

JWS
Y/M

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Sheriff's Office
DATE: June 18, 2013
REQUEST: Approve the interlocal agreement with the City of Vancouver and the joint application for the 2013 Justice Assistance Grant program award

CHECK ONE: X Consent CAO

BACKGROUND

The United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (BJA) has allocated \$92,769 in Justice Assistance Grant (JAG) funds to be shared by Clark County and the City of Vancouver for the federal fiscal year 2013 grant cycle. These grant funds can be used for local initiatives, technical assistance, training, equipment, and information systems support criminal justice. No local match is required.

BJA requires that the County and the City jointly apply for the funds specifying the amount of the funds to be distributed to each. BJA also requires that a memorandum of understanding be completed, signed, and sent to them indicating who will serve as the applicant/fiscal agent for the joint funds.

The proposed agreement designates the County as applicant and fiscal agent for the joint funds and provides for a 57% City / 43% County split of funds. This split is based on Law Enforcement Records and Information System (LERIS) cost allocation.

COMMUNITY OUTREACH

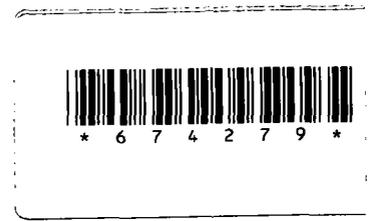
Entry as a consent agenda item for both the Board of County Commissioners and the Vancouver City Council also facilitates public review and comment on the contents of our application and program plan. The Clark County Sheriff's Office invites public input in open public comment time as well as by Internet, telephone, or letter.

BUDGET AND POLICY IMPLICATIONS

The JAG grant program does not require matching funds. The Sheriff's Office requests a resource neutral budget adjustment to Fund 6315 to accommodate receipt of award funds, pass-throughs to the City of Vancouver, and expenditures as allowed and budgeted under the JAG program.

FISCAL IMPACTS

Yes (see attached form) No



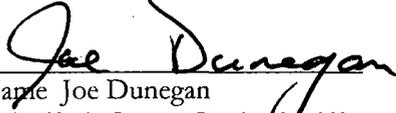
ACTION REQUESTED

Approve and sign two copies of the interlocal agreement with the City of Vancouver to jointly apply for, disburse, and administer Justice Assistance Grant funds. Approve the application to be filed with USDOJ. Delegate authority to the County Administrator to sign all grant acceptance documents.

DISTRIBUTION

SO Fiscal, John Lawler
Auditor's Office, Amanda Miller

Office of Budget


Name Joe Dunegan
Title Clark County Undersheriff

Approved: _____
CLARK COUNTY
BOARD OF COMMISSIONERS

July 2, 2013
SR 130-13

FISCAL IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

The Sheriff's Office will receive JAG program monies into Fund 6315, a portion of which will be passed through to Vancouver Police Department according to the terms of the interlocal agreement. Fund 6315 has sufficient budget capacity to absorb revenue and expense effects of the award. The request will result in no net fiscal impact.

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
6315 / BJA-Block Grant Fund	0.00	92,769.00	0.00	0.00	0.00	0.00
Total	0.00	92,769.00	0.00	0.00	0.00	0.00

II. A – Describe the type of revenue (grant, fees, etc.)

Justice Assistance Grant award from the US Department of Justice with no match requirement.

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
6315/ BJA-Block Grant Fund	0	0.00	92,769.00	0.00	0.00	0.00	0.00
Total		0.00	92,769.00	0.00	0.00	0.00	0.00

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual						
Supplies/Equipment	0.00	39,891.00	0.00	0.00	0.00	0.00
Travel						
Overtime						
Capital Outlays						
Inter-fund Transfers*	0.00	52,878.00	0.00	0.00	0.00	0.00
Debt Service						
Total	0.00	92,769.00	0.00	0.00	0.00	0.00

*Pass-through to the City of Vancouver as sub-recipient

To be posted on City of Vancouver website pursuant to Chapter 32, Laws of Washington 2006 (RCW 39.34.040).

