

FACILITATOR OFFICE CHANGES

AS OF February 3, 2020

MAKE THE MOST OF YOUR TIME WITH THE FACILITATOR

Your time is valuable, so make the most of your visit with the Family Court Facilitator. If you have already purchased a packet, read the instructions carefully and make a note of the questions you have. Have all of your documents filled out as much as possible. That way the Facilitator will be able to review the documents with you to see if they are filled out properly.

If you have not purchased a packet or wish to download them yourself, there are 3 options:

1. www.washingtonlawhelp.org – this site provides step by step instructions plus all the forms you need for downloading.
2. www.courts.wa.gov – this site provides forms for download.
3. Purchase a packet from the Clark County Clerk's Office.

Please **DO NOT** bring children with you to your visit with the Facilitator. Appointments are 20 minutes and there is a \$20.00 fee for the appointment.

THERE WILL BE NO REFUNDS OF THE FAMILY COURT FACILITATOR USER FEE.

The Facilitator meets with people on a first-come, first-served basis. ***Due to being short staffed February and March***, the Facilitator can only see up to 5 people each morning. The doors open at 8:00 am and the last appointment for the morning is 11:30 am. The office is closed for the lunch hour and will reopen at 1:00 pm. The Facilitator can only see up to 5 people in the afternoon and the last appointment for the afternoon is 4:00 pm.

The Family Court Facilitator cannot give legal advice or predict what the Court will do in your case. Only an attorney in private practice or in a volunteer legal services program can advise you about your rights and responsibilities, and which course of action is best for you.