

**CLARK COUNTY  
STAFF REPORT**

**DEPARTMENT:** Budget Office

**DATE:** April 10, 2018

**REQUEST:** Set a public hearing for April 24, 2018 for the purpose of discussing the attached 2018 Supplemental appropriation.

**CHECK ONE:**      Consent      Routine

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**BACKGROUND**

Attached is a 2018 budget supplemental appropriation request. Two weeks are required to advertise the changes to the 2017-2018 Current Budget. This will allow appropriate time to notify the citizens of the proposed change to the 2017-2018 Budget. If past practices hold, the public hearing will be Tuesday, April 24, 2018.

The council adopted the biennial budget in December 2016; it went into effect Jan. 1, 2017. The 2017-2018 adopted budget is \$946.9 million, \$323.2 million of which is the General Fund. It is the county's largest fund and includes all discretionary revenue. The county's second-largest fund is the \$161.3 million Road Fund.

In the budget, the council designates money for community services, including: the Sheriff's Office, courts, jail and the juvenile justice system; road construction and maintenance; construction and maintenance of parks and public buildings; zoning and land-use; building permits; public health, mental health and substance abuse treatment programs; property value assessment; elections; Treasurer's Office; Geographic Information Systems; animal control; code enforcement; and environmental programs.

State law allows for supplemental budget appropriations throughout the biennium as needed. The Budget Office typically schedules three supplementals, one in the spring of each year and another in the fall of the second year of the biennium. The purpose of the spring supplemental is for technical adjustments, critical or urgent items. Requests usually pertain to new or updated grants and contracts, revenue forecasts updates, and other required adjustments.

County departments and offices submitted 76 funding requests totaling a net fund balance change of \$7.1 million across all county funds for the 2018 spring supplemental. The interim county manager's recommended budget is fiscally conservative. It limits ongoing expenses, preserves adequate reserves and continues to promote a safe community by maintaining service levels and protecting mandated law and justice functions.

Included are proposed reductions and efficiencies for the general fund related to Technology Services personnel costs and Human Resources countywide training. This proposal will save \$0.4 million in 2017-2018 and \$1 million in 2019-2020. The net effect is a positive general fund balance change of \$0.3 million in 2017-18, followed by a positive change of \$0.6 million in 2019-2020. Details of the recommended budget amendments can be found at the following:

*March 13, 2018 Work Session Presentation:* [https://www.clark.wa.gov/sites/default/files/dept/files/the-grid/2018/2018\\_Q1/031318WS\\_2018SpringSupplemental.pdf](https://www.clark.wa.gov/sites/default/files/dept/files/the-grid/2018/2018_Q1/031318WS_2018SpringSupplemental.pdf)

Full Description of Requests: [https://www.clark.wa.gov/sites/default/files/dept/files/the-grid/2018/2018\\_Q1/031318WS\\_BudgetReport.pdf](https://www.clark.wa.gov/sites/default/files/dept/files/the-grid/2018/2018_Q1/031318WS_BudgetReport.pdf)

**BUDGET IMPLICATIONS**

Approval of this staff report does not change the budget. The attached staff report details the individual recommended budget requests that will be presented on April 24, 2018 for a total increase in expenditures of \$27,292,375. Revenue increases total \$21,405,587 for a net decrease in fund balance of \$5,886,788.

**POLICY IMPLICATIONS / COMMUNITY OUTREACH**

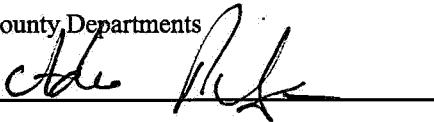
The purpose of this staff report is to set a public hearing to allow citizens time to consider the budget requests, and participate in the decision making of their local government.

**ACTION REQUESTED**

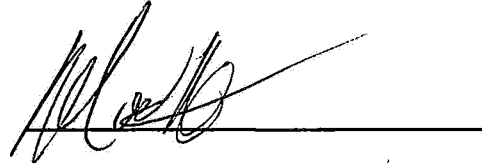
Set a public hearing for the purpose of discussing the attached 2018 Supplemental.

**DISTRIBUTION**

All County Departments



Adriana Prata  
Budget Director



Approved:  
CLARK COUNTY WASHINGTON  
CLARK COUNTY COUNCIL

SR 81-18



## RESOLUTION 2018-04-01

The Clark County Council will hold a public hearing on April 24, 2018 at 10 am in the Council's Hearing Room, 6<sup>th</sup> Floor, Public Service Center, 1300 Franklin Street, Vancouver, Washington to consider the 2018 supplemental amending the 2017-2018 biennial budget in the following amounts:

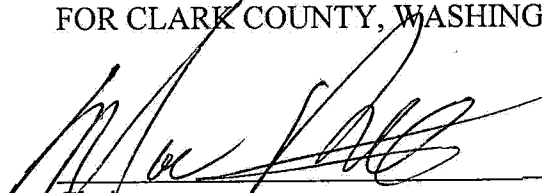
Total increase in expenditures of \$27,292,375; total revenue increases of \$21,405,587; for a total net decrease in fund balance of \$5,886,788.

Any person may attend this hearing and comment for or against.

COUNTY COUNCIL  
FOR CLARK COUNTY, WASHINGTON

Attest:

  
Clerk to the Council

  
Chair

Please publish: April 10, 2018  
Please publish: April 17, 2018



For other formats, contact  
the Clark County ADA Office

Voice 360.397.2322  
Fax 360.397.6165

Relay 711 or 800.833.6388  
Email ADA@clark.wa.gov

1 **IN THE MATTER OF A SUPPLEMENTAL**

**RESOLUTION**

2 **APPROPRIATION FOR: 2018 April Budget**

**NO. \_\_\_\_\_**

3 **Supplemental**

4  
5 **WHEREAS, RCW 36.40.071 authorized the Clark County Council to meet on the first Monday in**  
6 **December for the purposed of hearing for or against any part of the proposed final budget; and**

7  
8 **WHEREAS, RCW 36.40.080 requires the Clark County Council to fix the budget, by resolution,**  
9 **at the conclusion of the budget hearing; and**

10  
11 **WHEREAS, RCW 36.40.250 authorizes the Clark County Council to adopt a biennial budget and**  
12 **having done so through Resolution 2016-12-03; and**

13  
14 **WHEREAS, RCW 36.40.100 authorizes transfers or revisi**  
15 **supplemental appropriations to the budget; and**

16  
17 **WHEREAS, there are alternative controls that can be impl**  
18 **review of all county funds and expenditures there from; a**

19  
20 **WHEREAS, it has come to the Council’s attention that a s**  
21 **for the reasons stated in Exhibit “B”, attached hereto and**  
22 **and**

23  
24 **WHEREAS, a public hearing has been held by the Council upon notice given according to law,**  
25 **following which the Clark County Council of Clark County, Washington determined that such**  
26 **supplemental appropriation should be made and a mid-biennium review and modification for the**  
27 **second year of the biennium has been completed; now, therefore,**

28  
29 **BE IT HEREBY RESOLVED BY THE CLARK COUNTY COUNCIL FOR CLARK**  
30 **COUNTY, STATE OF WASHINGTON, as follows:**

31  
32 **Section 1.** A supplemental appropriation for the 2017-2018 biennium is necessary in the  
33 amount(s) described in, and to the office or department set forth in, Exhibit “A”, attached hereto  
34 and incorporated herein by this reference as may be modified in public hearing.

NOTE -  
This Reso.  
transfers  
to April 24  
hrs. folder.

35 Section 2. In order to ensure the long-term stability of deputy recruitment and provide for a  
36 continuous retirement process, the Clark County Sheriff is authorized to hire three additional  
37 Deputy Sheriff II positions over and above his budgeted allotment. When these three over-hires  
38 are filled, they shall become a permanent part of the Sheriff's budgeted allotment and be funded  
39 in subsequent budget actions. Once the positions are made permanent, the Sheriff may continue  
40 the process of over-hiring three deputies until sufficient staffing is achieved, or until instructed  
41 otherwise by the Board of County Councilors.

42 Section 3. In Department 261 and Department 250, anticipated salary savings may be  
43 budgeted in Objects 140 and 141. This is adopted as a budget-neutral proposal, and expenditures  
44 in Objects 140 and 141 may only occur to the degree that they are supported by actual salary  
45 savings. The combined expenditures of regular salary, benefits, Objects 140 and 141 shall not  
46 exceed the amounts budgeted without prior supplemental budget approval.

47 Section 4. Copies of this resolution shall be filed with the Clark County Auditor, the affected  
48 department, and in the records of the Clark County Council for Clark County, Washington  
49

50 **ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2018.

51  
52 Attest:  
53  
54 \_\_\_\_\_

55 Clerk to the Board

57 Approved: Adrian Pato

59 Office of Budget

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**CLARK COUNTY COUNCIL**

FOI

By \_\_\_\_\_

By \_\_\_\_\_

B

F

By \_\_\_\_\_

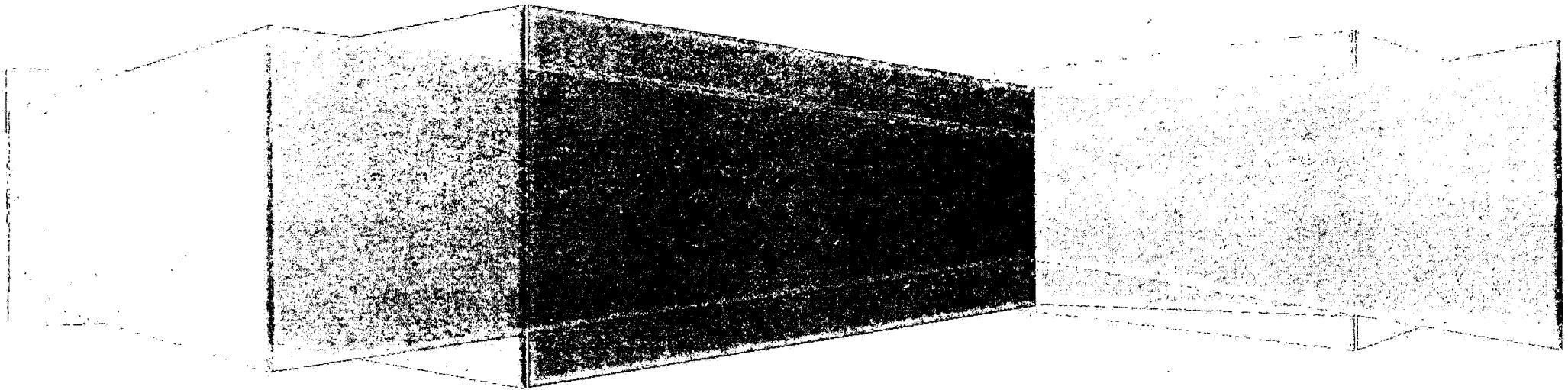
Eileen J. Quiring, Councilor

*TO BE CONSIDERED APR 24*

**Clark County**

# **2018 Spring Supplemental**

**Exhibit B: County Manager Recommended Budget Request  
Narratives with Summary by Fund**



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**AUD-01-18SP Auditor's Office Joint Lobby efficient workforce planning**

**Budget Neutral**

**Contact: name: see justification email: see justification phone: see justification**

Requesting Office	Contact Name	Email	Phone
Assessor's Office	Peter Van Nortwick	peter.vannortwick@clark.wa.gov	4634
Auditor's Office	Greg Kimsey	greg.kimsey@clark.wa.gov	2078
Treasurer's Office	Doug Lasher	doug.lasher@clark.wa.gov	4452

The Assessor, Auditor and Treasurer request approval for a budget neutral adjustment to support the creation of a new "Joint Lobby Specialist" job family classification. We are seeking pre-approval for this request in 2018 with the desire to implement the new job family effective January 1, 2019 as part of the 2019/2020 budget. The deferred implementation provides time to plan, coordinate, and create progression requirements, procedures, and training programs for the new classification.

It is our intent to create an efficient and sustainable workforce plan to serve the citizens of Clark County. We expect this change will lead to improved customer satisfaction by providing consistent, accountable and predictable service. The new job family protects the County's investment in cross-trained employees and ensures compliance for an ever-changing landscape of complex statutory requirements.

A staff report is being submitted to the County Manager for approval of the new job family classification concurrent to this request and is attached. Both requests are in accordance with HR policy and guidelines. If accepted as submitted, the proposed job family classification will be required to be bargained with and approved by the Office and Professional Employees International Union - Local 11.

**Fiscal Impact by Office:**

There is no fiscal impact from this request in 2018. If approved as submitted, there will be no fiscal impact in the 2019/2020 biennium as follows:

**Assessor's Office:** This request is budget neutral; the Assessor's Office has eight (8) alternatively staffed OAIL/OAIII positions which will convert to the new classification levels with no additional fiscal impact.

**Auditor's Office:** This request is budget neutral; the fiscal impact of this requested change is estimated at \$45,000 for the 2019/2020 biennium and will be offset by a transfer of \$22,500 annually from the Auditor's O&M Fund (fund 1002).

Treasurer’s Office: This request is budget neutral; the fiscal impact of this requested change is estimated at \$37,000 for the 2019/2020 biennium. This cost will be offset by a reduction of existing controllable budget capacity in General Services specific to postage. Starting in 2019, the Treasurer’s Office will no longer mail postcards to taxpayers whose mortgages are paid through an escrow company. As a result of this change, it is expected that the County’s postage costs will be reduced by around \$75,000 in the 2019-2020 biennium. The Treasurer’s Office is only requesting to use \$37,000 of these savings. How to deal with the remaining savings will be discussed as part of the 2019/2020 budget.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 0	\$ 0	\$ 45,000	\$ 45,000	\$ 0
1002	Auditor's O & M Fund	Ongoing	\$ 0	\$ 0	\$ 0	\$ 0	\$ 45,000	(\$ 45,000)
Totals			\$ 0	\$ 0	\$ 0	\$ 45,000	\$ 90,000	(\$ 45,000)

**BGT-01-18SP Budget Office Update GF revenues: sales tax, IT, jail, indirects**

**New Request**

**Contact: name: Adriana Prata email: [adriana.prata@clark.wa.gov](mailto:adriana.prata@clark.wa.gov) phone: x4337**

This decision package updates the 2018 indirect costs and the corresponding General Fund revenue based on the latest allocations calculated by the Auditor’s Office. The calculations are prepared annually for the purpose of identifying indirect central service costs, and determining a reasonable basis for allocating these costs to the operating activities.

This decision package updates the 2017-2018 sales tax General Fund revenues, based on the latest information and trends. Sales tax revenues to the General Fund are increased by \$2,026,562 for the biennium, equating to 2.7% more revenue than currently budgeted. The forecast assumes a growth rate of 4.2% annually in revenues for 2018, which is the historical growth in countywide taxable retail sales. Whereas revenue growth in sales tax distributions has exceeded 10% for the past few years, the rate of growth has slowed down in 2017 to 9.3%. This decision package also transfers to the permanent reserve fund 1030 a total of \$95,391 of the sales tax revenues that were received in the second half of 2017. Per current county fund balance policy for the General Fund, 50% of sales tax revenues above the forecast are set aside in the permanent reserve to be used during times of economic downturn. In addition, this package increases the budget capacity by \$150,000 to recognize the transfer from the General Fund to the sales tax revenue to fund 1035. Fund 1035 is the special revenue fund for the Local Revitalization Financing Project designated project at 179th Street, and incremental sales tax revenues are required by local ordinance to be set aside for the project. Due to an increase over the years in sales tax revenues, additional budget capacity is needed to set aside this dedicated amount.

This decision package also eliminates revenues associated with an inmate work release contract with Washington State. The Sheriff’s Office offered the following details about the cancellation:

“The state Department of Corrections terminated the contract with Clark County to house state work release inmates effective December 31, 2017. The state made this decision because the Clark County Jail does not meet the standards set forth in the Prison Rape Elimination Act (PREA). This is one of the inevitable consequences of having an aging and inadequate jail facility. To meet PREA standards we would need to make some physical improvements to the jail and hire additional FTE’s. The state was aware of this and made the decision not to continue the contract based on these factors and our inability to commit to future facility improvements. The 2017/2018 revenue budget for this contract was \$1,385,576, of which \$689,751 has been billed through the end of 2017. The remaining \$695,824 budgeted for this contract in 2018 will not be collected and should be removed from the budget.”

This decision package also recognizes the reduced revenues collected for services provided by Technology Services to non-general fund departments and other entities.

In order to support the business and technology needs of the County, in 2017 Technology Services refocused resources from working with partner agencies to work on critical county projects (e.g. the replacements of the EBS solution, phone system, core network, document management etc.). The reduction in services for partner agencies resulted in a decline in revenue to the General Fund, with a total anticipated reduction at approximately \$500,000.

There were several small decreases in revenue for a variety of reasons, but the majority of the decline was due to reduced time spent working for the City of Vancouver, Public Works, and CRESA. Some decrease in revenue was expected, however the reduced availability of county staff caused the City of Vancouver to hire their own technology team to meet their requirements, and this drastically reduced their need for County IT services going forward. In 2018, the revenue is expected to be similar to 2017 totals, with the exception of the revenue from the City of Vancouver, which will continue to decrease to a minimal number of hours as they build their own network and technology team.

This reduction of revenue does not decrease the technology team workload or the need for the resources; the buildup of maintenance work over time has placed the County at risk for system health issues and failures, and maintaining healthy systems requires dedicated technology staff going forward. The team is currently staffed at a level to be able to work on regular maintenance and a small number of priority projects, but they do not have bandwidth for external agency projects as well.

In order to prevent further declines in revenue to the General Fund, the technology team would need to have an increased number of revenue staff available to work on projects for the other agencies who are interested in paying for regional services. Should the county be able to provide these additional services consistently, there could be an increase in revenue to the General Fund in time.

**Liability/Risk/Safety Impacts:**

None

**Positive Impact to Citizens:**

None

**Efficiency Gains:**

None

**Workforce Engagement and Contributions:**

None

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	Ongoing	\$ 1,202,268	\$ 88,574	\$ 1,113,694	\$ 1,202,268	\$ 88,574	\$ 1,113,694
0001	General Fund	One-Time	\$ 0	\$ 245,391	(\$ 245,391)	\$ 0	\$ 0	\$ 0
5091	Equipment Rental & Revolving Fund	Ongoing	\$ 0	\$ 12,226	(\$ 12,226)	\$ 0	\$ 12,226	(\$ 12,226)
1002	Auditor's O & M Fund	Ongoing	\$ 0	(\$ 3,162)	\$ 3,162	\$ 0	(\$ 3,162)	\$ 3,162
1019	Veterans Assistance Fund	Ongoing	\$ 0	\$ 2,046	(\$ 2,046)	\$ 0	\$ 2,046	(\$ 2,046)
5006	Elections Fund	Ongoing	\$ 0	\$ 36,756	(\$ 36,756)	\$ 0	\$ 36,756	(\$ 36,756)
1011	Planning And Code Fund	Ongoing	\$ 0	\$ 150,836	(\$ 150,836)	\$ 0	\$ 150,836	(\$ 150,836)
1012	County Road Fund	Ongoing	\$ 0	\$ 535,640	(\$ 535,640)	\$ 0	\$ 535,640	(\$ 535,640)
4014	Solid Waste Fund	Ongoing	\$ 0	(\$ 9,194)	\$ 9,194	\$ 0	(\$ 9,194)	\$ 9,194
1017	Narcotics Task Force Fund	Ongoing	\$ 0	\$ 1,689	(\$ 1,689)	\$ 0	\$ 1,689	(\$ 1,689)
1018	Arthur D. Curtis Children's Justice Center (CJC)	Ongoing	\$ 0	\$ 2,684	(\$ 2,684)	\$ 0	\$ 2,684	(\$ 2,684)
1022	Crime Victim and Witness Assistance Fund	Ongoing	\$ 0	\$ 9,755	(\$ 9,755)	\$ 0	\$ 9,755	(\$ 9,755)
1025	Health Department	Ongoing	\$ 0	\$ 215,309	(\$ 215,309)	\$ 0	\$ 215,309	(\$ 215,309)
5092	Data Processing Revolving Fund	Ongoing	\$ 0	\$ 38,908	(\$ 38,908)	\$ 0	\$ 38,908	(\$ 38,908)
4420	Clean Water Fund	Ongoing	\$ 0	\$ 86,144	(\$ 86,144)	\$ 0	\$ 86,144	(\$ 86,144)
4580	Wastewater Maintenance & Operation Fund	Ongoing	\$ 0	\$ 28,981	(\$ 28,981)	\$ 0	\$ 28,981	(\$ 28,981)
1935	DCS-Administration & Grants Management	Ongoing	\$ 0	\$ 11,367	(\$ 11,367)	\$ 0	\$ 11,367	(\$ 11,367)
1032	MPD-Operations Fund	Ongoing	\$ 0	\$ 2,852	(\$ 2,852)	\$ 0	\$ 2,852	(\$ 2,852)
1014	Bonneville Timber Fund	Ongoing	\$ 0	\$ 1,078	(\$ 1,078)	\$ 0	\$ 1,078	(\$ 1,078)
1033	Mental Health Sales Tax Fund	Ongoing	\$ 0	\$ 1,114	(\$ 1,114)	\$ 0	\$ 1,114	(\$ 1,114)
1030	Permanent Reserve Fund	One-Time	\$ 95,391	\$ 0	\$ 95,391	\$ 0	\$ 0	\$ 0
1035	LRF-Local Revitalization Financing	One-Time	\$ 150,000	\$ 0	\$ 150,000	\$ 0	\$ 0	\$ 0
Totals			\$ 1,447,659	\$ 1,458,994	(\$ 11,335)	\$ 1,202,268	\$ 1,213,603	(\$ 11,335)

## BGT-03-18SP Budget Office Debt fund payment schedule update

### New Request

Contact: name: Lisa Boman email: Adriana.Prata@clark.wa.gov phone: X-4337

This decision package updates debt payments for the county's debt fund 2914, in order account for an additional draw taken by the Road Fund against the public works trust funds loans line of credit; the 2017-2018 impact to the Road Fund is \$151,357. In addition, principal and interest payments for the fire safety complex existing debt stream, together with the revenues from the fire district, are moved from Real Estate Excise Tax II 3083 to Real Estate Excise Tax I Fund 3056.

#### Liability/Risk/Safety Impacts:

None

#### Positive Impact to Citizens:

None

#### Efficiency Gains:

None

#### Workforce Engagement and Contributions:

None

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1012	County Road Fund	One-Time	\$ 0	\$ 151,357	(\$ 151,357)	\$ 0	\$ 0	\$ 0
3083	Real Estate Excise Tax II Fund	One-Time	(\$ 146,449)	(\$ 136,331)	(\$ 10,118)	\$ 0	\$ 0	\$ 0
2914	General Obligation Bonds Fund	One-Time	\$ 151,357	\$ 151,357	\$ 0	\$ 0	\$ 0	\$ 0
3056	Real Estate Excise Tax Fund - I	One-Time	\$ 146,449	\$ 136,331	\$ 10,118	\$ 0	\$ 0	\$ 0
Totals			\$ 151,357	\$ 302,714	(\$ 151,357)	\$ 0	\$ 0	\$ 0

**BGT-04-18SP Budget Office CRESA Emergency Services increase**

**New Request**

**Contact: name: Lisa Boman email: Lisa.Boman@clark.wa.gov phone: X4389**

This decision package increases the amount to be collected from the General Fund by the Clark Regional Emergency Services Agency (CRESA) as Clark County's share of the cost of the Emergency Management program for the 2017-2018 biennium. As part of this program, CRESA provides community disaster preparedness and the Emergency Operations Center. Annually, Clark County and all cities within the county allocate funding for these services which are derived based on population growth. The ongoing biennial cost increase for the General Fund is \$40,000.

**Liability/Risk/Safety Impacts:**

None

**Positive Impact to Citizens:**

None

**Efficiency Gains:**

None

**Workforce Engagement and Contributions:**

None

**Impacts/Outcomes if not approved:**

The current budget is not adequate to meet this obligation without the increase.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 40,000	(\$ 40,000)	\$ 0	\$ 40,000	(\$ 40,000)
Totals			\$ 0	\$ 40,000	(\$ 40,000)	\$ 0	\$ 40,000	(\$ 40,000)

## **BGT-06-18SP Budget Office Budget Reductions for 2019-20 budget shortfall**

### **New Request**

**Contact: name: Adriana Prata email: [adriana.prata@clark.wa.gov](mailto:adriana.prata@clark.wa.gov) phone: x4337**

The County Manager, working with departments and offices, has begun an effort to address the budget shortfall anticipated for the next biennium. This decision packages captures budget reductions identified as a part of that effort.

#### **Human Resources – Organizational Leadership & Development Program**

In the adoption of the 2017-2018 biennium budget, the councilors approved the creation of the Organizational Learning & Development Program in the Human Resources Department to coordinate a range of learning and development opportunities for employees to help ensure they have the necessary knowledge, skills and abilities for effective job performance, provides a consistent knowledge base for policies and processes and prepare employees for organizational growth. In analyzing the program, the Human Resources Department has determined that a portion of the budget is not needed. This package eliminates the excess budget capacity.

