing Manager

THE REFLECTOR
DAILY JOURNAL OF COMMERCE:

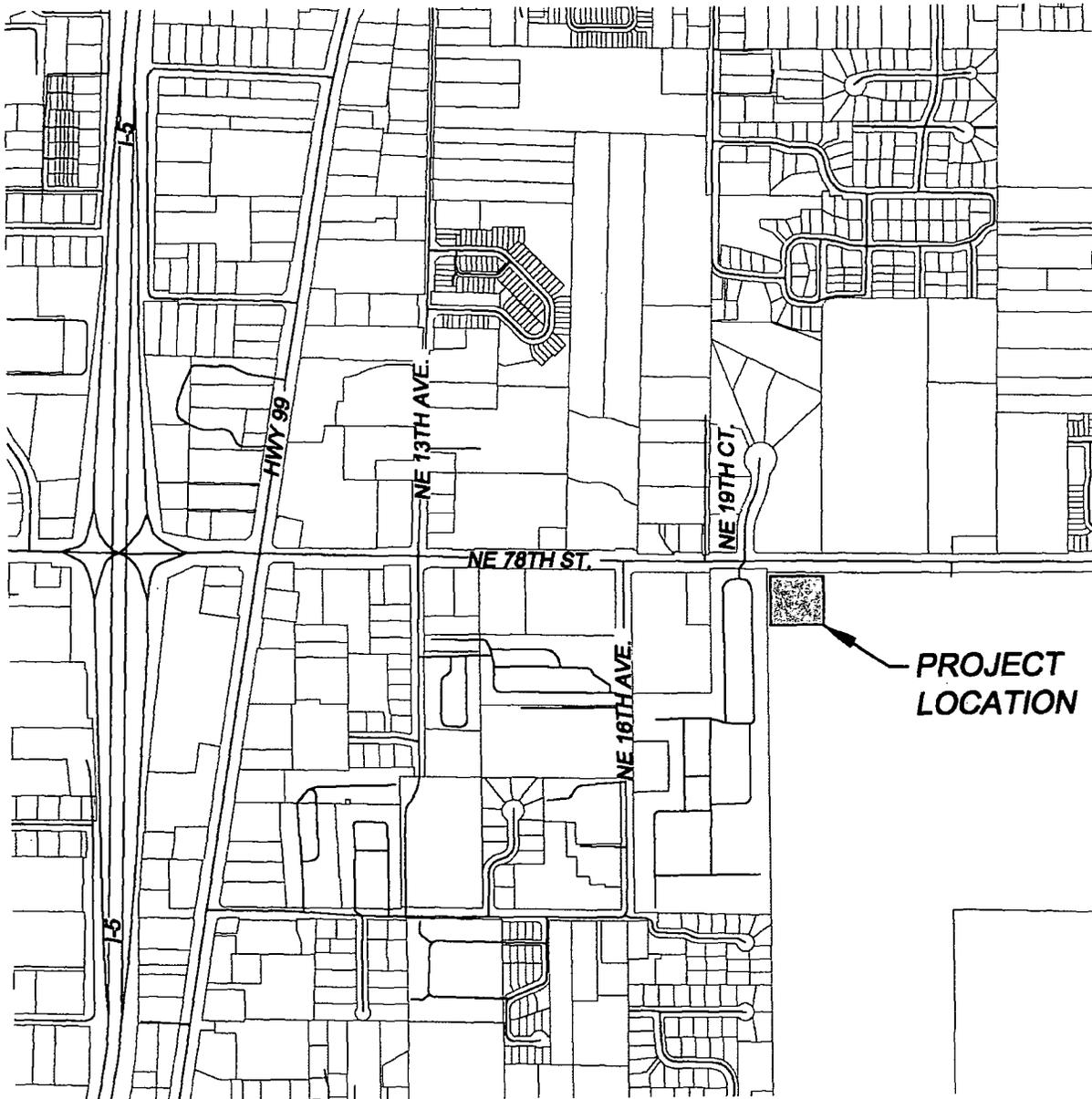
PLEASE PUBLISH: February 3, 10 & 17, 2016



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CLARK COUNTY
WASHINGTON

**Department of Public Works
Engineering & Construction Division
Heritage Farm Parking Lot
WO# 028744**



Vicinity Map