



Updated: August 18, 2014

To: Holders of Specifications Relating to:  
RFA: 2014 HB2060 Funds

Release Date: July 25, 2014

**SUBJECT: Additional Information/Clarifications to Specifications**

Question 1)	What is the amount available?
Answer 1)	There is \$250,000 available through this RFA.
Question 2)	What are the County's requirements around obtaining bids for contractor services? Do concrete bids or estimates need to be provided for the application?
Answer 2)	The agency needs to follow their procurement policy related to obtaining contractor services. Project costs estimates are allowable.
Question 3)	Do Federal funding standards need to be met?
Answer 3)	Federal funding standards do not need to be met because the funds are not Federal. However, state prevailing wage may be required.
Question 4)	The application questions include a section for Budget, broken down by "Funding Sources" and "Use of Funds." Is this the budget for the program/project? Should the budget be broken down by calendar year or fiscal year?
Answer 4)	Yes; the "Funding Sources" and "Use of Funds" are related to the program or project identified in the application. The budget should be broken down by calendar year encompassing the identified year at the top of the column.
Question 5)	Is it allowable for an agency to apply for operations or maintenance costs for a building they do not own? Is any additional information needed from the landlord in order to apply?
Answer 5)	Yes; an agency may apply for operations or maintenance costs for a building they do not own as long as the lease is long-term (5 years or more). Additional information needed from the landlord includes: a copy of the building lease, written documentation from the landlord specifying why the project proposal cost is the responsibility of the tenant, and written authorization from the landlord to make tenant improvements.
Question 6)	Is an existing contract for maintenance on the HVAC system and elevator an eligible use of funds?
Answer 6)	Yes; contracts for on-going maintenance are eligible.
Question 7)	Would the purchase of a new steam table be an eligible use of funds?
Answer 7)	No; the purchase of new equipment is not eligible for shelters.
Question 8)	Is upgrading an existing HVAC system including new ductwork an eligible expense?
Answer 8)	Yes; energy efficiency upgrades are eligible.