#### **Information Services – Workforce Reduction**

Recognizing a drop in the revenue flowing into the department and the workload associated with the revenue, as well as recognizing efficiencies realized within the organization, the Information Services Department is proposing to reduce its staff by three positions.

#### **Liability/Risk/Safety Impacts:**

None.

#### **Positive Impact to Citizens:**

None.

#### **Efficiency Gains:**

The budget of the respective offices will more closely reflect their planned expenditures.

#### **Workforce Engagement and Contributions:**

None.

#### **Impacts/Outcomes if not approved:**

There will be a misalignment between planned expenditures and actual expenditures, adding an additional layer of complexity in future efforts to report on the status of the departments versus their budgets.



Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	Ongoing	\$ 0	(\$ 392,168)	\$ 392,168	\$ 0	(\$ 1,032,608)	\$ 1,032,608
0001	General Fund	One-Time	\$ 0	(\$ 3,000)	\$ 3,000	\$ 0	\$ 0	\$ 0
Totals			\$ 0	(\$ 395,168)	\$ 395,168	\$ 0	(\$ 1,032,608)	\$ 1,032,608

**BGT-07-18SP Budget Office Technical package: add balancing entries by fund**

**Budget Neutral**

**Contact: name: Lisa Boman email: Lisa.Boman@clark.wa.gov phone: X-4389**

This decision package is a technical requirement that adds accounting entries for fund balance use. When the budget is uploaded into the General Ledger, debits and credits must be balanced; in the past, the Budget Office required departments to enter balancing entries for each budget request, for each individual fund, which created additional work and data entry for departmental and budget staff. To simplify the process and reduce workload, the Budget Office adds a single entry per fund for all requests in a separate technical package. No information is lost through this process, as the summary information for each budget requests shows in tabular form what the requested fund balance use for each fund, for each request.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5091	Equipment Rental & Revolving Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1002	Auditor's O & M Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1019	Veterans Assistance Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5006	Elections Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1011	Planning And Code Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1012	County Road Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4014	Solid Waste Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1017	Narcotics Task Force Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1018	Arthur D. Curtis Children's Justice Center (CJC)	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1022	Crime Victim and Witness Assistance Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

1025	Health Department	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5092	Data Processing Revolving Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4420	Clean Water Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4580	Wastewater Maintenance & Operation Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1935	DCS-Administration & Grants Management	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1032	MPD-Operations Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1014	Bonneville Timber Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1033	Mental Health Sales Tax Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1932	DCS-Community Action Programs	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1936	DCS-Weatherization/Energy	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1938	DCS-Home	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1939	DCS-Community Development Block Grant	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1027	Campus Development Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
4008	Tri-Mountain Golf Course Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1003	Event Center Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5193	Major Maintenance Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5093	Central Support Services Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1026	Exhibition Hall Dedicated Revenue Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3055	Urban REET Parks Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3176	Parks Dist. #6-Dev. Impact Fee Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3083	Real Estate Excise Tax II Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
2914	General Obligation Bonds Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3194	Technology Reserve Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3056	Real Estate Excise Tax Fund - I	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1030	Permanent Reserve Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1035	LRF-Local Revitalization Financing	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3085	Conservation Future Fund	One-Time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

**COM-01-18SP Community Development – Permit Center Improve permit center security and layout  
New Request**

**Contact: name: Mike Curtis email: mike.curtis@clark.wa.gov phone: 4667**

The staff area of the permit center requires both security and efficiency improvements. These improvements include relocating the safe, cashiering station wall removal, security partition design/installation, adding additional counter space to work with the public, provide elevated work surfaces, and needed computer/printer equipment. As part of these improvements, the community development area on the 3rd floor of the PSC will require reconfiguration to accommodate the movement of land use review staff out of the permit center. This requires purchase of new modular office furniture, other one other office furniture purchase, and computer/printer equipment. The cost of the moves is also part of this request. The Citygate consultants who are evaluating the permit center operations efficiency recommend these improvements.

**Liability/Risk/Safety Impacts:**

Security improvements.

**Positive Impact to Citizens:**

Reduce wait times in lobby and provide better customer service.

**Efficiency Gains:**

Relocating 6 land use review staff onto the 3rd floor provides for needed space in the permit center. Adding the additional counter space allows permit technicians to meet with applicants without going into the back office environment.

**Workforce Engagement and Contributions:**

A more secure and efficient workplace environment will benefit both staff and customers.

**Impacts/Outcomes if not approved:**

Security risk will remain in addition to inefficient intake of permit applications and overall customer service.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1011	Planning And Code Fund	One-Time	\$ 0	\$ 115,500	(\$ 115,500)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 115,500	(\$ 115,500)	\$ 0	\$ 0	\$ 0

**COM-02-18SP Community Development - Building Safety Change 2 vacant Permit Techs to Sr Plans Examiners**  
**New Request**

**Contact: name: Jim Muir email: jim.muir@clark.wa.gov phone: 2470**

In the 2017 spring supplemental budget, two additional Permit Technician positions were approved but have not yet been filled (BLD 1013 and BLD 1014). The 2017 spring supplemental budget process previously assigned the positions to the permit center by mistake. This request transfers the positions appropriately into building safety and reclassifies both positions from permit technicians to senior plans examiners. Since the workload facing the plans examiner group has doubled (4,210 plan reviews have been completed in 2017 compared with 3,229 reviews in 2016), it has now been determined that reallocating these two vacant permit technician positions to plans examiners would be a better use of resources and support the business and customer needs of the department. Plans examiners can perform plan reviews whereas the permit technician positions are limited in scope and focus more on support activities. This action is intended to speed up the plans review timeframe and increase efficiency. The ability for these positions to perform actual plan reviews makes this a financially prudent decision. Our activity levels and corresponding revenue can support this increased expenditure.

**Liability/Risk/Safety Impacts:**

This request should reduce overtime hours of existing staff.

**Positive Impact to Citizens:**

Provide plan reviews in a timely manner.

**Efficiency Gains:**

This change allows the hiring of these two vacant positions to be able to perform plan reviews. The existing permit technician classification does not allow for plan review.

**Workforce Engagement and Contributions:**

Provides stability and a more reasonable workload distribution.

**Impacts/Outcomes if not approved:**

Continued overtime and longer plan review times.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1011	Planning And Code Fund	Ongoing	\$ 0	\$ 0	\$ 0	\$ 0	\$ 72,058	(\$ 72,058)
Totals			\$ 0	\$ 0	\$ 0	\$ 0	\$ 72,058	(\$ 72,058)

**COM-03-18SP Community Development CCLMS cost share allocation for Phase 3 programs**  
**New Request**

**Contact: name: Carol Brown email: carol.brown@clark.wa.gov phone: 4379**

During the 2017 readopt budget process, Council approved a \$1.8M budget request for the CC LMS implementation - phase 3 project using fund 1011 (planning and code fund). It was noted in package number: COM-03-17RA that community development would revisit the cost share funding during the 2018 supplemental process. The programs included in phase 3 are land use review, wetland/habitat review and public works (development engineering, development inspections and forestry). Forestry is general funded and the general fund available in the original project contribution is adequate to cover the forestry cases for phase 3 implementation. This decision package requests the following cost share allocation:

Public Works fund 1012:	
Development Engineering	\$431,945
Inspection	\$188,055
Building/Land Use Review fund 1011:	\$1,180,000
	TOTAL: \$1,800,000

**Liability/Risk/Safety Impacts:**

None noted

**Positive Impact to Citizens:**

Assurance that limited-use funds are not used for programs not associated to fund 1011 and knowledge that benefiting programs from the new permit system share in the cost of implementation equitably.

**Efficiency Gains:**

N/A

**Workforce Engagement and Contributions:**

All department and program managers have been briefed and are in support of the cost share proposed.

**Impacts/Outcomes if not approved:**

Improper use of limited use fund 1011 for non-building related activity and also inequities in sharing of costs for the project.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1011	Planning And Code Fund	One-Time	\$ 620,000	\$ 0	\$ 620,000	\$ 0	\$ 0	\$ 0
1012	County Road Fund	One-Time	\$ 0	\$ 620,000	(\$ 620,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 620,000	\$ 620,000	\$ 0	\$ 0	\$ 0	\$ 0

## COM-05-18SP Community Development Add 2 new bldg inspector III positions

### New Request

Contact: name: Jim Muir email: jim.muir@clark.wa.gov phone: 2470

Two new building inspector III positions are necessary to keep pace with the increased development activity in the county. Inspectors performed over 68,000 inspections in 2016 and over 91,000 inspections in 2017. Each inspector typically handles between 25 and 30 inspections each work day. Our anticipated activity levels and corresponding revenue can support this increased expenditure.

#### Liability/Risk/Safety Impacts:

This request should reduce overtime hours of existing staff.

#### Positive Impact to Citizens:

Provide building inspections in a timely manner.

#### Efficiency Gains:

Adding these two positions will provide more resource to keep pace with the required building inspections.

#### Workforce Engagement and Contributions:

Provides stability and a more reasonable workload distribution.

#### Impacts/Outcomes if not approved:

Continued overtime and longer inspection wait times for customers.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
5091	Equipment Rental & Revolving Fund	One-Time	\$ 65,000	\$ 65,000	\$ 0	\$ 0	\$ 0	\$ 0
1011	Planning And Code Fund	Ongoing	\$ 0	\$ 82,210	(\$ 82,210)	\$ 0	\$ 335,970	(\$ 335,970)
1011	Planning And Code Fund	One-Time	\$ 0	\$ 79,400	(\$ 79,400)	\$ 0	\$ 0	\$ 0
Totals			\$ 65,000	\$ 226,610	(\$ 161,610)	\$ 0	\$ 335,970	(\$ 335,970)

**COM-06-18SP Community Development Change project planning tech II to permanent  
New Request**

**Contact: name: Susan Ellinger email: susan.ellinger@clark.wa.gov phone: 5122**

This request is necessary to ensure that the project Planning Technician II position that assists with reviewing and processing development review applications is available on an ongoing basis. The program continues to see an increase in development application workload as the economy strengthens and the building market grows. The total number of applications received in the Land Use Program has risen from 509 in 2015 to 674 in 2016 and to 828 in 2017. To accommodate the increased workload, staff worked significant overtime in 2017, which is becoming unsustainable. The additional staff member will help decrease overtime and reduce turnaround times for reviews that directly impact the construction community. Because staff was unsure if the growth seen through early 2017 would be sustained, a project position was requested in the 2018 budget readopt. Since the request was initially submitted in mid-2017, the workload has continued, with 23 percent increase over 2016, necessitating this request.

**Liability/Risk/Safety Impacts:**

This request should help reduce overtime hours of existing staff.

**Positive Impact to Citizens:**

Provide faster application processing and better communication with applicants on preliminary and final land use reviews.

**Efficiency Gains:**

This resource will allow faster processing of applications, ensure consistent planning technician coverage in the permit center and provide back up for the existing planning technicians when away from the office.

**Workforce Engagement and Contributions:**

Provides stability in the land use review division.

**Impacts/Outcomes if not approved:**

Continued large amounts of overtime and longer review times.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1011	Planning And Code Fund	Ongoing	\$ 0	\$ 0	\$ 0	\$ 0	\$ 115,068	(\$ 115,068)
Totals			\$ 0	\$ 0	\$ 0	\$ 0	\$ 115,068	(\$ 115,068)

**COM-07-18SP Community Development Add one permanent planner III**

**New Request**

**Contact: name: Susan Ellinger email: susan.ellinger@clark.wa.gov phone: 5122**

This request is for a new permanent full-time Planner III within the Land Use Review Program. This new position will assist with the increased application workload, provide faster permit application reviews and provide a second technical/process lead in the Land Use Review Program. The total number of applications received in the Land Use Program has risen from 509 in 2015 to 674 in 2016 and to 828 in 2017. To accommodate the increased workload, staff worked significant overtime in 2017, which is becoming unsustainable. The additional staff member will help decrease overtime and reduce turnaround times for reviews that directly impact the construction community. In addition, many process improvements are planned within the Land Use program as a result of the work by Citygate consultants and as a part of the Clearer Communication, Better Building forum. This new Planner III position will assist the Program Manager with implementation of those initiatives.

**Liability/Risk/Safety Impacts:**

This request should reduce overtime hours of existing staff.

**Positive Impact to Citizens:**

Provides faster application processing, reduces wait times in the permit center for land use information, assists other planners with technical questions and consistency issues

**Efficiency Gains:**

This resource will assist the program manager with process improvements, help ensure consistency in reviews and allow faster processing of applications

**Workforce Engagement and Contributions:**

Provide promotional opportunity for current employee.

**Impacts/Outcomes if not approved:**

Continued large amounts of overtime and longer review times.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1011	Planning And Code Fund	Ongoing	\$ 0	\$ 50,673	(\$ 50,673)	\$ 0	\$ 205,437	(\$ 205,437)
1011	Planning And Code Fund	One-Time	\$ 0	\$ 2,150	(\$ 2,150)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 52,823	(\$ 52,823)	\$ 0	\$ 205,437	(\$ 205,437)



**COM-09-18SP Community Development add one permanent Lead Permit Tech  
New Request**

**Contact: name: Mike Curtis email: mike.curtis@clark.wa.gov phone: 4667**

This request is for a new permanent full time Lead Permit Technician within the Permit Center. The Permit Center has hired 5 new staff members within the last couple of months and has had no formal training measures in place. With the increased work load and increase in permit applications there is a need for training of all Permit Center Staff. Adding this position should reduce customer wait times and provide faster permit application reviews. Citygate consultants have recommended this position as part of their evaluation of the permit center.

**Liability/Risk/Safety Impacts:**

This request should reduce overtime hours of existing staff.

**Positive Impact to Citizens:**

Reduce wait times in lobby and provide faster permit application reviews.

**Efficiency Gains:**

Improve accuracy at intake.

**Workforce Engagement and Contributions:**

Provide promotional opportunity for current employee.

**Impacts/Outcomes if not approved:**

Continued large amounts of overtime, longer review times, longer wait times for customers and under-trained staff.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1011	Planning And Code Fund	Ongoing	\$ 0	\$ 40,222	(\$ 40,222)	\$ 0	\$ 158,105	(\$ 158,105)
1011	Planning And Code Fund	One-Time	\$ 0	\$ 1,000	(\$ 1,000)	\$ 0	\$ 1,000	(\$ 1,000)
<b>Totals</b>			<b>\$ 0</b>	<b>\$ 41,222</b>	<b>(\$ 41,222)</b>	<b>\$ 0</b>	<b>\$ 159,105</b>	<b>(\$ 159,105)</b>

**COM-12-18SP Community Development Add one FTE Sr plans Examiner for storm water rvw  
New Request**

**Contact: name: Mike Curtis**

**email: mike.curtis@clark.wa.gov**

**phone: 4667**

This request is for one full time plans examiner position within community development permit center. Permit applications requiring storm water reviews are increasing. This new position would allow one full time employee to concentrate only on these reviews. The result would be consistency, better coordination with development engineering in public works, and a smoother experience for applicants. This plans examiner classification will require an addition to the existing classification to include storm water reviews. This body of work and change to the existing classification is being coordinated with the 307 union.

**Liability/Risk/Safety Impacts:**

Having one dedicated position reduces the risk of errors and potential roadblocks that arise with having multiple staff perform reviews.

**Positive Impact to Citizens:**

More consistent and timely reviews.

**Efficiency Gains:**

Faster turnaround times with reviews.

**Workforce Engagement and Contributions:**

Possible promotional opportunity for internal candidates.

**Impacts/Outcomes if not approved:**

Continued consistency issues and overtime with not having one dedicated position.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1011	Planning And Code Fund	Ongoing	\$ 0	\$ 46,368	(\$ 46,368)	\$ 0	\$ 186,228	(\$ 186,228)
1011	Planning And Code Fund	One-Time	\$ 0	\$ 2,000	(\$ 2,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 48,368	(\$ 48,368)	\$ 0	\$ 186,228	(\$ 186,228)

**COS-01-18SP Community Services Interfund Cash Transfers**

**Budget Neutral**

**Contact: name: Harold Rains email: Harold.Rains@clark.wa.gov phone: x7819**

This request is for ongoing spending budget authority to mitigate cash flow for our cost reimbursement grant funds. Government shutdowns, at both the state and federal level, are becoming more common place and can impact our cost reimbursement funds cash flow. Grant billings are not being paid both during and more often after reopening for weeks following a government shutdown. We also will no longer be able to bill our granting agencies in an expedient timeline for costs that have not been paid under the new Workday software with the automated billing. Currently we bill for costs incurred but not paid. This will affect our cash flow for our cost reimbursement funds by lengthening the entire timeline and increasing the demand for cash on hand.

**Liability/Risk/Safety Impacts:**

Neutral.

**Positive Impact to Citizens:**

Neutral.

**Efficiency Gains:**

Will eliminate need to use line of credit and incur line of credit fees, which are usually not an allowable grant expense.

**Workforce Engagement and Contributions:**

Neutral.

**Impacts/Outcomes if not approved:**

Line of credit fees will be incurred on our grant funds, which cannot be billed to our grants.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1935	DCS-Administration & Grants Management	Ongoing	\$ 0	\$ 400,000	(\$ 400,000)	\$ 0	\$ 400,000	(\$ 400,000)
1932	DCS-Community Action Programs	Ongoing	\$ 100,000	\$ 0	\$ 100,000	\$ 100,000	\$ 0	\$ 100,000
1936	DCS-Weatherization/Energy	Ongoing	\$ 100,000	\$ 0	\$ 100,000	\$ 100,000	\$ 0	\$ 100,000
1938	DCS-Home	Ongoing	\$ 100,000	\$ 0	\$ 100,000	\$ 100,000	\$ 0	\$ 100,000
1939	DCS-Community Development Block Grant	Ongoing	\$ 100,000	\$ 0	\$ 100,000	\$ 100,000	\$ 0	\$ 100,000
Totals			\$ 400,000	\$ 400,000	\$ 0	\$ 400,000	\$ 400,000	\$ 0

**GEN-03-18SP General Services Tri Mountain Golf Revenue and Expenditures Updates**

**New Request**

**Contact: name: Michelle Schuster email: michelle.schuster@clark.wa.gov phone: 360-397-2300x4118**

This package updates the expenditure and revenue budgets for the Tri Mountain Golf Course (Fund 4008). Tri Mountain Golf is running higher than expected revenue for 2017-18 in the amount of \$79,876. The operation contract with Billy Casper includes a yearly increase in the amount of the operation fee. The increase is determined by the Portland-Metro Urban CPI or 2%, whichever is less. The increase for 2017 and 2018 is 2% per year which necessitates an overall increase to the expense budget in the amount of \$73,061 to account for the contract obligations. Additionally, more expense budget is needed to account for the reimbursement to Tri Mountain for the purchase of the goods and food which is considered Clark County property. Clark County receives 100% of the revenue collected from the sale of goods and food from the golf course and the County refunds Billy Casper for the cost they paid to purchase those items. Due to the increased purchases and sales of goods over the last few years, this package is also requesting an increase to the expense budget by an additional \$160,258.

**Liability/Risk/Safety Impacts:**

None

**Positive Impact to Citizens:**

None

**Efficiency Gains:**

None

**Workforce Engagement and Contributions:**

None

**Impacts/Outcomes if not approved:**

Will not have enough expense authority to pay the proper contractual obligations.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
4008	Tri-Mountain Golf Course Fund	Ongoing	\$ 79,876	\$ 233,319	(\$ 153,443)	\$ 79,876	\$ 233,319	(\$ 153,443)
Totals			\$ 79,876	\$ 233,319	(\$ 153,443)	\$ 79,876	\$ 233,319	(\$ 153,443)

## **GEN-04-18SP    General Services-event Center    Event Center Vehicle Repair and Replacement**

**Budget Neutral**

**Contact: name: Michelle Schuster    email: michelle.schuster@clark.wa.gov    phone: 360-397-2300x4118**

In 2012 the Fairgrounds Site Management Group (FSMG) removed the following equipment from the Fleet ER&R program as a cost savings measure. At that time they had planned to perform regular and routine maintenance, and repair of the equipment with a variety of vendors and to suspend capital contributions for a year or two to maximize savings. The equipment is aging and has not been consistently maintained as was initially planned; and so it is time to use the ER&R reserve funds that is currently being held in the Fleet Fund 5091 since the transition of the equipment in 2012 to the Event Center Fund 1003. There is currently \$137,733 in the reserve account to spend on the replacement and repair of the equipment list below. This request is budget neutral and allows \$120,000 to be spent on replacement of equipment. This would include a Tractor for \$45,000, a drum roller for \$20,000 and two Gators (ATV's) for \$15,000 each and \$25,000 towards a future purchase of a bucket loader and \$17,733 on the repair of some of the existing equipment. The existing equipment includes the following items:

2010 GK IND REFUSE -Drop box 10 yard  
2010 GK IND REFUSE -Drop box 10 yard  
2010 GK IND REFUSE -Drop box 10 yard  
2010 GK IND REFUSE Drop box 10 yard  
2003 KUBOTA L4330 HST Farm Tractor w/Bucket  
2006 JOHN DEERE 5425 4X4 John Deere Tractor  
2005 CAT P6000 6,000 lb. forklift  
1995 INGERSOLL 763 BOBCAT  
2005 JLG 3246ES 32' scissor lift  
2005 TENNANT 7400 Floor Scrubber - Rider  
2006 JOHN DEERE GATOR 1925W 4X2 TX W/ 9070 R RECEIVER HITCH; 9080 HITCH DRAWBAR KIT  
2006 JOHN DEERE GATOR 1925W 4X2 TX W/ 9070 R RECEIVER HITCH; 9080 HITCH DRAWBAR KIT  
2003 HUSQVANA Zero-Turn 2003 Husqvarna Mower  
2012 TORO GM7210 Grounds master 7210/72" base mower w/deck for recycler & discharge config.  
2006 FORD RANGER 4X2 2006 FORD RANGER 4X2  
2006 CHEV 2500 HD STSILVERADO 25 PICKUP 3/4 TON PICKUP REGULAR CAB (WHITE)  
1985 IHC 1954 -Dump Truck  
1994 FREIGHTLINER FL-70 -HOOK LIFT TRUCK  
1989 FORD CF-8000 FORD H81 ROSCOE WATER TRUCK

**Liability/Risk/Safety Impacts:**

N/A

**Positive Impact to Citizens:**

N/A

**Efficiency Gains:**

This repair and replacement work will bring the equipment into a condition that allows for the flow of work at the Event Center and fairgrounds to be performed without the constant worry of mechanical failure of the equipment they use which can sidetrack the daily operations of the Event Center. These funds also provide an acquisition possibility for one or two items that are routinely used during the preparation for, and conduct of, events that are not available either in the County nor to FSMG. Presently those are rented on a regular basis and in some cases the long term recurring rental costs are approaching the purchase price. A significant savings opportunity exists with this request.

**Workforce Engagement and Contributions:**

Provides the county employees and FSMG employees who operate the equipment with properly functioning equipment.

**Impacts/Outcomes if not approved:**

If not approved the equipment will continue to deteriorate and fail and cause slowdown in the operations.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
5091	Equipment Rental & Revolving Fund	One-Time	\$ 0	\$ 137,733	(\$ 137,733)	\$ 0	\$ 0	\$ 0
1003	Event Center Fund	One-Time	\$ 137,733	\$ 137,733	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 137,733	\$ 275,466	(\$ 137,733)	\$ 0	\$ 0	\$ 0

**GEN-05-18SP General Services - Facilities Correction Center Elevator Survey**

**New Request**

Contact: name: Michelle Schuster

email: Michelle.Schuster@clark.wa.gov

phone: (360) 397-2300x4118

The Correction Center has three elevators that have been in operation for 34 years. During this period, maintenance and repairs to the elevators have been addressed as needed. No upgrades to the mechanical or control systems of the elevators have been performed during the past 34 years, and are needed to ensure continued operation of each elevator. The service of an elevator system consultant is required to survey existing conditions and develop a scope of upgrades needed for each individual elevator system. The information acquired will assist the consultant with the development of construction documents and cost estimates for an elevator upgrade project. Cost of this service is \$15,950.

**Liability/Risk/Safety Impacts:**

As the existing elevators have been in operation for 34 years, several upgrades are needed to ensure continued service. An elevator system consultant can provide the technical expertise needed to identify weakened mechanical and control system issues that need to be replaced to keep the elevators operational.

**Positive Impact to Citizens:**

No positive impact to citizen during the elevator survey process.

**Efficiency Gains:**

A survey of the existing conditions by a knowledgeable consultant will identify only the modifications or replacements that are required to ensure continued operation of the elevators, ensuring future project funding addresses the true needs of component modification and replacement.

