

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Public Health (CCPH) CCPH SR2016_149

DATE: August 9, 2016

REQUESTED ACTION: Clark County Board of Councilor ratification and approval of action taken on CCPH SR2016_148 for permission to submit application for a grant to Washington State Department of Health (DOH) for HIV Prevention and Case Management services for people living within Clark, Cowlitz, Klickitat, Skamania and Wahkiakum Counties. If awarded, grant funding would be effective January 1, 2017 and up to \$800,000.00 is available. If awarded, addition of (2) 1.0 FTE Social Worker/Case Manager II positions and a 1.0 FTE Office Assistant II position is requested. Positions added are requested to be effective December 1, 2016 to allow for training. This action will be submitted to Clark County BOCC for ratification August 9, 2016.

Consent Hearing County Manager

BACKGROUND

Consistent with Strategic Initiative 2 to increase opportunities for healthy living, CCPH provides HIV prevention and case management services to persons living with HIV/AIDS in Clark County. The services include case management, housing and various support services.

This renewing funding was previously allocated to Clark County and other Local Health Jurisdictions via a funding methodology. However, this year, (DOH) is combining the case management and the prevention dollars and asking all interested parties to compete for the funding via formal solicitations.

This application requests funds to provide services on behalf of clients who reside in Clark, Cowlitz, Klickitat, Skamania and Wahkiakum counties.

COUNCIL POLICY IMPLICATIONS

N/A

ADMINISTRATIVE POLICY IMPLICATIONS

N/A

COMMUNITY OUTREACH

CCPH collaborates with a variety of service organizations to ensure clients have medical, food, and Psychosocial resources to improve their health and health outcomes.

BUDGET IMPLICATIONS

YES	NO	
		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

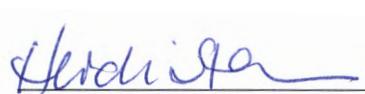
Local Fund Dollar Amount	
Grant Fund Dollar Amount	\$800,000.00
Account	1025 Public Health Fund
Company Name	Washington Department of Health

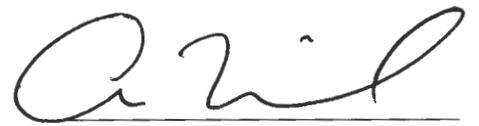
FUNDING SOURCE

CONTRACTOR	AMOUNT	FUND NUMBER	FUNDING SOURCE	HISTORY	
Washington Department of Health	\$800,000.00	1025, Public Health		2015-16	\$544,000.00

DISTRIBUTION:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>


 Heidi Steen, MBA
 Finance Mgt. Analyst/Public Health


 Alan Melnick, MD, MPH, CPH
 Public Health Director/Health Officer

Ratified/
 APPROVED: 
 CLARK COUNTY, WASHINGTON
 BOARD OF COUNTY COUNCILORS
 DATE: Aug. 9, 2016
 SR# SR 169-16



APPROVED: _____
Mark McCauley, County Manager

DATE: _____

BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
1025, WA State Dept. of Health grant funds				800,000		
1025, Dept. Fund Balance		16,461				
Total		16,461		800,000		

II. A – Describe the type of revenue (grant, fees, etc.)

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
1025 /1xx, 2xx	3.0		16,461		434,616		
1025/3xx, 4xx					365,384		
Total	3.0		16,461		800,000		

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits		16,461		434,616		
Contractual						
Supplies				180,000		
Travel				20,000		

Other controllables				165,384		
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total		16,461		800,000		

Coding (insert additional rows as needed)

