

Accounts Receivable Annual Write-off

Each year the Auditor's Office submits a list of accounts receivable to the County Council for approval to write-off. These accounts have remained on the county's books for more than one year and have been processed through the collections process. The collection process includes efforts from county staff and turning the accounts over to a collection agency. The accounts represent activities from various County departments.

The write-off of accounts does not end the county's collection efforts; the accounts will still be worked by the collection agency. The Council could also approve an additional step in the collection process to send accounts, when applicable, to small claims court. The county will still maintain a record of the receivable and will still be able to receive payments for amounts due, only the record will no longer be in the general ledger.

The write-off of these accounts is particularly timely as we transition to Workday. All necessary general ledger data must be transferred to the new system. As the existing Oracle data is examined, the reduction of unnecessary data eliminates the need to transfer it to the new system.

The total amount of the current write-off request breaks down as follows:

2014 Invoices	\$ 91.99
2015 Invoices	\$25,895.05
2016 Invoices	<u>\$54,695.26</u>
Total	<u>\$80,682.30</u>

Fire inspection fees represent largest number of unpaid invoices with 47%. Operations billings represent 73% of the outstanding balance. Operations billings result primarily from damaged county property as the result of an incident or vehicle accidents. A detailed list of accounts is attached for your review.

Thank You



Mark Gassaway
Finance Director

Fund	Transaction Date	Department	Invoice Number	Customer Name	Customer Number	Original	Balance Due	Due Date	Days Late	Notes	
	2014										
	19-Sep-14	Animal Control	120003361	MARK BROWN	50547	\$ 259.12	\$ 91.99	19-Oct-14	1165		
							\$ 91.99			\$ 91.99	
	2015										
	23-Feb-15	Fire Inspection	730009921	360 IMPORTS LLC	34974	\$ 127.40	\$ 127.40	25-Mar-15	1008		
	24-Aug-15	Fire Inspection	730010541	AAMCO TRANSMISSIONS	37535	\$ 110.50	\$ 110.50	23-Sep-15	826		
	10-Aug-15	Fire Inspection	730010505	AAMCO TRANSMISSIONS	37535	\$ 133.90	\$ 133.90	9-Sep-15	840		
	9-Feb-15	Fire Inspection	730009861	ADVANCED COMPOSITE SYSTEMS	28542	\$ 137.80	\$ 137.80	11-Mar-15	1022		
	16-Nov-15	Fire Inspection	730010852	AFFORDABLE TRUCK & TRAILER REPAIR	51048	\$ 136.50	\$ 136.50	16-Dec-15	742		
	18-May-15	Fire Inspection	730010192	BIG BORE MOTORSPORTS	45240	\$ 117.00	\$ 117.00	17-Jun-15	924		
	2-Mar-15	Fire Inspection	730009946	BISCUITS CAFE - SALMON CREEK	38847	\$ 120.90	\$ 120.90	1-Apr-15	1001		
	30-Nov-15	Fire Inspection	730010894	CHIPOTLE MEXICAN GRILL	55991	\$ 140.40	\$ 140.40	30-Dec-15	728		
	11-May-15	Fire Inspection	730010156	CLUB ZOO	18796	\$ 150.80	\$ 150.80	10-Jun-15	931		
	3-Aug-15	Fire Inspection	730010479	CM CABINETS	19132	\$ 105.30	\$ 105.30	2-Sep-15	847		
	9-Feb-15	Fire Inspection	730009859	EHLKE AUTOMOTIVE	28532	\$ 119.60	\$ 119.60	11-Mar-15	1022		
	2-Nov-15	Fire Inspection	730010794	ELECTRO HEAVY EQUIPMENT	1674	\$ 172.90	\$ 172.90	2-Dec-15	756		
