

**CLARK COUNTY COUNCIL
COUNCIL TIME
MINUTES OF MAY 23, 2018**

The Board convened in Conference Room 698, 6th Floor, Public Service Center, 1300 Franklin Street, Vancouver, Washington. Chair Marc Boldt, Councilor Eileen Quiring, Councilor Julie Olson, Councilor John Blom and Councilor Jeanne Stewart present.

12:30pm.

The council adjourned for executive session at 12:30pm.

Council re-adjourned at 1:15pm.

Old Business

Approval of minutes for May 9 & May 16, 2018

ACTION: Moved by Councilor Stewart to **APPROVE** minutes for May 9, 2018. There was no second. Councilor Boldt and Councilor Quiring abstained. Councilors Stewart, Olson and Blom voted aye. Motion carried.

ACTION: Moved by Councilor Olson to **APPROVE** minutes for May 16, 2018. Councilor Stewart seconded the motion. Councilor Blom abstained. Councilors Stewart, Olson, Quiring and Boldt voted aye. Motion carried.

New Business

Update on Facilities Condition Assessment and Capital Improvement Plan

Bob Stevens presented. Jeanne Singer is the new asset manager/project manager in the Capital Improvement Plan. They distributed the plan and schedule to the councilors. They are in the data gathering stage and would like permission to move forward with the sole source for Ming Consulting to do the assessments. He is concerned that if this was sent to bid, that they would get bids from property management companies that aren't prepared to take on what they county is asking. They do have a budget to stick within that has been preset. This company is well known in the region. They will try and get a mock contract to share with the council. Ming Consulting is also willing to work with the County in incremental stages depending on the need. They have discussed price but not the specifics of the budget. Councilor Quiring stated it should be open to the public. Councilor Olson asked for a white-paper rationale, short of a public meeting, and Bob stated that's typically part of the staff report they present. Councilor Stewart asked if they had done a property assessment in the past, and Bob said that they haven't on this level. They're looking for a comprehensive view for a long term plan to fix things that fail outside of their typical time.

Ethics Refresher

Emily Sheldrick presented and outlined the packet. The Charter matches the State statute in multiple areas. She mentioned if there are any questions regarding ethics, accepting gratuities, or intensions, they can feel free to reach out to her. Jim Rumpeltes expounded on this topic. Emily Sheldrick stated that they do this frequently with other staff members, so why not do it with the councilors.

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County Manager/Council Office Staff

The County Manager office has 2 vacant positions currently – chief of staff and a policy analyst position. Jim Rumpeltes would like to define the need, and pull together a game plan to present to the new county manager to be moved forward once hired. One thought is that the county manager/council office will be requesting reductions – so with the upcoming budget, one of those positions could be eliminated. The needs of the office include economic development, railroad contract management, ombudsman, and constituent relations. Councilor Boldt stated that in the past the economic development and railroad contract person was one in the same. The CREDC has expressed that they would like a direct point of contact. Marty Snell used to attend economic development meetings, and Lindsay Shafar has volunteered to operate as a liaison to those meetings until a specific individual is appointed.

Council Report

Councilor Quiring spoke to the public records request for the letter going to RTC.

Councilor Boldt gave an update on the 1/10% health tax fund management – Councilor Boldt stated that the timeline is as follows: internal requests will be handled by June 8, get a budget number, and then get a reserve number that will go out to RFPs. Councilor Stewart and Boldt are working together on this project. Councilor Stewart said that she and Councilor Boldt are collecting information, and then will be brought forward to the council for a decision to be made. Councilor Boldt said he will send the point system to the council so they can see the grading rubric. Councilor Olson is confused about the role of the advisory group vs the council. Adriana Prata said that it will still go through the regular budget process.

Councilor Stewart spoke to SR 500 meeting that will be rescheduled. Regarding the traffic right in, right out proposed revision, it would not be productive for the West precinct or for a bus barn that is on 54th. There are more examples of impacts that WASHDOT hadn't considered in their first round of alternatives for going on 42nd and 54th. They are looking into grant money that could build a bike path to go up and over the intersection. This intersection is prioritized to be looked at in 2032.

Jim Rumpeltes mentioned that Lindsay has 3-4 critical issues, and proposed that time next week be carved out to delve into those topics. They will meet at 8:30am on Tuesday morning.

Adriana Prata presented the idea of transitioning from biannual budget to annual budget beginning with the next fiscal year. They are implementing budget software this year, and after speaking with other counties and taking a poll, the feedback showed a positive response to adjusting to an annual budget next year. It would help with the implementation of Workday, reduce workload in some areas, provide clarity and transparency, provide a chance for the new council to be forced to work with a budget they didn't adopt, as well as coordinate better with the levy processes. Councilor Stewart expects that they would be spending half as much as they do on a biannual basis, and communication to the public is going to be extremely important. She suggested that it should be explained clearly and that it is becoming the standard. The other issue is that it is easy to look forward to look at trends, which is a guide for the council. She would want to make sure that the opportunity for forecasting is still present. Adriana assured Councilor Stewart that they will still forecast for trends 6 years out. There is no formal action needed at this time, but when the budget is adopted in December, a resolution would outline the change to a one year budget.

Staff Reports

Work Session request: 6-year Stormwater Capital Plan (2019-2024)

The council approved the work session.

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Report from Task Forces, Commissions and Boards

None.

Lindsay Shafar Report on Policy Issues

None.

Legislative Update – none.

The Council adjourned at 2:10 pm for executive sessions - three pending litigation, one potential litigation, and one on contract negotiation for an approximate total of one hour and forty five minutes.

The Council adjourned at 2:55pm.

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BOARD OF COUNTY COUNCILORS

Marc Boldt, Chair

Jeanne E. Stewart, Councilor

Julie Olson, Councilor

John Blom, Councilor

Eileen Quiring, Councilor

ATTEST:

Rebecca Messinger, Clerk of the Council

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Note: The audio recording for Board Time meetings can be accessed on the county website (clark.wa.gov/thegrid) on The Grid.