

CLARK COUNTY STAFF REPORT

DEPARTMENT: Community Services

DATE: May 29, 2018

REQUESTED ACTION: Clark County Council approval of recommended revisions to the Clark County Code. A public hearing has also been requested.

Consent Hearing County Manager

BACKGROUND

- A. Clark County Code §2.57 creates the Community Action Advisory Board (CAAB). The CAAB oversees Community Services Block Grant funds and is required by the federal Community Services Block Grant Act (42 U.S.C. § 9910 (LII 2018)). Clark County Community Services is requesting changes to the Clark County Code consistent with recommendations from the CAAB. The requested changes are:
1. Increase the number of CAAB members from nine to twelve. CAAB member positions currently align with the previous county commissioner districts. On March 13, 2018, the CAAB reviewed the board composition and unanimously agreed to re-align the board composition with the current county council districts, thus expanding the CAAB from nine to twelve members consisting of four elected officials, four members who represent those who are low-income, and four members representing community interests.
 2. Change references to the Board of County Commissioners to the Clark County Council.
 3. Change language to person-first language. Person-first language is a philosophy of putting individuals before their disability/living condition and is considered a best practice.
 4. Modify Clark County Code §2.57.030 (b) and (c) to conform with the Community Services Block Grant Act (42 U.S.C. § 9908(b)(11) (LII 2018)) which requires "a community action plan...that includes a community-needs assessment for the community served, which may be coordinated with community-needs assessments conducted for other programs." Community needs assessments are required every three years and are the basis for the community action plan submitted to the Department of Commerce. Recommended language change as a duty of the board is to "participate in the creation of and approve a community needs assessment conducted every three years."
- B. Clark County Community Services has also requested a public hearing to receive public comments regarding these proposed changes.

Primary Staff Contact: Michael Torres ext.:7801

EXPECTED RESULTS AND OUTCOMES

Updates to the County Code will increase participation by community members on the Community Action Advisory Board (CAAB) by increasing the number of board members and align CAAB representation to councilor districts.

The public hearing will afford the County Council an opportunity to receive public comment on the proposed code changes.

EXPECTED DISADVANTAGES IF NOT APPROVED

If the number of CAAB members is not increased, representation will continue to be based on commissioner districts, and not reflect the geographic distribution established by the Clark County Charter.

COUNCIL POLICY IMPLICATIONS

Public Hearings are required in order to change any portion of the Clark County Code.

ADMINISTRATIVE POLICY IMPLICATIONS

These changes to the County Code have been recommended by the Community Action Advisory Board. If the changes are approved, county staff will start the application process for new board members.

COMMUNITY OUTREACH

The Community Action Advisory Board meetings are open to the public and are scheduled at times and locations convenient to potential and actual beneficiaries with accommodations for people with disabilities and oral language assistance (interpretation) for non-English speaking persons.

BUDGET IMPLICATIONS

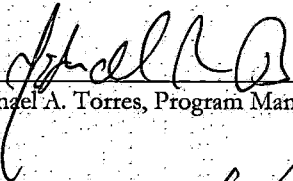
YES	NO	
X		Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
	X	Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

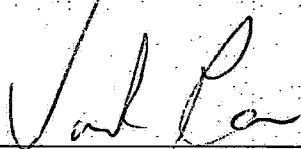
Local Fund Dollar Amount	\$0
Grant Fund Dollar Amount	\$0
Account	N/A
Company Name	N/A

DISTRIBUTION

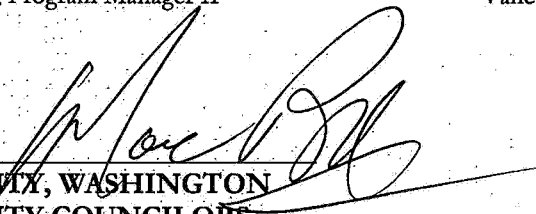
Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>



Michael A. Torres, Program Manager II



Vanessa Gaston, Director

APPROVED: 
CLARK COUNTY, WASHINGTON
CLARK COUNTY COUNCILORS

DATE: May 29, 2018

SR# _____



APPROVED: _____
Jim Rumpeltes, Interim County Manager

DATE: _____

BUDGET IMPACT ATTACHMENT – NONE

Part I: Narrative Explanation

I. A – There is no budget impact.

Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Total	\$0	\$0	\$0	\$0	\$0	\$0

II. A – Describe the type of revenue (grant, fees, etc.)

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
Total	\$0	\$0	\$0	\$0	\$0	\$0	Total

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual						
Supplies						
Travel						
Other Controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total	\$0	\$0	\$0	\$0	\$0	\$0

ORDINANCE NO. 2018- 05-17

**An ordinance amending portions of the Clark County Code relating to the
Community Action Advisory Board**

1 **WHEREAS**, the Community Action Advisory Board has recommended adoption of changes to the
2 Clark County Code; and

3
4 **WHEREAS**, the Clark County Council finds, following a duly-advertised public hearing, that
5 adoption of this ordinance will further the public welfare; now, therefore,

6
7 **BE IT ORDERED, RESOLVED AND DECREED BY THE CLARK COUNTY**
8 **COUNCIL OF CLARK COUNTY, STATE OF WASHINGTON, AS FOLLOWS:**

9
10 **Section 1. Amendatory.** Section 3 of Ordinance 1996-07-39, and codified as Clark County
11 Code (CCC) 2.57.020, is amended to read:

12
13 **2.57.020 Purpose.**

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15 The purpose of the community action advisory board is to:

16
17 (a) Advise and make recommendations to the ~~((board of))~~ county ~~((commissioners))~~ council
18 relating to the community action program plans and priorities;