	2-Mar-15	Fire Inspection	730009933	EVOQUA WATER TECHNOLOGIES	48180	\$ 149.50	\$ 149.50	1-Apr-15	1001		
	12-Jan-15	Fire Inspection	730009783	EXTREME AUTO REPAIR	43515	\$ 120.90	\$ 120.90	11-Feb-15	1050		
	18-May-15	Fire Inspection	730010177	FOUR SEASONS AUTO CENTER - NE 15 AVE	3899	\$ 127.40	\$ 127.40	17-Jun-15	924		
	6-Apr-15	Fire Inspection	730010052	FOUR SEASONS AUTO CENTER - NE 76 ST	11440	\$ 78.00	\$ 78.00	6-May-15	966		
	23-Mar-15	Fire Inspection	730010011	FOUR SEASONS AUTO CENTER - NE 76 ST	11440	\$ 97.50	\$ 97.50	22-Apr-15	980		
	9-Mar-15	Fire Inspection	730009952	FOUR SEASONS AUTO CENTER - NE 76 ST	11440	\$ 133.90	\$ 133.90	8-Apr-15	994		
	16-Feb-15	Fire Inspection	730009883	FOUR SEASONS AUTO CENTER - NE 76 ST	11440	\$ 176.80	\$ 176.80	18-Mar-15	1015		
	18-May-15	Fire Inspection	730010181	ICEHOUSE BAR & GRILL	3051	\$ 136.50	\$ 136.50	17-Jun-15	924		
	9-Nov-15	Fire Inspection	730010834	JACK IN THE BOX - 6 AVE	21687	\$ 152.10	\$ 152.10	9-Dec-15	749		
	14-Dec-15	Fire Inspection	730010965	JACK IN THE BOX - 6 AVE	21687	\$ 184.60	\$ 184.60	13-Jan-16	714		
	2-Mar-15	Fire Inspection	730009937	KINDERCARE LEARNING CTR 1610	13192	\$ 165.10	\$ 165.10	1-Apr-15	1001		
	21-Dec-15	Fire Inspection	730011009	LUCKYS ROADHOUSE	56296	\$ 150.80	\$ 150.80	20-Jan-16	707		
	2-Nov-15	Fire Inspection	730010803	NORTHPOINTE GYM	55700	\$ 189.80	\$ 189.80	2-Dec-15	756		
	26-Jan-15	Fire Inspection	730009814	NORTHWEST TRUCK PAINTING	38633	\$ 127.40	\$ 127.40	25-Feb-15	1036		
	16-Mar-15	Fire Inspection	730009991	PIONEER GRANGE	1318	\$ 119.60	\$ 119.60	15-Apr-15	987		
	27-Jul-15	Fire Inspection	730010457	STAR HOUSE RESTAURANT	1147	\$ 143.00	\$ 143.00	26-Aug-15	854		
	20-Apr-15	Fire Inspection	730010097	VANCOUVER GO-KARTS	53090	\$ 162.50	\$ 162.50	20-May-15	952		
	14-Dec-15	Fire Inspection	730010978	VIEW MARKET	1000	\$ 126.10	\$ 126.10	13-Jan-16	714		
						\$ 4,114.50					
	23-Dec-15	Park Caretaker	110015277	COUCH, TERESA & MICHAEL	2265	\$ 525.00	\$ 446.96	22-Jan-16	705		
	8-Apr-15	Park Caretaker	110015016	TERRY BECKER	51348	\$ 50.00	\$ 51.80	8-May-15	964		
	19-Mar-15	Park Caretaker	110014990	TERRY BECKER	51348	\$ 500.00	\$ 521.33	18-Apr-15	984		
	20-Feb-15	Park Caretaker	110014896	TERRY BECKER	51348	\$ 500.00	\$ 525.83	22-Mar-15	1011		
	27-Jan-15	Park Caretaker	110014855	TERRY BECKER	51348	\$ 500.00	\$ 529.83	26-Feb-15	1035		
						\$ 2,075.75					
	28-Sep-15	Operations	130007280	AMANDA HANOWELL	55030	\$ 609.46	\$ 639.73	28-Oct-15	791		
	24-Dec-15	Operations	130007392	AMANDA HANOWELL	55030	\$ 1,131.05	\$ 1,154.42	23-Jan-16	704		
	15-Jun-15	Operations	130007140	BRITNEY VOGEL	53070	\$ 608.05	\$ 635.02	15-Jul-15	896		
	27-Jan-15	Operations	130006977	BRITTANY ALVARADO	51748	\$ 949.32	\$ 997.10	26-Feb-15	1035		
	2-Dec-15	Operations	130007346	CURTIS D GRANT	55050	\$ 1,943.89	\$ 1,943.89	1-Jan-16	726		
	11-May-15	Operations	130007092	DAREN MORGAN	52950	\$ 1,300.68	\$ 1,360.93	10-Jun-15	931		
	10-Mar-15	Operations	130007021	DEBBI BLANCH	52190	\$ 735.18	\$ 737.40	9-Apr-15	993		
	3-Apr-15	Operations	130007044	DEBBI BLANCH	52190	\$ 1,179.84	\$ 1,173.95	3-May-15	969		
	5-Aug-15	Operations	130007208	JACOB WALKER	54450	\$ 413.33	\$ 433.03	4-Sep-15	845		