**Workforce Engagement and Contributions:**

Survey and documentation services will be performed by an elevator system consultant

**Impacts/Outcomes if not approved:**

Without the process of performing a survey of the existing condition of the three elevators, and development of a modification plan, Facilities Management cannot move forward with a future elevator upgrade project. As the elevators have been in operation for 34 years, break downs and system failures will occur that will render the elevator(s) non-functioning until upgrades are made.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 0	\$ 15,950	(\$ 15,950)	\$ 0	\$ 0	\$ 0
5193	Major Maintenance Fund	One-Time	\$ 15,950	\$ 15,950	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 15,950	\$ 31,900	(\$ 15,950)	\$ 0	\$ 0	\$ 0

**GEN-06-18SP General Services Courthouse, JJC & Family Law Annex X-Ray Equip Rpr**

**New Request**

**Contact: name: Michelle Schuster email: michelle.schuster@clark.wa.gov phone: 4118**

Each November the Courthouses, Juvenile and Family Law Annex get a required inspection done on the Screening equipment. The following items are in need of repair per this annual service report:

Courthouse East entry:	New keyboard and computer \$4125 plus tax
Courthouse west entry:	New conveyor drum motor \$1353 plus tax
Juvenile Justice Center:	New conveyor drum motor and keyboard \$2853 plus tax
Family Law Annex:	New conveyor drum motor \$1353 plus tax

The drum motors in the machines at the courthouse west entrance and Juvenile Justice Center (JJC) are not leaking especially badly. They will eventually need to be replaced but it's quite likely that they will last at least another year and perhaps longer before replacement becomes mandatory. The mechanism of failure for one of these drum motors is that the seals dry up, which allows the lubricating oil to start gradually leaking out, which eventually causes the bearings to fail, which causes the motor to either seize up or heat up to the point that a built-in thermal protection switch starts tripping and disabling the machine. That process typically takes many, many months and the machine is generally fully usable until the very end of the process.

The motor on the machine at the Family Law Annex, however, is leaking worse than the other two, in such a way that the leaking oil is flowing onto the peripheral interface board. That's a bad thing because the PI board is a critical and very sensitive component. It can be easily ruined this way and it's a \$2,000 part. If it wasn't for the PI board issue I'd say that it is likely that this motor would also last another year even though it's leaking worse than the other two. But given that the PI is going to end up getting ruined if the problem isn't addressed, I recommend that this one be swapped out sooner rather than later.

The two keyboards that need to be replaced – one each at the courthouse east entrance and JJC – are both currently functional but are gradually getting worse. Both have buttons that are sticking and/or require exceptional pressure to actuate. That usually gets increasingly worse as the frustrated operators start pressing them harder and harder. There is no labor charge involved in swapping out a keyboard. The only cost is the part itself.

The final problem involves the machine at the courthouse east entrance. It needs a new computer. This machine has had around 5,000,000 bags through it since that computer was installed. It is the original computer from 2000 when the machine was built, which is not bad considering that the manufacturer estimates the service life of these machines at 7 years. In any case, when the staff called a few days back to report a problem, they thought it was a monitor issue because when they switched the machine on, they weren't getting any video feed on the monitor. What was really happening, however, was that the computer was not fully booting up. It wasn't a hard failure of the motherboard or hard drive but rather a series of software timing errors that were putting the computer 5 into a continuous boot loop. They were eventually able to get it to fully boot after multiple attempts. That's a fairly common scenario when the computers in these things get old and tired. Eventually it's going to fail altogether. That could happen tomorrow or next year but the chances of permanent failure increase every time they shut it down so they were told by the service company to stop shutting it down and just let it run 24/7, which technically won't hurt the system and will make it last longer.

Eventually we will need to replace all the equipment at the four location and we estimate that that will need to be done in another 3 years or less. The price of the equipment for total replacement can be leased to own over a 5 year period which also includes maintenance, yearly service checks, and parts. Once replaced we can expect to get another 10-20 years of life from the new equipment. All the current equipment was purchased in 2000 and 2001 with a minor



refurbishing of 1 machine in 2008 so it has lasted us approx. 18 years but is starting to show its age. The cost to replacing all the equipment if we do a lease to own will be \$600 per machine per month or \$144,000 and then an additional \$2000 per year per machine for ongoing maintenance and support after the initial 5 year period. The four metal detectors will be an additional fee and will cost \$3400 each or a one-time fee of \$13,600.

**Liability/Risk/Safety Impacts:**

Machines will break and we will be unable to scan people as they come into our courts.

**Positive Impact to Citizens:**

Without working equipment's and scanning machines we will be unable to provide the best security to the citizens entering the Courthouse, Family Law Annex and Juvenile Justice Center.

**Efficiency Gains:**

New more precise machines that can detect the difference between coins and other items.

**Workforce Engagement and Contributions:**

None

**Impacts/Outcomes if not approved:**

If this maintenance is not preformed the machines will continue to wear and a replacement of all components will need to be done sooner than later.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 0	\$ 10,500	(\$ 10,500)	\$ 0	\$ 0	\$ 0
5093	Central Support Services Fund	One-Time	\$ 10,500	\$ 10,500	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 10,500	\$ 21,000	(\$ 10,500)	\$ 0	\$ 0	\$ 0

**GEN-08-18SP General Services G4S Contract Budget Moved to Facilities**

**Previously Approved by Council**

**Contact: name: Michelle Schuster email: michelle.schuster@clark.wa.gov phone: 360-397-2300 x4118**

G4S was chosen through a competitive process, RFP #700, to provide security services to Clark County. The original contract was managed by the Sheriff department and amendments were made to add the Public Service Center (PSC), 1408 Franklin Street Building, the parking garage and lots, the Center for Community Health and Mental Health Hearings. At this time it has been determined that the contract will come over to General Services to manage and we are requesting that remaining budget and future budgets be moved to Facilities Management from the Sheriff's office. The original term of the contract was from January 1, 2016 to December 31, 2017 with the option, if mutually agreed, for three extensions of one year each. Both parties had expressed their interest in

renewing contingent upon a rate negotiation. This amendment will execute the first of three extensions, update the hours of service, increase contract rates, increase the expected service levels from the vendor, and increase insurance requirements in the contract. Currently funding to cover the contract is not enough to cover the increases in the contractual rates; this staff report includes a budget package asking for approval for increased funding in the Spring 2018 supplemental budget of \$183,087 per year for the rate increases. The contractual rate increases are made up of an increase in the hourly rate to the vendor's employees from minimum wage to \$14-15 per hour, unionization cost, and overhead cost increase. There is also a need of an additional \$50,750 due to increased staff at the Family Law Annex and the Courthouse that was added to the service level in late 2016 but no funding or amendment was requested to account for the additional services and cost at that time, this is being rectified with this amendment also. This package will also move the existing sheriff budget for the G4S contract and supplies over to facilities budget in the amount of \$809,593 in 2018 and \$1,413,852 for the next biennium.

**Liability/Risk/Safety Impacts:**

Provides security services at courthouse, Public Service Center (PSC), 1408 Franklin Street Building, the parking garage and lots, the Center for Community Health and Mental Health Hearings.

**Positive Impact to Citizens:**

Provides security services at courthouse, Public Service Center (PSC), 1408 Franklin Street Building, the parking garage and lots, the Center for Community Health and Mental Health Hearings for the benefit of both staff and citizens.

**Efficiency Gains:**

Provides need security services by a contracted vendor at a lower rate than the county would pay if we brought the positions in house.

**Impacts/Outcomes if not approved:**

We will not be able to continue with the security contract and will have to go back out to RFP to find services that will fit into the budget.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 233,837	(\$ 233,837)	\$ 0	\$ 467,674	(\$ 467,674)
5093	Central Support Services Fund	Ongoing	\$ 1,043,430	\$ 1,043,430	\$ 0	\$ 1,881,526	\$ 1,881,526	\$ 0
Totals			\$ 1,043,430	\$ 1,277,267	(\$ 233,837)	\$ 1,881,526	\$ 2,349,200	(\$ 467,674)

# GEN-09-18SP General Services Medical Examiner Cooler Floor Replacement

## New Request

Contact: name: Michelle Schuster email: michelle.schuster@clark.wa.gov phone: 4118

The floor in the cooler of the Medical Examiner's Office is buckling and peeling. This condition has caused fluctuations in the temperatures of the cooler, and a floor that has become a safety issue for staff due to the slickness of the area to walk on. This package is requesting funding of \$10,000 to prep and replace the floor in the cooler with a more stable and slip resistant product.

### Liability/Risk/Safety Impacts:

A floor that is safe for the employees who enter the cooler.

### Positive Impact to Citizens:

None

### Efficiency Gains:

None

### Workforce Engagement and Contributions:

A floor that is safe for the employees who enter the cooler.

### Impacts/Outcomes if not approved:

If not approved we are sure to have an accident in the cooler.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 0	\$ 10,000	(\$ 10,000)	\$ 0	\$ 0	\$ 0
5193	Major Maintenance Fund	One-Time	\$ 10,000	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 10,000	\$ 20,000	(\$ 10,000)	\$ 0	\$ 0	\$ 0

**GEN-12-18SP    General Services - Facilities    Exhibition Hall Exterior Sealing/Painting**

**New Request**

**Contact: name: Michelle Schuster**

**email: Michelle.Schuster@clark.wa.gov**

**phone: (360) 397-2300x4118**

The Clark County Exhibition Hall was opened in 2005. The majority of the exterior walls of the building are bare concrete that were treated with a clear sealer at the time of construction. The walls have developed hairline cracks since the building was constructed, which is normal, however this has allowed the intrusion of water into the building. To address this issue, the exterior of the exhibition hall needs to be sealed with an elastomeric paint that will fill the cracks and expand with the movement of the concrete walls due to temperature changes. The sealing/painting project will include: pressure washing of all exterior surfaces; filling of all surface cracks with an elastomeric compound; and application of two coats of an elastomeric masonry coating. One time project cost is \$163,500.

**Liability/Risk/Safety Impacts:**

Continued intrusion of water into the building and possible compromise of the structural steel components within the exterior concrete walls

**Positive Impact to Citizens:**

Reduction of slip hazards in the building due to water intrusion and puddling on the floors within the building. Enhanced enjoyment of the exhibition hall during visits to various events held within the building.

**Efficiency Gains:**

Reduction of personnel hours spent to manage the water leakage into the building and puddling of water on the interior floor around the perimeter of the building

**Workforce Engagement and Contributions:**

Work related to this project will be performed by a contractor

**Impacts/Outcomes if not approved:**

Rain water intrusion into the building through the exterior wall cracks will continue. Moisture in the concrete exterior walls may compromise the reinforcement structure steel embedded in the exterior concrete walls of the building.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
5193	Major Maintenance Fund	One-Time	\$ 163,500	\$ 163,500	\$ 0	\$ 0	\$ 0	\$ 0
1026	Exhibition Hall Dedicated Revenue Fund	One-Time	\$ 0	\$ 163,500	(\$ 163,500)	\$ 0	\$ 0	\$ 0
<b>Totals</b>			\$ 163,500	\$ 327,000	(\$ 163,500)	\$ 0	\$ 0	\$ 0

**GEN-13-18SP    General Services - Facilities    Exhibition Hall North Roof Replacement**  
**New Request**

**Contact: name: Michelle Schuster**

**email: Michelle.Schuster@clark.wa.gov**

**phone: (360) 397-2300x4118**

The Clark County Exhibition Hall has been in operation since 2005. The existing flat roofing system on the north side of the building is a single membrane TPO roofing system. Many years after this TPO roofing system was developed, it was found to have a shorter than expected lifespan. The manufacturer of this roofing system is no longer in business. The TPO membrane system is failing, and leaks have developed in restroom and concession stand areas. Several patches have been made on the existing roof system due to the leaks that have developed. Replacement of the existing roofing system with a new membrane system is required to resolve this issue. The roof replacement project will include: removal of the existing TPO roofing system; replacement of damaged insulation as needed; installation of additional insulation to meet the current energy standards; installation of a new single membrane roofing system. One-time project cost is \$400,300.

**Liability/Risk/Safety Impacts:**

Continued failure and leaking of the existing roofing system causing additional damage to the ceiling structure and finish in the exhibition hall restrooms and concession stands.

**Positive Impact to Citizens:**

Citizens visiting the exhibition hall for various events will experience a clean and dry restroom environment, free of damage to the ceiling and possible slip hazards due to puddling on the floors.

**Efficiency Gains:**

Installation of a new roofing system with an enhanced insulation value will improve the area heating/cooling system efficiency and possibly result in savings on the monthly natural gas billing. There will also be savings of labor and material costs to repair roofing leaks and damaged ceiling areas.

**Workforce Engagement and Contributions:**

This project will require architectural services to develop project plans and specifications. The work will be performed by contractors through a project bid process.

**Impacts/Outcomes if not approved:**

The existing TPO roofing system will continue to deteriorate causing damage to the roofing sub-structure and building interior finishes. Development of mold in the ceiling cavity is also a possibility.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
5193	Major Maintenance Fund	One-Time	\$ 400,300	\$ 400,300	\$ 0	\$ 0	\$ 0	\$ 0
1026	Exhibition Hall Dedicated Revenue Fund	One-Time	\$ 0	\$ 400,300	(\$ 400,300)	\$ 0	\$ 0	\$ 0
Totals			\$ 400,300	\$ 800,600	(\$ 400,300)	\$ 0	\$ 0	\$ 0

## GEN-14-18SP General Services - Facilities Correction Center Boiler Replacement

### New Request

Contact: name: Michelle Schuster

email: Michelle.Schuster@clark.wa.gov

phone: (360) 397-2300x4118

The Correction Center domestic hot water system is supplied by two natural gas boilers. These boilers provide potable hot water for all occupants within the building, including the inmate population housed within the detention area of the facility. One boiler was replaced in 2017. The second boiler is failing due to years of operation and many replacement parts are no longer available due to the age of the boiler. Replacement of the boiler will qualify for an incentive check of approximately \$7500 through the Energy Trust of Oregon, at the completion of the project. The replacement project will include: purchase of a new high efficiency natural gas boiler; piping and materials to connect the new boiler to the existing domestic hot water system. One time project cost is \$35,000.

#### Liability/Risk/Safety Impacts:

Failure of the existing hot water boiler will result in a lack of acceptable domestic hot water throughout the building system

#### Positive Impact to Citizens:

N/A

#### Efficiency Gains:

The installation of a new high efficiency natural gas boiler will result in a savings in the monthly natural gas billing as well as a continuous supply of hot water for the occupants of the building

#### Workforce Engagement and Contributions:

The installation of the new natural gas boiler will be performed by Facilities Management staff

#### Impacts/Outcomes if not approved:

If the existing hot water boiler fails and repair parts are not available, the proper amount of hot water cannot be provided for the occupants of the building. This may result in a violation of regulatory requirements for a detention facility which houses over 600 inmates on a daily basis.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 0	\$ 35,000	(\$ 35,000)	\$ 0	\$ 0	\$ 0
5193	Major Maintenance Fund	One-Time	\$ 35,000	\$ 35,000	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 35,000	\$ 70,000	(\$ 35,000)	\$ 0	\$ 0	\$ 0

## GEN-16-18SP General Services - Facilities Exhibition Hall Sloped Metal Roof Repair

### New Request

**Contact: name: Michelle Schuster**

**email: Michelle.Schuster@clark.wa.gov**

**phone: (360) 397-2300x4118**

The large metal roofing system on the exhibition hall is made up of metal panels with an over lapping seam due to the length of the sloped roof. During windy and wet weather conditions, which are a common condition at the fairgrounds during the winter months, water is forced upward under the lap seam on the roof panels creating leaks in the building. Several attempts have been made to resolve this problem using multiple caulk type sealant products; however, all of these products have failed. Facilities Management has found a procedure involving a rubberized matting material adhered to the metal roofing surface and covered with a color matched metal panel that has been tested and successfully sealed the lap seam. This procedure will need to be applied to all lap seams on the metal roofing system. Project cost is \$125,000.

#### **Liability/Risk/Safety Impacts:**

Continued water intrusion at the lap seams will result in puddling of water on the floors of the event halls which create slip hazards for the public and vendor in the halls. The leaking may also cause damage to vendor products. Both situations create liability issues.

#### **Positive Impact to Citizens:**

People visiting the exhibition halls for various events will not experience areas in the event halls that are barricaded for safety purposes and have buckets positioned to catch water from the roof leaks. Repair of the roof will also protect citizens from possible slip hazards resulting in injury.

#### **Efficiency Gains:**

Event promoters renting the event halls will be able to utilize all available space within the halls and not be required to relocate vendor booths and displays based on roof leak locations.

#### **Workforce Engagement and Contributions:**

Work performed on this project will be a combination of Facilities Management staff and roofing contractor services.

**Impacts/Outcomes if not approved:**

If not repaired, the metal roofing will continue to leak, and additional leaking will develop as more lap seams fail. This will result in continuous and additional puddling of rain water in various spots throughout all three event halls. Event halls will not be able to be utilized to their full capacity as vendor booths cannot be placed under leak locations. Slip hazards for both visitor and vendors within the building will continue to increase, resulting in an increased possibility of injury.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
5193	Major Maintenance Fund	One-Time	\$ 125,000	\$ 125,000	\$ 0	\$ 0	\$ 0	\$ 0
1026	Exhibition Hall Dedicated Revenue Fund	One-Time	\$ 0	\$ 125,000	(\$ 125,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 125,000	\$ 250,000	(\$ 125,000)	\$ 0	\$ 0	\$ 0

**GEN-17-18SP General Services Increased Parking Revenue**

**Previously Approved by Council**

**Contact: name: Michelle Schuster email: michelle.schuster@clark.wa.gov phone: 360-397-2300x4118**

In the 2017 Fall Supplemental, General Service package GEN-18-17RA was approved for funding to install three new automated parking meters at the Public Services Center (PSC) that will replace the 70 aging coin meters. The new meters from Parkeon Inc. will be installed in March 2018 and will accept coins and credit cards and one will also accept cash.

When the current coin meters were originally installed, they were set for two hour maximums and \$.50 rates. The metered spaces are intended for customers of county offices on the downtown campus and not intended as long term parking. During the 2013-14 years, commission meetings and hearings began to exceed two hours often and then as a result of citizen complaint, the meter maximum was raised to five hours. The \$.50 rate has been maintained with the thought of not putting undo strain on citizens conducting required business on the county campus.

With time and changes in the City of Vancouver's parking policies, this \$.50 rate coupled with a five hour maximum time has made the county parking garage extremely attractive to non-county employees working in nearby buildings as cheap, easily assessable parking. The result is the metered spaces are filling early with those non-county employees, who only need to come back to the meter once in an eight hour day, to the exclusion of virtually all county customers.

A rate increase is critical to removing the incentive for non-customers to monopolize the metered spots preventing their intended use to service people doing business on the county campus. At the time of installation of the new meters the hourly rate would be increased from \$.50 to \$1.25 to match the going rate for



parking in the downtown area and the two hour maximum will be put back into effect. This will increase the revenue going into the Campus Development Fund (Fund 1027) by approximately \$40,000 per year and provide parking opportunities for people doing business on the county campus.

**Liability/Risk/Safety Impacts:**

N/A

**Positive Impact to Citizens:**

A rate increase is critical to removing the incentive for non-customers to monopolize the metered spots preventing their intended use to service people doing business on the county campus. This will provide parking opportunities for people doing business on the county campus.

**Efficiency Gains:**

New meters that will function better that also have more monetary choices for the citizens to pay with including cash, coins and credit cards.

**Workforce Engagement and Contributions:**

N/A

**Impacts/Outcomes if not approved:**

Employees from different business will continue to take up the parking spots for citizens doing business at the Public Service Center.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1027	Campus Development Fund	Ongoing	\$ 30,000	\$ 0	\$ 30,000	\$ 80,000	\$ 0	\$ 80,000
Totals			\$ 30,000	\$ 0	\$ 30,000	\$ 80,000	\$ 0	\$ 80,000

**GEN-18-18SP Public Works Six Pole Barns for Public Works**

**New Request**

**Contact: name: Michelle Schuster email: michelle.schuster@clark.wa.gov phone: 4118**

Public Works has requested that six pole barns be constructed to accommodate their equipment and vehicle needs. Public Works has offered up land at the PW Operation Center located at 78th Street for the construction of the six buildings. Public Works will pay for the six structures and the cost for the six structures will run approximately \$1,122,000. All of the structures will have concrete floors and lighting. Some of the structures will also have heat, water, and electrical. Public Works Parks will occupy one of the buildings and another will be leased back to the Sheriff department. The Sheriff will pay rent and utilities for the leased building to Public Works from within their existing budget. The Medical Examiner office will also use one space in the sheriff barn and pay out of their existing budget to Public Works; no utilities are needed for the equipment they will store in the barn.

Facilities will manage the project of building the six structures.

**Liability/Risk/Safety Impacts:**

Equipment and vehicles will be left outside in the elements and will not last as long or be protected from vandalism.

**Positive Impact to Citizens:**

None

**Efficiency Gains:**

Protection of equipment.

**Workforce Engagement and Contributions:**

None

**Impacts/Outcomes if not approved:**

Public Works will not have adequate storage for their equipment and vehicles. Sheriff and the Medical examiner will be unable to lease space for their equipment and vehicles.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1012	County Road Fund	Ongoing	\$ 5,675	\$ 0	\$ 5,675	\$ 11,350	\$ 0	\$ 11,350
1012	County Road Fund	One-Time	\$ 0	\$ 1,122,000	(\$ 1,122,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 5,675	\$ 1,122,000	(\$ 1,116,325)	\$ 11,350	\$ 0	\$ 11,350

**GEN-19-18SP General Services BOE Salary Budget Increase**

**New Request**

**Contact: name: Michelle Schuster email: michelle.schuster@clark.wa.gov phone: 4118**

Currently the Board of Equalization has \$31,164 to fund the \$100 per day per Board Member to meet and hear valuation hearings for the biennium. This was an increase of \$11,700 from what it had been in previous biennium due to the increase in the daily rate from \$75 to \$100 and because of the increase in the caseload of petitions they have been hearing each year. We projected that the \$11,700 increase we got for 2017-18 would be enough to cover the increase in cost but we have found that with the increased caseloads that we will not be able to finish the biennium and will need an additional \$27,136 to cover the caseload and boards salaries.

**Liability/Risk/Safety Impacts:**

None

**Positive Impact to Citizens:**

We can continue to hear the Valuation petitions that come in from the citizens.

**Efficiency Gains:**

None

**Workforce Engagement and Contributions:**

None

**Impacts/Outcomes if not approved:**

If this funding is not available we will not be able to hear all the petitions that have come in front of the board which will violate RCW 84.48.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 27,136	(\$ 27,136)	\$ 0	\$ 27,136	(\$ 27,136)
Totals			\$ 0	\$ 27,136	(\$ 27,136)	\$ 0	\$ 27,136	(\$ 27,136)

**GEN-22-18SP General Services - Facilities Courthouse Chiller Processor/ Module Replacement  
New Request**

**Contact; name: Michelle Schuster**

**email: Michelle.Schuster@clark.wa.gov**

**phone: (360) 397-2300x4118**

The Courthouse air conditioning is supplied through two large cold water chillers that provide chilled water to the buildings HVAC system. The control system processors and modules on both of these chillers are failing. Due to this failure, the control processors and modules operate in a sporadic manner resulting in operational failure of the chiller units and a lack of proper air conditioning in the building. The processors and modules are obsolete, and repairs of the existing units are not available. Corrective action to resolve this issue is to replace the existing control processors and modules with new updated models. The project will include; removal of existing processors and modules; installation of new processors and modules; replacement of inter-connecting wiring; programming of the new processors; and testing of the chillers for proper operation. Project cost is \$25,500.

**Liability/Risk/Safety Impacts:**

If replacement of the existing processors and modules does not take place, the proper temperatures within the Courthouse cannot be maintained during hot weather. Some occupants within the Courthouse could experience health related issues due to the increased temperature in the building.

**Positive Impact to Citizens:**

Citizens conducting business within the Courthouse will experience acceptable cool temperatures in the building during periods of hot weather conditions.

**Efficiency Gains:**

Sporadic failure of the chillers does not allow the Courthouse HVAC system to operate properly, and utilizes additional electrical energy due to the multiple shutdown and restart cycles that normally would not occur. Replacement of the system processors and modules will allow the overall HVAC system in the building to operate efficiently and within engineered design.

**Workforce Engagement and Contributions:**

The work on this project will be performed by a factory trained and certified contractor from the manufacturer of the chiller units.

**Impacts/Outcomes if not approved:**

The chiller processors and modules will continue to sporadically fail to the point of complete failure. If complete failure occurs, no chilled water will be supplied to the Courthouse HVAC system, therefore no air conditioning will be available within the building. This situation could result in occupants in the building, citizens included, experiencing health issues due to extreme building temperatures.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 0	\$ 25,500	(\$ 25,500)	\$ 0	\$ 0	\$ 0
5193	Major Maintenance Fund	One-Time	\$ 25,500	\$ 25,500	\$ 0	\$ 0	\$ 0	\$ 0
<b>Totals</b>			\$ 25,500	\$ 51,000	(\$ 25,500)	\$ 0	\$ 0	\$ 0

**GEN-23-18SP General Services C VTV increased Closed Captioning Expenditures**

**New Request**

**Contact: name: Michelle Schuster**

**email: Michelle.Schuster@clark.wa.gov**

**phone: (360) 397-2300x4118**

This package requests an increase in the county’s portion of costs that are currently shared with the City of Vancouver for Cable TV operations. The increase is based on 2017 actuals and the 2018 budget. The City of Vancouver has estimated the current 2017-18 biennial C VTV county costs will be \$1,066,432 which is \$111,048 more than originally estimated. At this time we are not asking for approval of the full increase and services will be eliminated for the rest of the biennium, one item that cannot be eliminated is the closed-captioning of County Council Hearings which will cost an additional \$15,000 to finish up the biennium.