19
20 (b) Involve ~~((the poor))~~ people who are low-income in the planning and development of
21 community action ~~((programs and))~~ strategies. (Sec. 3 of Ord. 1996-07-39)

22
23 **Section 2. Amendatory.** Section 4 of Ordinance 1996-07-39, and codified as Clark County
24 Code (CCC) 2.57.030, is amended to read:

25
26 **2.57.030 Duties.**

27
28 The community action advisory board shall perform the following duties:

29
30 (a) Determine the priority needs of Clark County's low income population;

31
32 ~~((Develop and recommend to the board of county commissioners an annual priorities plan for
33 the community action program))~~ Participate in and approve a community needs assessment
34 conducted every three years; and

35
36 (c) Recommend community services block grant strategies that are responsive to the ~~((priorities
37 plan))~~ community needs assessment; assess the progress of the community action programs through
38 quarterly review of performance; advise the ~~((board of))~~ county ~~((commissioners))~~ council on the
39 allocation of community service block grant resources; act in an advocate role in the public/private
40 sectors in the interest of ~~((the))~~ households who are ~~((low income))~~ low-income ~~((population of))~~ in
41 Clark County; maximize the extent and quality of ~~((low income))~~ participation by households who
42 are low-income in ~~((the))~~ community action programs ~~((of the department))~~; and, make
43 recommendations or provide information to the county ~~((commissioners))~~ council in a written form

44 approved by a majority of the members of the community action advisory board. (Sec. 4 of Ord.
45 1996-07-39)

46
47 **Section 3. Amendatory.** Section 5 of Ordinance 1996-07-39, and codified as Clark County
48 Code (CCC) 2.57.040, is amended to read:

49
50 **2.57.040 Selection—Payment of members—Quorum.**

51
52 (a) The community action advisory board shall consist of ~~((nine (9)))~~ twelve (12) members who
53 shall be appointed by the ~~((board of county commissioners))~~ county manager and confirmed or
54 rejected by the county council.

55
56 (b) The membership of the community action advisory board shall be representative of the
57 community. At least one-third (1/3) of the members shall be appointed in accordance with federal
58 law using procedures adequate to assure that they are representative of ~~((the poor))~~ households who
59 are low-income in the area served. Where possible, one-third of the members shall be elected public
60 officials or their representatives and one-third (1/3) of the members shall be representative of
61 ~~((major))~~ community interests. ~~((Where possible, members))~~ Members shall also be representative of
62 geographic regions of the county.

63
64 (c) The members shall not be compensated for the performance of their duties, but may be paid
65 subsistence rates and mileage in the amount authorized pursuant to RCW 36.17.030 or as hereafter
66 amended.

67
68 (d) A simple majority of non-vacant positions on the community action advisory board shall
69 constitute a quorum. (Sec. 5 of Ord. 1996-07-39)

70
71 **Section 4. Effective Date.** This Ordinance shall be effective on the 10th day following
72 adoption.

73
74 **Section 5. Instructions to the Clerk.** The Clerk of the Council shall:

- 75
76 A. Record a copy of this Ordinance with the Clark County Auditor; and
77
78 B. Transmit a copy to Code Publishing; and
79
80 C. Cause notice of adoption of this Ordinance to be published forthwith, pursuant to Clark
81 County Code 1.02.140.
82

83 **Section 6. Roll Call Vote.** The following persons voted in favor of the above Ordinance
84 amendments:

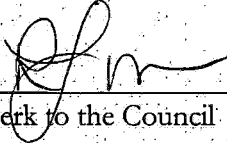
85 Jeanne Stewart, Julie Olson, Marc Boldt;
86 John Blom, Eileen Quiring -

87 The following persons voted in opposition to the above Ordinance amendments:
88 _____

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ADOPTED on this 29th day of May, 2018.

Attest:

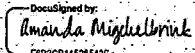

Clerk to the Council

CLARK COUNTY COUNCIL
CLARK COUNTY, WASHINGTON


Marc Boldt, Chair

Approved as to Form Only:
ANTHONY GOLIK
Prosecuting Attorney

Jeanne E. Stewart, Councilor

By:  5/16/2018
Amanda Migchelbrink
Deputy Prosecuting Attorney

Julie Olson, Councilor

John Blom, Councilor

Eileen Quiring, Councilor



NOTICE OF PUBLIC HEARING

The Clark County Council will hold a public hearing at 10 am on **Tuesday, May 29, 2018** in the Council Hearing Room, sixth floor, Public Service Center, 1300 Franklin Street, Vancouver, WA to consider:

A request that the Clark County Councilors approve recommended changes to the Clark County Code section 2.57, Community Action Advisory Board.

More information concerning this matter may be obtained by contacting Michael Torres, Community Action Manager, Clark County Community Services, 1601 E. Fourth Plain Blvd., Bldg. 17, Vancouver, WA, telephone 360.397.2130.

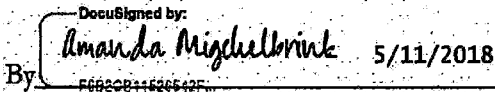
Any person wishing to give testimony regarding this matter should appear at the time, date, and place stated above.

CLARK COUNTY COUNCIL



Clerk of the Council

Approved as to Form Only
ANTHONY F. GOLIK
Prosecuting Attorney

DocuSigned by:
Amanda Migchelbrink 5/11/2018
By 
Amanda Migchelbrink
Deputy Prosecuting Attorney

PLEASE PUBLISH May 15, 2018



For other formats contact the Clark County ADA Program:
Voice 360.397.2322; Relay 711 or 800.833.6388
Fax 360.397.6165; Email ADA@clark.wa.gov