

HOUSE BILL 2060 FUNDS

Pre-Submittal
Meeting

HOUSE BILL 2060

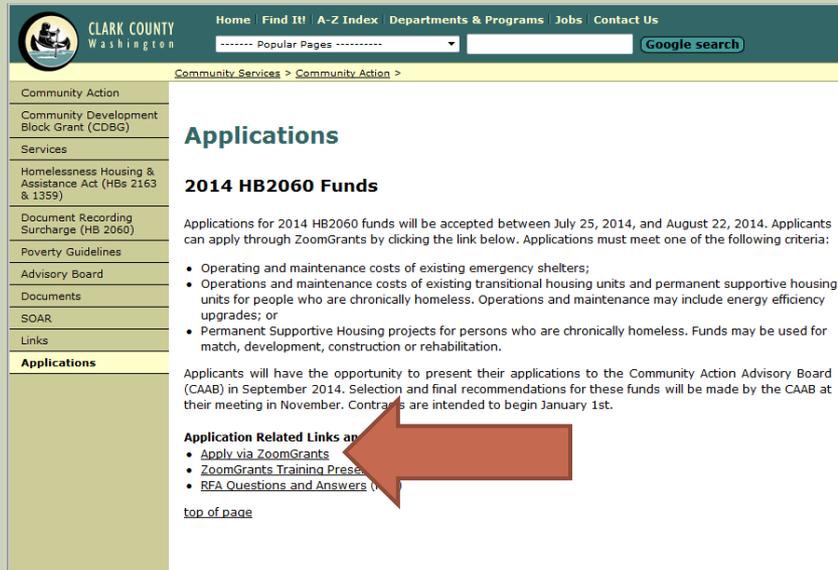
- Enacted June 13, 2002
- Provide affordable housing to households who are very low-income
- 2014 Stakeholder Meetings
 - Operating and maintenance costs of existing emergency shelters;
 - Operations and maintenance costs of existing transitional housing units and permanent supportive housing units for people who are chronically homeless. Operations and maintenance may include energy efficiency upgrades; and
 - Permanent Supportive Housing projects for persons who are chronically homeless. Funds may be used for match, development, construction or rehabilitation.

HB 2060 RFA

- \$250,000 Per Year
- \$40,000 Minimum Request
- Two Year Contracts
- Three Contracts Total
- Stakeholder List
 - Notification of changes to RFA
 - Contact Rebecca Royce to be added to the stakeholder list
 - Rebecca.Royce@clark.wa.gov

ACCESSING THE ONLINE APPLICATION

- Agencies ***cannot*** access Clark County funding opportunities by going directly to the ZoomGrants website.
- Accessible by
 - Email link sent to stakeholders
 - Online through Clark County's website
 - <http://www.clark.wa.gov/community-action/applications.html>



The screenshot shows the Clark County Washington website. The header includes the county logo, navigation links (Home, Find It!, A-Z Index, Departments & Programs, Jobs, Contact Us), a search bar, and a 'Google search' button. The breadcrumb trail reads 'Community Services > Community Action >'. The left sidebar contains a menu with items like 'Community Action', 'Community Development Block Grant (CDBG)', 'Services', 'Homelessness Housing & Assistance Act (HBs 2163 & 1359)', 'Document Recording Surcharge (HB 2060)', 'Poverty Guidelines', 'Advisory Board', 'Documents', 'SOAR', 'Links', and 'Applications' (which is highlighted). The main content area is titled 'Applications' and features a sub-heading '2014 HB2060 Funds'. Below this, it states that applications will be accepted between July 25, 2014, and August 22, 2014, and that applicants can apply through ZoomGrants. A list of criteria is provided, including operating and maintenance costs of existing emergency shelters, transitional housing units, and permanent supportive housing projects. The text also mentions that applicants will have the opportunity to present their applications to the Community Action Advisory Board (CAAB) in September 2014. At the bottom of the main content area, there is a section titled 'Application Related Links and Resources' with a list of links: 'Apply via ZoomGrants', 'ZoomGrants Training Presentations', and 'RFA Questions and Answers'. A large red arrow points to the 'Apply via ZoomGrants' link. A 'top of page' link is also visible at the bottom of the page.

