

Work Session Notes

Tuesday, September 18, 2018
3:30 p.m. – 4:15 p.m.

Members Present: Marian Anderson, Ali Caley, Chuck Green, Amy Gross, Marjorie Ledell, Temple Lentz, Linda O’Leary, Donna Roberge

Absent: Larry Smith

Staff: Jacqui Kamp, Jenna Kay,

1. August 21 COA Work Session Notes

No revisions were made. Work session notes were approved.

2. Debrief of August 21 Meeting – Jennifer Dill, Active Transportation

Note Edits:

- Remove last sentence in e-bike question response – p. 5 of 8/21/18 meeting notes

Major findings/takeaways:

- Key elements listed on p. 3 dovetail with concept of complete streets – p. 3 of 8/21/18 meeting notes
- At the same time, we need these key items in places where complete streets don’t exist yet
- Electric bikes change everything
- Would highlight the following items from the Bike and Pedestrian Advisory Committee Presentation:
 - Key components of the 2010 plan – p. 6 of 8/21/18 meeting notes
 - Accomplishments – p. 7 of 8/21/18 meeting notes

3. Updates

- Annual report
 - Goal is to discuss recommendations at October meeting and finalize in November.
 - **ACTION ITEM: staff to compile recommendation ideas from meeting notes for October work session.**
- Acknowledge Councilor Boldt at the November 13 COA meeting
 - Needs to include cake.
 - Certificate of Appreciation signed by all COA members.
 - **ACTION ITEM: staff to bring certificate to October work session for signatures.**



- COA photo
 - **ACTION ITEM: Replace Facebook photo with COA photo**
 - **ACTION ITEM: Post COA group photo to website**
- Manufactured housing and mobile home code change
 - Council passed the code change on 9/18/18
 - Discussion: Marian shared her concerns with COA recommending changes to Title 40, and how manufactured housing and mobile home code change was not consistent with previous COA housing recommendations about accessibility. Chuck noted it started out as an information only presentation and he requested that COA take the action of submitting a letter. Marjorie and Chuck noted that some manufactured homes can be built to be accessible, or retrofitted for accessibility.
- Moving forward, if there is a code or policy update for COA:
 - More notice would help provide ample time for review.
 - Staff to send executive summary and slides further in advance.
 - Staff to provide analysis of the policy and whether or not it is consistent with past COA recommendations.
 - Be more clear with meeting agendas, i.e. is presentation information only, or if action is being requested.

4. Preparation for October 16 Speaker, Matt Hermen, Clark County, Planning for Mobility Needs

- How are things going beyond a certain jurisdiction? How is the county coordinating with the cities, RTC, etc? Chuck to send follow-up email with more specifics.
- Please provide clarification regarding CVAN requirements of how close someone has to be to a bus stop to qualify for CVAN services. Please also address first and last mile challenges and opportunities.
- Can you speak to land use and growth into areas with rural roads and no sidewalks or other key infrastructure?
- Help us understand how priorities are set, i.e. density, location, etc. What are the key things considered when decisions have to be made? How does that interface with the cities?
- 192nd issues: there is a lot of development and travel issues in this area, and concerns about the development that hasn't been completed yet. How can we address these concerns and prevent similar situations in the future?
- Trip and traffic management for special events: parking lots tend to not be built for special occasions, ie religious holidays. Amy heard about an example where the facility or city set-up a contract with Uber and Lyft, where you would be picked up at your home or an easy meeting place and you would be brought to the event. The first 100 people who signed up received \$5 off their ride. Does the county have schemes like that to address situations when you know certain areas will have increased need on certain dates?
- Please speak about retrofitting older neighborhoods with sidewalks for those that don't have sidewalks or curbs. For instance, the county resurfaced Marian's road recently which doesn't have sidewalks or curbs, but sidewalks were not addressed. Since the county allowed development with no sidewalks for many years, what can the county do to retrofit those neighborhoods?
- What can the county do to address sidewalks that end or don't connect with others?

5. Transportation summit committee update

- The summit committee met on September 4
- Summit format and schedule:
 - The biggest change since the last meeting is to shift the summit focus to implementation of COA's recommendations. A panel discussion will essentially highlight what the group learned this year. That will be followed by a brief presentation on the COA recommendations and then table discussions and report out on implementation ideas. The event will end with the keynote.
 - Panelists
 1. The committee has discussed several panelist ideas
 2. Could re-invite some speakers
 3. Will need to decide if the keynote should be part of the panel
 - Presentation of recommendations
 1. Pecha kucha is one idea that's been discussed. It is a presentation style that is 20 slides that are show for 20 seconds each, making a fast-paced presentation. One concern with this approach is that you need someone to present who is comfortable with it.
 2. The group liked the idea of giving a fast and not boring presentation.
 - Table discussions
 1. Assign tables to one question/recommendation, so there won't be a rush to cover everything.
 2. COA members will facilitate the table discussions and do the report out.
 3. If more than 9 tables, staff could help with facilitation/reporting out.
 - Keynote timing: keep in current location for now, however, reassess as get further along in the planning process.
- Sponsors
 - Need sponsors to cover food, keynote travel and lodging
 - Now is the time to approach potential sponsors
 - Sponsor ideas listed in the 9/4/18 summit committee notes.
 - **ACTION ITEM: Chuck to reach out to LSW and OTAK**
 - **ACTION ITEM: Marjorie to reach out to Lyft and Skedaddle**
 - **ACTION ITEM: please let Jacqui and Jenna know if you have additional sponsor ideas or would like to conduct outreach to a sponsor.**
- Event promotion
 - Send out blurb with save the date to invitees.
 - A lot of promotion has not been needed in previous years, since the events have been limited in size with a targeted guest list.
- Summit name
 - Stay consistent with previous years' summits.
 - Future of Transportation Summit: Realities and Possibilities
- Vendor area - **ACTION ITEM: staff to confirm if vendor area possible at Water Resources Education Center.**
- Instant polling questions
 - How do you get around now?
 - How do you plan to get around?
 - October work session agenda item
- Outcomes
 - We need to make sure invitees understand the process when they leave the event. We need to be clear where the recommendations are going and what the follow-up will be, how others can track progress and give feedback.
- Next summit planning meeting will be at the October COA work session.

6. **Next Meeting:** October 16, 2018 at 3:00 pm.

7. **Adjournment**

The work session adjourned at 4:15 pm.

The Clark County Commission on Aging provides leadership in community engagement and advocacy of Clark County's Aging Readiness Plan, especially for those 60 and over who plan to age in place.

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