Package number	Fund	Fund Name	Prog	Dept	Basele	Obj	Categ	2015-16 EXP inc / REV dec (DR)	2015-16 EXP dec /REV inc (CR)	2017-18 EXP inc / REV dec (DR)	2017-18 EXP dec /REV inc (CR)	Type
PBH-01	1025	Health Department	000	000	308000	000	000000		16,461			
PBH-01	1025	Health Department	355	706	334040	980	062358				450,000	Ongoing
PBH-01	1025	Health Department	350	706	334040	910	062355				350,000	Ongoing
PBH-01	1025	Health Department	355	706	562351	110	062358	8,748		216,300		Ongoing
PBH-01	1025	Health Department	355	706	562351	210	062358	59		17,629		Ongoing
PBH-01	1025	Health Department	355	706	562351	211	062358	963		25,892		Ongoing
PBH-01	1025	Health Department	355	706	562351	220	062358	6		139		Ongoing
PBH-01	1025	Health Department	355	706	562351	221	062358	1,445		37,311		Ongoing
PBH-01	1025	Health Department	355	706	562351	222	062358	458		11,322		Ongoing
PBH-01	1025	Health Department	355	706	562351	223	062358	108		2,775		Ongoing
PBH-01	1025	Health Department	355	706	562351	230	062358	59		1,537		Ongoing
PBH-01	1025	Health Department	355	706	562351	236	062358	64		1,569		Ongoing
PBH-01	1025	Health Department	350	706	562354	110	062355	3,260		80,595		Ongoing
PBH-01	1025	Health Department	350	706	562354	210	062355	21		6,567		Ongoing
PBH-01	1025	Health Department	350	706	562354	211	062355	358		9,648		Ongoing
PBH-01	1025	Health Department	350	706	562354	220	062355	2		59		Ongoing
PBH-01	1025	Health Department	350	706	562354	221	062355	619		15,990		Ongoing
PBH-01	1025	Health Department	350	706	562354	222	062355	196		4,852		Ongoing
PBH-01	1025	Health Department	350	706	562354	223	062355	46		1,187		Ongoing
PBH-01	1025	Health Department	350	706	562354	230	062355	25		659		Ongoing
PBH-01	1025	Health Department	350	706	562354	236	062355	24		585		Ongoing
PBH-01	1025	Health Department	350	706	562354	300	062355			145,000		Ongoing
PBH-01	1025	Health Department	355	706	562351	300	062358			35,000		Ongoing
PBH-01	1025	Health Department	350	706	562354	400	062355			73,357		Ongoing
PBH-01	1025	Health Department	355	706	562351	400	062358			112,027		Ongoing
								16,461	16,461	800,000	800,000	

FOR STAFF REPORTS ONLY:

HR APPROVAL

[Handwritten Signature] *8/1/16*
 Signature Date

BUDGET OFFICE APPROVAL

[Handwritten Signature] *07/29/2016*
 Signature Date

Budget Office Comment: recommend to approve package conditional on grant being awarded and cost of positions being covered by grant revenue starting Jan 1, 2017.

DECISION PACKAGE

FTE info (Insert additional rows as needed)

Package number	Fund #	Program	Dept number	Type	Add, Delete, Change	Does this change involve a reclass?	FTE	Effective date of change	Position # for existing positions	New job classification	Grade & Range	Length for new project positions
PBH-01	1025	35x	706	Operating	A	No	1.00	12/16		Social Worker/Case Manager II	HD.38	
PBH-01	1025	35x	706	Operating	A	No	1.00	12/16		Social Worker/Case Manager II	HD.38	
PBH-01	1025	35x	706	Operating	A	No	1.00	12/16		Office Assistant II	HD.503	

FOR STAFF REPORTS ONLY:

HR APPROVAL


8/4/16

 Signature Date

BUDGET OFFICE APPROVAL

 Signature Date

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Public Health (CCPH) CCPH SR2016_148

DATE: June 26, 2016

REQUESTED ACTION: County Administrator approval to apply for State grant funds with Washington State Department of Health (DOH) for HIV Prevention and Case Management services for people living within Clark, Cowlitz, Klickitat, Skamania and Wahkiakum Counties. If awarded, grant funding would be effective January 1, 2017 and up to \$707,973.00 is available. If awarded, addition of (2) 1.0 FTE Social Worker/Case Manager II positions and a 1.0 FTE Office Assistant II position is requested. Positions added are requested to be effective December 1, 2016 to allow for training. This action will be submitted to Clark County BOCC for ratification August 2, 2016.

Consent Hearing County Manager

BACKGROUND

Consistent with Strategic Initiative 2 to increase opportunities for healthy living, CCPH provides HIV prevention and case management services to persons living with HIV/AIDS in Clark County. The services include case management, housing and various support services.

This renewing funding was previously allocated to Clark County and other Local Health Jurisdictions via a funding methodology. However, this year, (DOH) is combining the case management and the prevention dollars and asking all interested parties to compete for the funding via formal solicitations.

This application requests funds to provide services on behalf of clients who reside in Clark, Cowlitz, Klickitat, Skamania and Wahkiakum counties. If awarded, total remuneration for Case Management services requested in the application is \$409,124.00 and \$298,849.00 for Prevention.

COUNCIL POLICY IMPLICATIONS

N/A

ADMINISTRATIVE POLICY IMPLICATIONS

N/A

COMMUNITY OUTREACH

CCPH collaborates with a variety of service organizations to ensure clients have medical, food, and Psychosocial resources to improve their health and health outcomes.