**Liability/Risk/Safety Impacts:**

The county has an active agreement to provide closed captioning on the council hearings, to not provide this would violate that agreement.

**Positive Impact to Citizens:**

None

**Efficiency Gains:**

None

**Workforce Engagement and Contributions:**

None

**Impacts/Outcomes if not approved:**

If this package is not approved we will not have enough expense budget to pay the CVTV invoices and the following CVTV service would need to be cut. These impacts would affect programming between 4/1/2018 – 12/31/2018

Eliminate Closed-Captioning of County Council Hearings \$15,000

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 15,000	(\$ 15,000)	\$ 0	\$ 15,000	(\$ 15,000)
Totals			\$ 0	\$ 15,000	(\$ 15,000)	\$ 0	\$ 15,000	(\$ 15,000)

**ITS-02-18SP Information Services Delete 2 vacant FTE and create 1 IT Manager III**

**Previously Approved by Council**

**Contact: name: Steve Dahlberg email: steve.dahlberg@clark.wa.gov phone: x4793**

The Technology Services Department has worked closely with Human Resources to arrive at solution that will meet the department’s needs, stays within budget, and provides on-going savings to the General Fund.

In order to create an IT Manager position at the proper classification and pay scale, the department requested deleting 2 existing vacant positions – a Program Coordinator II position (BUD0078) and a vacant Program Manager I position (BUD0077) and funding a new IT Manager III position within existing budget allocation.

The changes will provide the General Fund savings in the current biennium of approximately \$91,000 plus future biennia savings of approximately \$208,000 in 2019-20 and \$214,000 in 2021-22.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	Ongoing	\$ 0	(\$ 91,312)	\$ 91,312	\$ 0	(\$ 208,223)	\$ 208,223
Totals			\$ 0	(\$ 91,312)	\$ 91,312	\$ 0	(\$ 208,223)	\$ 208,223

## **PBH-01-18SP Public Health EPH fee revenue and resource update**

### **Budget Neutral**

**Contact: name: Jeff Harbison**

**email: Jeff.Harbison@clark.wa.gov**

**phone: (360) 397-8475**

The recovery continues to result in greater economic activity within Clark County, impacting Environmental Public Health work volume. Clark County Public Health's Onsite Septic Services (OSS) Permitting program work volume in 2017 was 18.43% greater than 2014-2016 average annual work volume; the Drinking Water Quality & Protection program work volume in 2017 was 36.65% greater than 2014-2016 average annual work volume; Food Safety plan review work volume in 2017 was 13.06% greater than 2014-2016 average annual work volume.

On July 8, 2017, Board of County Councilors approved SR 164-17, giving permission for the addition of a 1.0 FTE project Environmental Health Specialist I/II position. This request replaces this project position (HEE0809) with an operating position within the same classification. This request also adds a new 1.0 FTE Office Assistant II operating position to support the Environmental Public Health division. This request is fully funded using existing Environmental Public Health fee revenue and does not require any additional County funds. Additional controllable budget capacity needed to cover things such as temporary staff needed to backfill vacant positions and seasonal work volume increases and unanticipated increases in other controllable costs. Need for temporary employee support was not sufficiently anticipated in the Department budget. This decision package provides the necessary controllable budget capacity to sustain Public Health through the 2017-18 biennium.

### **Liability/Risk/Safety Impacts:**

The work of the Food Safety position directly contributes to public health protection through our Food Safety Program. This program protects our community by preventing foodborne illness through conducting plan review of new or remodeled food service facilities, routine safety inspections, complaint follow-up, and foodborne illness outbreak response. The program works with other public health programs, county departments, cities, and many other partners to accomplish their work efficiently. The Office Assistant position allows for timely response to inquiries and complaints related to on-site septic systems, drinking water wells,

solid and hazardous wastes, food establishments, public pools/spas and recreational waters. It will also improve internal operations providing more time for management and technical staff to respond to imminent public health issues and provide timeline service.

**Positive Impact to Citizens:**

Additional administrative support will increase our ability to provide information to the public in a timely manner and improve public engagement. Both positions will better ensure public health driven food safety standards will protect county residents from illness and potential foodborne disease outbreaks.

**Efficiency Gains:**

These positions will help us sustain service delivery levels in our Food Safety Program and provide assistance in daily communications, record management, and allow technical staff to more effectively focus on inspection and review actions.

**Workforce Engagement and Contributions:**

None

**Impacts/Outcomes if not approved:**

These position decisions allow us to sustain service levels to meet ongoing demands due to County population and business growth, plus provide timely answers to questions and complaints related to on-site septic systems, drinking water wells, solid and hazardous wastes, food establishments, public pools and spas and recreational waters. With a significant increase of building throughout the county, existing staff resources are already greatly strained. Without these positions we will not be able to meet the ongoing increase in service requests, keep to response times, and have less capacity to protect the health of our community.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1025	Health Department	Ongoing	\$ 268,917	\$ 268,917	\$ 0	\$ 288,917	\$ 288,917	\$ 0
Totals			\$ 268,917	\$ 268,917	\$ 0	\$ 288,917	\$ 288,917	\$ 0

**PBH-02-18SP Public Health Local Source Control grant, staffing update**

**Budget Neutral**

Contact: name: Jeff Harbison

email: Jeff.Harbison@clark.wa.gov

phone: (360) 397-8475

On September 12, 2017, Board of County Councilors approved SR 182-17, giving permission for Clark County Public Health to accept Local Source Control (LSC) grant funds from Washington State Department of Ecology, and extend project position HEE0807 (0.60 FTE Environmental Health Specialist II) through July 31, 2018. These grant funds remain and the project position may not be extended further. This request creates a 0.60 FTE Environmental Health Specialist II revenue position to continue work under the Local Source Control grant, replacing the expiring project position.

**Liability/Risk/Safety Impacts:**

This grant-funded position provides technical assistance to small businesses that manage small quantities of hazardous substances. These services help small business owners avoid costly spills and protect storm water.

**Positive Impact to Citizens:**

Protecting storm water against releases of hazardous substances helps with the County’s NPDES (National Pollutant Discharge Elimination System) storm water permit compliance and protects beneficial uses of surface waters. Improved management and proper disposal of hazardous substances also protects public health and groundwater.

**Efficiency Gains:**

Converting this expiring project position to a revenue position will allow for continued efficient implementation of the State Dept. of Ecology grant.

**Workforce Engagement and Contributions:**

None.

**Impacts/Outcomes if not approved:**

If not approved, the County will not be able to fulfill grant requirements and State grant funds will not be brought to Clark County. This work has shown positive changes in hazardous substance management and storage happen in many of the businesses visited.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1025	Health Department	Ongoing	\$ 118,109	\$ 118,109	\$ 0	\$ 168,168	\$ 168,168	\$ 0
Totals			\$ 118,109	\$ 118,109	\$ 0	\$ 168,168	\$ 168,168	\$ 0

**PBH-03-18SP Public Health Online permitting consultant, staffing update**

**Previously Approved by Council**

**Contact: name: Jeff Harbison**

**email: Jeff.Harbison@clark.wa.gov**

**phone: (360) 397-8475**

On October 10, 2017, Board of County Councilors approved SR 202-17, giving permission for Clark County Public Health to utilize Department fund balance to release a Request for Proposal (RFP) and add a 1.0 FTE Environmental Health Specialist II project position. These resources are allowing Clark County Public Health to dedicate the necessary resources to fully develop and deploy EnvisionConnectOnline (ECO), Public Health’s online permitting platform. The RFP has subsequently been released and a contract has been signed with FutureNetGroup (FNG). The project position (HEE0810) has been filled. This request allocates necessary budget capacity in alignment with the approved staff report.



**Impacts/Outcomes if not approved:**

Biennial controllable and non-controllable budget capacity may be insufficient and an emergency budget supplemental may be necessary.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1025	Health Department	One-Time	\$ 0	\$ 123,476	(\$ 123,476)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 123,476	(\$ 123,476)	\$ 0	\$ 0	\$ 0

**PBH-04-18SP Public Health Kaiser HEAL amendment, project staffing**

**Previously Approved by Council**

**Contact: name: Jeff Harbison**

**email: Jeff.Harbison@clark.wa.gov**

**phone: (360) 397-8475**

On July 18, 2017, Board of County Councilors approved SR 146-17, giving permission for Clark County Public Health (CCPH) to pursue grant funding through Kaiser Permanente's Healthy Eating-Active Living (HEAL) program and, if awarded, add a 0.60 FTE Community Health Specialist project position. CCPH was successful in pursuit of HEAL grant funds and position HEW0804 has been added and recruited.

The work performed under this grant will support policies, systems, and programs that encourage and promote physical activity for Clark County residents. This will sustain and continue work started under the Community Transformation Grant and will expand on current funding from Kaiser Permanente. As a result of this work, Clark County residents will live longer, healthier lives and will forge partnerships for promotion of health-related policies and programs. Anticipated long term outcomes include reduced rates of death and disability, reduced prevalence of obesity, and reduced rates of death and disability due to diabetes, heart disease and stroke. The impact of these efforts will be improved quality of life, the aversion of premature death and reduced medical costs.

**Impacts/Outcomes if not approved:**

Biennial non-controllable and revenue budget capacity may be insufficient and an emergency budget supplemental may be necessary.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1025	Health Department	One-Time	\$ 60,000	\$ 60,000	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 60,000	\$ 60,000	\$ 0	\$ 0	\$ 0	\$ 0

# PBH-05-18SP Public Health Regional Solid Waste Systems Study

Previously Approved by Council

Contact: name: Jeff Harbison

email: Jeff.Harbison@clark.wa.gov

phone: (360) 397-8475

On November 7, 2017, Board of County Councilors approved Staff Report 224-17. This staff report gave permission for Clark County Public Health (CCPH) to utilize \$150,000 of Solid Waste Fund (4014) fund balance to complete a regional solid waste systems study. The Solid Waste Program will identify alternatives, associated rate models, and costs for implementing improvements necessary to effectively manage Clark County's solid waste system. This will be accomplished through a contracted consultant who will determine the following:

- Evaluate the existing system infrastructure's ability to manage tonnage throughput and reduce traffic congestion without capital improvements, determine if capital improvements are necessary and if so, identify what capital improvements are necessary.
- Identify funding and financing of solid waste programs and infrastructure through the planning process.
- Evaluate the feasibility of the county to own and operate the transfer facilities and provide an estimated cost to fund replacement of critical equipment necessary to operate the facilities

### Impacts/Outcomes if not approved:

Biennial controllable expenditure budget capacity may be insufficient and an emergency budget supplemental may be necessary.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
4014	Solid Waste Fund	One-Time	\$ 0	\$ 150,000	(\$ 150,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 150,000	(\$ 150,000)	\$ 0	\$ 0	\$ 0

## **PWK-01-18SP Public Works Site plan and permitting expenses for Curtin Creek**

### **New Request**

**Contact: name: Lori Pearce email: [lori.pearce@clark.wa.gov](mailto:lori.pearce@clark.wa.gov)**

**phone: ext. 4461**

Curtin Creek Community Park, a 33-acre property acquired in 1999, is east of Vancouver's Glenwood Fire Station 7 at 12603 NE 72nd Ave. Park amenities will include sports fields, a picnic shelter, restrooms, playground, walkways and parking. Funding will support master planning, site planning and permitting expenses in preparation for construction in 2019/2020.

Curtin Creek Community Park will be the 32nd park built as part of the Greater Clark Parks District. Voters were promised 35 new parks when they approved an ongoing property tax levy in February 2005 to maintain the new parks. Although the county is behind schedule because of the Great Recession and other factors, staff is committed to completing the remaining parks as promised.

Funding will come from Fund 3176, Park District 6 development impact fees.

#### **Liability/Risk/Safety Impacts:**

Improvements will include a trail connecting the park to Northeast 119th Street to provide safe non-vehicle access.

#### **Positive Impact to Citizens:**

Community parks are used by all segments of the population and generally serve residents within a 1 to 3 mile radius. Community parks often include recreation facilities for organized activities, such as sports fields, that help keep pace with needs of a growing population. Public Works has been widening and improving Northeast 119th Street, about ¼ mile south of the park site, to serve future growth in this developing area.

#### **Efficiency Gains:**

The new park will provide a local destination for area residents who can walk or bike rather than drive, which serves to reduce daily vehicle trips. The park will also provide new opportunities to engage volunteers through the county's robust Adopt-a-Park program and other activities. Volunteers can provide an extra level of maintenance and upkeep without a corresponding increase in staff and equipment expenses.

#### **Workforce Engagement and Contributions:**

County parks staff do a great job of maintaining all parks, old and new. New parks are always welcomed and provide opportunities for professional growth and for staff to take pride in the service they provide to the community.

#### **Impacts/Outcomes if not approved:**

The property is currently undeveloped and provides little recreational value to a growing community. If this budget authority is not approved, it might be difficult for the county to build Curtin Creek Community Park in 2019/2020, which in turn will further delay meeting commitments made to voters 13 years ago.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
3055	Urban REET Parks Fund	One-Time	\$ 500,000	\$ 500,000	\$ 0	\$ 0	\$ 0	\$ 0
3176	Parks Dist. #6-Dev. Impact Fee Fund	One-Time	\$ 0	\$ 500,000	(\$ 500,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 500,000	\$ 1,000,000	(\$ 500,000)	\$ 0	\$ 0	\$ 0

**PWK-02-18SP Public Works Capital equipment purchase**

**New Request**

**Contact: name: Lori Pearce email: lori.pearce@clark.wa.gov phone: ext. 4461**

The north parks staff currently uses a roll-over one-ton pickup that has reached the end of its useful life. The vehicle is essential for ongoing park maintenance in the north Clark County.

Funding for this truck will be split between the Great Clark Parks District parks and General Fund parks.

**Liability/Risk/Safety Impacts:**

The one ton flatbed pickup has high miles, and expensive drivetrain repairs are needed to keep the vehicle safe and functional. A new vehicle will offer many years of reliable service, with minimal maintenance expenses.

**Positive Impact to Citizens:**

With a reliable truck, staff will be able to provide parks maintenance, as expected by users in north county parks.

**Efficiency Gains:**

Heavily worn equipment is unreliable and often expensive to repair. Unexpected breakdowns negatively affect productive staff time and planned maintenance activities.

**Workforce Engagement and Contributions:**

Maintenance staff is more productive and satisfied when they can depend on equipment on a daily basis. Frequent vehicle breakdowns can trigger staff aggravation and detract from their core work of caring for county parks. Staff needs a reliable vehicle for their daily scheduled maintenance tasks.

**Impacts/Outcomes if not approved:**

Parks would have to consider external rental equipment, which would have a much higher monthly cost and represent a "penny wise but pound foolish" approach to this problem.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
5091	Equipment Rental & Revolving Fund	One-Time	\$ 35,000	\$ 35,000	\$ 0	\$ 0	\$ 0	\$ 0
1032	MPD-Operations Fund	Ongoing	\$ 0	\$ 6,469	(\$ 6,469)	\$ 0	\$ 6,469	(\$ 6,469)
1032	MPD-Operations Fund	One-Time	\$ 0	\$ 35,000	(\$ 35,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 35,000	\$ 76,469	(\$ 41,469)	\$ 0	\$ 6,469	(\$ 6,469)

**PWK-03-18SP Public Works Purchase Additional Vehicles For Sheriff's Office**

**Previously Approved by Council**

**Contact: name: Lori Pearce email: lori.pearce@clark.wa.gov**

**phone: ext. 4461**

Vehicles on the 10-year replacement schedule are reviewed to determine if replacement is necessary. After evaluating the vehicle usage for the Sheriff's Office there are ten vehicles that now meet the replacement criteria. They also had one vehicle that was involved in an accident which resulted in a total loss. Below is the list of vehicles:

S29-0636 \$60,000  
S29-0648 \$60,000  
S29-0657 \$60,000  
S19-1253 \$60,000  
S19-1252 \$60,000  
S20-1223 \$60,000  
S20-1224 \$60,000  
S19-1419 \$60,000  
S19-1416 \$60,000  
S19-1308 \$60,000  
S06-1011 \$35,000

**Impacts/Outcomes if not approved:**

High maintenance costs, unsafe vehicles and equipment on the road.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
5091	Equipment Rental & Revolving Fund	One-Time	\$ 0	\$ 635,000	(\$ 635,000)	\$ 0	\$ 0	\$ 0
<b>Totals</b>			\$ 0	\$ 635,000	(\$ 635,000)	\$ 0	\$ 0	\$ 0

## **PWK-04-18SP Public Works Additional Funds For Boat Purchase**

### **New Request**

**Contact: name: Lori Pearce email: lori.pearce@clark.wa.gov**

**phone: ext. 4461**

During the 2017/18 budget ER&R was approved for \$100,000 to purchase a boat to replace W10-0999. After putting the specification out to bid we received one bid that was \$55,000 over the budgeted amount. We are requesting an increase in budget authority of \$55,000 to make this purchase. These funds are available in the ER&R capital replacement fund.

#### **Liability/Risk/Safety Impacts:**

None

#### **Positive Impact to Citizens:**

None

#### **Efficiency Gains:**

Replacing this boat will increase reliability and decrease maintenance cost.

#### **Workforce Engagement and Contributions:**

None

#### **Impacts/Outcomes if not approved:**

High maintenance costs, unsafe equipment on the water.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
5091	Equipment Rental & Revolving Fund	One-Time	\$ 0	\$ 55,000	(\$ 55,000)	\$ 0	\$ 0	\$ 0
<b>Totals</b>			\$ 0	\$ 55,000	(\$ 55,000)	\$ 0	\$ 0	\$ 0

**PWK-05-18SP Public Works Purchase Boat For Sheriff's Office**  
**New Request**

**Contact: name: Lori Pearce email: lori.pearce@clark.wa.gov phone: ext. 4461**

Vehicles and equipment on the 10-year replacement schedule are reviewed to determine if replacement is necessary. After evaluating the vehicle usage for the Sheriff's Office, a SeaSport boat now meets the replacement criteria. This boat is needed to patrol the Columbia River.

**Liability/Risk/Safety Impacts:**

None

**Positive Impact to Citizens:**

None

**Efficiency Gains:**

Replacing this boat will increase reliability and decrease maintenance cost.

**Workforce Engagement and Contributions:**

None

**Impacts/Outcomes if not approved:**

High maintenance costs, unsafe boat for patrol of the Columbia River.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
5091	Equipment Rental & Revolving Fund	One-Time	\$ 0	\$ 300,000	(\$ 300,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 300,000	(\$ 300,000)	\$ 0	\$ 0	\$ 0

## **PWK-07-18SP Public Works Use existing fund balance for consultant fees**

### **New Request**

**Contact: name: Lori Pearce email: [lori.pearce@clark.wa.gov](mailto:lori.pearce@clark.wa.gov)**

**phone: ext. 4461**

Development Engineering's workload has significantly increased since the Great Recession. Development fee revenue increased 34.7 percent in 2016 and 20.4 percent in 2017. To manage a heavier workload and continue providing professional service to developers and all applicants, Development Engineering has added staff, worked overtime and used professional consultants.

Development Engineering budgeted \$95,400 for consultant services for the 2017/2018 biennium. However, due to a heavier workload, that amount needs to be increased by \$166,600 to \$262,000. This amount is available in Development Engineering fund balance, and this request is to transfer those existing funds into Development Engineering's budget.

#### **Liability/Risk/Safety Impacts:**

Having a consultant perform more reviews will reduce the risk of staff not meeting code deadlines. It also will decrease overtime, improve quality, enhance efficiency and reduce the potential for customers not meeting their obligations with bank loans, agreements or contracts.

#### **Positive Impact to Citizens:**

This package will allow staff to process engineering plans without delay so customers can start construction on residential or business developments. This ultimately will help manage the entire county development process as efficiently and effectively as possible.

#### **Efficiency Gains:**

Having a consultant share more of the Development Engineering's workload will help staff meet code deadlines, perform quality reviews and fulfill customers' needs. The goal is to eliminate delays in communications and processing engineering plans, which ultimately will improve Development Engineering's efficiency and responsiveness.

#### **Workforce Engagement and Contributions:**

Development Engineering staff will not need to work as much overtime and will feel less pressure to rush reviews, thereby improving morale and overall work environment. Consultants will contribute to staff's commitment to successfully deliver projects, provide quality assurance and meet customer expectations.

#### **Impacts/Outcomes if not approved:**

Staff is currently working overtime and using temporary services to keep up with increased project workloads. If this request is not approved, staff will continue to work significant overtime. This will increase the potential for review errors and missed deadlines, which in turn will affect other county departments, the development community and customer needs.



Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1012	County Road Fund	Ongoing	\$ 0	\$ 166,600	(\$ 166,600)	\$ 0	\$ 166,600	(\$ 166,600)
Totals			\$ 0	\$ 166,600	(\$ 166,600)	\$ 0	\$ 166,600	(\$ 166,600)

## **PWK-08-18SP Public Works Purchase replacement modems for vehicles**

### **New Request**

**Contact: name:** Lori Pearce    **email:** lori.pearce@clark.wa.gov    **phone:** ext. 4461

Public Works implemented automatic vehicle location in 2014, which made it possible to access vehicle information in real time, including location, direction of travel, speed and equipment status. This system allows Public Works to track mobile resources and ensure vehicles and equipment are where they are supposed to be and when they're supposed to be there. The system enables the department to automatically capture information on when and where work is performed with equipment. In addition to improving efficiency, automatic vehicle location has also enhanced safety and accountability for the department.

At the core of this system are GPS modems that send location information and equipment status to the fleet management system over the cellular network. Public Works' cellular provider is ending support for the 3G network, which affects rough half of the devices currently deployed. Approval of this decision package would ensure this critical function continues without disruption.

#### **Liability/Risk/Safety Impacts:**

Safety of field staff would be negatively affected because Public Works would no longer be able track where employees are and the status of equipment. Automatic vehicle location literally can be a life saver during crashes.

#### **Positive Impact to Citizens:**

Keeping automatic vehicle location running will maintain accountability, something that county residents expect from those spending tax dollars.

#### **Efficiency Gains:**

Maintaining this system will continue time and efficiency savings from automatic reporting of where and when field work is performed

#### **Workforce Engagement and Contributions:**

Keeping this system in place will continue an important safety feature for field workers and ensure that more time is spent performing actual work versus administrative tasks.

#### **Impacts/Outcomes if not approved:**

Not funding this purchase will result in loss of data and roll back efficiencies gained with this system.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 0	\$ 6,896	(\$ 6,896)	\$ 0	\$ 0	\$ 0
5091	Equipment Rental & Revolving Fund	One-Time	\$ 0	\$ 862	(\$ 862)	\$ 0	\$ 0	\$ 0
1012	County Road Fund	One-Time	\$ 0	\$ 61,206	(\$ 61,206)	\$ 0	\$ 0	\$ 0
4420	Clean Water Fund	One-Time	\$ 0	\$ 1,724	(\$ 1,724)	\$ 0	\$ 0	\$ 0
4580	Wastewater Maintenance & Operation Fund	One-Time	\$ 0	\$ 1,724	(\$ 1,724)	\$ 0	\$ 0	\$ 0
1032	MPD-Operations Fund	One-Time	\$ 0	\$ 27,585	(\$ 27,585)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 99,997	(\$ 99,997)	\$ 0	\$ 0	\$ 0

**PWK-09-18SP Public Works RR Bridge 12-REET2 funds for TIGER grant match**

**New Request**

**Contact: name: Lori Pearce email: lori.pearce@clark.wa.gov**

**phone: ext. 4461**

This request will help to replace Railroad Bridge #12, a timber trestle bridge that is approximately 75 years old, on the Chelatchie Prairie Railroad. Since 2000, the bridge has required replacement of timber parts on an almost yearly basis, and the bridge's condition continues to deteriorate. Bridge #12 is part of the railroad serving freight customers but is at the end of its useful life. Clark County leases the railroad to Portland Vancouver Junction Railroad and is obligated to keep the track open for use.

The city of Battle Ground is applying for a federal grant, through the Transportation Investment Generating Economic Recovery program, that encompasses a number of projects. Clark County is teaming with the city to include replacement of Bridge #12 in this application. Including the project on Battle Ground's grant application and providing a local match increases the probability of funding for all projects in the application. A pedestrian path would be included in the bridge design to connect existing and proposed portions of the trail along the railroad right of way.

**Liability/Risk/Safety Impacts:**

A new bridge will be built according to the latest safety standards. The inherent safety risk associated with operating a 75-year-old timber trestle bridge would be reduced. In addition, a new bridge would not require continual replacement of timber parts.