LOGIN SCREEN

1. Funding Opportunity

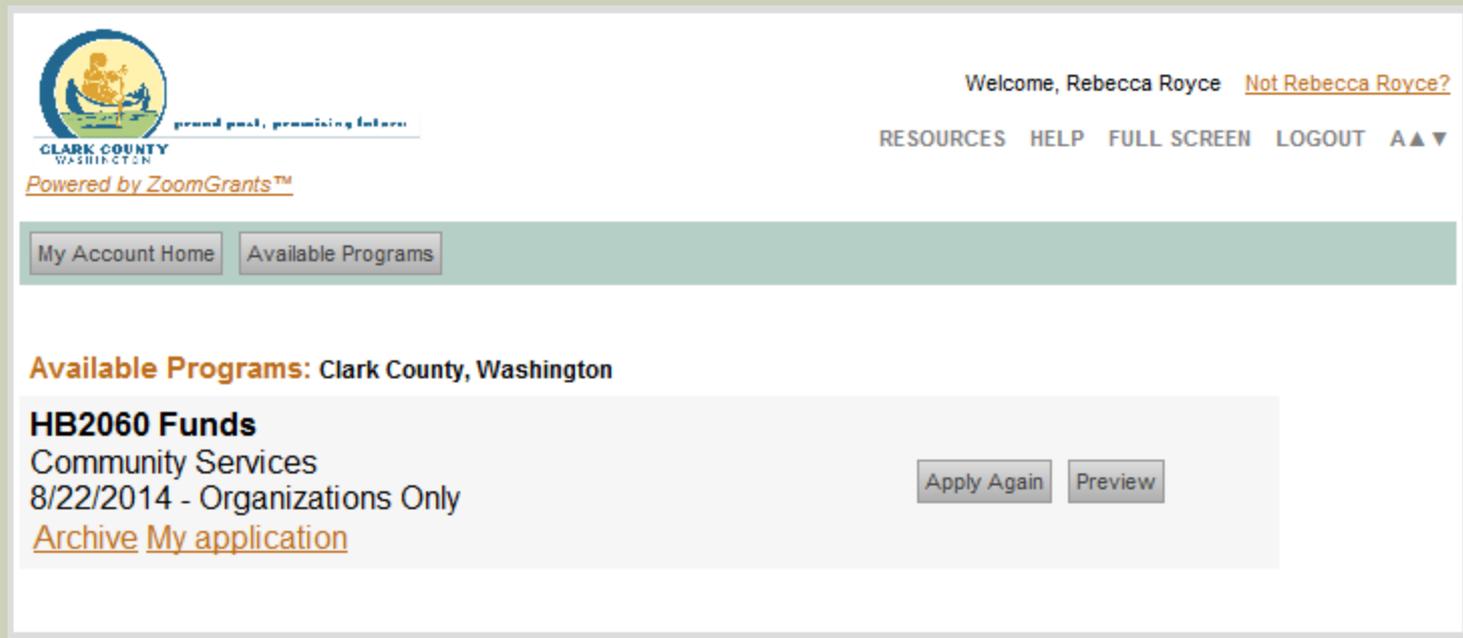
2. New Users

3. Existing Users

The screenshot shows the Clark County ZoomGrants login interface. At the top left is the Clark County logo with the tagline "grand goals, promising futures" and "Powered by ZoomGrants™". At the top right, a red arrow labeled "3" points to the user greeting "Welcome, Not ?" and the navigation menu: "RESOURCES HELP FULL SCREEN LOGOUT A ▲ ▼". Below the logo is a navigation bar with "My Account Home" and "Available Programs" buttons. The main content area displays "Available Programs: Clark County, Washington" and a highlighted "HB2060 Funds" section with "Community Services" and "8/22/2014 - Organizations Only", accompanied by "Apply" and "Preview" buttons. A red arrow labeled "1" points to this section. To the right is a "New ZoomGrants™ Account" form with fields for Email, Password, First Name, and Last Name. The "Account Type" section has radio buttons for "Organization" (selected) and "Individual". A "New Account" button is at the bottom of the form. A red arrow labeled "2" points from the "HB2060 Funds" section to the "New Account" form. Below the form, there are two lines of text: "- Password must be at least 8 characters and contain 1 letter and 1 number." and "- We do not sell or rent your personal information to anyone. Ever."