RETURN ADDRESS

City of Vancouver
City Clerk's Office
PO Box 1995
Vancouver, WA 98668-1995

GMS APPLICATION NUMBER 2013-H4918-WA-DJ

CONTRACT NO. _____

THE STATE OF WASHINGTON
COUNTY OF CLARK

SH 13-29

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF VANCOUVER, WA AND COUNTY OF CLARK, WA**

2013 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this 9th day of July, 2013, by and between The COUNTY of Clark, acting by and through its governing body, the Board of County Commissioners, hereinafter referred to as COUNTY, and the CITY of Vancouver, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Clark County, State of Washington, witnesseth:

WHEREAS, this Agreement is made under the authority of RCW 39.34.080; and

WHEREAS, the Bureau of Justice Assistance (BJA) as the administering organization of the JAG program has certified the COUNTY and the CITY as disparate jurisdictions, requiring that they submit a joint application for the aggregate of funds allocated to them; and

WHEREAS, the BJA requires that the COUNTY and the CITY designate one jurisdiction to serve as applicant/fiscal agent for the joint funds; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party.

GMS APPLICATION NUMBER 2013-H4918-WA-DJ

CONTRACT NO. _____

NOW THEREFORE, the COUNTY and CITY agree as follows:

Section 1. COUNTY agrees to act as applicant/fiscal agent for the \$92,769 of aggregate JAG funds.

Section 2. COUNTY agrees, based on the 2011 LERIS calculation of 57%, to make \$52,878 of the aggregate fund ($\$92,769 \times .57 = \$52,878$) available to the CITY to be used for local initiatives, technical assistance, training, equipment, supplies, contractual support, and information systems in accordance with the requirements set forth by BJA for JAG funds.

Section 3. CITY agrees to timely comply with all reporting obligations required by the grant's terms.

Section 4. CITY agrees to maintain and retain accounting and financial records in accordance with Generally Accepted Accounting Principles (GAAP) and the standards of the Office of the Comptroller set forth in the 2011 Office of Justice Programs (OJP) Financial Guide, including without limitation in accordance with the Office of Management and Budget (OMB) Circulars 87, A-102, A-122, A-128, A-133. All of these documents are to be retained for a minimum of six years after the grant has been awarded and available for review, upon request, to federal, state and County employees or their agents or officers. Review may occur at any time, even after six years, if the records are still available.

Section 5. CITY agrees not to supplant its local funds with federal and to, instead, use the federal funds to increase the amount of funds that, in the absence of federal aid, would be made available to the CITY to fund programs within the JAG guidelines.

Section 6. CITY agrees to provide the COUNTY with progress reports, financial reports, and audit reports when required by the COUNTY in the form required by the COUNTY.

Section 7. Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 8. The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 9. By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF VANCOUVER

Eric Holmes, City Manager

BOARD OF CLARK
COUNTY COMMISSIONERS



Steve Stuart, Chair



Tom Mielke, Commissioner

David Madore, Commissioner

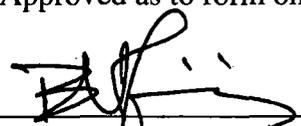
Approved as to form only:

Judith Zeider, Chief Assistant City
Attorney

Attest:

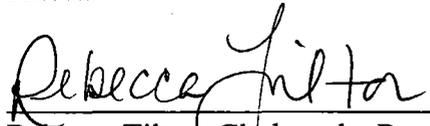
R. Lloyd Tyler, City Clerk
Carrie Lewellen, City Deputy Clerk

Approved as to form only:



Bernard Veljacic
for Tony Golik, Prosecuting Attorney

Attest:



Rebecca Tilton, Clerk to the Board

*** By law, the City Attorney's Office and Prosecuting Attorney's Office may only advise or approve contracts or legal documents on behalf of their respective clients. They may not advise or approve a contract or legal document on behalf of other parties. Their review of this document was conducted solely from the legal perspective of their respective clients. Their approval as to form of this document was offered solely for the benefit of their respective clients. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).**

APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION		
Legal Name Clark County		Organizational Unit Clark County
Address 1300 Franklin Street PO Box 5000 Vancouver, Washington 98666-5000		Name and telephone number of the person to be contacted on matters involving this application Lawler, John (360) 397-2211
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 91-6001299		7. TYPE OF APPLICANT County
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA EDWARD BYRNE MEMORIAL JUSTICE TITLE: ASSISTANCE GRANT PROGRAM		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT FY 2013 JAG Effective Strategies for Reducing and Preventing Crime in Clark County and the City of Vancouver, Washington
12. AREAS AFFECTED BY PROJECT Law Enforcement Technology Jail Technology Public Safety Enforcement and Jail Records		
13. PROPOSED PROJECT Start Date: October 01, 2012 End Date: September 30, 2016		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project WA03
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? Program is not covered by E.O. 12372
Federal	\$92,769	
Applicant	\$0	
State	\$0	
Local	\$0	

Other	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? N
Program Income	\$0	
TOTAL	\$92,769	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.		