**Positive Impact to Citizens:**

Replacement of Railroad Bridge #12 would allow for continued economic development provided by the rail line.

**Efficiency Gains:**

Bridge #12 is regularly monitored and inspected, and temporary repairs and maintenance are often required. Railroad speeds are currently restricted to 10 mph. Replacement would eliminate concerns about the bridge’s structural soundness and reduce the cost of constant bridge monitoring and maintenance. While the railroad’s speed would not be immediately increased due to a number of factors, the replacement would allow higher speeds in the future. Teaming with the city of Battle Ground creates efficiencies that will facilitate delivery of a big project.

**Workforce Engagement and Contributions:**

This is a capital project and would be managed through Public Works. Department employees would welcome having an antiquated bridge replaced, which they correctly see as more desirable than continuous monitoring, maintenance and repair.

**Impacts/Outcomes if not approved:**

Clark County pays for railroad needs through the General Fund. Capital funding needs along the 33-mile railroad are large. Multiple requests have been made to the state government to fund this and other projects, but requests to replace Bridge #12 have been unsuccessful. If this budget request is not approved, the county likely would not replace Bridge 12 in the near future. At some point, Bridge #12 could no longer be used for moving freight to and from the Battle Ground area. In addition, the city of Battle Ground’s application would be less competitive and associated mobility projects may not be funded.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 1,310,000	\$ 1,310,000	\$ 0	\$ 0	\$ 0	\$ 0
3083	Real Estate Excise Tax II Fund	One-Time	\$ 0	\$ 1,310,000	(\$ 1,310,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 1,310,000	\$ 2,620,000	(\$ 1,310,000)	\$ 0	\$ 0	\$ 0

**PWK-10-18SP Public Works Match funds for Bridge 20 Replacement**

**New Request**

**Contact: name: Lori Pearce email: lori.pearce@clark.wa.gov**

**phone: ext. 4461**

This request would help replace Railroad Bridge #20, a timber trestle bridge that is currently out of service due to safety concerns. The county received \$150,000 from the state Legislature for replacing Bridge #20, but an additional \$90,000 is needed, and would be funded by REET 2

Battle Ground, Yacolt & Chelatchie Prairie Railroad Association, which uses a portion of the Chelatchie Prairie Railroad for excursion trains, requested the \$150,000 from the state. That amount was based solely on the estimate to construct. After the state approved the request, additional costs for permitting were identified. This request would provide the remaining funds needed to replace the bridge and put it back into service.

**Liability/Risk/Safety Impacts:**

This request remedies the safety concerns that put Bridge #20 out of service.

**Positive Impact to Citizens:**

Replacing the bridge would open more scenic segments of railroad for use by the BYCX volunteer group running excursion trains out of Yacolt. This would provide additional recreational opportunities for county residents and bring more visitors to Clark County, with a corresponding boost to other tourism-related sectors of the county's economy.

**Efficiency Gains:**

The efficiency gained is in opening unused track for tourism purposes to better capitalize on the Chelatchie Prairie Railroad's economic potential.

**Workforce Engagement and Contributions:**

This is a capital project that Public Works would manage. Department employees would receive satisfaction from revitalizing an asset and bringing it back into public use.

**Impacts/Outcomes if not approved:**

If this request is not approved, the county likely would return the \$150,000 to the state. Bridge #20 would remain out of service, and that section of the Chelatchie Prairie Railroad would remain closed.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 90,000	\$ 90,000	\$ 0	\$ 0	\$ 0	\$ 0
3083	Real Estate Excise Tax II Fund	One-Time	\$ 0	\$ 90,000	(\$ 90,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 90,000	\$ 180,000	(\$ 90,000)	\$ 0	\$ 0	\$ 0

**PWK-11-18SP Public Works Add 2 Project Positions - Engr Technicians**

**New Request**

**Contact: name:** Carolyn Heniges      **email:** carolyn.heniges@clark.wa.gov      **phone:** ext. 4522

Public Works requests two project engineering technician positions to complete asset inventory work. With these two employees, the department will be able to finalize its sidewalk and curb ramp inventory, as well as culvert inventory and condition reporting.

All public agencies are required to have a plan to address sidewalk and ramp deficiencies that are barriers to people with disabilities. The sidewalk inventory, condition assessment and ranking are needed to update the Americans with Disabilities Act Transition Plan, a required element of Equal Employment Opportunity compliance and agency certification by the Federal Highway Administration and the U.S. Department of Justice.

The culvert inventory work is needed to programmatically assess the condition of aging infrastructure. Public Works then can use a planned proactive asset management approach to addressing deficiencies before they damage roadways, block fish passage and degrade aquatic habitat. A proactive approach also can reduce the potential for washouts, slides and other problems that close roadways and require significant emergency expenditures to resolve.

**Liability/Risk/Safety Impacts:**

Completing this asset inventory work will reduce the risk of ADA lawsuits and help ensure the county provides a safe road roadway system to the community.

**Positive Impact to Citizens:**

Residents will benefit from cost savings likely to be realized by the county taking a proactive approach to asset management, as opposed to a reactive response to problems as they occur. Residents also will benefit from a better managed roadway system with less potential for road washouts, slides and other disruptions.

**Efficiency Gains:**

Clark County will be better able to predict when culverts, sidewalks and ramps may need upgrading or replacing before they become a barrier to mobility.

**Workforce Engagement and Contributions:**

Staff has been working on these tasks, but progress has been slow due to other priorities that consume staff time. A long-term heavy workload to finish this inventory work has strained internal resources and caused some employee concern. Finishing the work will allow employees to focus on effectively managing county assets.

**Impacts/Outcomes if not approved:**

This is required work. Without these two project positions, it could take years to complete the inventory, which in turn will increase the county's exposure to potential ADA litigation.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1012	County Road Fund	One-Time	\$ 0	\$ 135,954	(\$ 135,954)	\$ 0	\$ 268,106	(\$ 268,106)
Totals			\$ 0	\$ 135,954	(\$ 135,954)	\$ 0	\$ 268,106	(\$ 268,106)

# PWK-12-18SP Public Works ACP/TIP Update

## New Request

Contact: name: Susan Wilson email: susan.wilson@clark.wa.gov

phone: ext. 4522

Since the Clark County Council adopted the Annual Construction Program and Transportation Improvement Program in fall 2017, Public Works has been awarded a grant. A capital road project needs to be established via a program update prior to spending resources on the project. In addition, the program needs to be revised to reflect year-end information and updated revenue forecasts and project cost estimates.

### Liability/Risk/Safety Impacts:

Public Works is at risk of audit findings when programs do not line up with the latest financial information. The department also could run out of funds for projects underway if the most recent forecast is not incorporated into the adopted programs.

### Positive Impact to Citizens:

With the programs closely matching county priorities, citizens will benefit from having revenue sources used appropriately. Growth can continue within the urban growth boundary, and a balance of public and private funding will be used to build needed infrastructure

### Efficiency Gains:

If the ACP/TIP is not updated, it could delay projects and jeopardize grant funding if Public Works cannot meet schedule commitments.

### Workforce Engagement and Contributions:

Employees will benefit knowing their efforts will not be wasted and projects will proceed as scheduled. Financial/budget employees will benefit from the reduced risk of audit findings.

### Impacts/Outcomes if not approved:

Project delays, audit findings, loss of grant funds, and the inability to pay for work underway and under contract.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1012	County Road Fund	One-Time	\$ 0	\$ 500,000	(\$ 500,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 500,000	(\$ 500,000)	\$ 0	\$ 0	\$ 0

## **PWK-13-18SP Public Works Floodplain program funding**

### **New Request**

**Contact: name: Lori Pearce email: [lori.pearce@clark.wa.gov](mailto:lori.pearce@clark.wa.gov)**

**phone: ext. 4461**

Clark County participates in the Federal Emergency Management Administration (FEMA) National Flood Insurance Program's (NFIP) Community Rating System (CRS) for floodplain management. The CRS is a voluntary incentive program that recognizes and encourages community flood plain management activities that exceed the minimum NFIP requirements. As a result, flood insurance premium rates are discounted to reflect the reduced flood risk resulting from the community actions.

Since October 2009, Clark County has been formally recognized by FEMA for its efforts and given a Class 5 flood rating, which means people who buy flood insurance receive a 25 percent discount on their premiums.

The County received this rating by performing activities such as:

- \* Improving our floodplain related record keeping (GIS mapping, maintaining building elevation certificates, etc.)
- \* Improving the availability of flood related documents to the public, surveyors, and realtors (i.e. flood maps, technical bulletins, etc.)
- \* Conducting outreach projects such as our annual "Flood News" and hosting several presentations to local surveyors and contractors on flood proofing and flood protection.

The floodplain program provides valuable service to the residents in Clark County who live in floodplain areas. This program is currently managed by the Engineering and Construction Division of Public Works. During this biennium, staff time to work on this program and related expenses have been charged to the Road Fund which by statute cannot be used for activities such as the floodplain program. The General Fund is requested to reimburse Road Fund for the floodplain program costs.

#### **Liability/Risk/Safety Impacts:**

Funding of this floodplain program creates more awareness of the potential for floods and encourages avoidance and preparedness.

#### **Positive Impact to Citizens:**

Flood insurance premiums for county residents will be reduced through the activities of this program.

#### **Efficiency Gains:**

None

#### **Workforce Engagement and Contributions:**

Staff support the program, and would like to see the floodplain activities continue, but operating under the appropriate funding requirements.

**Impacts/Outcomes if not approved:**

If a transfer of funds from General Fund to Road Fund does not happen, the program may be discontinued, and Clark County is at risk of using Road Fund dollars for unapproved purposes.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 0	\$ 36,700	(\$ 36,700)	\$ 0	\$ 0	\$ 0
1012	County Road Fund	One-Time	\$ 36,700	\$ 0	\$ 36,700	\$ 0	\$ 0	\$ 0
Totals			\$ 36,700	\$ 36,700	\$ 0	\$ 0	\$ 0	\$ 0

**PWK-14-18SP Public Works Reverse 2017 farm operations specialist increase**

**Budget Neutral**

**Contact: name: Kevin Tyler email: kevin.tyler@clark.wa.gov phone: x4258**

The farm operations specialist position at the 78th Street Heritage Farm was increased from 0.50 FTE to 0.75 FTE with the 2017 Fall Budget Readopt. This position was already budgeted as 1.0 FTE and only required Public Works Director and Human Resources approval to increase the staffing level. This decision package reverses the 2017 readopt decision package, PWK-12-17RA, and returns the position to 1.0 FTE.

**Impacts/Outcomes if not approved:**

This position will be over budgeted at 1.25 FTE.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	Ongoing	\$ 0	(\$ 17,008)	\$ 17,008	\$ 0	(\$ 35,561)	\$ 35,561
1032	MPD-Operations Fund	Ongoing	(\$ 17,008)	(\$ 17,008)	\$ 0	(\$ 35,561)	(\$ 35,561)	\$ 0
Totals			(\$ 17,008)	(\$ 34,016)	\$ 17,008	(\$ 35,561)	(\$ 71,122)	\$ 35,561



## **PWK-15-18SP Public Works Cover increased cost of cemetery fence project**

### **New Request**

**Contact: name: Kevin Tyler      email: kevin.tyler@clark.wa.gov      phone: ext. 4258**

Clark County received a Washington State Department of Archaeology and Historic Preservation grant to build a split-rail fence around the 78th Street Heritage Farm's cemetery and relocate the farm's perimeter fence from bisecting the cemetery. Considerable effort was put into public outreach for the fence, and the state also required an archaeological excavation permit.

The grant provided \$15,500 for construction of the project. Bids were received from three local contractors, and all three bids exceeded the grant amount. Able Fence submitted the low bid for \$24,552.

Rather than rebid the project and delay construction, Public Works decided to keep the momentum behind this project and move forward with construction. As a responsible land manager, Public Works decided it was important to move the perimeter fence to the property line and protect the historic integrity of the cemetery as soon as possible.

#### **Liability/Risk/Safety Impacts:**

It would be irresponsible to continue with a perimeter fence that bisects the cemetery. Providing additional protection for the cemetery and demarcating it from the remainder of the Heritage Farm will help prevent desecration of human remains.

#### **Positive Impact to Citizens:**

Delaying the cemetery fence project any longer would have negative effects with the neighbors and all of the public outreach completed in advance of this project. Keeping the momentum and continuing to make improvements at the farm, as discussed with neighbors, helps to maintain the county's credibility.

#### **Efficiency Gains:**

Considering that multiple bids were received for this project and all were several thousand dollars over the grant amount, it is unlikely that rebidding the project would result in lower bids. Taking the time to rebid the project likely would be an inefficient use of public funds.

#### **Workforce Engagement and Contributions:**

County staff spent a considerable amount of time planning this project, working with the neighbors, attending Heritage Farm Advisory Team and Clark County Historic Preservation Commission meetings and preparing materials for the archaeological excavation permit application. The project already was far behind schedule and more complicated than originally envisioned. Moving forward will help foster a positive experience for county staff who have invested time and effort in this project.

#### **Impacts/Outcomes if not approved:**

If this decision package is not approved, Greater Clark Parks District or General Fund parks budget will end up covering the cost, which could be an inappropriate use of those funds.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1032	MPD-Operations Fund	One-Time	\$ 9,052	\$ 9,052	\$ 0	\$ 0	\$ 0	\$ 0
3083	Real Estate Excise Tax II Fund	One-Time	\$ 0	\$ 9,052	(\$ 9,052)	\$ 0	\$ 0	\$ 0
Totals			\$ 9,052	\$ 18,104	(\$ 9,052)	\$ 0	\$ 0	\$ 0

**PWK-18-18SP Public Works Purchase a transport tanker for salt brine**

**New Request**

**Contact: name:** Lori Pearce    **email:** lori.pearce@clark.wa.gov    **phone: ext.** 4461

Salt brine, a mix of salt and water, is an effective method for snow and ice control and is used primarily on known roadway hazard areas. The Road Maintenance and Safety Division currently blends salt brine at the 78th Street Operations Center and transports the material to four outlying road maintenance sites in a storage tank tied down to a trailer. This current transport method is not desirable because of the potential for the load to shift, which creates a safety concern. Public Works needs a tanker trailer designed for delivering large quantities of salt brine and made from corrosive-resistant material.

**Liability/Risk/Safety Impacts:**

Potential downtime waiting for material delivery can reduce Public Works' ability to treat known roadway hazard areas during winter storms and create safety concerns for the public.

**Positive Impact to Citizens:**

Increased responsiveness and reduced winter hazard driving conditions.

**Efficiency Gains:**

There will be a savings of fuel and labor by having a tanker trailer deliver salt brine to the four outlying maintenance sites, rather than having individual applicator trucks travel to the 78th Street Operations Center to fill up with salt brine.

**Workforce Engagement and Contributions:**

Using a tanker trailer to deliver salt brine will improve workforce efficiency. Employees will experience a corresponding boost in morale knowing they can more effectively respond to winter storms, a critical period when the community depends on Public Works to reduce driving hazards.

**Impacts/Outcomes if not approved:**

Outlying maintenance sites could run out of salt brine during a major winter storm and applicator trucks will spend more time traveling to pick up salt brine, rather than applying it on the roadways.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
5091	Equipment Rental & Revolving Fund	One-Time	\$ 30,000	\$ 30,000	\$ 0	\$ 0	\$ 0	\$ 0
1012	County Road Fund	Ongoing	\$ 0	\$ 4,554	(\$ 4,554)	\$ 0	\$ 9,108	(\$ 9,108)
1012	County Road Fund	One-Time	\$ 0	\$ 30,000	(\$ 30,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 30,000	\$ 64,554	(\$ 34,554)	\$ 0	\$ 9,108	(\$ 9,108)

## **PWK-19-18SP Public Works Add capital and debt for Conservation Futures**

**Previously Approved by Council**

**Contact: name: Lori Pearce email: [lori.pearce@clark.wa.gov](mailto:lori.pearce@clark.wa.gov)**

**phone: ext. 4461**

On November 7, 2017, the County Council approved Resolution No. 201-11-06, authorizing ten conservation futures acquisitions and the issuance of \$7.0 million in bonds to partially fund the land purchases (remaining amounts will be funded through grants and partner resources). It was noted at the time that the Treasurer's Office would bring forward a bond resolution for Council approval at a later date.

This request is in follow-up to that requirement. The resolution authorizes the Treasurer's Office to issue bonds on behalf of the Conservation Futures Program. The bond issuance will not exceed par amount of \$7,300,000 (in order to cover issuance costs and any "original issue discount" and still generate \$7.0 million in funds for land purchases), will not exceed interest rate and true interest cost of 5.00%, purchase price will between 98% and 120%, and bonds to mature no later than December 1, 2038.

The payback of the debt will be funded through revenues collected from the Conservation Futures levy. At this time, it is not anticipated that the Conservations Levy rate will need to be increased in order to cover the debt service payments associated with this request. Payments will be made twice a year, in June and December. The first interest payment is projected to occur in December 2018.

### **Impacts/Outcomes if not approved:**

Properties will be converted to non-conservation uses. Public access will be restricted. Trail corridors will remain disconnected. Recreational demands will remain unmet. Significant environmental benefits, such as salmon and steelhead spawning areas, could be threatened.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
2914	General Obligation Bonds Fund	One-Time	\$ 486,310	\$ 486,310	\$ 0	\$ 972,620	\$ 972,620	\$ 0
3085	Conservation Future Fund	One-Time	\$ 7,300,000	\$ 992,310	\$ 6,307,690	\$ 1,894,199	\$ 7,930,844	(\$ 6,036,645)
Totals			\$ 7,786,310	\$ 1,478,620	\$ 6,307,690	\$ 2,866,819	\$ 8,903,464	(\$ 6,036,645)

**PWK-20-18SP Public Works New Resource Development Specialist Position**

**New Request**

**Contact: name: Bill Bjerke email: bill.bjerke@clark.wa.gov phone: x1656**

A Resource Development Specialist is needed for a full range of parks planning and grants administration duties for large parks, sports fields, trails and Legacy Lands projects. Examples include: Chelatchie Prairie Rail with Trail, Lewis and Clark Trail, East Fork Lewis Trail and Camp Bonneville, along with development of neighborhood and community parks. The new position would focus on prioritizing, scoping, funding and overseeing all capital parks projects and working with the Parks and Lands Division Manager to identify public and private funding sources to leverage limited internal funds. Strong grant administration skills will be required for this position. This is specialized work that current parks employees don't have the time or expertise to do on an ongoing basis.

**Liability/Risk/Safety Impacts:**

Public safety and Americans with Disabilities Act accessibility are important factors of county-managed projects. A Resource Development Specialist would work to bring in more outside revenue, which in turn could allow the county to develop parks on largely vacant parcels that may have hazards for the public and cannot be used by people with disabilities.

**Positive Impact to Citizens:**

Parks, trails, sports fields and other recreational sites are in high demand and play a critical role in building communities, encouraging active lifestyles and countering obesity and other public health problems. Clark County's 6-year Parks Capital Facilities Plan identifies numerous planned acquisitions and development projects that Clark County residents have identified as priorities. Grant funding is crucial to leveraging limited county funds. A Resource Development Specialist will serve to bridge the project funding gap and assist staff in meeting the needs and expectations of residents.

**Efficiency Gains:**

Securing additional grants will allow Clark County Parks to stretch limited dollars and deliver more projects. Grants are available at the local, state and federal levels, along with opportunities to tap into additional private funding. The Resource Development Specialist would work to secure additional funding for numerous projects simultaneously. Hiring professional consultants on a continuous basis is an expensive alternative and often requires a good deal of staff time to become familiar with projects, goals and the Clark County area.

**Workforce Engagement and Contributions:**

A Resource Development Specialist will be welcomed by parks employees who have been doing their best to write and administer grants but do not have the time or expertise to fully capitalize on funding opportunities. Park employees will have more time to focus on their areas of expertise.

**Impacts/Outcomes if not approved:**

Clark County Parks won't have the added help and expertise it desperately needs to initiate and complete a multitude of capital parks projects, as identified in the Parks, Recreation and Open Space Plan's 6- and 20-year Capital Facilities Plans. Funding opportunities for trails, parks and sports fields and Legacy Lands will be lost.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1032	MPD-Operations Fund	Ongoing	\$ 0	\$ 21,117	(\$ 21,117)	\$ 0	\$ 105,138	(\$ 105,138)
1014	Bonneville Timber Fund	Ongoing	\$ 0	\$ 8,802	(\$ 8,802)	\$ 0	\$ 43,809	(\$ 43,809)
3085	Conservation Future Fund	Ongoing	\$ 0	\$ 5,279	(\$ 5,279)	\$ 0	\$ 26,285	(\$ 26,285)
Totals			\$ 0	\$ 35,198	(\$ 35,198)	\$ 0	\$ 175,232	(\$ 175,232)

**SHR-01-18SP Sheriff's Office WASPC Traffic Safety Equipment Grant 2018**

**Previously Approved by Council**

**Contact: name: John Lawler email: john.lawler@clark.wa.gov phone: (360)-397-2211, x4173**

Each year the Washington Association of Sheriffs and Police Chiefs (WASPC) offers various equipment grants. One such grant focuses on providing equipment that enhances local traffic unit goals and objectives. This year, the Sheriff's Office was awarded \$8,100 in funding for various equipment needs. This equipment will assist the Sheriff's Office Traffic Unit in enforcement of motor vehicle speed laws and school-zone safety laws.

A budget-neutral supplemental adjustment will provide the budget capacity to purchase the equipment and receive a reimbursement of the expenses.

**Positive Impact to Citizens:**

The equipment purchased with grant funds will aid in the enforcement of traffic laws enacted to ensure safer travel on public roadways.

**Efficiency Gains:**

The funds will be used to either replace faulty and out-of-date equipment or provide such equipment to a greater percentage of the sheriff's patrol vehicles.

**Workforce Engagement and Contributions:**

N/A

**Impacts/Outcomes if not approved:**

An opportunity to improve the availability and condition of equipment with no net impact on the county budget will be lost.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 8,100	\$ 8,100	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 8,100	\$ 8,100	\$ 0	\$ 0	\$ 0	\$ 0

**SHR-02-18SP Sheriff's Office 2018 PacifiCorp Marine Law Enforcement Agreement  
Budget Neutral**

**Contact:** name: John Lawler e-mail: john.lawler@clark.wa.gov phone: (360) 397-2211, x4173

The Sheriff's Office maintains a marine program for the enforcement of safety regulations and laws on the lakes and rivers of Clark County. PacifiCorp owns Merwin and Yale Lakes, which it operates to produce electricity and provide recreational opportunities, including boating activities. It is in the interest of PacifiCorp, the Sheriff's Office, and the public to keep the lakes safe, protect the environment in and around the lakes, and enforce Washington State's boating laws there. To this end, PacifiCorp entered into a contract with the Sheriff's Office in 1996 to provide limited marine patrol coverage on the lakes during 1997. In subsequent years, PacifiCorp agreed to provide additional funding to increase the patrol coverage on the lakes. The most recent contract expires on February 28, 2018. PacifiCorp and the Sheriff's Office desire to enter into a new contract that commences before the 2018 boating season begins. The contract will continue this successful program through the end of 2022.

For the 2018 season, PacifiCorp has agreed to reimburse the Sheriff's Office for all supplemental hours of marine patrol at the rate of \$60.05 per hour. PacifiCorp will pay labor costs and to contribute to vessel and vehicle operating and maintenance costs for a grand total of up to \$85,000.

**Liability/Risk/Safety Impacts:**

None.

**Positive Impact to Citizens:**

The Sheriff's Office enforcement and educational efforts at the lakes will make swimming, boating, skiing, and other water activities safer for our citizens and other users.

**Efficiency Gains:**

Funding provided by PacifiCorp will pay for overtime for off-duty patrollers, leaving full-time marine deputies with more time to perform other duties.

**Workforce Engagement and Contributions:**

N/A

**Impacts/Outcomes if not approved:**

The Marine Unit will still need to perform some level of coverage at the north border of the county without the much-needed funds that PacifiCorp provides. Clark County will sacrifice a mutually-beneficial public-private partnership.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 85,000	\$ 85,000	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 85,000	\$ 85,000	\$ 0	\$ 0	\$ 0	\$ 0

**SHR-03-18SP Sheriff's Office 2018 Recreational Boating Safety Grant**

**Budget Neutral**

**Contact:** name: John Lawler e-mail: john.lawler@clark.wa.gov phone: (360) 397-2211, x4173

The Clark County Sheriff's Office has applied for and expects to receive a Recreational Boating Safety (RBS) Federal Financial Assistance Grant of about \$26,126 through the Washington State Parks & Recreation Commission (WPRC) for the time period of March 1 through September 30, 2018. These funds reimburse the Sheriff's Office for costs incurred to "support safer boating through the enforcement of boating safety laws and [the provision of] boating education courses." Among authorized uses for the funds are on-the-water patrols to enforce boating laws (especially "boating under the influence" (BUI) and life jacket carriage and wear laws) and boating safety training for citizens.

