

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Sheriff's Office

DATE: June 28, 2016

REQUESTED ACTION: Accept the 2016-17 Sex Offender Address and Residency Verification Program Grant

Consent Hearing County Manager

BACKGROUND

The Washington Association of Sheriffs and Police Chiefs (WASPC), acting as funding authority for the State of Washington, has awarded \$259,138.74 to the Clark County Sheriff's Office (CCSO) acting for all Clark County law enforcement agencies. This award is to be used to "verify the address and residency of all registered sex offenders and kidnapping offenders under RCW 9A.44.130." Verification is to be face to face at a frequency designated by the state that varies based on the offender's designated offense level. The grant period is July 1, 2016 through June 30, 2017.

Of the total amount of the award, CCSO would retain \$124,122.70, which would be used to fund salary and benefits of an existing deputy sheriff project position originally authorized in 2008 and extended an additional year with this grant award. The grant would also pay other expenses related to the program. The remainder of the funds will be passed through to six other law enforcement agencies in Clark County (Battle Ground PD, Camas PD, La Center PD, Ridgefield PD, Vancouver PD, and Washougal PD) in proportion to population. These agencies will use their funding to implement the program for sex offenders living within their cities.

COUNCIL POLICY IMPLICATIONS

None

ADMINISTRATIVE POLICY IMPLICATIONS

None

COMMUNITY OUTREACH

The active registration and regular address verification of known past sex offenders serves the dual purpose of keeping citizens apprised of offenders living near them and facilitating arrests in the event of repeat offenses. Informed citizens are better able to protect themselves and their children, thus preventing future offenses.

BUDGET IMPLICATIONS

YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	None
Grant Fund Dollar Amount	\$259,138.74
Account	General Fund
Company Name	N/A

DISTRIBUTION:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>



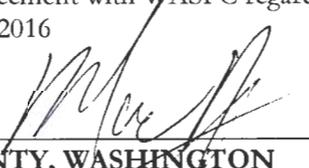
Darin Rouhier
CCSO Finance Manager



Michael Cooke
Clark County Undersheriff

Attachments:

Award Letter from the Washington Association of Sheriffs and Police Chiefs (WASPC), 5/17/2016
Interagency Agreement with WASPC regarding Registered Sex Offender Address Verification
Program, 5/17/2016



APPROVED:
CLARK COUNTY, WASHINGTON
BOARD OF COUNTY COUNCILORS

DATE: June 28, 2016

SR# 139-16

APPROVED: _____
Mark McCauley, Acting County Manager

DATE: _____

BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

IA – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

The Sheriff's Office will incur \$124,122.70 in expenses for salary, benefits, and other program-related costs and \$135,016.04 in expenses to pass through qualifying reimbursements to other law enforcement agencies in the County. These expenses will be reimbursed by WASPC from the State grant funds as they are incurred subject to a \$259,138.74 limit. Therefore, the request will result in no net fiscal impact.

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
0001 / General Fund	129,569.37	129,569.37	129,569.37	129,569.37		
Total	129,569.37	129,569.37	129,569.37	129,569.37		

II. A – Describe the type of revenue (grant, fees, etc.)

Revenue will be passed through by WASPC from grant funds provided by the State of Washington.

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
0001 / General Fund		129,569.37	129,569.37	129,569.37	129,569.37		
Total		129,569.37	129,569.37	129,569.37	129,569.37		

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits	44,515.00	44,515.00	44,514.00	44,514.00		
Contractual (Internal Services)	5,950.00	5,950.00	5,951.00	5,951.00		
Supplies/Equipment	3,458.00	3,458.00	3,457.00	3,457.00		
Travel/Training	1,021.00	1,021.00	1,021.00	1,021.00		
Overtime	7,117.35	7,117.35	7,118.35	7,118.35		
Capital Outlays	0.00	0.00	0.00	0.00		
Inter-Agency Transfers	67,508.02	67,508.02	67,508.02	67,508.02		
Debt Service	0.00	0.00	0.00	0.00		
Total	129,569.37	129,569.37	129,569.37	129,569.37		

SHR-01: 2016-17 Sex Offender Address and Residency Verification Program Grant

Coding

Package number	Fund	Prog	Dept	Basele	Obj	Categ	2015-16 EXP inc / REV dec (DR)	2015-16 EXP dec /REV inc (CR)	2017-18 EXP inc / REV dec (DR)	2017-18 EXP dec /REV inc (CR)	Type
SHR-01	0001	402	250	521237	110	012468	33,309		33,309	0	One-time
SHR-01	0001	402	250	521237	140	012468	7,118		7,119	0	One-time
SHR-01	0001	402	250	521237	210	012468	3,295		3,295	0	One-time
SHR-01	0001	402	250	521237	211	012468	2,122		2,122	0	One-time
SHR-01	0001	402	250	521237	221	012468	4,029		4,028	0	One-time
SHR-01	0001	402	250	521237	222	012468	1,295		1,295	0	One-time
SHR-01	0001	402	250	521237	223	012468	299		299	0	One-time
SHR-01	0001	402	250	521237	230	012468	166		166	0	One-time
SHR-01	0001	402	250	521237	326	012468	3,458		3,457	0	One-time
SHR-01	0001	402	250	521237	419	012468	5,950		5,951	0	One-time
SHR-01	0001	402	250	521237	435	012468	405		405	0	One-time
SHR-01	0001	402	250	521237	438	012468	616		616	0	One-time
SHR-01	0001	402	250	521237	527	012468	67,508		67,508	0	One-time
SHR-01	0001	000	250	334010	101	012468		129,570	0	129,570	One-time

