

How to Respond to Contempt

You want to respond after being served with Contempt paperwork

Forms may be downloaded for free at www.courts.wa.gov/forms or you may purchase them at the Clerk's Office

Step 1: Fill out this form and make copies

Completed	Form Name	Form #	Notes
	Declaration of (name)	FL All Family 135	Be specific in providing details. Avoid stating what someone else has told you. Be certain everything has been personally observed. ***if you have other parties fill out a Declaration, they need to use this form. The court WILL NOT consider a declaration on a piece of notebook paper, typed on a sheet of paper or written on a blank piece of paper***

Step 2: Copies needed

- Original set is to be filed with the Clerk
- 1 copy for your records
- 1 copy to give to the other party
- 1 copy to give to the Commissioner

Step 3: File your original with the Clerk's Office

Deliver copies to the Commissioner

Step 4: Serve copy to the other party

This means that they receive a copy of what you have filed. It does not require them to be personally served by a process server. It can be done by mail at least 10 days before the court date or in person at least 7 days before the court date.

Fill out this form: File the Original with the Clerk and make a copy for your records.

Completed	Form Name	Form #	Notes
	Proof of Mailing or Hand Delivery	FL All Family 112	

Step 5: Fill out this form

Completed	Form Name	Form #	Notes
	Order: _____	FL All Family 182	Fill this out the way you would like the Commissioner to decide.

Step 6: Go to your hearing

Take a copy of all your paperwork including copies you received. This includes the Original Order, copies of Declaration and Proof of Mailing or Hand Delivery

These instructions are legal information, not legal advice.

All of the above mentioned forms can be found on the Washington State Court website:

www.courts.wa.gov/forms.