AVAILABLE PROGRAMS

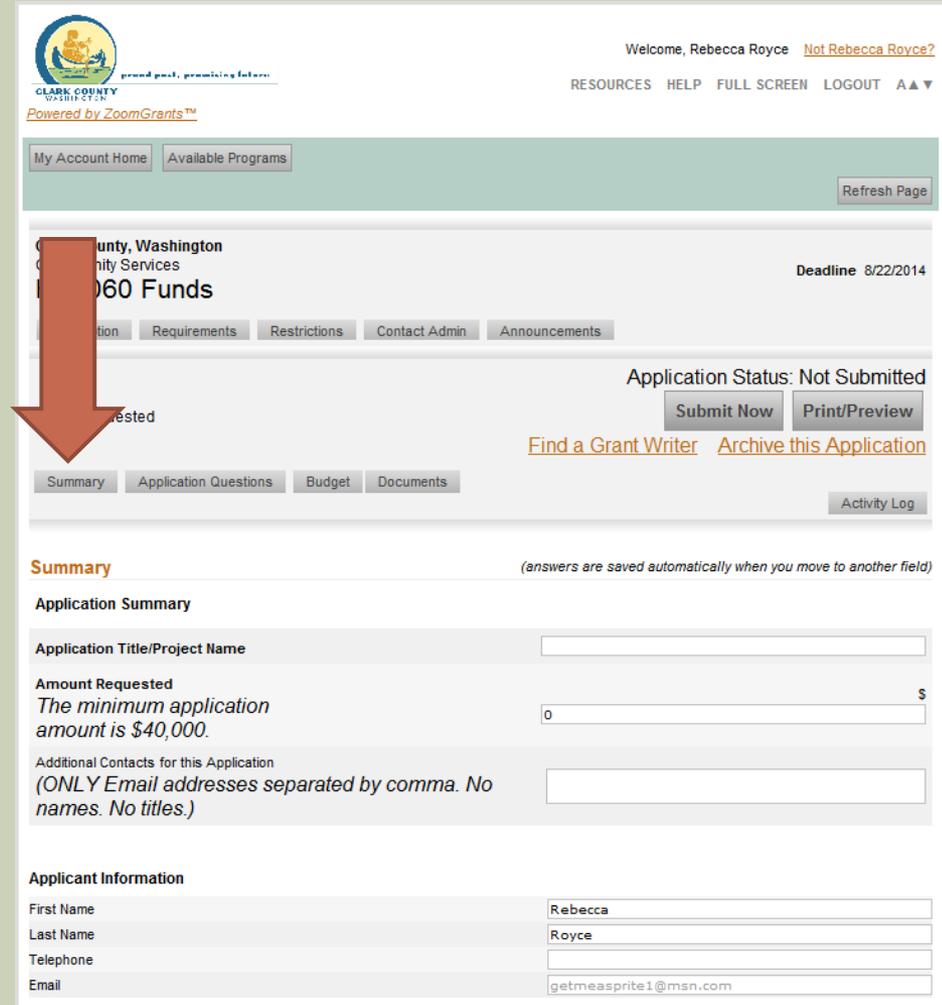
- List of available programs
 - HB2060 Funds
- Apply or Preview



The screenshot shows the Clark County Washington website interface. At the top left is the Clark County logo with the tagline "ground good, promising future" and "CLARK COUNTY WASHINGTON". Below the logo is the text "Powered by ZoomGrants™". On the top right, there is a user greeting "Welcome, Rebecca Royce" with a link "Not Rebecca Royce?". Below the greeting are navigation links: "RESOURCES", "HELP", "FULL SCREEN", "LOGOUT", and "A ▲ ▼". A green navigation bar contains two buttons: "My Account Home" and "Available Programs". Below this bar, the text "Available Programs: Clark County, Washington" is displayed. A light gray box contains the following information: "HB2060 Funds", "Community Services", "8/22/2014 - Organizations Only", and a link "Archive My application". To the right of this box are two buttons: "Apply Again" and "Preview".

