



CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Public Health (CCPH)

CCPH SR2016_48

DATE: April 5, 2016

REQUESTED ACTION:

Board of County Councilors approval to create and fill a 1.0 FTE Program Coordinator I position, effective May 1, 2016, and eliminate position HEE0067, a 1.0 FTE Grants Accounting Specialist, effective June 1, 2016. This staffing change represents a reorganization of work within Public Health's Grants & Contracts Team.

Consent Hearing County Manager

BACKGROUND

An analysis of the complexity and volume of work performed by Public Health Grants & Contracts staff led to the determination that a coordinator role within the program is needed to ensure Public Health is fully compliant with all grant and contract requirements.

COUNCIL POLICY IMPLICATIONS

N/A

ADMINISTRATIVE POLICY IMPLICATIONS

N/A

COMMUNITY OUTREACH

BUDGET IMPLICATIONS

YES	NO	
		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
XX		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

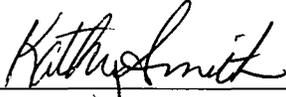
Local Fund Dollar Amount	\$9,382
Grant Fund Dollar Amount	
Account	1025, Public Health Fund
Company Name	SR2016_48 Position Changes, Contracts and Grants

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DISTRIBUTION:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>



Kathy Smith
Grant Accounting Specialist



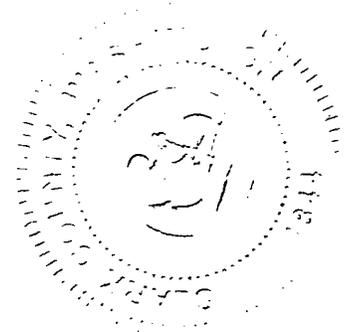
Alan Melnick, MD, MPH, CPH
Public Health Director/Health Officer



APPROVED:
CLARK COUNTY, WASHINGTON
BOARD OF COUNTY COUNCILORS

DATE: APR. 12, 2016

SR# SR 079-16



APPROVED: _____
Mark McCauley, Acting County Manager

DATE: _____

BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
1025 / Public Health Department Overhead proceeds		9,382		8,584		8,584
Total		9,382		8,584		8,584

II. A – Describe the type of revenue (grant, fees, etc.)

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
1025 / Public Health			9,382		8,584		8,584
Total			9,382		8,584		8,584

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits		9,382		8,584		8,584
Contractual						
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total		9,382		8,584		8,584