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	9-Dec-15	Operations	130007378	JOSE VERA	55539	\$ 397.71	\$ 416.12	8-Jan-16	719	
	1-Jul-15	Operations	130007158	KRYSTOPHER LEVEQUE	53552	\$ 494.19	\$ 518.40	31-Jul-15	880	
	6-Mar-15	Operations	130007013	MARK LINSTAD	52229	\$ 198.03	\$ 207.33	5-Apr-15	997	
	10-Mar-15	Operations	130007020	MITCHELL BONK	52309	\$ 5,684.17	\$ 909.92	9-Apr-15	993	
	6-Mar-15	Operations	130007011	NORWOOD PACIFIC HOMES LLC	52189	\$ 240.51	\$ 254.38	5-Apr-15	997	
	27-Mar-15	Operations	130007036	NORWOOD PACIFIC HOMES LLC	52189	\$ 1,531.94	\$ 1,609.56	26-Apr-15	976	
	3-Jun-15	Operations	130007135	PEDRO GONZALEZ	53071	\$ 130.24	\$ 136.54	3-Jul-15	908	
	2-Jun-15	Operations	130007108	PEDRO GONZALEZ	53071	\$ 495.99	\$ 498.59	2-Jul-15	909	
	10-Sep-15	Operations	130007243	ROY FISHER	54690	\$ 173.59	\$ 179.78	10-Oct-15	809	
	2-Dec-15	Operations	130007348	SARA EMERSON	55859	\$ 1,530.07	\$ 1,604.53	1-Jan-16	726	
	27-Jan-15	Operations	130006960	THE TIMBERS APARTMENTS LLC	47290	\$ 3,844.36	\$ 4,037.86	26-Feb-15	1035	
	27-Jan-15	Operations	130006968	TIMO TORISTOJA	51148	\$ 248.93	\$ 256.32	26-Feb-15	1035	
							\$ 19,704.80			\$ 25,895.05
2016										
	15-Mar-16	Animal Control	120003764	KATHY JACKSON	57334	\$ 780.00	\$ 814.84	14-Apr-16	622	
							\$ 814.84			
	12-Sep-16	Fire Inspection	730011998	72ND TIRE SHOP LLC	59436	\$ 213.20	\$ 213.20	12-Oct-16	441	
	29-Aug-16	Fire Inspection	730011957	AAMCO TRANSMISSIONS	37535	\$ 75.40	\$ 75.40	28-Sep-16	455	
	8-Aug-16	Fire Inspection	730011876	AAMCO TRANSMISSIONS	37535	\$ 162.50	\$ 162.50	7-Sep-16	476	
	15-Feb-16	Fire Inspection	730011251	ADVANCED COMPOSITE SYSTEMS	28542	\$ 122.20	\$ 122.20	16-Mar-16	651	
	5-Dec-16	Fire Inspection	730012308	AFFORDABLE TRUCK & TRAILER REPAIR	51048	\$ 71.50	\$ 71.50	4-Jan-17	357	
	7-Nov-16	Fire Inspection	730012233	AFFORDABLE TRUCK & TRAILER REPAIR	51048	\$ 124.80	\$ 124.80	7-Dec-16	385	
	14-Mar-16	Fire Inspection	730011358	BREWED AWAKENINGS	47835	\$ 104.00	\$ 104.00	13-Apr-16	623	
	11-Jan-16	Fire Inspection	730011076	BREWED AWAKENINGS	47835	\$ 137.80	\$ 137.80	10-Feb-16	686	
	25-Apr-16	Fire Inspection	730011514	CHRIST IS THE ANSWER FELLOWSHIP CHURCH	23468	\$ 162.50	\$ 162.50	25-May-16	581	
	25-Jul-16	Fire Inspection	730011834	CM CABINETS	19132	\$ 75.40	\$ 75.40	24-Aug-16	490	
