



DEPARTMENT OF ENVIRONMENTAL SERVICES

Position Title: Education Specialist Intern, Department of Environmental Services, Solid Waste and Environmental Education Division

The Organization: The Solid Waste and Environmental Education Division promotes environmental awareness and stewardship in the community to: preserve and conserve natural resources, prevent pollution in the environment, reduce waste through prevention and diversion and reduce greenhouse gas emissions impact.

Duties and Responsibilities:

- Preparing an annual Sustainability Performance Report for county operations
- Preparing an annual recycling and diversion rate and data report
- Assisting with Green Neighbors, Green Businesses and Green Schools programs
- Assisting county staff with where appropriate

Hours and Compensation: 8-16 hours per week performed during the Jan. – May (Spring Semester); (2) 4 week sessions (Summer Semester); Sep. – Dec. (Winter Semester)
Total approximate time for internship: 150 hours. \$10 per hour not to exceed \$1,500
(150 hours of service; 3 Credits)

Desired Skills and Qualifications: Skills necessary would include knowledge of environmental science; marketing; technical writing and report preparation; dependability; flexibility; strong Communication and teamwork skills; ability to work independently and take initiative; ability to take direction.

Supervision: The Sustainability Specialist Intern will work directly with and report to the Sustainability and Outreach Program Coordinator. The Program Coordinator will provide training to the intern, establish goals and timelines and provide on-going feedback. At the end of the internship a debrief and exit interview will be conducted.

Requirements: Intern may be asked to commit to working Saturday events; Intern must purchase insurance (contact Kafiat Beckley at kafiat.beckley@vancouver.wsu.edu or 546-9593)

To Apply: Submit a cover letter and resume by 5pm (Spring – Dec. 20; Summer Jun. 20; Fall Aug. 20) by email. Position is open until filled.

Questions? Contact Peter DuBois at 360-397-2121 ext. 4961 or pete.dubois@clark.wa.gov



For other formats, contact the Clark County ADA Office: **Voice** (360) 397-2000;
Relay 711 or (800) 833-6388; **Fax** (360) 397-6165; **E-mail** ADA@clark.wa.gov.