Close Window

**Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation 2013
BJA-2013-3599
CFDA #16.738
Application 2013-H4918-WA-DJ**

Program Narrative – Attachment 1

The JAG Program allows states, tribes, and local governments to support a broad range of activities to prevent and control crime based on local needs and conditions. As a certified disparate jurisdiction, Clark County and the City of Vancouver, Washington propose sharing the Fiscal Year 2013 JAG Local award totaling \$92,769.

Clark County and the City of Vancouver continue to work closely together to coordinate efforts involving JAG and related justice funds. As in other jurisdictions, local budgets are stretched which leaves many needs unfunded. A review of the public safety priorities and criminal justice system needs in our community has led to the prioritization of the following programs.

Clark County will receive \$39,891 and the City of Vancouver will receive \$52,878 to support and improve the operational efficiency of our regional criminal justice system, criminal/jail records system, and law enforcement functions.

Clark County and the City of Vancouver will use JAG funds to purchase police equipment and safety gear, equipment/supplies to run law enforcement and jail offices, technology, communications gear and licenses, and information systems hardware and software to enhance operational efficiency and evidence-based policing capabilities, advance community policing and problem solving, and improve officer safety in the field. JAG funding will be used to enhance our regional response to community safety problems in a way that both supports the larger criminal justice community and increases our ability to serve the community more effectively.

Clark County and the City of Vancouver will use federal funds to supplement existing state and local funds for program activities. We will not supplant or replace local budgets or non-federal funds appropriated for the same purpose.

Each participating agency will ensure that all drawdowns and grant expenditures are tracked separately from other funding sources and are compliance with federal, state, and local guidelines. Specific budget numbers and project codes will be assigned so that all expenditures and revenues under this grant can be precisely identified, tracked, and reported to the grant agency.

Grant funds will maximize the effectiveness of local law enforcement by supporting areas of national focus and priority including support for criminal justice system planning and partnerships, officer safety and wellness, information sharing programs, and evidence-based proven practices, which will allow local law enforcement to maximize use of existing resources and more efficiently target emerging and chronic crime problems, with the goal of preventing crimes before they occur and ultimately reducing the burden for courts, corrections, and the justice system as a whole.

Project activities, goals, and objectives will be fully completed within the four-year federal funding period. In addition to federal reporting requirements, performance measures established by Clark County and the City of Vancouver will assess how well grant objectives are being met, the total amount of funds awarded and report of expenditures during the reporting period, provide a description of supported activities with completion status at the end of each reporting period, and report on the efficiencies and progress our local government agencies are making toward the Department of Justice's key mission - reducing and preventing crime and violence.

**Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation 2013
BJA-2013-3599
CFDA #16.738
Application 2012-H4918-WA-DJ**

Budget and Budget Narrative – Attachment 2

Total Grant \$92,769

Clark County Budget \$39,891

The Sheriff's Office will acquire systems, support, equipment, and supplies to (1) improve office safety, (2) make law enforcement efforts more effective, (3) improve evidence, property, and records storage and handling; (4) provide for the needs of precinct offices that are located with public access and efficient officer response in mind and (5) track and document officer and case activities.

- A. Personnel & Fringe Benefits – N/A
- B. Travel & Training – N/A
- C. Consultants & Contracts – N/A
- D. Equipment - \$39,891
 - Precinct office equipment
 - Crime analysis systems
 - Storage capacity for drug/DNA evidence, property, etc
 - Ammunition and protective gear
 - Criminal and jail records systems
 - Evidence and case activity tracking systems
 - Jail monitoring for inmate and officer safety

Clark County Budget Narrative

Clark County Sheriff's Office plans to provide office equipment and supplies to precinct offices to ensure that citizen needs are met where they live and work quickly and efficiently. The Office is also implementing a citizen volunteer patrol program, which will use crime analysis, tracking, and mapping information to become extra "eyes and ears." It is expected that the crime reporting and analysis systems will help deputies and investigators to both find criminals and deter crime before it happens.

