

**TEN STEP PLANNER
BOARD OF COMMISSIONER WORK SESSIONS**

This form needs to be reviewed and approved by the board before a work session is scheduled.

REQUESTED BY: *Community Planning & Greater Clark Parks District*

1. **TOPIC:** *Park Impact Fees and Park Funding*

2. **WORK SESSION:**

*Oliver Orjiako, Community Planning
Laurie Lebowsky: Community Planning
Bill Bjerke: Parks Division Manager
Heath Henderson: Public Works Director*

3. **TIME FRAME:**

*LENGTH OF TIME NEEDED: 60 minutes
DESIRED DATE: September 7, 2016
SCHEDULED DATE OF WORK SESSION:*

4. **TIMING CONSIDERATIONS:** *As part of the 2016 Comprehensive Plan Update, the Board adopted an increase in Park Impact Fees (PIF). The BOCC voted to have the increase take effect January 1, 2017 and the fee increase will be phased in over a three-year period.*

As part of the discussion to increase PIF, the Board requested that a work session be scheduled to provide the BOCC information regarding how County parks are funded and sources of parks funding. The work sessions would give the Board more information on parks funding. If the Board takes no action, the PIF increases that the BOCC recently adopted will take effect on January 1, 2017.

5. **DESIRED RESULTS:** *Staff would like the Board to give direction regarding how to fund the capital facilities plan for the 2015 Parks, Recreation, and Open Space Plan.*

6. **IMPACTS (COMMUNITY/FINANCIAL/STAFF/OTHER):** *PIF impacts projects that can be completed as well as the ability of Parks staff to apply for grant funding.*

7. **POLICY IMPLICATIONS:** *The County recently adopted an updated County Parks, Recreation, and Open Space Plan, which includes a capital facilities plan. A key component of the parks' capital facilities plan is financing. The parks impact fees are a key funding source for the capital facilities plan.*

8. **ISSUES TO BE CONSIDERED:** *The Board could consider the following issues: how parks are funded, parks funding sources, how maintenance of parks are funded, service delivery, the PIF formula, and phasing of the PIF increase.*

9. **RECOMMENDED ACTION:** *Support the increase in park impact fees that was approved as part of the 2016 comprehensive plan update, or provide an alternate phasing for the increase in PIF, or identify alternate funding sources to fund the parks' capital facilities plan.*