	11-Jul-16	Fire Inspection	730011796	CM CABINETS	19132	\$ 140.40	\$ 140.40	10-Aug-16	504	
	15-Feb-16	Fire Inspection	730011241	EHLKE AUTOMOTIVE	28532	\$ 197.60	\$ 197.60	16-Mar-16	651	
	30-May-16	Fire Inspection	730011639	EXPORT EMPIRE	40396	\$ 135.20	\$ 135.20	29-Jun-16	546	
	11-Jan-16	Fire Inspection	730011073	EXTREME AUTO REPAIR	43515	\$ 117.00	\$ 117.00	10-Feb-16	686	
	30-May-16	Fire Inspection	730011636	INTEGRITY FRAME	3828	\$ 126.10	\$ 126.10	29-Jun-16	546	
	4-Apr-16	Fire Inspection	730011432	JAZZERCISE FITNESS CENTER	11443	\$ 117.00	\$ 117.00	4-May-16	602	
	12-Sep-16	Fire Inspection	730012013	KINDERCARE LEARNING CTR 1610	13192	\$ 91.00	\$ 91.00	12-Oct-16	441	
	13-Jun-16	Fire Inspection	730011675	LEGENDS	27854	\$ 91.00	\$ 91.00	13-Jul-16	532	
	24-Oct-16	Fire Inspection	730012183	LISA'S COUNTRY KITCHEN	59853	\$ 127.40	\$ 127.40	23-Nov-16	399	
	18-Apr-16	Fire Inspection	730011491	LOS 3 GARCIAS	37536	\$ 115.70	\$ 115.70	18-May-16	588	
	15-Aug-16	Fire Inspection	730011898	NORTH COAST	50284	\$ 120.90	\$ 120.90	14-Sep-16	469	
	11-Jan-16	Fire Inspection	730011072	NORTHWEST TRUCK PAINTING	38633	\$ 137.80	\$ 137.80	10-Feb-16	686	
	8-Aug-16	Fire Inspection	730011870	OASIS MART	34609	\$ 120.90	\$ 120.90	7-Sep-16	476	
	4-Apr-16	Fire Inspection	730011437	PIONEER GRANGE	1318	\$ 130.00	\$ 130.00	4-May-16	602	
	27-Jun-16	Fire Inspection	730011753	RUSTY GRAPE VINEYARD	24987	\$ 154.70	\$ 154.70	27-Jul-16	518	
	28-Mar-16	Fire Inspection	730011414	SONRISE MARKET	55191	\$ 165.10	\$ 165.10	27-Apr-16	609	
	11-Jul-16	Fire Inspection	730011800	STAIRCRAFTERS INC	3182	\$ 117.00	\$ 117.00	10-Aug-16	504	
	13-Jun-16	Fire Inspection	730011693	STARBUCKS COFFEE COMPANY #23526	57680	\$ 75.40	\$ 75.40	13-Jul-16	532	
	18-Apr-16	Fire Inspection	730011492	STARBUCKS COFFEE COMPANY #23526	57680	\$ 139.10	\$ 139.10	18-May-16	588	
	22-Aug-16	Fire Inspection	730011940	TACO BELL #0837	58355	\$ 78.00	\$ 78.00	21-Sep-16	462	
	20-Jun-16	Fire Inspection	730011720	TACO BELL #0837	58355	\$ 120.90	\$ 120.90	20-Jul-16	525	
	9-Sep-16	Fire Inspection	730011987	WESTERN CONSTRUCTION	59312	\$ 65.00	\$ 65.00	9-Oct-16	444	
							\$ 3,932.50			
	11-Mar-16	Human Resources	110015460	COLLIN PICKERILL	44754	\$ 463.75	\$ 463.75	10-Apr-16	626	