There is an increasing need for capacity to properly store drugs, DNA, and other evidence. Adding to the storage capabilities of the evidence and logistics units will help the Office to manage its evidence backlog, thus investigating and prosecuting cases effectively. Organization and storage of specialized police equipment and property will also help with investigative efficiency.

The Office has a continuing and increasing need for protective gear and ammunition for the purposes of officer training and officer safety in the field. The Office will also

benefit from a training records and documentation system to ensure that personnel have the skills, knowledge, and certifications they need to perform effectively in the field.

JAG will contribute to the acquisition of cameras and equipment to conform to the rapidly approaching PREA standards. This will be beneficial to the proper monitoring of jail properties for compliance to protect both officers and inmates.

Criminal and jail records information are an important tool for managing both law enforcement and jail custody functions well. Investments in storage and retrieval systems will help records personnel support all law enforcement agencies in the county more efficiently and quickly.

City of Vancouver Budget \$52,878

JAG funds will be used to purchase equipment and supplies that will improve the operational efficiency of local law enforcement and the criminal justice system, ultimately preventing and reducing crime and violence.

A. Personnel & Fringe Benefits – N/A

B. Travel & Training – N/A

C. Consultants & Contracts – N/A

D. Equipment - \$52,878

Police Equipment and Safety Gear, Communications, and Technology

City of Vancouver Budget Narrative

The Vancouver Police Department protects a city of over 160,000 people. Vancouver contains 38% of the population of Clark County, including a majority of urban and suburban Clark County. City budget reductions have forced the Department to meet increasing public safety and law enforcement demands with fewer officers per capita.

Equipment and supplies purchases will include officer safety gear, communications equipment, and technological enhancements. This equipment will be used to support officer safety and promote operational effectiveness in field operations, criminal investigations, community policing and problem solving, and implementation of evidence-based practices.

**Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation 2012
BJA-2013-3599
CFDA #16.738
Application 2013-H4918-WA-DJ**

Review Narrative – Attachment 3

The JAG Application was made available for review by the applicant's governing body, the Board of Clark County Commissioners, on June 20, 2013.

Consistent with applicable law and established procedure to ensure opportunity for public comment and provide for governing body review, the JAG grant was entered as a Consent Agenda meeting item for the Board of Clark County Commissioners on June 25, 2013, to facilitate governing body approval and allow for public review and comment on the contents of our application and program plan. The application was brought forward in these meetings and an opportunity to comment was provided to governing body members, citizens, and neighborhood and community organizations. To further provide opportunity for citizen review and public comment, the grant was announced on the jurisdiction's internet site.

As Clark County and the City of Vancouver are designated as a disparate jurisdiction, an MOU/ Intergovernmental Agreement has been completed and signed by each jurisdiction's authorized representatives, outlining each jurisdiction's allocation and indicating that Clark County, Washington is serving as the applicant/fiscal agent for joint funds. Both agencies agree to comply with all federal grant requirements and certifications.

**Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation 2013
BJA-2013-3599
CFDA #16.738
Application 2013-H4918-WA-DJ**

Abstract – Attachment 4

Applicant: Clark County, Washington

Title of Project: FY 2013 JAG Effective Strategies for Reducing and Preventing Crime in Clark County and the City of Vancouver, Washington

Goal: To support and improve the effectiveness of local law enforcement and criminal justice agencies through planning and implementation of evidence-based solutions, maximizing use of current resources, and effectively reducing and preventing crime and violence.

Strategies: JAG funds will be used to purchase and implement the equipment and supplies needed to improve use of evidence-based policing and effective technological solutions.

Top Project Identifiers:

- Policing
- Community Policing
- Equipment – General
- Computer Software/Hardware
- Weapons and Ammunition

**Edward Byrne Memorial Justice Assistance Grant Program: Local Solicitation 2013
BJA-2013-3599
CFDA #16.738
Application 2013-H4918-WA-DJ**

Disclosure of Pending Applications – Attachment 5

Neither Clark County nor the City of Vancouver has any pending applications submitted within the last twelve months for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.