SUMMARY PAGE

- First page when logging into application
- Includes:
 - General information about application
 - Contact information



Clark County Washington logo: **CLARK COUNTY WASHINGTON** *ground good. promising future.*
Powered by ZoomGrants™

Welcome, Rebecca Royce [Not Rebecca Royce?](#)
RESOURCES HELP FULL SCREEN LOGOUT ▲▼

My Account Home Available Programs Refresh Page

Clark County, Washington
Community Services
2060 Funds Deadline 8/22/2014

Application Requirements Restrictions Contact Admin Announcements

Application Status: Not Submitted
[Submit Now](#) [Print/Preview](#)
[Find a Grant Writer](#) [Archive this Application](#)

Summary Application Questions Budget Documents Activity Log

Summary (answers are saved automatically when you move to another field)

Application Summary

Application Title/Project Name

Amount Requested
The minimum application amount is \$40,000. \$

Additional Contacts for this Application
(ONLY Email addresses separated by comma. No names. No titles.)

Applicant Information

First Name	Rebecca
Last Name	Royce
Telephone	<input type="text"/>
Email	getmeasprite1@msn.com

IMPORTANT INFORMATION

Clark County, Washington
Community Services
HB2060 Funds
Deadline 8/22/2014

My Account Home Available Programs Refresh Page

Description Requirements Restrictions Contact Admin Announcements

Description [hide this](#)

Applications must be submitted by Friday, August 22, 2014, at 5:00pm.

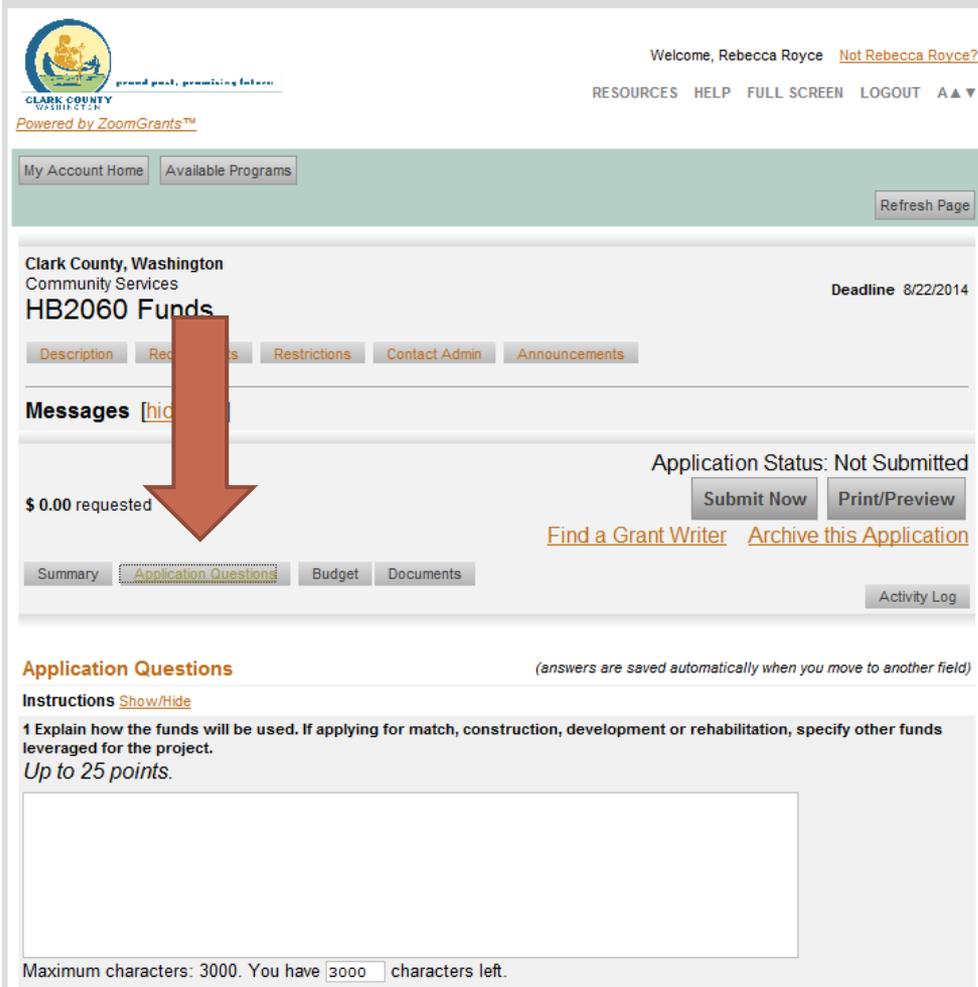
The purpose of this Request for Application (RFA) is to solicit applications from community agencies to address the identified strategic goals in the current Clark County 10-year Homeless Plan. The House Bill (HB) 2060 Document Recording Fee was enacted June 13, 2002, with the intent of providing affordable housing to households who are very low-income. Current funding priorities were identified through multiple stakeholder meetings in the community.

