

**NINE STEP PLANNER  
BOARD OF COMMISSIONER WORK SESSIONS**

This form needs to be reviewed and approved by the board **before** a work session is scheduled.

REQUESTED BY: Public Works / Transportation & Asset Division / Programming

1. **TOPIC:** Administrative Session to discuss the upcoming 2019-2024 Transportation Improvement Program.
2. **WORK SESSION:** Public Works Staff: Heath Henderson, Susan Wilson, Carolyn Heniges, Lori Pearce, Tom Grange, Matt Hall and Chris Carle.
3. **TIME FRAME:**  
LENGTH OF TIME NEEDED: 1 hour  
DESIRED DATE: July 18, 2018 or July 25, 2018  
SCHEDULED DATE OF WORK SESSION: \_\_\_\_\_
4. **TIMING CONSIDERATIONS:** Washington State law requires adoption of a Six-Year Transportation Improvement Program (TIP) prior to the budget adoption and December 31, 2018.
5. **DESIRED RESULTS:** Staff is seeking the BOCC's direction on a proposed 2019-2024 Transportation Improvement Program and 2019 Annual Construction Program.
6. **IMPACTS (COMMUNITY/FINANCIAL/STAFF/OTHER):** The TIP is consistent with the budget process and the 20-year Capital Facilities Plan. Staff is recommending that the most critical projects be funded to ensure that they are carried through to construction for public safety and economic growth.
7. **POLICY IMPLICATIONS:** Potential policy implications include:
  - Consistency with 20-year Capital Facilities Plan
  - Consistency with Regional Transportation Plan
8. **ISSUES TO BE CONSIDERED:** There are numerous coinciding factors to be considered throughout the development and adoption of the Transportation Improvement Program. Factors associated with the 2019-2024 Transportation Improvement Program include:
  - Project priority and ranking
  - Funding next tier projects consistent with the 20-year Capital Facilities Plan
  - Funding levels for the Ongoing Programs
  - Funding constraints and opportunities
  - Project delivery versus public expectations and need
9. **RECOMMENDED ACTION:** Staff recommends that the Board confirm direction for the development of the 2019-2024 Transportation Improvement Program with a commitment of funding construction of projects presently under design and starting design of the next tier of capital road projects.

**APPROVED FOR SCHEDULING:**

Signature of requestor:

  
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Susan Wilson, Programming Manager

DATE: 5/30/18

  
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Heath H. Henderson, P.E., Public Works Director/County Engineer

DATE: 5/30/18