

**NINE STEP PLANNER
BOARD OF COUNTY COUNCILORS WORK SESSIONS**

This form needs to be reviewed and approved by the board before a work session is scheduled.

REQUESTED BY: *Sheriff Atkins*

1. **TOPIC:** *Go over the consultant's report regarding Sheriff's Precinct Building. The consultant will be in attendance to answer any questions.*

2. **WORK SESSION:**

NAMES OF STAFF MEMBERS TO PRESENT AND ATTEND THE WORK SESSION:

Sheriff Atkins, Undersheriff Mike Cooke, Chief John Chapman, Finance Manager Darin Rouhier, Jeff Humphries and Adrienne Clifford (both from the MacKenzie Group architects.

3. **TIME FRAME:**

LENGTH OF TIME NEEDED: *One hour*

DESIRED DATE: *To be coordinated with MacKenzie Group experts*

SCHEDULED DATE OF WORK SESSION: _____

4. **TIMING CONSIDERATIONS:** *The Sheriff's Office requested this study in 2017. The final product of the study became available in June of 2018. The Sheriff would like to present the findings to the council with the help of the MacKenzie Group architects, who conducted the study.*

5. **DESIRED RESULTS:** *To communicate the results of the study as paid for by the council and to provide a better understanding of the Sheriff's Office needs for a future precinct to deploy patrol deputies and best serve our community.*

6. **IMPACTS (COMMUNITY/FINANCIAL/STAFF/OTHER):** *This study is an initial "needs assessment." It is step one in determining further decisions in providing the Sheriff's Office a precinct to work out of. The scope of this project fits into the larger picture as a new jail study is taking place. A work session will help understanding of the facts surrounding the study.*

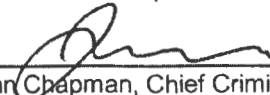
7. **POLICY IMPLICATIONS:** *Are there implications for County or Department Policy; if so, what? Not at this time.*

8. **ISSUES TO BE CONSIDERED:** *What should the Board be aware of? Is there some disagreement or controversy? What are the options? Again, the Sheriff would like to present the need for a new precinct and provide facts and information..*

9. **RECOMMENDED ACTION:** *Understand the context of Sheriff's Office needs.*

APPROVED FOR SCHEDULING:

Signature of requestor:



John Chapman, Chief Criminal Deputy

DATE: 6/21/18