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CLARK COUNTY
WASHINGTON

NEWS RELEASE

July 8, 2015

Contact: Leslie Harrington Smith, Human Resources, (360) 397-2114

County seeks applicants for seat on civil service commission

Vancouver, WA – The Board of County Councilors is accepting applications to fill a vacancy on the local civil service commission created under state law (RCW 41.14). The term begins Oct. 1, 2015 and ends Oct. 1, 2021.

The five-member commission is required to oversee certain employment and personnel matters for the Sheriff's Office. The primary focus is to ensure that pre-employment testing and hiring is fair, valid and non-discriminatory. The commission also presides over appeal hearings.

The civil service commission meets monthly, or more often as needed, for two to four hours. Members typically meet during regular business hours.

Candidates must be U.S. citizens and registered to vote in Clark County. They must have lived in the county for at least two years and show an ability to balance interests of job applicants, current employees and the Sheriff to ensure effective law enforcement services. Education and experience in personnel administration and/or law enforcement are highly valued.

Applicants should submit a letter of interest and a current resume to the Civil Service Commission, Clark County Human Resources, P.O. Box 5000, Vancouver, WA 98666-5000. Applications also will be accepted by fax at (360) 397-2457 or email to leslie.harrington-smith@clark.wa.gov.

Deadline is 5 p.m. Wednesday, Sept. 8. The Commission will review applications, call for interviews and make recommendations to the Board.

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