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	11-Mar-16	Human Resources	110015462	COUCH, TERESA & MICHAEL	2265	\$ 972.31	\$ 972.31	10-Apr-16	626	
	11-Mar-16	Human Resources	110015458	DAN ZABROSKI	32163	\$ 5,090.61	\$ 5,090.61	10-Apr-16	626	
	31-Mar-16	Human Resources	250001261	HILARY DENTON	57535	\$ 47.50	\$ 49.86	30-Apr-16	606	
	26-May-16	Human Resources	250001270	MAJA PETROVIC	58132	\$ 370.85	\$ 393.23	25-Jun-16	550	
	11-Mar-16	Human Resources	110015456	TAMARA MEYER	37510	\$ 503.60	\$ 503.60	10-Apr-16	626	
	11-Mar-16	Human Resources	110015465	TERRY BECKER	51348	\$ 58.79	\$ 58.79	10-Apr-16	626	
							\$ 7,532.15			
	12-Apr-16	Medical Examiner	110015482	RYAN L HASKINS	57595	\$ 667.56	\$ 698.05	12-May-16	594	
							\$ 698.05			
	24-Mar-16	Park Caretaker	110015469	COUCH, TERESA & MICHAEL	2265	\$ 262.50	\$ 273.44	23-Apr-16	613	
	23-Feb-16	Park Caretaker	110015419	COUCH, TERESA & MICHAEL	2265	\$ 525.00	\$ 543.08	24-Mar-16	643	
	22-Jan-16	Park Caretaker	110015379	COUCH, TERESA & MICHAEL	2265	\$ 525.00	\$ 546.81	21-Feb-16	675	
	4-Nov-16	Park Caretaker	110015716	DAVID PROUTY	21727	\$ 262.50	\$ 71.24	4-Dec-16	388	
							\$ 1,434.57			
	25-Aug-16	Operations	130007719	DANIELA MCCAULEY	58476	\$ 546.08	\$ 562.46	24-Sep-16	459	
	19-Jul-16	Operations	130007643	DANIELA MCCAULEY	58476	\$ 1,975.77	\$ 2,059.41	18-Aug-16	496	
	20-Jan-16	Operations	130007444	DARCIE HIGBEE	56011	\$ 442.48	\$ 303.33	19-Feb-16	677	
	12-Apr-16	Operations	130007510	DARCIE HIGBEE	56011	\$ 1,450.84	\$ 1,486.63	12-May-16	594	
	5-Jan-16	Operations	130007405	DIMITRI OSTIN	56420	\$ 266.42	\$ 279.21	4-Feb-16	692	
	20-Jan-16	Operations	130007445	DIMITRI OSTIN	56420	\$ 8,279.07	\$ 8,635.07	19-Feb-16	677	
	2-Dec-16	Operations	140005775	DIRECT PAINT MANUFACTURING, INC	60214	\$ 281.22	\$ 294.81	1-Jan-17	360	
	28-Dec-16	Operations	140005811	DONALD KAISER	59397	\$ 187.48	\$ 196.85	27-Jan-17	334	
	25-Aug-16	Operations	130007720	DONLEN TRUST LSR	58983	\$ 221.36	\$ 232.79	24-Sep-16	459	
	20-Sep-16	Operations	130007734	DONLEN TRUST LSR	58983	\$ 611.96	\$ 638.28	20-Oct-16	433	
	28-Dec-16	Operations	140005809	FILIPP YUKHIMCHUK	58150	\$ 311.69	\$ 327.28	27-Jan-17	334	
	2-Dec-16	Operations	140005766	FILIPP YUKHIMCHUK	58150	\$ 1,935.71	\$ 2,049.27	1-Jan-17	360	
	20-Sep-16	Operations	130007733	GREGORY CRISMAN	58985	\$ 1,262.19	\$ 1,316.46	20-Oct-16	433	
	21-Jan-16	Operations	130007467	JAMES ELLIS	56539	\$ 2,366.84	\$ 2,699.76	20-Feb-16	676	
	28-Dec-16	Operations	140005829	JOHN THORKILDSON	50928	\$ 54.89	\$ 66.47	27-Jan-17	334	Suit Filed Against
	30-Nov-16	Operations	140005760	JOHN THORKILDSON	50928	\$ 1,014.34	\$ 768.43	30-Dec-16	362	Suit Filed Against
	12-May-16	Operations	130007541	REBECCA HIGDON	57175	\$ 238.59	\$ 249.49	11-Jun-16	564	
	23-May-16	Operations	130007572	REBECCA HIGDON	57175	\$ 696.19	\$ 725.43	22-Jun-16	553	
	28-Dec-16	Operations	140005812	ROBERT JESTER	59398	\$ 1,553.23	\$ 1,599.31	27-Jan-17	334	
	26-Oct-16	Operations	130007763	ROBERT JESTER	59398	\$ 2,447.13	\$ 2,571.12	25-Nov-16	397	
	2-Dec-16	Operations	140005769	ROBERT JESTER	59398	\$ 3,117.15	\$ 3,236.64	1-Jan-17	360	
	2-Dec-16	Operations	140005767	ROBERT NEUBAUER	59418	\$ 56.41	\$ 63.15	1-Jan-17	360	Receiving Payments
	20-Sep-16	Operations	130007736	ROBERT NEUBAUER	59418	\$ 126.41	\$ 92.06	20-Oct-16	433	Receiving Payments
	28-Dec-16	Operations	140005810	ROBERT NEUBAUER	59418	\$ 794.38	\$ 882.54	27-Jan-17	334	Receiving Payments
	26-Oct-16	Operations	130007762	ROBERT NEUBAUER	59418	\$ 2,124.41	\$ 2,404.83	25-Nov-16	397	Receiving Payments
	5-Jan-16	Operations	130007403	SARA EMERSON	55859	\$ 484.23	\$ 502.31	4-Feb-16	692	
	20-Jan-16	Operations	130007443	SARA EMERSON	55859	\$ 2,447.48	\$ 2,526.61	19-Feb-16	677	
	30-Dec-16	Operations	140005848	SHAILA HESCOCK	60531	\$ 2,273.23	\$ 2,524.04	29-Jan-17	332	
							\$ 39,288.04			
	1-Oct-16	Clark Parks	70004950	MARCI STRAUB	59251	\$ 1,200.00	\$ 995.11	31-Oct-16	422	Receiving Payments
							\$ 995.11			\$ 54,695.26