

Just
4/14

2013-04-30

**CLARK COUNTY
STAFF REPORT**

DEPARTMENT: Department of Community Services (DCS)

DATE: April 30, 2013

REQUEST: The Board of County Commissioners authorize DCS to submit its 2013 Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) One Year Action Plan to the U.S. Department of Housing and Urban Development (HUD) and authorize the County Administrator to sign the 2013 One Year Action Plan forms, the grant agreement, related subcontracts, amendments, and required reports upon approval as to form by the Prosecuting Attorney's office.

CHECK ONE: X Consent CAO

BACKGROUND

CDBG and HOME are two federal grant programs administered by HUD. These programs provide annual grants to cities and counties to carry out community development activities, improve affordable housing options, and provide improved community facilities and services. CDBG and HOME projects must meet a number of parameters set nationally by HUD, and must be used on projects that benefit low- to moderate-income residents. The Annual Action Plan defines the specific activities to be undertaken during each program year to address the priorities established in the five-year Consolidated Plan. The Urban County Policy Board developed the Action Plan through an open process that included participation from service providers, public agencies and organizations, and county citizens.

The Request For Applications (RFA) for 2013 funds was released on October 1, 2012. It closed for CDBG applicants on December 1, 2012 and on December 15, 2012 for HOME applicants. The applications were reviewed for eligibility within CDBG and HOME regulations, as well as the applicants' administrative capacity for handling federal funds.

The Urban County Policy Board, comprised of the Mayors or their designees of all cities in the county except Vancouver and a County Commissioner, either visited the proposed sites on the County-sponsored bus tour or were given a presentation by the applicants. At the March 11, 2013 Urban County Policy Board meeting the projects were scored, and the highest scoring projects were allocated funds. The projects selected for funding and the proposed funding amounts were advertised in *The Columbian*, with 30 days allowed for public comments. A public comment session was held before the BCC on April 30, 2013.

The CDBG funds may only be used for projects that benefit households at or below 80 percent of the area medium median income. The HOME funds will only benefit households at or below 60 percent of the area medium median income.

COMMUNITY OUTREACH

All meetings are open to the public and are scheduled at times and locations convenient to potential and actual beneficiaries with accommodations for people with disabilities and oral language assistance (interpretation) for non-English speaking persons. Those wishing to be regularly informed of meetings/activities can be added to the program's mailing and e-mail lists.



The selected projects and funding amounts are in the 2013 One Year Action Plan and in the Columbian notice published March 31, 2013.

BUDGET AND POLICY IMPLICATIONS

The County will receive approximately \$1,360,500 in CDBG funds and \$366,480 in HOME funds. The requested action will not impact current salaries/benefits.

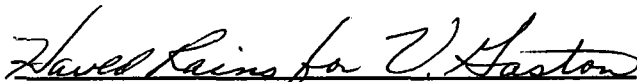
FISCAL IMPACTS

Yes (see attached form) No

ACTION REQUESTED

The Board of County Commissioners authorize DCS to submit its 2013 CDBG and HOME One Year Action Plan to HUD and authorize the County Administrator to sign the 2013 One Year Action Plan forms, the grant agreement, related subcontracts, amendments, and required reports upon approval as to form by the Prosecuting Attorney's office.

PRIMARY STAFF CONTACT: Pete Munroe, ext. 7801


Vanessa Gaston, Director
Department of Community Services

Approved:





CLARK COUNTY
BOARD OF COMMISSIONERS

May 7, 2013
SR 073-13

DISTRIBUTION

Chris Horne, Prosecuting Attorney's Office
Mike Westerman, Purchasing Manager

DCS Distribution:

Pete Munroe, Housing Program Manager
Harold Rains, Finance Manager
Kelly Dunn, Contracts Office Assistant

FISCAL IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information.

There is no general fund impact.

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
1939 / CDBG	\$0	\$1,750,000	\$	\$	\$	\$
1938 / HOME	0	500,000				
Total	\$0	\$2,250,000	\$	\$	\$	\$

II. A – Describe the type of revenue (grant, fees, etc.)

CDBG and HOME are federal grants.

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
1939 / CDBG		\$0	\$1,750,000		\$		\$
1938 / HOME		0	500,000				
Total		\$0	\$2,250,000	\$	\$	\$	\$

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits	\$0	\$375,000	\$	\$	\$	\$
Contractual	0	\$1,865,000				
Supplies		5,000				
Travel		5,000				
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total	\$0	\$2,250,000	\$	\$	\$	\$