This supplemental request is budget-neutral.

**Liability/Risk/Safety Impacts:**

None.

**Positive Impact to Citizens:**

Funding from the RBS program allows the Marine Unit to provide more safety education opportunities to boaters. In addition, the unit will be assisted in patrolling the Columbia River and other county waterways more frequently to ensure both safer boating conditions and on-water assistance to boaters that need them.

**Efficiency Gains:**

The Sheriff's Office can provide more boating safety education and enforcement without negatively affecting the county budget.

**Workforce Engagement and Contributions:**

N/A

**Impacts/Outcomes if not approved:**

The Sheriff's Office Marine Unit will be less able to provide on-water patrols and assistance when and where they are needed most.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	One-Time	\$ 26,126	\$ 26,126	\$ 0	\$ 0	\$ 0	\$ 0
<b>Totals</b>			\$ 26,126	\$ 26,126	\$ 0	\$ 0	\$ 0	\$ 0

**SHR-04-18SP Sheriff's Office Increase DTF expense/revenue budgets to match pace**

**Budget Neutral**

**Contact:** name: Darin Rouhier e-mail: [darin.rouhier@clark.wa.gov](mailto:darin.rouhier@clark.wa.gov) phone: (360) 397-2071

This package seeks a budget neutral supplemental adjustment for the Drug Task Force (DTF) Fund 1017. An additional \$421,642 in revenue from the "Sale of Confiscated Property" is projected for the biennium, along with a \$421,642 increase in DTF operating expenses. Expense increases include an increase in remittances of seizure funds to the state, as well as an increase in expenses related to equipment and services.

**Liability/Risk/Safety Impacts:**

None.

**Positive Impact to Citizens:**

Authorization of this request will allow the Sheriff to utilize additional revenue flowing into the DTF fund for such revenue's dedicated purpose of drug enforcement, thereby improving public safety.

**Efficiency Gains:**

N/A

**Workforce Engagement and Contributions:**

N/A

**Impacts/Outcomes if not approved:**

The Sheriff's Office will be required to curtail drug enforcement activities in the second half of 2018 to adhere to the existing budget.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
1017	Narcotics Task Force Fund	Ongoing	\$ 421,642	\$ 421,642	\$ 0	\$ 421,642	\$ 421,642	\$ 0
<b>Totals</b>			\$ 421,642	\$ 421,642	\$ 0	\$ 421,642	\$ 421,642	\$ 0



**SUP-03-18SP Superior Court Increase Part-time Commissioner Compensation  
New Request**

**Contact: name: Jeffrey Amram email: jeff.amram@clark.wa.gov**

**phone: 397-2150 (Ext. 4266)**

Currently, the Court’s three full-time commissioners are paid at the rate of 90% of the pay of a Superior Court Judge or \$73.20 per hour. This rate is set by the County. The 4th Commissioner is part-time and is working 12 hours per week at a rate of \$41.52 per hour. In 2018 her hours are expected to double along with her caseload as a result of the opening of 3 new secure facilities for those determined to require involuntary commitment. Her work requires the same level of education and experience as the full-time commissioners and the caseload she manages is equally as complex as the others. This request is made to assure equal pay for similar work and to insure the Court will continue to attract qualified individuals to perform this work in the future. This commissioner is payrolled through a private employment service and receives no benefits. This request for \$39,812 covers the period from July 1, 2018-December 31, 2018 and includes the 20% charged for payroll services. \$31,850 hourly pay and \$7,962 temp service fee.

**Liability/Risk/Safety Impacts:**

Employees should receive similar pay for similar work.

**Positive Impact to Citizens:**

This position allows the Court to provide services where the person is being safely housed instead of transporting them to the Courthouse in an ambulance or other secure transport at significant expense.

**Efficiency Gains:**

See above, “positive impact”.

**Impacts/Outcomes if not approved:**

It is possible that the Court could lose the current, highly qualified commissioner, and not be able to replace her at current rate of pay.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 39,812	(\$ 39,812)	\$ 0	\$ 159,248	(\$ 159,248)
Totals			\$ 0	\$ 39,812	(\$ 39,812)	\$ 0	\$ 159,248	(\$ 159,248)

## **TRS-02-18SP Treasurer's Office Budget Capacity for Remittance Center Closure**

### **New Request**

**Contact: name: Anthony Glenn email: Anthony.glenn@clark.wa.gov**

**phone: 360-597-2254, Option 4**

The Treasurer's Office requests approval to appropriate \$70,000 from the Remittance Center Equipment Depreciation Account in Fund 3194-3 to cover one-time expenses incurred as a result of the Joint Payment Processing Center dissolution.

**Background:** In November 1998, Clark Public Utilities (CPU) and Clark County entered into an intergovernmental agreement to establish the Joint Payment Processing Center, also called the "Remittance Center". The Clark County Treasurer's Office was designated to administer the agreement on the County side.

In response to the budget process and ongoing efforts to improve service and security, the Clark County Treasurer's Office and CPU jointly performed an in-depth analysis on the Remittance Center operation. As a result of this work, it was determined that the Remittance Processing Center no longer provided a financial benefit to the County. On February 21, 2017 the County Council approved Resolution No. 2017-02-14 to amend and dissolve the Intergovernmental Agreement between Clark Public Utilities and Clark County, as well as all respective client agreements.

As of February 1, 2018, the Treasurer's Office and all previous Remittance Center clients have been successfully transitioned to new payment processing solutions. The majority of clients, as well as the Treasurer's Office, moved to payment processing vendor Retail Lockbox, Inc., located in Seattle, WA. As part of the transition, the Treasurer's Office incurred some one-time costs including and not limited to: final payments for equipment and software maintenance, costs related to an address change notification campaign; and one-time set up costs with new vendor Retail Lockbox, Inc. The Treasurer's Office is requesting to use monies in the Remittance Center Depreciation Account to cover these costs.

#### **Liability/Risk/Safety Impacts:**

None.

#### **Positive Impact to Citizens:**

None.

#### **Efficiency Gains:**

None.

#### **Workforce Engagement and Contributions:**

None.

#### **Impacts/Outcomes if not approved:**

The Treasurer's Office may not have sufficient General Fund operating budget to cover all of the costs related to the transition to Retail Lockbox.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
3194	Technology Reserve Fund	One-Time	\$ 0	\$ 70,000	(\$ 70,000)	\$ 0	\$ 0	\$ 0
<b>Totals</b>			\$ 0	\$ 70,000	(\$ 70,000)	\$ 0	\$ 0	\$ 0

## **TRS-03-18SP Treasurer's Office Required debt fund updates**

**Previously Approved by Council**

**Contact: name: Anthony Glenn email: Anthony.glenn@clark.wa.gov**

**phone: 360-597-2254, Option 4**

This budget package (approved in Staff Report #26-18) requested to realign the debt payment schedule for the County's lease agreement with PNC Equipment Finance to the revised level debt payment schedule executed in January of 2018. Monthly payments made under the old lease agreement escalated by roughly \$2,000 in February of each year. The amended agreement transitioned the County to level debt service payments (same dollar amount per month) for the full term of the loan. Although moving to a level debt service schedule reduced interest costs, it also resulted in increased monthly payments (above and beyond the amount we previously paid) through 2021. The budget package recognizes the refinancing of the capital lease and the corresponding monthly payment increase of \$6,401 in 2018 and \$4,713 in 2019 by increasing the revenue and expense budget in the Debt Fund (2914).

Additionally, this request removes the amount currently budgeted for the capital lease in 2017-18 in Fund 3083 and establishes budget capacity in Fund 3056 to accommodate the amounts required for the new debt payment schedule. The capital lease is currently budgeted in the REET II Fund (3083); however, in conversations with the Budget Office and the Auditor's Office, it was determined that the debt should be paid from the REET I Fund (3056).

Background: Resolution No. 2008-04-15B authorized a \$7,987,411.32 master lease agreement with CitiCapital Municipal Finance, which was eventually acquired by PNC Equipment Finance. The lease authorized the purchase and installation of Johnson Controls energy conservation equipment on various Clark County owned buildings. The original agreement was executed in April 2008 and extended through April 2028.

It had been almost 10 years since the original agreement was executed and interest rates fell to a level where refunding the outstanding debt was a prudent step. To obtain the best pricing, the Clark County Treasurer's Office performed a market analysis that included receiving refinancing options from four entities including the current lessor PNC Equipment Finance.

In summary, the terms and conditions proposed by PNC Equipment Finance were the most favorable to the County. Their offer decreased the current interest rate from 4.19% to 2.75%, yielding a net present value savings of \$478,623 or 8.26%. Although two of the other entities offered lower interest rates, PNC's proposal was still a better value. The County would have been required to pay a 2% "early-out" premium (a provision of the current contract) upon ending the

PNC agreement. By refinancing the lease with PNC, this provision was not enforced, thereby leading to increased savings. The amended terms do not allow for any additional refinancing opportunities for the remaining life of the debt. The savings totals included in the PNC amendment exceeded the thresholds required by the County's debt policy, which mandates that all refundings yield net present value savings of no less than 3.00%.

The refunding of the Master Lease - executed in January of 2018 - complied with existing Board policy. Net present value savings for this agreement were \$478,623, or 8.26%.

**Liability/Risk/Safety Impacts:**

None.

**Positive Impact to Citizens:**

The County achieved Net Present Value (NPV) savings of \$478,623, or 8.26%, over the remaining life of the capital lease by refinancing to a lower interest rate.

**Efficiency Gains:**

None.

**Workforce Engagement and Contributions:**

None.

**Impacts/Outcomes if not approved:**

The County would have missed an opportunity to lock in a lower interest rate and realize substantial interest savings on the capital lease.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
3083	Real Estate Excise Tax II Fund	Ongoing	\$ 0	(\$ 1,113,437)	\$ 1,113,437	\$ 0	(\$ 1,208,087)	\$ 1,208,087
2914	General Obligation Bonds Fund	Ongoing	\$ 70,415	\$ 70,415	\$ 0	\$ 87,095	\$ 87,095	\$ 0
3056	Real Estate Excise Tax Fund - I	Ongoing	\$ 0	\$ 1,183,852	(\$ 1,183,852)	\$ 0	\$ 1,295,182	(\$ 1,295,182)
Totals			\$ 70,415	\$ 140,830	(\$ 70,415)	\$ 87,095	\$ 174,190	(\$ 87,095)

**TRS-04-18SP Treasurer's Office Legal settlement costs**

**Previously Approved by Council**

**Contact: name: Anthony Glenn email: Anthony.glenn@clark.wa.gov**

**phone: 360-597-2254, Option 4**

On December 19, 2017, the County Council approved Staff Report #259-17, authorizing a one-time General Fund payment of \$5,250,000 for legal settlement costs. In order to ensure adequate reserves and minimize pressure on the General Fund, the staff report also included an internal borrowing proposal for

funding the settlement. It was noted at the time that the loan would require Council approval of a resolution to be presented by the Treasurer's Office at a later date.

On February 13, 2018, the County Council approved Staff Report #43-18 and Resolution No. 2018-02-13 authorizing a loan to be executed – only if deemed necessary to sustain sufficient cash flows – from the Real Estate Excise Tax II Fund No. 3083 to the General Fund No. 0001. The loan will be for a term no longer than 5 years, in an amount not to exceed \$5.25 million. If executed, the internal loan will bear an interest rate comparable to a AA municipal bond at the time of execution, which was 2% as of February 5, 2018.

This request establishes the budget capacity necessary to execute on the loan and make the required payments. The internal loan would help the General Fund to meet cash flow needs. Whereas the internally borrowed cash would be paid back over a five year period to the Real Estate Excise Tax II Fund No. 3083, the full liability of the borrowed amount must be recognized per accounting requirements within the fiscal period in which it occurred. This package includes a corresponding entry to recognize the full liability of the settlement for the current budget cycle.

Fund	Fund Name	Request Type	2017-18 Rev	2017-18 Exp	2017-18 FB Chg	2019-20 Rev	2019-20 Exp	2019-20 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 550,744	(\$ 550,744)	\$ 0	\$ 2,202,976	(\$ 2,202,976)
0001	General Fund	One-Time	\$ 5,250,000	\$ 5,270,000	(\$ 20,000)	\$ 0	\$ 0	\$ 0
3083	Real Estate Excise Tax II Fund	Ongoing	\$ 550,744	\$ 0	\$ 550,744	\$ 2,202,976	\$ 0	\$ 2,202,976
3083	Real Estate Excise Tax II Fund	One-Time	\$ 0	\$ 5,250,000	(\$ 5,250,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 5,800,744	\$ 11,070,744	(\$ 5,270,000)	\$ 2,202,976	\$ 2,202,976	\$ 0

**ATTACHMENT A1: SUMMARY BY FUND  
2018 SPRING SUPPLEMENTAL**

<b>Fund</b>	<b>Fund Name</b>	<b>2017-18 Revenue Change</b>	<b>2017-18 Expense Change</b>	<b>2017-18 Fund Balance Change</b>
0001	General Fund	\$ 7,971,494	\$ 7,666,778	\$ 304,716
1002	Auditor's O & M Fund	\$ -	\$ (3,162)	\$ 3,162
1003	Event Center Fund	\$ 137,733	\$ 137,733	\$ -
1011	Planning And Code Fund	\$ 620,000	\$ 570,359	\$ 49,641
1012	County Road Fund	\$ 42,375	\$ 3,327,311	\$ (3,284,936)
1014	Bonneville Timber Fund	\$ -	\$ 9,880	\$ (9,880)
1017	Narcotics Task Force Fund	\$ 421,642	\$ 423,331	\$ (1,689)
1018	Arthur D. Curtis Children's Justice Center (CJC)	\$ -	\$ 2,684	\$ (2,684)
1019	Veterans Assistance Fund	\$ -	\$ 2,046	\$ (2,046)
1022	Crime Victim and Witness Assistance Fund	\$ -	\$ 9,755	\$ (9,755)
1025	Health Department	\$ 447,026	\$ 785,811	\$ (338,785)
1026	Exhibition Hall Dedicated Revenue Fund	\$ -	\$ 688,800	\$ (688,800)
1027	Campus Development Fund	\$ 30,000	\$ -	\$ 30,000
1030	Permanent Reserve Fund	\$ 95,391	\$ -	\$ 95,391
1032	MPD-Operations Fund	\$ (7,956)	\$ 85,067	\$ (93,023)
1033	Mental Health Sales Tax Fund	\$ -	\$ 1,114	\$ (1,114)
1035	LRF-Local Revitalization Financing	\$ 150,000	\$ -	\$ 150,000
1932	DCS-Community Action Programs	\$ 100,000	\$ -	\$ 100,000
1935	DCS-Administration & Grants Management	\$ -	\$ 411,367	\$ (411,367)
1936	DCS-Weatherization/Energy	\$ 100,000	\$ -	\$ 100,000
1938	DCS-Home	\$ 100,000	\$ -	\$ 100,000
1939	DCS-Community Development Block Grant	\$ 100,000	\$ -	\$ 100,000
2914	General Obligation Bonds Fund	\$ 708,082	\$ 708,082	\$ -
3055	Urban REET Parks Fund	\$ 500,000	\$ 500,000	\$ -
3056	Real Estate Excise Tax Fund - I	\$ 146,449	\$ 1,320,183	\$ (1,173,734)
3083	Real Estate Excise Tax II Fund	\$ 404,295	\$ 5,409,284	\$ (5,004,989)
3085	Conservation Future Fund	\$ 7,300,000	\$ 997,589	\$ 6,302,411
3176	Parks Dist. #6-Dev. Impact Fee Fund	\$ -	\$ 500,000	\$ (500,000)
3194	Technology Reserve Fund	\$ -	\$ 70,000	\$ (70,000)
4008	Tri-Mountain Golf Course Fund	\$ 79,876	\$ 233,319	\$ (153,443)
4014	Solid Waste Fund	\$ -	\$ 140,806	\$ (140,806)
4420	Clean Water Fund	\$ -	\$ 87,868	\$ (87,868)
4580	Wastewater Maintenance & Operation Fund	\$ -	\$ 30,705	\$ (30,705)
5006	Elections Fund	\$ -	\$ 36,756	\$ (36,756)
5091	Equipment Rental & Revolving Fund	\$ 130,000	\$ 1,270,821	\$ (1,140,821)
5092	Data Processing Revolving Fund	\$ -	\$ 38,908	\$ (38,908)
5093	Central Support Services Fund	\$ 1,053,930	\$ 1,053,930	\$ -
5193	Major Maintenance Fund	\$ 775,250	\$ 775,250	\$ -
		\$ 21,405,587	\$ 27,292,375	\$ (5,886,788)

**ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE  
2018 SPRING SUPPLEMENTAL**

Package number	Fund	Fund Name	Type	2017-18 Revenue Change	2017-18 Expense Change	2017-18 Fund Balance Change
AUD-01-18SP	0001	General Fund	Ongoing	\$ -	\$ -	\$ -
AUD-01-18SP	1002	Auditor's O & M Fund	Ongoing	\$ -	\$ -	\$ -
<b>AUD-01-18SP Total</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
BGT-01-18SP	0001	General Fund	Ongoing	\$ 1,202,268	\$ 88,574	\$ 1,113,694
BGT-01-18SP	0001	General Fund	One-Time	\$ -	\$ 245,391	\$ (245,391)
BGT-01-18SP	5091	Equipment Rental & Revolving Fund	Ongoing	\$ -	\$ 12,226	\$ (12,226)
BGT-01-18SP	1002	Auditor's O & M Fund	Ongoing	\$ -	\$ (3,162)	\$ 3,162
BGT-01-18SP	1019	Veterans Assistance Fund	Ongoing	\$ -	\$ 2,046	\$ (2,046)
BGT-01-18SP	5006	Elections Fund	Ongoing	\$ -	\$ 36,756	\$ (36,756)
BGT-01-18SP	1011	Planning And Code Fund	Ongoing	\$ -	\$ 150,836	\$ (150,836)
BGT-01-18SP	1012	County Road Fund	Ongoing	\$ -	\$ 535,640	\$ (535,640)
BGT-01-18SP	4014	Solid Waste Fund	Ongoing	\$ -	\$ (9,194)	\$ 9,194
BGT-01-18SP	1017	Narcotics Task Force Fund	Ongoing	\$ -	\$ 1,689	\$ (1,689)
BGT-01-18SP	1018	Arthur D. Curtis Children's Justice Center (CJC)	Ongoing	\$ -	\$ 2,684	\$ (2,684)
BGT-01-18SP	1022	Crime Victim and Witness Assistance Fund	Ongoing	\$ -	\$ 9,755	\$ (9,755)
BGT-01-18SP	1025	Health Department	Ongoing	\$ -	\$ 215,309	\$ (215,309)
BGT-01-18SP	5092	Data Processing Revolving Fund	Ongoing	\$ -	\$ 38,908	\$ (38,908)
BGT-01-18SP	4420	Clean Water Fund	Ongoing	\$ -	\$ 86,144	\$ (86,144)
BGT-01-18SP	4580	Wastewater Maintenance & Operation Fund	Ongoing	\$ -	\$ 28,981	\$ (28,981)
BGT-01-18SP	1935	DCS-Administration & Grants Management	Ongoing	\$ -	\$ 11,367	\$ (11,367)
BGT-01-18SP	1032	MPD-Operations Fund	Ongoing	\$ -	\$ 2,852	\$ (2,852)
BGT-01-18SP	1014	Bonneville Timber Fund	Ongoing	\$ -	\$ 1,078	\$ (1,078)
BGT-01-18SP	1033	Mental Health Sales Tax Fund	Ongoing	\$ -	\$ 1,114	\$ (1,114)
BGT-01-18SP	1030	Permanent Reserve Fund	One-Time	\$ 95,391	\$ -	\$ 95,391
BGT-01-18SP	1035	LRF-Local Revitalization Financing	One-Time	\$ 150,000	\$ -	\$ 150,000
<b>BGT-01-18SP Total</b>				<b>\$ 1,447,659</b>	<b>\$ 1,458,994</b>	<b>\$ (11,335)</b>
BGT-03-18SP	1012	County Road Fund	One-Time	\$ -	\$ 151,357	\$ (151,357)
BGT-03-18SP	3083	Real Estate Excise Tax II Fund	One-Time	\$ (146,449)	\$ (136,331)	\$ (10,118)
BGT-03-18SP	2914	General Obligation Bonds Fund	One-Time	\$ 151,357	\$ 151,357	\$ -
BGT-03-18SP	3056	Real Estate Excise Tax Fund - I	One-Time	\$ 146,449	\$ 136,331	\$ 10,118
<b>BGT-03-18SP Total</b>				<b>\$ 151,357</b>	<b>\$ 302,714</b>	<b>\$ (151,357)</b>
BGT-04-18SP	0001	General Fund	Ongoing	\$ -	\$ 40,000	\$ (40,000)
<b>BGT-04-18SP Total</b>				<b>\$ -</b>	<b>\$ 40,000</b>	<b>\$ (40,000)</b>
BGT-06-18SP	0001	General Fund	Ongoing	\$ -	\$ (392,168)	\$ 392,168
BGT-06-18SP	0001	General Fund	One-Time	\$ -	\$ (3,000)	\$ 3,000
<b>BGT-06-18SP Total</b>				<b>\$ -</b>	<b>\$ (395,168)</b>	<b>\$ 395,168</b>

**ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE  
2018 SPRING SUPPLEMENTAL**

Package number	Fund	Fund Name	Type	2017-18 Revenue Change	2017-18 Expense Change	2017-18 Fund Balance Change
BGT-07-18SP	0001	General Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	5091	Equipment Rental & Revolving Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1002	Auditor's O & M Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1019	Veterans Assistance Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	5006	Elections Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1011	Planning And Code Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1012	County Road Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	4014	Solid Waste Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1017	Narcotics Task Force Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1018	Arthur D. Curtis Children's Justice Center (CJC)	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1022	Crime Victim and Witness Assistance Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1025	Health Department	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	5092	Data Processing Revolving Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	4420	Clean Water Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	4580	Wastewater Maintenance & Operation Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1935	DCS-Administration & Grants Management	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1032	MPD-Operations Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1014	Bonneville Timber Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1033	Mental Health Sales Tax Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1932	DCS-Community Action Programs	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1936	DCS-Weatherization/Energy	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1938	DCS-Home	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1939	DCS-Community Development Block Grant	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1027	Campus Development Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	4008	Tri-Mountain Golf Course Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1003	Event Center Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	5193	Major Maintenance Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	5093	Central Support Services Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1026	Exhibition Hall Dedicated Revenue Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	3055	Urban REET Parks Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	3176	Parks Dist. #6-Dev. Impact Fee Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	3083	Real Estate Excise Tax II Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	2914	General Obligation Bonds Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	3194	Technology Reserve Fund	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	3056	Real Estate Excise Tax Fund - I	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	1030	Permanent Reserve Fund	One-Time	\$ -	\$ -	\$ -



**ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE  
2018 SPRING SUPPLEMENTAL**

Package number	Fund	Fund Name	Type	2017-18 Revenue Change	2017-18 Expense Change	2017-18 Fund Balance Change
BGT-07-18SP	1035	LRF-Local Revitalization Financing	One-Time	\$ -	\$ -	\$ -
BGT-07-18SP	3085	Conservation Future Fund	One-Time	\$ -	\$ -	\$ -
<b>BGT-07-18SP Total</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
COM-01-18SP	1011	Planning And Code Fund	One-Time	\$ -	\$ 115,500	\$ (115,500)
<b>COM-01-18SP Total</b>				<b>\$ -</b>	<b>\$ 115,500</b>	<b>\$ (115,500)</b>
COM-02-18SP	1011	Planning And Code Fund	Ongoing	\$ -	\$ -	\$ -
<b>COM-02-18SP Total</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
COM-03-18SP	1011	Planning And Code Fund	One-Time	\$ 620,000	\$ -	\$ 620,000
COM-03-18SP	1012	County Road Fund	One-Time	\$ -	\$ 620,000	\$ (620,000)
<b>COM-03-18SP Total</b>				<b>\$ 620,000</b>	<b>\$ 620,000</b>	<b>\$ -</b>
COM-05-18SP	5091	Equipment Rental & Revolving Fund	One-Time	\$ 65,000	\$ 65,000	\$ -
COM-05-18SP	1011	Planning And Code Fund	Ongoing	\$ -	\$ 82,210	\$ (82,210)
COM-05-18SP	1011	Planning And Code Fund	One-Time	\$ -	\$ 79,400	\$ (79,400)
<b>COM-05-18SP Total</b>				<b>\$ 65,000</b>	<b>\$ 226,610</b>	<b>\$ (161,610)</b>
COM-06-18SP	1011	Planning And Code Fund	Ongoing	\$ -	\$ -	\$ -
<b>COM-06-18SP Total</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
COM-07-18SP	1011	Planning And Code Fund	Ongoing	\$ -	\$ 50,673	\$ (50,673)
COM-07-18SP	1011	Planning And Code Fund	One-Time	\$ -	\$ 2,150	\$ (2,150)
<b>COM-07-18SP Total</b>				<b>\$ -</b>	<b>\$ 52,823</b>	<b>\$ (52,823)</b>
COM-09-18SP	1011	Planning And Code Fund	Ongoing	\$ -	\$ 40,222	\$ (40,222)
COM-09-18SP	1011	Planning And Code Fund	One-Time	\$ -	\$ 1,000	\$ (1,000)
<b>COM-09-18SP Total</b>				<b>\$ -</b>	<b>\$ 41,222</b>	<b>\$ (41,222)</b>
COM-12-18SP	1011	Planning And Code Fund	Ongoing	\$ -	\$ 46,368	\$ (46,368)
COM-12-18SP	1011	Planning And Code Fund	One-Time	\$ -	\$ 2,000	\$ (2,000)
<b>COM-12-18SP Total</b>				<b>\$ -</b>	<b>\$ 48,368</b>	<b>\$ (48,368)</b>
COS-01-18SP	1935	DCS-Administration & Grants Management	Ongoing	\$ -	\$ 400,000	\$ (400,000)
COS-01-18SP	1932	DCS-Community Action Programs	Ongoing	\$ 100,000	\$ -	\$ 100,000
COS-01-18SP	1936	DCS-Weatherization/Energy	Ongoing	\$ 100,000	\$ -	\$ 100,000
COS-01-18SP	1938	DCS-Home	Ongoing	\$ 100,000	\$ -	\$ 100,000
COS-01-18SP	1939	DCS-Community Development Block Grant	Ongoing	\$ 100,000	\$ -	\$ 100,000
<b>COS-01-18SP Total</b>				<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>
GEN-03-18SP	4008	Tri-Mountain Golf Course Fund	Ongoing	\$ 79,876	\$ 233,319	\$ (153,443)
<b>GEN-03-18SP Total</b>				<b>\$ 79,876</b>	<b>\$ 233,319</b>	<b>\$ (153,443)</b>
GEN-04-18SP	5091	Equipment Rental & Revolving Fund	One-Time	\$ -	\$ 137,733	\$ (137,733)
GEN-04-18SP	1003	Event Center Fund	One-Time	\$ 137,733	\$ 137,733	\$ -
<b>GEN-04-18SP Total</b>				<b>\$ 137,733</b>	<b>\$ 275,466</b>	<b>\$ (137,733)</b>

**ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE  
2018 SPRING SUPPLEMENTAL**

Package number	Fund	Fund Name	Type	2017-18 Revenue Change	2017-18 Expense Change	2017-18 Fund Balance Change
GEN-05-18SP	0001	General Fund	One-Time	\$ -	\$ 15,950	\$ (15,950)
GEN-05-18SP	5193	Major Maintenance Fund	One-Time	\$ 15,950	\$ 15,950	\$ -
<b>GEN-05-18SP Total</b>				<b>\$ 15,950</b>	<b>\$ 31,900</b>	<b>\$ (15,950)</b>
GEN-06-18SP	0001	General Fund	One-Time	\$ -	\$ 10,500	\$ (10,500)
GEN-06-18SP	5093	Central Support Services Fund	One-Time	\$ 10,500	\$ 10,500	\$ -
<b>GEN-06-18SP Total</b>				<b>\$ 10,500</b>	<b>\$ 21,000</b>	<b>\$ (10,500)</b>
GEN-08-18SP	0001	General Fund	Ongoing	\$ -	\$ 233,837	\$ (233,837)
GEN-08-18SP	5093	Central Support Services Fund	Ongoing	\$ 1,043,430	\$ 1,043,430	\$ -
<b>GEN-08-18SP Total</b>				<b>\$ 1,043,430</b>	<b>\$ 1,277,267</b>	<b>\$ (233,837)</b>
GEN-09-18SP	0001	General Fund	One-Time	\$ -	\$ 10,000	\$ (10,000)
GEN-09-18SP	5193	Major Maintenance Fund	One-Time	\$ 10,000	\$ 10,000	\$ -
<b>GEN-09-18SP Total</b>				<b>\$ 10,000</b>	<b>\$ 20,000</b>	<b>\$ (10,000)</b>
GEN-12-18SP	5193	Major Maintenance Fund	One-Time	\$ 163,500	\$ 163,500	\$ -
GEN-12-18SP	1026	Exhibition Hall Dedicated Revenue Fund	One-Time	\$ -	\$ 163,500	\$ (163,500)
<b>GEN-12-18SP Total</b>				<b>\$ 163,500</b>	<b>\$ 327,000</b>	<b>\$ (163,500)</b>
GEN-13-18SP	5193	Major Maintenance Fund	One-Time	\$ 400,300	\$ 400,300	\$ -
GEN-13-18SP	1026	Exhibition Hall Dedicated Revenue Fund	One-Time	\$ -	\$ 400,300	\$ (400,300)
<b>GEN-13-18SP Total</b>				<b>\$ 400,300</b>	<b>\$ 800,600</b>	<b>\$ (400,300)</b>
GEN-14-18SP	0001	General Fund	One-Time	\$ -	\$ 35,000	\$ (35,000)
GEN-14-18SP	5193	Major Maintenance Fund	One-Time	\$ 35,000	\$ 35,000	\$ -
<b>GEN-14-18SP Total</b>				<b>\$ 35,000</b>	<b>\$ 70,000</b>	<b>\$ (35,000)</b>
GEN-16-18SP	5193	Major Maintenance Fund	One-Time	\$ 125,000	\$ 125,000	\$ -
GEN-16-18SP	1026	Exhibition Hall Dedicated Revenue Fund	One-Time	\$ -	\$ 125,000	\$ (125,000)
<b>GEN-16-18SP Total</b>				<b>\$ 125,000</b>	<b>\$ 250,000</b>	<b>\$ (125,000)</b>
GEN-17-18SP	1027	Campus Development Fund	Ongoing	\$ 30,000	\$ -	\$ 30,000
<b>GEN-17-18SP Total</b>				<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>
GEN-18-18SP	1012	County Road Fund	Ongoing	\$ 5,675	\$ -	\$ 5,675
GEN-18-18SP	1012	County Road Fund	One-Time	\$ -	\$ 1,122,000	\$ (1,122,000)
<b>GEN-18-18SP Total</b>				<b>\$ 5,675</b>	<b>\$ 1,122,000</b>	<b>\$ (1,116,325)</b>
GEN-19-18SP	0001	General Fund	Ongoing	\$ -	\$ 27,136	\$ (27,136)
<b>GEN-19-18SP Total</b>				<b>\$ -</b>	<b>\$ 27,136</b>	<b>\$ (27,136)</b>
GEN-22-18SP	0001	General Fund	One-Time	\$ -	\$ 25,500	\$ (25,500)
GEN-22-18SP	5193	Major Maintenance Fund	One-Time	\$ 25,500	\$ 25,500	\$ -
<b>GEN-22-18SP Total</b>				<b>\$ 25,500</b>	<b>\$ 51,000</b>	<b>\$ (25,500)</b>
GEN-23-18SP	0001	General Fund	Ongoing	\$ -	\$ 15,000	\$ (15,000)
<b>GEN-23-18SP Total</b>				<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ (15,000)</b>

**ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE  
2018 SPRING SUPPLEMENTAL**

Package number	Fund	Fund Name	Type	2017-18 Revenue Change	2017-18 Expense Change	2017-18 Fund Balance Change
ITS-02-18SP	0001	General Fund	Ongoing	\$ -	\$ (91,312)	\$ 91,312
<b>ITS-02-18SP Total</b>				<b>\$ -</b>	<b>\$ (91,312)</b>	<b>\$ 91,312</b>
PBH-01-18SP	1025	Health Department	Ongoing	\$ 268,917	\$ 268,917	\$ -
<b>PBH-01-18SP Total</b>				<b>\$ 268,917</b>	<b>\$ 268,917</b>	<b>\$ -</b>
PBH-02-18SP	1025	Health Department	Ongoing	\$ 118,109	\$ 118,109	\$ -
<b>PBH-02-18SP Total</b>				<b>\$ 118,109</b>	<b>\$ 118,109</b>	<b>\$ -</b>
PBH-03-18SP	1025	Health Department	One-Time	\$ -	\$ 123,476	\$ (123,476)
<b>PBH-03-18SP Total</b>				<b>\$ -</b>	<b>\$ 123,476</b>	<b>\$ (123,476)</b>
PBH-04-18SP	1025	Health Department	One-Time	\$ 60,000	\$ 60,000	\$ -
<b>PBH-04-18SP Total</b>				<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>
PBH-05-18SP	4014	Solid Waste Fund	One-Time	\$ -	\$ 150,000	\$ (150,000)
<b>PBH-05-18SP Total</b>				<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ (150,000)</b>
PWK-01-18SP	3055	Urban REET Parks Fund	One-Time	\$ 500,000	\$ 500,000	\$ -
PWK-01-18SP	3176	Parks Dist. #6-Dev. Impact Fee Fund	One-Time	\$ -	\$ 500,000	\$ (500,000)
<b>PWK-01-18SP Total</b>				<b>\$ 500,000</b>	<b>\$ 1,000,000</b>	<b>\$ (500,000)</b>
PWK-02-18SP	5091	Equipment Rental & Revolving Fund	One-Time	\$ 35,000	\$ 35,000	\$ -
PWK-02-18SP	1032	MPD-Operations Fund	Ongoing	\$ -	\$ 6,469	\$ (6,469)
PWK-02-18SP	1032	MPD-Operations Fund	One-Time	\$ -	\$ 35,000	\$ (35,000)
<b>PWK-02-18SP Total</b>				<b>\$ 35,000</b>	<b>\$ 76,469</b>	<b>\$ (41,469)</b>
PWK-03-18SP	5091	Equipment Rental & Revolving Fund	One-Time	\$ -	\$ 635,000	\$ (635,000)
<b>PWK-03-18SP Total</b>				<b>\$ -</b>	<b>\$ 635,000</b>	<b>\$ (635,000)</b>
PWK-04-18SP	5091	Equipment Rental & Revolving Fund	One-Time	\$ -	\$ 55,000	\$ (55,000)
<b>PWK-04-18SP Total</b>				<b>\$ -</b>	<b>\$ 55,000</b>	<b>\$ (55,000)</b>
PWK-05-18SP	5091	Equipment Rental & Revolving Fund	One-Time	\$ -	\$ 300,000	\$ (300,000)
<b>PWK-05-18SP Total</b>				<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ (300,000)</b>
PWK-07-18SP	1012	County Road Fund	Ongoing	\$ -	\$ 166,600	\$ (166,600)
<b>PWK-07-18SP Total</b>				<b>\$ -</b>	<b>\$ 166,600</b>	<b>\$ (166,600)</b>
PWK-08-18SP	0001	General Fund	One-Time	\$ -	\$ 6,896	\$ (6,896)
PWK-08-18SP	5091	Equipment Rental & Revolving Fund	One-Time	\$ -	\$ 862	\$ (862)
PWK-08-18SP	1012	County Road Fund	One-Time	\$ -	\$ 61,206	\$ (61,206)
PWK-08-18SP	4420	Clean Water Fund	One-Time	\$ -	\$ 1,724	\$ (1,724)
PWK-08-18SP	4580	Wastewater Maintenance & Operation Fund	One-Time	\$ -	\$ 1,724	\$ (1,724)
PWK-08-18SP	1032	MPD-Operations Fund	One-Time	\$ -	\$ 27,585	\$ (27,585)
<b>PWK-08-18SP Total</b>				<b>\$ -</b>	<b>\$ 99,997</b>	<b>\$ (99,997)</b>
PWK-09-18SP	0001	General Fund	One-Time	\$ 1,310,000	\$ 1,310,000	\$ -
PWK-09-18SP	3083	Real Estate Excise Tax II Fund	One-Time	\$ -	\$ 1,310,000	\$ (1,310,000)

**ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE  
2018 SPRING SUPPLEMENTAL**

Package number	Fund	Fund Name	Type	2017-18 Revenue Change	2017-18 Expense Change	2017-18 Fund Balance Change
<b>PWK-09-18SP Total</b>				<b>\$ 1,310,000</b>	<b>\$ 2,620,000</b>	<b>\$ (1,310,000)</b>
PWK-10-18SP	0001	General Fund	One-Time	\$ 90,000	\$ 90,000	\$ -
PWK-10-18SP	3083	Real Estate Excise Tax II Fund	One-Time	\$ -	\$ 90,000	\$ (90,000)
<b>PWK-10-18SP Total</b>				<b>\$ 90,000</b>	<b>\$ 180,000</b>	<b>\$ (90,000)</b>
PWK-11-18SP	1012	County Road Fund	One-Time	\$ -	\$ 135,954	\$ (135,954)
<b>PWK-11-18SP Total</b>				<b>\$ -</b>	<b>\$ 135,954</b>	<b>\$ (135,954)</b>
PWK-12-18SP	1012	County Road Fund	One-Time	\$ -	\$ 500,000	\$ (500,000)
<b>PWK-12-18SP Total</b>				<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ (500,000)</b>
PWK-13-18SP	0001	General Fund	One-Time	\$ -	\$ 36,700	\$ (36,700)
PWK-13-18SP	1012	County Road Fund	One-Time	\$ 36,700	\$ -	\$ 36,700
<b>PWK-13-18SP Total</b>				<b>\$ 36,700</b>	<b>\$ 36,700</b>	<b>\$ -</b>
PWK-14-18SP	0001	General Fund	Ongoing	\$ -	\$ (17,008)	\$ 17,008
PWK-14-18SP	1032	MPD-Operations Fund	Ongoing	\$ (17,008)	\$ (17,008)	\$ -
<b>PWK-14-18SP Total</b>				<b>\$ (17,008)</b>	<b>\$ (34,016)</b>	<b>\$ 17,008</b>
PWK-15-18SP	1032	MPD-Operations Fund	One-Time	\$ 9,052	\$ 9,052	\$ -
PWK-15-18SP	3083	Real Estate Excise Tax II Fund	One-Time	\$ -	\$ 9,052	\$ (9,052)
<b>PWK-15-18SP Total</b>				<b>\$ 9,052</b>	<b>\$ 18,104</b>	<b>\$ (9,052)</b>
PWK-18-18SP	5091	Equipment Rental & Revolving Fund	One-Time	\$ 30,000	\$ 30,000	\$ -
PWK-18-18SP	1012	County Road Fund	Ongoing	\$ -	\$ 4,554	\$ (4,554)
PWK-18-18SP	1012	County Road Fund	One-Time	\$ -	\$ 30,000	\$ (30,000)
<b>PWK-18-18SP Total</b>				<b>\$ 30,000</b>	<b>\$ 64,554</b>	<b>\$ (34,554)</b>
PWK-19-18SP	2914	General Obligation Bonds Fund	One-Time	\$ 486,310	\$ 486,310	\$ -
PWK-19-18SP	3085	Conservation Future Fund	One-Time	\$ 7,300,000	\$ 992,310	\$ 6,307,690
<b>PWK-19-18SP Total</b>				<b>\$ 7,786,310</b>	<b>\$ 1,478,620</b>	<b>\$ 6,307,690</b>
PWK-20-18SP	1032	MPD-Operations Fund	Ongoing	\$ -	\$ 21,117	\$ (21,117)
PWK-20-18SP	1014	Bonneville Timber Fund	Ongoing	\$ -	\$ 8,802	\$ (8,802)
PWK-20-18SP	3085	Conservation Future Fund	Ongoing	\$ -	\$ 5,279	\$ (5,279)
<b>PWK-20-18SP Total</b>				<b>\$ -</b>	<b>\$ 35,198</b>	<b>\$ (35,198)</b>
SHR-01-18SP	0001	General Fund	One-Time	\$ 8,100	\$ 8,100	\$ -
<b>SHR-01-18SP Total</b>				<b>\$ 8,100</b>	<b>\$ 8,100</b>	<b>\$ -</b>
SHR-02-18SP	0001	General Fund	One-Time	\$ 85,000	\$ 85,000	\$ -
<b>SHR-02-18SP Total</b>				<b>\$ 85,000</b>	<b>\$ 85,000</b>	<b>\$ -</b>
SHR-03-18SP	0001	General Fund	One-Time	\$ 26,126	\$ 26,126	\$ -
<b>SHR-03-18SP Total</b>				<b>\$ 26,126</b>	<b>\$ 26,126</b>	<b>\$ -</b>
SHR-04-18SP	1017	Narcotics Task Force Fund	Ongoing	\$ 421,642	\$ 421,642	\$ -
<b>SHR-04-18SP Total</b>				<b>\$ 421,642</b>	<b>\$ 421,642</b>	<b>\$ -</b>

**ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE  
2018 SPRING SUPPLEMENTAL**

<b>Package number</b>	<b>Fund</b>	<b>Fund Name</b>	<b>Type</b>	<b>2017-18 Revenue Change</b>	<b>2017-18 Expense Change</b>	<b>2017-18 Fund Balance Change</b>
SUP-03-18SP	0001	General Fund	Ongoing	\$ -	\$ 39,812	\$ (39,812)
<b>SUP-03-18SP Total</b>				<b>\$ -</b>	<b>\$ 39,812</b>	<b>\$ (39,812)</b>
TRS-02-18SP	3194	Technology Reserve Fund	One-Time	\$ -	\$ 70,000	\$ (70,000)
<b>TRS-02-18SP Total</b>				<b>\$ -</b>	<b>\$ 70,000</b>	<b>\$ (70,000)</b>
TRS-03-18SP	3083	Real Estate Excise Tax II Fund	Ongoing	\$ -	\$ (1,113,437)	\$ 1,113,437
TRS-03-18SP	2914	General Obligation Bonds Fund	Ongoing	\$ 70,415	\$ 70,415	\$ -
TRS-03-18SP	3056	Real Estate Excise Tax Fund - I	Ongoing	\$ -	\$ 1,183,852	\$ (1,183,852)
<b>TRS-03-18SP Total</b>				<b>\$ 70,415</b>	<b>\$ 140,830</b>	<b>\$ (70,415)</b>
TRS-04-18SP	0001	General Fund	Ongoing	\$ -	\$ 550,744	\$ (550,744)
TRS-04-18SP	0001	General Fund	One-Time	\$ 5,250,000	\$ 5,270,000	\$ (20,000)
TRS-04-18SP	3083	Real Estate Excise Tax II Fund	Ongoing	\$ 550,744	\$ -	\$ 550,744
TRS-04-18SP	3083	Real Estate Excise Tax II Fund	One-Time	\$ -	\$ 5,250,000	\$ (5,250,000)
<b>TRS-04-18SP Total</b>				<b>\$ 5,800,744</b>	<b>\$ 11,070,744</b>	<b>\$ (5,270,000)</b>
				<b>\$ 21,405,587</b>	<b>\$ 27,292,375</b>	<b>\$ (5,886,788)</b>

**ATTACHMENT B - STAFFING CHANGES  
2018 Spring Supplemental**

Package number	Fund	Program	Dept.	Type (Operating or Revenue)	Add, Delete, Change	Does this change involve a reclass?	FTE change	Effective MM/YY	Existing position number	Job classification for new positions	Grade & Range	Length for new project positions
AUD-01-18SP	0001	000	110	Operating	C	Yes		01/19	AGS0024	TBD	TBD	
AUD-01-18SP	0001	000	110	Operating	C	Yes		01/19	AGS0026	TBD	TBD	
AUD-01-18SP	0001	000	110	Operating	C	Yes		01/19	AGS0041	TBD	TBD	
AUD-01-18SP	0001	000	110	Operating	C	Yes		01/19	AGS0056	TBD	TBD	
AUD-01-18SP	0001	000	110	Operating	C	Yes		01/19	AGS0057	TBD	TBD	
AUD-01-18SP	0001	000	110	Operating	C	Yes		01/19	AGS0060	TBD	TBD	
AUD-01-18SP	0001	000	110	Operating	C	Yes		01/19	AGS0075	TBD	TBD	
AUD-01-18SP	0001	000	110	Operating	C	Yes		01/19	AGS0076	TBD	TBD	
AUD-01-18SP	0001	000	110	Operating	C	Yes		01/19	AGS0058	TBD	TBD	
AUD-01-18SP	0001	000	140	Operating	C	Yes		01/19	AUD0004	TBD	TBD	
AUD-01-18SP	0001	000	140	Operating	C	Yes		01/19	AUD0041	TBD	TBD	
AUD-01-18SP	0001	000	140	Operating	C	Yes		01/19	AUD0046	TBD	TBD	
AUD-01-18SP	0001	000	140	Operating	C	Yes		01/19	AUD0048	TBD	TBD	
AUD-01-18SP	0001	000	140	Operating	C	Yes		01/19	AUD0039	TBD	TBD	
AUD-01-18SP	0001	000	140	Operating	C	Yes		01/19	AUD0017	TBD	TBD	
AUD-01-18SP	0001	000	140	Operating	C	Yes		01/19	AUD0013	TBD	TBD	
AUD-01-18SP	0001	000	170	Operating	C	Yes		01/19	TRS0007	TBD	TBD	
AUD-01-18SP	0001	000	170	Operating	C	Yes		01/19	TRS0009	TBD	TBD	
AUD-01-18SP	0001	000	170	Operating	C	Yes		01/19	TRS0017	TBD	TBD	
AUD-01-18SP	0001	000	170	Operating	C	Yes		01/19	TRS0021	TBD	TBD	
AUD-01-18SP	0001	000	170	Operating	C	Yes		01/19	TRS0028	TBD	TBD	
AUD-01-18SP	0001	000	170	Operating	C	Yes		01/19	TRS0022	TBD	TBD	
AUD-01-18SP	0001	000	170	Operating	C	Yes		01/19	TRS0029	TBD	TBD	
AUD-01-18SP	0001	000	170	Operating	C	Yes		01/19	TRS0031	TBD	TBD	
BGT-06-18SP	0001	000	305	Operating	D	No	-1	05/18	BUD0081	Program Manager I		
BGT-06-18SP	0001	000	305	Operating	D	No	-1	05/18	BUD0043	Information Technology Mgr I		
BGT-06-18SP	0001	000	305	Operating	D	No	-1	05/18	BUD0064	Director, Info Technology		
COM-02-18SP	1011	000	546	Revenue	D	Yes	-1	06/18	BLD1013	Permit Technician	PS.108	
COM-02-18SP	1011	000	588	Revenue	A	Yes	1	06/18	BLD1013	Plans Examiner, Senior	PS.404	
COM-02-18SP	1011	000	588	Revenue	A	Yes	1	06/18	BLD1014	Plans Examiner, Senior	PS.404	
COM-05-18SP	1011	000	588	Operating	A	No	1	06/18	588-01	Building Inspector III	PS.403	
COM-05-18SP	1011	000	588	Operating	A	No	1	06/18	588-02	Building Inspector III	PS.403	
COM-06-18SP	1011	000	544	Operating	C	No		06/18	DRV0801	Planning Technician II	PS.109	
COM-07-18SP	1011	000	544	Revenue	A	No	1	06/18	544-01	Planner III	PS.117	
COM-09-18SP	1011	000	546	Operating	A	No	1	06/18	546-01	Permit Technician, Lead	PS.110	
COM-12-18SP	1011	000	546	Operating	A	No	1	06/18	546-02	Plans Examiner, Senior	PS.404	
ITS-02-18SP	0001	000	305	Operating	D	No	-1	03/18	BUD0077	Program Manager I		
ITS-02-18SP	0001	000	305	Operating	D	No	-1	03/18	BUD0078	Program Coordinator II		
ITS-02-18SP	0001	000	305	Operating	A	No	1	03/18	305-01	IT Manager III	M2.836	
PBH-01-18SP	1025	150	702	Operating	A	No	1	07/18	HEE-01	Office Assistant II	HD.503	

**ATTACHMENT B - STAFFING CHANGES  
2018 Spring Supplemental**

Package number	Fund	Program	Dept.	Type (Operating or Revenue)	Add, Delete, Change	Does this change involve a reclass?	FTE change	Effective MM/YY	Existing position number	Job classification for new positions	Grade & Range	Length for new project positions
PBH-01-18SP	1025	560	702	Project	D	No	-1	07/18	HEE0809	Environmental Health Specialist II	HD.38A	
PBH-01-18SP	1025	560	702	Operating	A	No	1	07/18	HEE-02	Environmental Health Specialist II	HD.38A	
PBH-02-18SP	1025	560	702	Revenue	A	No	0.6	08/18	HEE-03	Environmental Health Specialist II	HD.38A	
PBH-03-18SP	1025	150	702	Project	A	No	1	12/17	HEE0810	Environmental Health Specialist II	HD.38A	through Dec 2018
PBH-04-18SP	1025	490	705	Project	A	No	1	01/18	HEW0804	Community Health Specialist	HD.504	through Dec 2018
PWK-11-18SP	1012	000	511	Project	A	No	1	03/18	511-01	Engineering Technician	EN.207	24 months
PWK-11-18SP	1012	000	511	Project	A	No	1	03/18	511-02	Engineering Technician	EN.207	24 months
PWK-14-18SP	1032	000	486	Operating	C	No		01/18	PPF0001	Farm Operations Specialist	PS.120	Reverses Readopt PWK-12-17RA