ELIGIBLE ACTIVITIES:
This funding will support operating and maintenance costs of existing emergency shelters;
Operations and maintenance costs of existing transitional housing units and permanent supportive housing units for people who are chronically homeless. Operations and maintenance may include energy efficiency upgrades; and
Permanent Supportive Housing projects for persons who are chronically homeless. Funds may be used for match, development, construction or rehabilitation.

QUESTIONS:
A non-mandatory Pre-Submittal Meeting for interested applicants will be held Thursday, July 31, 2014, from 1-2pm. The meeting will be at the Center for Community Health in Room C210 A (2nd Floor). The Center for Community Health is located on the Vancouver Veterans Affairs Campus, 1601 E Fourth Plain Blvd, Building 18. All questions and answers discussed at the Pre-Submittal Meeting will be posted through ZoomGrants for all applicants to review within one week.

- Description
 - Eligible Activities
 - How to Ask Questions
 - Definitions
- Requirements
- Restrictions
 - None listed for this RFA
- Contact Admin
- Announcements

APPLICATION QUESTIONS



Clark County, Washington
Community Services
HB2060 Funds

Deadline 8/22/2014

Application Status: Not Submitted

\$ 0.00 requested

Submit Now Print/Preview

Find a Grant Writer Archive this Application

Application Questions

(answers are saved automatically when you move to another field)

Instructions [Show/Hide](#)

1 Explain how the funds will be used. If applying for match, construction, development or rehabilitation, specify other funds leveraged for the project.
Up to 25 points.

Maximum characters: 3000. You have characters left.

- Limited space to complete your answers – be concise!
- Must answer all questions
- Answers saved automatically

BUDGET TAB

- Every applicant must complete the Budget tab
 - Funding Sources
 - Use of Funds
 - Budget Narrative

Clark County, Washington
Community Services
HB2060 Funds Deadline: 8/22/2014

Messages [hide this](#)

\$ 0.00 requested Application Status: Not Submitted

[Submit Now](#) [Print/Preview](#)

[Find a Grant Writer](#) [Archive this Application](#)

Summary [Application Questions](#) **Budget** Documents [Activity Log](#)

Budget (answers are saved automatically when you move to another field)

Instructions [Show/Hide](#)

Complete the following budget information. Use the Budget Narrative to explain any non-committed fund(s).

Funding Sources
Identify current 2014 funding sources and estimated 2015 funding sources including the requested HB2060 funds.

