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SR#2013-8005

**STAFF REPORT**



**DEPARTMENT:** Clark County Public Health

**DATE:** October 1, 2013

**SPECIFIC REQUEST:** Clark County Board of Commissioner approval to reorganize public health administration as of October 16, 2013 due to an earlier than anticipated departure of the Interim Public Health Department Director. The proposed restructure will:

- Change (1) 1.0 FTE Health Officer to Health Officer-Administrator position. (effective date revised from January 1, 2014 to October 16, 2013)
- Delete (1) 1.0 FTE Public Health Director position. (effective date revised from January 1, 2014 to October 16, 2013)
- Delete (1) 1.0 FTE Deputy Director position
- Add (1) 1.0 FTE Program Manager II position

**PUBLIC HEALTH STRATEGIC INITIATIVES**

<input type="checkbox"/> 1 – Ensure public safety and increase community resilience	<input type="checkbox"/> 4 – Link public health, primary care, behavioral health, oral health, and community resources in alignment with health care reform
<input type="checkbox"/> 2 – Increase opportunities for healthy living	<input checked="" type="checkbox"/> 5 – Demonstrate excellence in local public health practice and management
<input type="checkbox"/> 3 – Increase opportunities for every child to have a healthy start	<input type="checkbox"/> 6 – Other --

**BACKGROUND**

To address anticipated reductions in Medicaid Administrative Match revenue, the Board approved a request in July 2013 to reorganize administration for Clark County Public Health. The Board approved having the Health Officer assume the additional role as Health Officer Administrator in January 2014 while maintaining the Deputy Director position with the current Interim Director filling that position in January 2014. However, the Interim Director will be leaving Clark County on October 15. This additional vacancy will leave public health without a Director, Interim or otherwise until January. Given the Board's earlier intent, we request that the Board approve having the Health Officer assume the dual Health Officer-Administrator position immediately after the current Interim Director leaves. The January date had provided time for the Department to end contracts with the three jurisdictions (Cowlitz, Skamania and Wahkiakum Counties) contracting with Clark County for Health Officer services, and to assist them in recruitment, hiring and training Health Officer(s). However, there is no statutory impediment to having the Health Officer serve as HO Administrator for Clark County while continuing to be the Health Officer for the other counties until January (or hopefully sooner) when they find replacements.

We also propose eliminating the Deputy Director position immediately, and pending the results of classification studies to be conducted by HR, reclassifying two Program Manager II positions and one Administrative Manager II position into three Program Manager III positions. The new Program Manager II position will backfill the work of one of the reclassified positions. The budget implications and fiscal

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impacts described below reflect all these changes, which are also consistent with our workforce development strategic plan.

These changes are consistent with our workforce development strategic plan

**COMMUNITY INVOLVEMENT**

None

**HEALTH EQUITY**

None.

**ACTION REQUESTED**

- Change (1) 1.0 FTE Health Officer to Health Officer-Administrator position. (effective date revised from January 1, 2014 to October 16, 2013)
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**BUDGET AND POLICY IMPLICATIONS**

The proposal decreases Department expenses in the current budget by \$33,834 and in the 2015-16 biennium by \$7,644. Revised positions will be included in an upcoming supplemental budget process.

**FISCAL IMPACT**

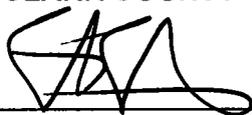
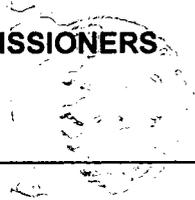
Yes (see attached form)                       No

**DISTRIBUTION**

Marni Storey, Clark County Public Health  
Jeff Harbison, Clark County Public Health  
Alan Melnick, Clark County Public Health  
Judy Alexander, Clark County Human Resources  
Jeremy Hammrich, Clark County Human Resources  
Sharrel Kline, Clark County Human Resources

Marni Storey  
Marni Storey, Clark County Interim Public Health Director

**Approved:  
BOARD OF CLARK COUNTY COMMISSIONERS**

October 1, 2013  
SR 188-13

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**FISCAL IMPACT ATTACHMENT**

I. A – Describe the type of revenue (grant, fees, etc.)  
 General Fund

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
1025 / Department Overhead		(4,542)		(7,518)		
<b>Total</b>		<b>(4,542)</b>		<b>(7,518)</b>		

II. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
1025 / Public Health			(4,542)		(7,518)		
<b>Total</b>			<b>(4,542)</b>		<b>(7,518)</b>		

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits		(4,542)		(7,518)		
Contractual						
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
<b>Total</b>		<b>(4,542)</b>		<b>(7,518)</b>		

