

CLARK COUNTY
STAFF REPORT

DEPARTMENT/DIVISION: FAIR

DATE: April 8, 2014

REQUEST: Additional Cash for ATMs for 2014 Body Art Show

CHECK ONE: Consent County Administrator

BACKGROUND: In 2013, there was a Body Art Show at the Event Center. We knew this would be a heavy cash show for our ATMs. We put all we had into the ATMs for the weekend, but they essentially ran out by Sunday morning. We were able to use \$8,000 out of the cash received for parking to supplement the machines, but it was not sufficient to meet the demands of the customers. Not having sufficient cash on hand impacted the show's sales.

We are requesting a temporary, additional \$80,000 in cash to be deposited into our ATM bank account to be used in the ATMs for the weekend of April 11 – 13, 2014 to meet the needs of the Body Art Show and the other events occurring the same weekend. Each ATM can hold \$60,000. This allows us to completely fill the ATMs for the event.

Staff Report 197-09 established the \$100,000 ATM petty cash that we normally work from. This request temporarily increases that to \$180,000.

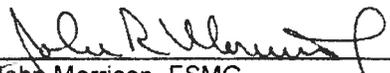
COMMUNITY OUTREACH: The provision of ATMs here at the Clark County Event Center is a convenience for the patrons of the Clark County Event Center and is a support to our promoters and vendors.

BUDGET AND POLICY IMPLICATIONS: Minimal: we would expect to be able to repay the cash by Monday following the show. All additional ATM transactions generates additional surcharge revenue for the Event Center.

FISCAL IMPACTS: Yes (see Fiscal Impacts Attachment) No

ACTION REQUESTED: We request that the Commissioners approve the additional cash for the loading of the ATMs.

DISTRIBUTION: Please forward a copy of this report to the Treasurer's office as well as Mark McCauley of General Services and John Morrison of FSMG.


John Morrison, FSMG
Executive Director

Mark McCauley
County Administrator

MM/II
c: Auditor's Office
Treasurer's Office

APPROVED: 
CLARK COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

April 1st, 2014

SR 66-14

SR 67-14

FISCAL IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information. There would be a small amount of revenue from the additional transaction fees generated from the ATM. There would be no additional expenses.

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
1003/Event Center		350				
Total		350				

II. A – Describe the type of revenue (grant, fees, etc.) \$3.00 ATM service charge per transaction. In 2013, there were 917 ATM transactions during the Body Art Show.

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
1003/Fair							
Total							

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual						
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total						