



proud past, promising future

CLARK COUNTY  
WASHINGTON

March 17, 2014

Dear Property Owner:

This letter is to inform you of the procedures to follow in order to apply for an assessed value adjustment resulting from "defective" siding. You are receiving this letter because you recently inquired about obtaining an adjustment to your assessed value due to defective siding on your home.

**To apply for an adjustment, all of the following conditions must be met:**

- 1) The siding on the structure(s) must still be damaged.
- 2) All documentation submitted must include the property identification number.
- 3) **With his or her *initial* claim, the property owner must submit at least two (2) photographs of the structure's damaged areas.** The photographs should be taken with approximately six to ten feet distance between the structure and the camera to achieve the best clarity. In order to calculate the adjustment correctly, a photo of the entire rear side of the structure must also be provided. The owner may submit more than three photographs, if necessary.
- 4) The property owner must submit a completed Defective Siding Affidavit (see the attached). In order to receive an assessed value adjustment due to defective siding, a Defective Siding Continuation Affidavit must be filed each subsequent year.

If you have recently received a bid from a licensed contractor to replace the defective siding, please enclose a copy of the bid with your Defective Siding Affidavit.

Please send all completed documentation to:

**Siding Project Appraiser  
Clark County Department of Assessment  
PO Box 5000  
Vancouver, WA 98666-5000**

Should you have any questions, please telephone our office Monday through Friday, between the hours of 9:00 a.m. and 5:00 p.m.

Sincerely,

Peter Van Nortwick  
Assessor, Clark County

Enclosure: Defective Siding Affidavit



**Clark County Assessor's Office**

PO Box 5000  
Vancouver, WA 98666-5000

**(360) 397-2391**

*2014 Assessment for Year 2015 Taxes*

**Defective Siding Affidavit**

Name: \_\_\_\_\_ Real Property Identification Number: \_\_\_\_\_

Situs Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Daytime Phone Number: (        ) \_\_\_\_\_

Describe the type of siding you have. \_\_\_\_\_

Describe the problems you are having with the siding at this time. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

When do you plan to have repairs completed? \_\_\_\_\_

Have you received bid(s) or estimate(s) of costs to repair damages? \_\_\_\_\_ If yes, please enclose a copy (unless submitted in a previous year).

By signing this form below, I am declaring under penalties for false swearing that the information I have provided is accurate and factual to the best of my knowledge. I am further declaring that all or a portion of the structure's siding is damaged and has not been repaired or replaced. I am submitting this form **together with the required photographs\*** for your consideration.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_