

# CLARK COUNTY STAFF REPORT

**DEPARTMENT:** General Services

**DATE:** June 26, 2018.

**REQUESTED ACTION:** Veteran Affairs CCH 4th Floor Remodel

Consent     Hearing     County Manager

**BACKGROUND**

In the early 2000's the county signed an agreement with Veterans Affairs (VA) to build the Center for Community Health (CCH) on the VA Vancouver property. In the Extend Use Lease (EUL) it was agreed that if the VA, who are housed in the building, needed tenant improvements the county would complete those improvements and bill back the VA for 100% of the cost. The VA has requested tenant improvements on the 4<sup>th</sup> floor of CCH in the Alaska Room that will cost \$238,600 for the remodel work and \$20,700 for the architectural services. The remodel portion of the project will go through the Counties competitive bid process.

**COUNCIL POLICY IMPLICATIONS**

None

**ADMINISTRATIVE POLICY IMPLICATIONS**

None

**COMMUNITY OUTREACH**

None

**BUDGET IMPLICATIONS**

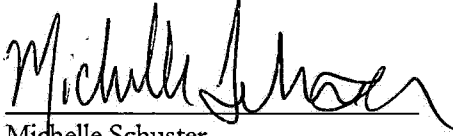
YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

**BUDGET DETAILS**

Local Fund Dollar Amount	\$259,300
Grant Fund Dollar Amount	
Account	Facilities Major Maintenance
Company Name	Johansson Architecture and a bid selected construction company

**DISTRIBUTION:** Michelle Schuster, General Services  
Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

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Michelle Schuster  
Administration and Facilities Manager



Robert Stevens  
Director of General Services

Primary Staff Contact: Michelle Schuster Ext. 4118

APPROVED:   
CLARK COUNTY, WASHINGTON  
BOARD OF COUNTY COUNCILORS

DATE: 6-26-18

SR# 119-18



APPROVED: \_\_\_\_\_  
Jim Rumpeltes, Interim County Manager

DATE: \_\_\_\_\_

## BUDGET IMPACT ATTACHMENT

### Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

Budget authority is requested to receive and expend VA money for the Alaska Room Project.

### Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
5193/Major Maint. - VA reimbursable		259300				
<b>Total</b>		259300				

II. A – Describe the type of revenue (grant, fees, etc.)

The revenue for the project will come form reimbursable work for the VA located on the 4<sup>th</sup> floor of the Center for Community Health.

### Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
5193-Major Maintenance			259300				
<b>Total</b>			259300				

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual		259300				
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
<b>Total</b>		259300				

**Decision Package Request Form**

**Requesting Dept/Office:** General Services-Facilities

**Request Type:**

**Package Number:** GEN-05-18FS

**Short Description:**   
Limited to 50 characters for use in reports to County Council

**Package Title:** Veterans Affairs Center for Community Health 4<sup>th</sup> Floor Remodel Project

**Contact info:** *name:* Michelle Schuster *email:* michelle.schuster@clark.wa.gov *phone:* 360-397-2300x4118

**Justification:** In the early 2000's the county signed an agreement with Veterans Affairs (VA) to build the Center for Community Health (CCH) on the VA Vancouver property. In the Extend Use Lease (EUL) it was agreed that if the VA, who are housed in the building, needed tenant improvements the county would complete those improvements and bill back the VA for 100% of the cost. The VA has requested tenant improvements on the 4th floor of CCH in the Alaska Room that will cost \$238,600 for the remodel work and \$20,700 for the architectural services. The remodel portion of the project will go through the Counties competitive bid process.

**Please complete the following for New Requests:**

**Liability/Risk/Safety Impacts:** None

**Positive Impact to Citizens:** None

**Efficiency Gains:** None

**Workforce Engagement and Contributions:** None

**Impacts/Outcomes if not approved:** If this package is not approved we will not be in compliance with the EUL agreement that is in place with the VA for the use of the land that the Center for Community Health is located on.

Package number	Fund	Prog	Dept	Basele	Obj	Categ	2017-18 EXP inc / REV dec (DR)	2017-18 EXP dec /REV inc (CR)	2019-20 EXP inc / REV dec (DR)	2019-20 EXP dec /REV inc (CR)	Type	Operating vs capital
GEN-05-18FS	5193	000	330	518300	410	000000	20,700		-	-	One-Time Capital	
GEN-05-18FS	5193	000	330	518300	481	000000	238,600		-	-	One-Time Capital	
GEN-05-18FS	5193	000	330	369910	000	000000		259,300	-	-	One-Time Capital	