Item Description	2015 (estimate)	2014 (current)
HB2060 (this request - 2015 only)	\$ <input type="text"/>	\$ <input type="text"/>
Federal	\$ <input type="text"/>	\$ <input type="text"/>
State	\$ <input type="text"/>	\$ <input type="text"/>
Local/City	\$ <input type="text"/>	\$ <input type="text"/>
County	\$ <input type="text"/>	\$ <input type="text"/>
Private	\$ <input type="text"/>	\$ <input type="text"/>
Internal Agency Funds	\$ <input type="text"/>	\$ <input type="text"/>
Other (specify)	\$ <input type="text"/>	\$ <input type="text"/>
Other (specify)	\$ <input type="text"/>	\$ <input type="text"/>

DOCUMENTS

- Some documents marked “required” for all applicants
 - Application cannot be submitted until these documents are uploaded
- Some documents not marked “required,” but are still required depending on the application type.
 - New construction and match applications
- Letters of support/collaboration are unnecessary

Clark County, Washington
Community Services
HB2060 Funds
Deadline 8/22/2014

Application Status: Not Submitted
Submit Now Print/Preview
Find a Grant Writer Archive this Application

Documents Requested * Required? Uploaded Documents *

Documents Requested *	Required?	Uploaded Documents *
Current Program/Project Budget	required	-none- <input type="button" value="Upload"/>
Operating Proforma	required	-none- <input type="button" value="Upload"/>
2013 Program Budget	required	-none- <input type="button" value="Upload"/>
Development Budget (new construction and match applications only)	-none-	-none- <input type="button" value="Upload"/>
Itemized List of Costs Associated with the Application	-none-	-none- <input type="button" value="Upload"/>
Other (upload any other pertinent documents to your application)	-none-	-none- <input type="button" value="Upload"/>
Other (upload any other pertinent documents to your application)	-none-	-none- <input type="button" value="Upload"/>

FOLLOW UP

- This tab is only displayed if a question is added to your application.

The screenshot shows the ZoomGrants application interface for Clark County, Washington. The user is logged in as Rebecca Royce. The application is for 'HB2060 Funds' with a status of 'Undecided'. A red arrow points to the 'Follow Up' tab in the navigation menu. Below the navigation menu, the 'Follow Up' section is visible, containing four 'Add/Edit Question' links.

Clark County, Washington
Community Services
HB2060 Funds

Whitleys
Test Application
\$ 500,000.00 Requested

Application Status: **Undecided** Print/Preview

Follow Up

1 [Add/Edit Question](#) (for this applicant only, answer type will be paragraphs)
2 [Add/Edit Question](#) (for this applicant only, answer type will be paragraphs)
3 [Add/Edit Question](#) (for this applicant only, answer type will be paragraphs)
4 [Add/Edit Question](#) (for this applicant only, answer type will be paragraphs)

The screenshot shows an email notification from ZoomGrants. The subject is 'Activity Requested: My New Home'. The email is dated 11:17 AM (4 minutes ago). The content of the email states: 'A new activity has been requested... Grant Program: 2014 Community Development Block Grant Funds Proposal: My New Home Activity Request: Applicant action requested: Please complete the additional questions posted in the Extra tab of your application. Responses are due by October 12th. Please log in to your ZoomGrants™ account and complete the activity requested. Thank you.' The email also includes a footer with contact information and a link to the ZoomGrants website.

Activity Requested: My New Home

ZoomGrants Notices <Notices@zoomgrant> 11:17 AM (4 minutes ago)

ZoomGRANTS

A new activity has been requested...

Grant Program: 2014 Community Development Block Grant Funds
Proposal: My New Home

Activity Request: Applicant action requested: Please complete the additional questions posted in the Extra tab of your application. Responses are due by October 12th.

