



Staff Report

TO: Clark County Historic Preservation Commission
FROM: Sharon Lumbantobing, Planner II
DATE: June 29, 2018
SUBJECT: AMENDMENT TO HISTORIC PRESERVATION COMMISSION
BYLAWS TO CHANGE DATE AND LOCATION OF REGULAR
MEETINGS

PROPOSED ACTION

To amend the Clark County Historic Preservation Commission Rules and Procedures, page 6, *Procedures for Conducting Meetings, Section (A)(1)* to change the regular meeting date from the second Tuesday of the month to the first Wednesday of the month, and to change the location of the meeting from the O.O. Howard House on Officer's Row to the Clark County Public Service Center, 6th Floor Hearing Room, 1300 Franklin St.

BACKGROUND

The Historic Preservation Commission has been meeting monthly in the conference room of the O.O. Howard House since May of 2002. Recently, the public attendance at the commission's monthly meeting has increased and the space at the O.O. Howard House no longer accommodates the meeting attendees comfortably. With more complex cases and an increase in public involvement, a larger space is needed to conduct the business of the commission. The Public Service Center's 6th floor hearing room is set up for public meetings and is available for the monthly commission meetings the 1st Wednesdays of the month.

According to RCW 42.30.070, "The governing body of a public agency shall provide the time for holding regular meetings by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body."

STAFF RECOMMENDATION

Staff recommends APPROVAL of the amendment to the rules and procedures to change the regular Historic Preservation Commission meeting date to the 1st Wednesday of the month and the meeting location to the Public Service Center, 6th Floor Hearing Room, 1300 Franklin St., Vancouver.