FTE info

Package number	Fund	Prog	Dept	Type	Add, Delete, Change	FTE	Effective MM/YY (Start date of position)	Existing position #	New job classification	Length for new project positions
N/A										

FOR STAFF REPORTS ONLY:

HR APPROVAL

Signature _____ Date _____

Adrian Peth *06/16/2016*

Signature _____ Date _____

BUDGET OFFICE APPROVAL

NOTE: 2017-2018 NEEDS NEW DECISION PACKAGE TO CARRY OVER

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Drive NE Lacey, WA 98516 ~ Phone (360) 486-2380 ~ Fax (360) 486-2381 ~ Website www.waspc.org

Serving the Law Enforcement Community and the Citizens of Washington

May 17, 2016

Sheriff Chuck Atkins
Clark County Sheriff's Office
PO BOX 410
Vancouver, WA 98666



Dear Sheriff Chuck Atkins:

The Washington State Legislature allocated \$10 million dollars over the 2015-2017 biennium for the Registered Sex Offender Address Verification Program. This year, local agencies will receive \$4.91 million dollars to conduct face-to-face address verifications for registered sex and kidnapping offenders as directed by RCW 9A.44.130.

I am pleased to inform you that the **Clark County Sheriff's Office** will receive **\$259,138.74** for the Registered Sex Offender Address Verification Program. The grant cycle will follow the state fiscal year, starting July 1, 2016 and ending June 30, 2017. Quarterly grant reports are due on October 10, 2016, January 10, 2017, April 10, 2017, and July 10, 2017. Quarterly grant reports are to be completed electronically and will be emailed to RSO Coordinators. Reports must be received by WASPC prior to grant payments being issued to your agency.

Address verification funds are designed to support all aspects of Registered Sex Offender Address Verification. Most importantly, funds are required to be used for face-to-face verification a sex offender's address at the place of residency.

- For Level I Offenders—Face-to-Face Address Verification will occur once every twelve months
- For Level II Offenders—Face-to-Face Address Verification will occur once every six months
- For Level III Offenders—Face-to-Face Address Verification will occur once every three months

For the purposes of this grant, unclassified offenders and kidnapping offenders are considered level I offenders, unless the local jurisdiction sets a higher classification in the interest of public safety.

Additionally, funding from this program will be used to send at least one staff person to at least one OffenderWatch User Group meeting and/or the RSO Coordinator Conference (October 11-13, 2016). Address verification data must be entered into the statewide sex offender database, OffenderWatch.

Please review the attached interagency agreement and return to the WASPC Office ASAP. If you have any questions please contact Jamie Yoder at (360) 486-2419 or jyoder@waspc.org.

Sincerely,

Mitch Barker
Executive Director

President CASEY SALISBURY Sheriff - Mason County	President Elect KEN HOHENBERG Chief - Kennewick	Vice President BRIAN BURNETT Sheriff - Chelan County	Past President ERIC OLSEN Chief - Kirkland	Treasurer KEN THOMAS Chief - Kent
DUSTY PIERPOINT Chief - Lacey	BONNIE BOWERS Chief - Anacortes	Executive Board STEVE STRACHAN Chief - Bremerton	MARK NELSON Sheriff - Cowlitz County	JOHN TURNER Sheriff - Walla Walla County
JOHN SNAZA Sheriff - Thurston County	MARK COLEY Director - OI Special Investigations Unit	JOHN BATISTE Chief - W.A. State Patrol	FRANK MONTOYA, JR. SAC - FBI Seattle	MITCH BARKER Executive Director

**WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS
INTERAGENCY AGREEMENT
SPECIFIC TERMS AND CONDITIONS**

Registered Sex Offender Address Verification Program

This AGREEMENT is entered into by and between the **WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS** (hereinafter referred to as WASPC) and the **CLARK COUNTY SHERIFF'S OFFICE** (hereinafter referred to as the RECIPIENT).

Award Recipient Name and Address:

Clark County Sheriff's Office
PO BOX 410
Vancouver, WA 98666

Agency Contact: Chuck Atkins

Title: Sheriff

Project Title

Registered Sex Offender Address Verification

Funding Cycle

July 1, 2016-June 30, 2017

Agreement No:

RSO 16-17 Clark

Funding Authority:

WA Association of Sheriffs and Police Chiefs

Grant Award:

\$259,138.74

Service Area:

Clark County

FUNDING SOURCE

Funding for this AGREEMENT is provided to WASPC from the State of Washington. Funding awarded the RECIPIENT shall not exceed the amount shown on the award letter.

SCOPE OF SERVICES

The RECIPIENT shall use the funds awarded to meet the requirements identified in the award letter. The required quarterly report will be submitted electronically by October 10, 2016, January 10, 2017, April 10, 2017, and July 10, 2017. Funds will be disbursed in equal allotments each quarter. Quarterly grant reports must be received by WASPC prior to grant payments being issued to your agency.

IN WITNESS WHEREOF, WASPC and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and Letter and other documents incorporated herein.

For WASPC	For RECIPIENT
Name: Mitch Barker	Name: Chuck Atkins
Title: Executive Director	Title: Sheriff
Agency: WA Association of Sheriffs and Police Chiefs	Agency: Clark County Sheriff's Office
Date: May 17, 2016	Date: 5-26-16
Signature: 	Signature: 