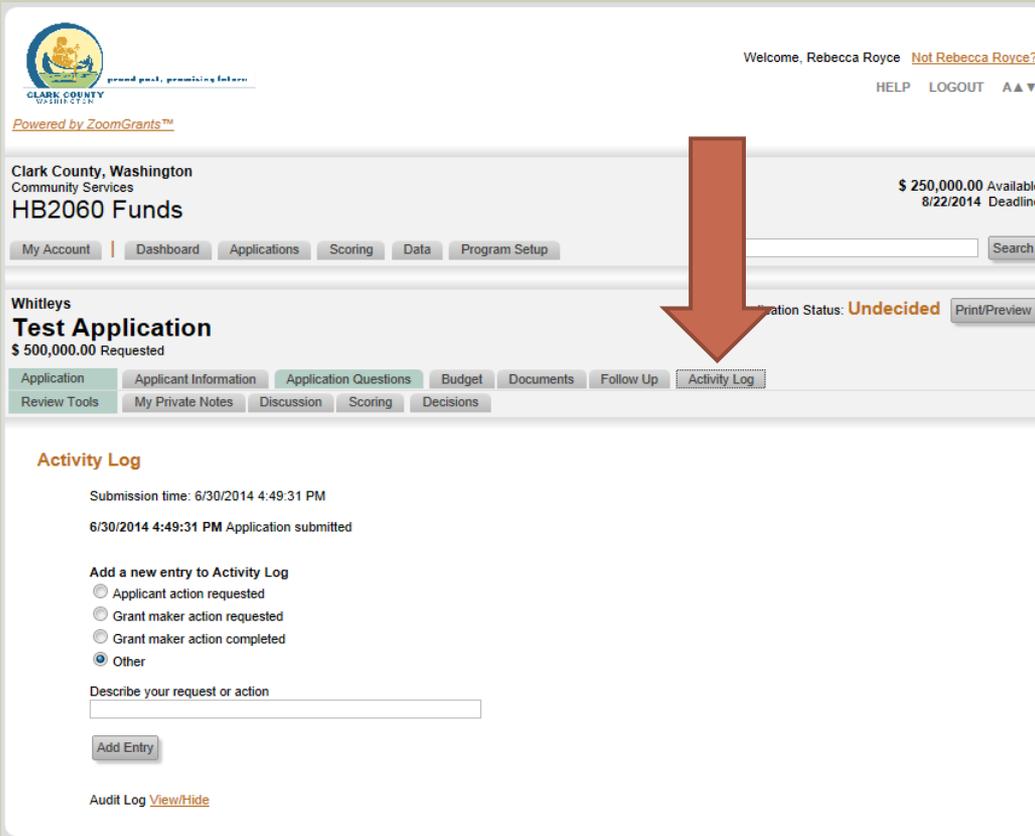
Please log in to your ZoomGrants™ account and complete the activity requested.

Thank you.

This email was sent from a notification-only email address.
Replies to this message will be sent to the person who originated this message.
Thank you for using <http://zoomgrants.com>

- Agencies will receive an email from ZoomGrants Notices that there are additional questions to be answered.

ACTIVITY LOG



The screenshot shows the Clark County Grants Management System interface. At the top, there is a logo for Clark County, Washington, and a welcome message for Rebecca Royce. The main header displays "Clark County, Washington Community Services HB2060 Funds" and "\$ 250,000.00 Available 8/22/2014 Deadline". A navigation menu includes "My Account", "Dashboard", "Applications", "Scoring", "Data", and "Program Setup". The "Applications" section is active, showing "Whitleys Test Application" with a status of "Undecided". A large red arrow points to the "Activity Log" tab in the application navigation menu. Below the navigation, the "Activity Log" section is visible, showing a submission time of 6/30/2014 4:49:31 PM and a "6/30/2014 4:49:31 PM Application submitted" entry. There are radio buttons for "Add a new entry to Activity Log" with options: "Applicant action requested", "Grant maker action requested", "Grant maker action completed", and "Other" (selected). A text input field for "Describe your request or action" and an "Add Entry" button are also present.

- Automatically logs activities
 - Pre-application submittal
 - Pre-application approval/denial
 - Application submittal
 - Application approval/denial
 - Extra questions to answer
- Applicants and Administrators can add activities

AFTER SUBMISSION TIMELINE

- Clark County staff will contact you through ZoomGrants if further information regarding your application is needed.

Activity	Date
RFA Closes	August 22, 2014
CAAB Project Review/Program Presentations	September 9, 2014 8:00am-9:30am
CAAB Funding Recommendations	November 4, 2014
Contract Negotiations	November-December, 2014
Contract Start Date	January 1, 2015

QUESTIONS?

- Technical Assistance
 - Contact ZoomGrants



- Program Questions
 - Contact Kate Budd
 - Kate.budd@clark.wa.gov
 - 360-397-2130 x.7832