BUDGET IMPLICATIONS

YES	NO	
		Action falls within existing budget capacity.
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	
Grant Fund Dollar Amount	\$707,973.00
Account	1025 Public Health Fund
Company Name	Washington Department of Health

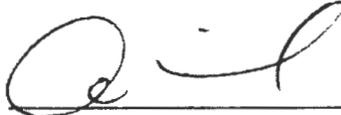
FUNDING SOURCE

CONTRACTOR	AMOUNT	FUND NUMBER	FUNDING SOURCE	HISTORY	
Washington Department of Health	\$707,973.00	1025, Public Health		2015-16	\$544,000.00

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 Heidi Steen
 Finance Mgt. Analyst/Public Health


 Alan Melnick, MD, MPH, CPH
 Public Health Director/Health Officer

APPROVED: _____
CLARK COUNTY, WASHINGTON
BOARD OF COUNTY COUNCILORS

DATE: _____

SR# _____

APPROVED: Mark McCauley
 Mark McCauley, County Manager

DATE: 7/27/16

BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
1025, WA State Dept. of Health grant funds				707,973		
1025, Dept. Fund Balance		16,461				
Total		16,461		707,973		

II. A – Describe the type of revenue (grant, fees, etc.)

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
1025 /1xx, 2xx	3.0		16,461		434,616		
1025/3xx, 4xx					273,357		
Total	3.0		16,461		707,973		

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits		16,461		434,616		
Contractual						
Supplies				150,000		
Travel				20,000		
Other controllables				103,357		

Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total		16,461		707,973		

Coding (Insert additional rows as needed)

Package number	Fund	Fund Name	Prog	Dept	Basele	Obj	Categ	2015-16 EXP Inc / REV dec (DR)	2015-16 EXP dec /REV Inc (CR)	2017-18 EXP Inc / REV dec (DR)	2017-18 EXP dec /REV Inc (CR)	Type
PBH-01	1025	Health Department	000	000	308000	000	000000		16,461			
PBH-01	1025	Health Department	355	706	334040	980	062358				389,472	Ongoing
PBH-01	1025	Health Department	350	706	334040	910	062355				318,501	Ongoing
PBH-01	1025	Health Department	355	706	562351	110	062358	8,748		216,301		Ongoing
PBH-01	1025	Health Department	355	706	562351	210	062358	60		17,629		Ongoing
PBH-01	1025	Health Department	355	706	562351	211	062358	963		25,892		Ongoing
PBH-01	1025	Health Department	355	706	562351	220	062358	7		139		Ongoing
PBH-01	1025	Health Department	355	706	562351	221	062358	1,445		37,311		Ongoing
PBH-01	1025	Health Department	355	706	562351	222	062358	458		11,322		Ongoing
PBH-01	1025	Health Department	355	706	562351	223	062358	108		2,775		Ongoing
PBH-01	1025	Health Department	355	706	562351	230	062358	59		1,537		Ongoing
PBH-01	1025	Health Department	355	706	562351	236	062358	64		1,569		Ongoing
PBH-01	1025	Health Department	350	706	562354	110	062355	3,260		80,595		Ongoing
PBH-01	1025	Health Department	350	706	562354	210	062355	22		6,569		Ongoing
PBH-01	1025	Health Department	350	706	562354	211	062355	359		9,648		Ongoing
PBH-01	1025	Health Department	350	706	562354	220	062355	3		59		Ongoing
PBH-01	1025	Health Department	350	706	562354	221	062355	619		15,991		Ongoing
PBH-01	1025	Health Department	350	706	562354	222	062355	196		4,852		Ongoing
PBH-01	1025	Health Department	350	706	562354	223	062355	46		1,189		Ongoing
PBH-01	1025	Health Department	350	706	562354	230	062355	25		659		Ongoing
PBH-01	1025	Health Department	350	706	562354	236	062355	24		585		Ongoing
PBH-01	1025	Health Department	350	706	562354	300	062355			125,000		Ongoing
PBH-01	1025	Health Department	355	706	562351	300	062358			25,000		Ongoing
PBH-01	1025	Health Department	350	706	562354	400	062355			73,357		Ongoing
PBH-01	1025	Health Department	355	706	562351	400	062358			50,000		Ongoing

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HR APPROVAL

 8/1/16
 Signature Date

BUDGET OFFICE APPROVAL

Signature Date

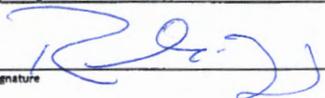
To insert additional rows, hit Tab in the farthest right cell of the last row in the table.
 or hover over the small triangle in the farthest right cell of the last row
 and when the cursor changes to a double ended arrow, drag down the number of rows needed.

FTE Info (insert additional rows as needed)

Package number	Fund number	Program	Dept number	Type	Add, Delete, Change	Does this change involve a reclass?	FTE	Effective date of change (MM/YY)	Position # for existing positions	New job classification	Grade & Range	Length for new project positions
PMH-01	1025	30a	706	Operating	A	No	1.00	12/16		Social Worker/Case Manager II	HD.58	
PMH-01	1025	35a	706	Operating	A	No	1.00	12/16		Social Worker/Case Manager II	HD.58	
PMH-01	1025	30a	706	Operating	A	No	1.00	12/16		Office Assistant II	HD.300	

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HR APPROVAL


8/1/16

 Signature Date

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 Signature Date