**EXHIBIT A - SUPPLEMENTAL APPROPRIATION LINE ITEM CODING  
2018 SPRING SUPPLEMENTAL**

Package number	Fund	Fund Name	Program Num	Dept	Basub	Obj	Categ	Type	2017-18 EXP inc/REV dec (DR)	2017-18 EXP dec/REV inc (CR)
AUD-01-18SP	0001	General Fund	000	140	397002	000	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	140	514301	110	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	140	514301	210	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	140	514301	211	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	140	514301	221	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	140	514301	222	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	140	514301	223	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	170	514228	110	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	170	514228	210	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	170	514228	211	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	170	514228	221	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	170	514228	222	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	170	514228	223	000000	Ongoing		
AUD-01-18SP	0001	General Fund	000	320	518903	422	000000	Ongoing		
AUD-01-18SP	1002	Auditor's O & M Fund	000	140	597001	551	000000	Ongoing		
BGT-01-18SP	0001	General Fund	000	000	341430	000	000000	Ongoing		387,543
BGT-01-18SP	0001	General Fund	000	000	341435	000	000000	Ongoing	16,013	
BGT-01-18SP	0001	General Fund	000	000	313112	000	000000	Ongoing		2,010,508
BGT-01-18SP	0001	General Fund	000	233	313710	000	000000	Ongoing		16,054
BGT-01-18SP	0001	General Fund	000	261	342341	000	000000	Ongoing	695,824	
BGT-01-18SP	0001	General Fund	000	271	515801	418	000000	Ongoing	88,574	
BGT-01-18SP	0001	General Fund	000	305	337000	000	000000	Ongoing	92,400	
BGT-01-18SP	0001	General Fund	000	305	345711	000	000000	Ongoing	57,600	
BGT-01-18SP	0001	General Fund	000	305	345712	000	000000	Ongoing	350,000	
BGT-01-18SP	0001	General Fund	000	601	597030	551	000000	One-Time	95,391	
BGT-01-18SP	0001	General Fund	000	601	597035	551	000000	One-Time	150,000	
BGT-01-18SP	5091	Equipment Rental & Revolving Fund	000	551	548473	418	000000	Ongoing	12,226	
BGT-01-18SP	1002	Auditor's O & M Fund	000	140	514238	418	000000	Ongoing		3,162
BGT-01-18SP	1019	Veterans Assistance Fund	000	450	565200	418	000000	Ongoing	2,046	
BGT-01-18SP	5006	Elections Fund	000	141	514403	418	000000	Ongoing	36,756	
BGT-01-18SP	1011	Planning And Code Fund	000	521	524100	418	000000	Ongoing	17,216	
BGT-01-18SP	1011	Planning And Code Fund	000	544	558600	418	000000	Ongoing	37,719	
BGT-01-18SP	1011	Planning And Code Fund	000	546	558600	418	000000	Ongoing	29,125	
BGT-01-18SP	1011	Planning And Code Fund	000	588	558550	418	000000	Ongoing	66,776	
BGT-01-18SP	1012	County Road Fund	000	511	543100	418	000000	Ongoing	179,204	
BGT-01-18SP	1012	County Road Fund	000	522	543111	418	000000	Ongoing		45,419
BGT-01-18SP	1012	County Road Fund	000	542	558600	418	000000	Ongoing	65,893	
BGT-01-18SP	1012	County Road Fund	000	632	542320	418	000000	Ongoing	335,962	
BGT-01-18SP	4014	Solid Waste Fund	000	533	537110	418	000000	Ongoing		9,194
BGT-01-18SP	1017	Narcotics Task Force Fund	000	253	521239	418	000000	Ongoing	1,689	



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BGT-01-18SP	1018	Arthur D. Curtis Children's Justice Center (CJC)	000	252	567901	418	000000	Ongoing	2,684	
BGT-01-18SP	1022	Crime Victim and Witness Assistance Fund	000	270	515700	418	000000	Ongoing	9,755	
BGT-01-18SP	1025	Health Department	105	700	562105	418	000000	Ongoing	215,309	
BGT-01-18SP	5092	Data Processing Revolving Fund	000	390	518850	418	000000	Ongoing	38,908	
BGT-01-18SP	4420	Clean Water Fund	000	531	534110	418	000000	Ongoing	86,144	
BGT-01-18SP	4580	Wastewater Maintenance & Operation Fund	000	533	535819	418	000000	Ongoing	28,981	
BGT-01-18SP	1935	DCS-Administration & Grants Management	000	450	568200	418	000000	Ongoing	11,367	
BGT-01-18SP	1032	MPD-Operations Fund	000	633	576806	418	000000	Ongoing	2,852	
BGT-01-18SP	1014	Bonneville Timber Fund	000	303	576900	418	000000	Ongoing	1,078	
BGT-01-18SP	1033	Mental Health Sales Tax Fund	000	452	515303	418	000000	Ongoing	1,114	
BGT-01-18SP	1030	Permanent Reserve Fund	000	000	397001	000	000000	One-Time		95,391
BGT-01-18SP	1035	LRF-Local Revitalization Financing	000	000	397001	000	000000	One-Time		150,000
BGT-03-18SP	1012	County Road Fund	000	511	597914	551	000000	One-Time	151,357	
BGT-03-18SP	3083	Real Estate Excise Tax II Fund	000	000	362000	000	000000	One-Time	146,449	
BGT-03-18SP	3083	Real Estate Excise Tax II Fund	000	482	597914	551	000000	One-Time		129,571
BGT-03-18SP	3083	Real Estate Excise Tax II Fund	000	992	592510	820	000000	One-Time		6,760
BGT-03-18SP	2914	General Obligation Bonds Fund	000	511	591951	780	000000	One-Time	144,380	
BGT-03-18SP	2914	General Obligation Bonds Fund	000	511	592951	830	000000	One-Time	6,977	
BGT-03-18SP	2914	General Obligation Bonds Fund	000	511	397012	000	000000	One-Time		151,357
BGT-03-18SP	2914	General Obligation Bonds Fund	000	992	397056	000	000000	One-Time		129,571
BGT-03-18SP	2914	General Obligation Bonds Fund	000	992	397083	000	000000	One-Time	129,571	
BGT-03-18SP	3056	Real Estate Excise Tax Fund - I	000	000	362000	000	000000	One-Time		146,449
BGT-03-18SP	3056	Real Estate Excise Tax Fund - I	000	482	597914	551	000000	One-Time	129,571	
BGT-03-18SP	3056	Real Estate Excise Tax Fund - I	000	992	592510	820	000000	One-Time	6,760	
BGT-04-18SP	0001	General Fund	000	312	522221	510	000000	Ongoing	40,000	
BGT-06-18SP	0001	General Fund	000	305	518810	110	000000	Ongoing		81,273
BGT-06-18SP	0001	General Fund	000	305	518810	210	000000	Ongoing		6,421
BGT-06-18SP	0001	General Fund	000	305	518810	211	000000	Ongoing		10,322
BGT-06-18SP	0001	General Fund	000	305	518810	220	000000	Ongoing		22
BGT-06-18SP	0001	General Fund	000	305	518810	221	000000	Ongoing		6,139
BGT-06-18SP	0001	General Fund	000	305	518810	222	000000	Ongoing		1,709
BGT-06-18SP	0001	General Fund	000	305	518810	223	000000	Ongoing		362
BGT-06-18SP	0001	General Fund	000	305	518810	230	000000	Ongoing		55
BGT-06-18SP	0001	General Fund	000	305	518810	236	000000	Ongoing		589
BGT-06-18SP	0001	General Fund	000	305	518875	211	000000	Ongoing		16,953
BGT-06-18SP	0001	General Fund	000	305	518875	110	000000	Ongoing		137,840
BGT-06-18SP	0001	General Fund	000	305	518875	210	000000	Ongoing		8,547
BGT-06-18SP	0001	General Fund	000	305	518875	220	000000	Ongoing		46
BGT-06-18SP	0001	General Fund	000	305	518875	221	000000	Ongoing		20,948
BGT-06-18SP	0001	General Fund	000	305	518875	222	000000	Ongoing		793
BGT-06-18SP	0001	General Fund	000	305	518875	223	000000	Ongoing		2,109
BGT-06-18SP	0001	General Fund	000	305	518875	230	000000	Ongoing		41
BGT-06-18SP	0001	General Fund	000	305	518875	236	000000	Ongoing		999

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BGT-06-18SP	0001	General Fund	000	310	518101	419	011643	Ongoing		48,000
BGT-06-18SP	0001	General Fund	000	310	518101	419	011644	Ongoing		49,000
BGT-06-18SP	0001	General Fund	000	310	518101	419	011681	One-Time		3,000
BGT-07-18SP	0001	General Fund	000	000	508000	901	000000	One-Time	304,716	0
BGT-07-18SP	5091	Equipment Rental & Revolving Fund	000	000	308000	000	000000	One-Time	0	1,140,821
BGT-07-18SP	1002	Auditor's O & M Fund	000	000	508000	901	000000	One-Time	3,162	0
BGT-07-18SP	1019	Veterans Assistance Fund	000	000	308000	000	000000	One-Time	0	2,046
BGT-07-18SP	5006	Elections Fund	000	000	308000	000	000000	One-Time	0	36,756
BGT-07-18SP	1011	Planning And Code Fund	000	000	508000	901	000000	One-Time	49,641	0
BGT-07-18SP	1012	County Road Fund	000	000	308000	000	000000	One-Time	0	3,284,936
BGT-07-18SP	4014	Solid Waste Fund	000	000	308000	000	000000	One-Time	0	140,806
BGT-07-18SP	1017	Narcotics Task Force Fund	000	000	308000	000	000000	One-Time	0	1,689
BGT-07-18SP	1018	Arthur D. Curtis Children's Justice Center (CJC)	000	000	308000	000	000000	One-Time	0	2,684
BGT-07-18SP	1022	Crime Victim and Witness Assistance Fund	000	000	308000	000	000000	One-Time	0	9,755
BGT-07-18SP	1025	Health Department	000	000	308000	000	000000	One-Time	0	338,785
BGT-07-18SP	5092	Data Processing Revolving Fund	000	000	308000	000	000000	One-Time	0	38,908
BGT-07-18SP	4420	Clean Water Fund	000	000	308000	000	000000	One-Time	0	87,868
BGT-07-18SP	4580	Wastewater Maintenance & Operation Fund	000	000	308000	000	000000	One-Time	0	30,705
BGT-07-18SP	1935	DCS-Administration & Grants Management	000	000	308000	000	000000	One-Time	0	411,367
BGT-07-18SP	1032	MPD-Operations Fund	000	000	308000	000	000000	One-Time	0	93,023
BGT-07-18SP	1014	Bonneville Timber Fund	000	000	308000	000	000000	One-Time	0	9,880
BGT-07-18SP	1033	Mental Health Sales Tax Fund	000	000	308000	000	000000	One-Time	0	1,114
BGT-07-18SP	1932	DCS-Community Action Programs	000	000	508000	901	000000	One-Time	100,000	0
BGT-07-18SP	1936	DCS-Weatherization/Energy	000	000	508000	901	000000	One-Time	100,000	0
BGT-07-18SP	1938	DCS-Home	000	000	508000	901	000000	One-Time	100,000	0
BGT-07-18SP	1939	DCS-Community Development Block Grant	000	000	508000	901	000000	One-Time	100,000	0
BGT-07-18SP	1027	Campus Development Fund	000	000	508000	901	000000	One-Time	30,000	0
BGT-07-18SP	4008	Tri-Mountain Golf Course Fund	000	000	308000	000	000000	One-Time	0	153,443
BGT-07-18SP	1003	Event Center Fund	000	000	508000	901	000000	One-Time	0	0
BGT-07-18SP	5193	Major Maintenance Fund	000	000	508000	901	000000	One-Time	0	0
BGT-07-18SP	5093	Central Support Services Fund	000	000	508000	901	000000	One-Time	0	0
BGT-07-18SP	1026	Exhibition Hall Dedicated Revenue Fund	000	000	308000	000	000000	One-Time	0	688,800
BGT-07-18SP	3055	Urban REET Parks Fund	000	000	508000	901	000000	One-Time	0	0
BGT-07-18SP	3176	Parks Dist. #6-Dev. Impact Fee Fund	000	000	308000	000	000000	One-Time	0	500,000
BGT-07-18SP	3083	Real Estate Excise Tax II Fund	000	000	308000	000	000000	One-Time	0	5,004,989
BGT-07-18SP	2914	General Obligation Bonds Fund	000	000	508000	901	000000	One-Time	0	0
BGT-07-18SP	3194	Technology Reserve Fund	000	000	308000	000	000000	One-Time	0	70,000
BGT-07-18SP	3056	Real Estate Excise Tax Fund - I	000	000	308000	000	000000	One-Time	0	1,173,734
BGT-07-18SP	1030	Permanent Reserve Fund	000	000	508000	901	000000	One-Time	95,391	0
BGT-07-18SP	1035	LRF-Local Revitalization Financing	000	000	508000	901	000000	One-Time	150,000	0
BGT-07-18SP	3085	Conservation Future Fund	000	000	508000	901	000000	One-Time	6,302,411	0
COM-01-18SP	1011	Planning And Code Fund	000	546	558600	499	000000	One-Time	115,500	
COM-02-18SP	1011	Planning And Code Fund	000	546	558600	110	000000	Ongoing		151,928

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COM-02-18SP	1011	Planning And Code Fund	000	546	558600	210	000000	Ongoing		10,186
COM-02-18SP	1011	Planning And Code Fund	000	546	558600	211	000000	Ongoing		18,686
COM-02-18SP	1011	Planning And Code Fund	000	546	558600	220	000000	Ongoing		106
COM-02-18SP	1011	Planning And Code Fund	000	546	558600	221	000000	Ongoing		28,900
COM-02-18SP	1011	Planning And Code Fund	000	546	558600	222	000000	Ongoing		8,118
COM-02-18SP	1011	Planning And Code Fund	000	546	558600	223	000000	Ongoing		2,004
COM-02-18SP	1011	Planning And Code Fund	000	546	558600	230	000000	Ongoing		270
COM-02-18SP	1011	Planning And Code Fund	000	546	558600	236	000000	Ongoing		1,102
COM-02-18SP	1011	Planning And Code Fund	000	546	558600	416	000000	Ongoing		5,985
COM-02-18SP	1011	Planning And Code Fund	000	588	558550	110	000000	Ongoing	151,928	
COM-02-18SP	1011	Planning And Code Fund	000	588	558550	210	000000	Ongoing	10,186	
COM-02-18SP	1011	Planning And Code Fund	000	588	558550	211	000000	Ongoing	18,686	
COM-02-18SP	1011	Planning And Code Fund	000	588	558550	220	000000	Ongoing	106	
COM-02-18SP	1011	Planning And Code Fund	000	588	558550	221	000000	Ongoing	28,900	
COM-02-18SP	1011	Planning And Code Fund	000	588	558550	222	000000	Ongoing	8,118	
COM-02-18SP	1011	Planning And Code Fund	000	588	558550	223	000000	Ongoing	2,004	
COM-02-18SP	1011	Planning And Code Fund	000	588	558550	230	000000	Ongoing	270	
COM-02-18SP	1011	Planning And Code Fund	000	588	558550	236	000000	Ongoing	1,102	
COM-02-18SP	1011	Planning And Code Fund	000	588	558550	416	000000	Ongoing	5,985	
COM-03-18SP	1011	Planning And Code Fund	000	521	397012	000	000000	One-Time		620,000
COM-03-18SP	1012	County Road Fund	000	511	597011	551	000000	One-Time	188,055	
COM-03-18SP	1012	County Road Fund	000	542	597011	551	000000	One-Time	431,945	
COM-05-18SP	5091	Equipment Rental & Revolving Fund	000	000	379000	000	000000	One-Time		65,000
COM-05-18SP	5091	Equipment Rental & Revolving Fund	000	588	594480	646	000000	One-Time	65,000	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	110	000000	Ongoing	60,840	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	210	000000	Ongoing	4,806	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	211	000000	Ongoing	7,728	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	220	000000	Ongoing	18	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	221	000000	Ongoing	4,834	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	222	000000	Ongoing	2,564	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	223	000000	Ongoing	286	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	230	000000	Ongoing	42	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	236	000000	Ongoing	442	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	251	000000	Ongoing	600	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	311	000000	Ongoing	50	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	316	000000	One-Time	7,000	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	327	000000	One-Time	6,400	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	421	000000	One-Time	1,000	
COM-05-18SP	1011	Planning And Code Fund	000	588	558551	490	000000	One-Time	65,000	
COM-06-18SP	1011	Planning And Code Fund	000	544	558600	110	000000	Ongoing		
COM-06-18SP	1011	Planning And Code Fund	000	544	558600	210	000000	Ongoing		
COM-06-18SP	1011	Planning And Code Fund	000	544	558600	211	000000	Ongoing		
COM-06-18SP	1011	Planning And Code Fund	000	544	558600	220	000000	Ongoing		

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COM-06-18SP	1011	Planning And Code Fund	000	544	558600	221	000000	Ongoing		
COM-06-18SP	1011	Planning And Code Fund	000	544	558600	222	000000	Ongoing		
COM-06-18SP	1011	Planning And Code Fund	000	544	558600	223	000000	Ongoing		
COM-06-18SP	1011	Planning And Code Fund	000	544	558600	230	000000	Ongoing		
COM-06-18SP	1011	Planning And Code Fund	000	544	558600	236	000000	Ongoing		
COM-06-18SP	1011	Planning And Code Fund	000	544	558600	311	000000	Ongoing		
COM-06-18SP	1011	Planning And Code Fund	000	544	558600	327	000000	Ongoing		
COM-06-18SP	1011	Planning And Code Fund	000	544	558600	328	000000	Ongoing		
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	110	000000	Ongoing	35,465	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	210	000000	Ongoing	2,802	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	211	000000	Ongoing	4,504	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	220	000000	Ongoing	17	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	221	000000	Ongoing	4,834	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	222	000000	Ongoing	1,282	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	223	000000	Ongoing	271	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	230	000000	Ongoing	41	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	236	000000	Ongoing	257	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	311	000000	Ongoing	50	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	327	000000	One-Time	2,000	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	327	000000	Ongoing	1,000	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	328	000000	One-Time	150	
COM-07-18SP	1011	Planning And Code Fund	000	544	558600	328	000000	Ongoing	150	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	110	000000	Ongoing	26,175	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	210	000000	Ongoing	2,068	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	211	000000	Ongoing	3,324	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	220	000000	Ongoing	17	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	221	000000	Ongoing	4,604	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	222	000000	Ongoing	1,282	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	223	000000	Ongoing	271	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	230	000000	Ongoing	41	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	236	000000	Ongoing	190	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	311	000000	Ongoing	50	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	327	000000	One-Time	1,000	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	327	000000	Ongoing	2,000	
COM-09-18SP	1011	Planning And Code Fund	000	546	558600	328	000000	Ongoing	200	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	110	000000	Ongoing	31,365	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	210	000000	Ongoing	2,478	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	211	000000	Ongoing	3,983	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	220	000000	Ongoing	17	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	221	000000	Ongoing	4,604	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	222	000000	Ongoing	1,282	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	223	000000	Ongoing	271	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	230	000000	Ongoing	41	

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COM-12-18SP	1011	Planning And Code Fund	000	546	558600	236	000000	Ongoing	227	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	311	000000	Ongoing	200	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	327	000000	One-Time	2,000	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	327	000000	Ongoing	1,300	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	439	000000	Ongoing	500	
COM-12-18SP	1011	Planning And Code Fund	000	546	558600	491	000000	Ongoing	100	
COS-01-18SP	1935	DCS-Administration & Grants Management	000	450	597932	550	000000	Ongoing	100,000	
COS-01-18SP	1935	DCS-Administration & Grants Management	000	450	597936	550	000000	Ongoing	100,000	
COS-01-18SP	1935	DCS-Administration & Grants Management	000	450	597938	550	000000	Ongoing	100,000	
COS-01-18SP	1935	DCS-Administration & Grants Management	000	450	597939	550	000000	Ongoing	100,000	
COS-01-18SP	1932	DCS-Community Action Programs	000	450	397935	000	000000	Ongoing		100,000
COS-01-18SP	1936	DCS-Weatherization/Energy	000	450	397935	000	000000	Ongoing		100,000
COS-01-18SP	1938	DCS-Home	000	450	397935	000	000000	Ongoing		100,000
COS-01-18SP	1939	DCS-Community Development Block Grant	000	450	397935	000	000000	Ongoing		100,000
GEN-03-18SP	4008	Tri-Mountain Golf Course Fund	000	302	347301	000	000000	Ongoing		79,876
GEN-03-18SP	4008	Tri-Mountain Golf Course Fund	000	302	576681	410	000000	Ongoing	233,319	
GEN-04-18SP	5091	Equipment Rental & Revolving Fund	000	556	597003	551	000000	One-Time	137,733	
GEN-04-18SP	1003	Event Center Fund	000	373	397091	000	000000	One-Time		137,733
GEN-04-18SP	1003	Event Center Fund	000	373	575455	482	000000	One-Time	17,733	
GEN-04-18SP	1003	Event Center Fund	000	373	594751	649	000000	One-Time	120,000	
GEN-05-18SP	0001	General Fund	000	601	597193	551	000000	One-Time	15,950	
GEN-05-18SP	5193	Major Maintenance Fund	000	330	397001	000	000000	One-Time		15,950
GEN-05-18SP	5193	Major Maintenance Fund	000	330	518300	410	000000	One-Time	15,950	
GEN-06-18SP	0001	General Fund	000	601	597093	550	000000	One-Time	10,500	
GEN-06-18SP	5093	Central Support Services Fund	000	330	397001	000	000000	One-Time		10,500
GEN-06-18SP	5093	Central Support Services Fund	000	330	518320	400	000000	One-Time	10,500	
GEN-08-18SP	0001	General Fund	000	601	597093	550	000000	Ongoing	1,043,430	
GEN-08-18SP	0001	General Fund	402	250	521218	419	000000	Ongoing		808,093
GEN-08-18SP	0001	General Fund	402	250	521218	419	000000	Ongoing		1,500
GEN-08-18SP	5093	Central Support Services Fund	000	330	397001	000	000000	Ongoing		1,043,430
GEN-08-18SP	5093	Central Support Services Fund	000	330	518320	419	000000	Ongoing	1,041,930	
GEN-08-18SP	5093	Central Support Services Fund	000	330	518320	482	000000	Ongoing	1,500	
GEN-09-18SP	0001	General Fund	000	601	597193	551	000000	One-Time	10,000	
GEN-09-18SP	5193	Major Maintenance Fund	000	330	397001	000	000000	One-Time		10,000
GEN-09-18SP	5193	Major Maintenance Fund	000	330	518300	410	000000	One-Time	10,000	
GEN-12-18SP	5193	Major Maintenance Fund	000	330	397026	000	000000	One-Time		163,500
GEN-12-18SP	5193	Major Maintenance Fund	000	330	518300	481	000000	One-Time	163,500	
GEN-12-18SP	1026	Exhibition Hall Dedicated Revenue Fund	000	330	597193	551	000000	One-Time	163,500	
GEN-13-18SP	5193	Major Maintenance Fund	000	330	397026	000	000000	One-Time		400,300
GEN-13-18SP	5193	Major Maintenance Fund	000	330	518300	481	000000	One-Time	400,300	
GEN-13-18SP	1026	Exhibition Hall Dedicated Revenue Fund	000	330	597193	551	000000	One-Time	400,300	
GEN-14-18SP	0001	General Fund	000	601	597193	551	000000	One-Time	35,000	
GEN-14-18SP	5193	Major Maintenance Fund	000	330	397001	000	000000	One-Time		35,000

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GEN-14-18SP	5193	Major Maintenance Fund	000	330	518300	481	000000	One-Time	35,000	
GEN-16-18SP	5193	Major Maintenance Fund	000	330	397026	000	000000	One-Time		125,000
GEN-16-18SP	5193	Major Maintenance Fund	000	330	518300	481	000000	One-Time	125,000	
GEN-16-18SP	1026	Exhibition Hall Dedicated Revenue Fund	000	330	597193	551	000000	One-Time	125,000	
GEN-17-18SP	1027	Campus Development Fund	000	318	362000	000	012813	Ongoing		30,000
GEN-18-18SP	1012	County Road Fund	000	632	362001	000	000000	Ongoing		5,675
GEN-18-18SP	1012	County Road Fund	000	632	594420	620	000000	One-Time	1,122,000	
GEN-19-18SP	0001	General Fund	000	382	514244	110	000000	Ongoing	27,136	
GEN-22-18SP	0001	General Fund	000	601	597193	551	000000	One-Time	25,500	
GEN-22-18SP	5193	Major Maintenance Fund	000	330	397001	000	000000	One-Time		25,500
GEN-22-18SP	5193	Major Maintenance Fund	000	330	518300	318	000000	One-Time	25,500	
GEN-23-18SP	0001	General Fund	000	360	557202	510	000000	Ongoing	15,000	
ITS-02-18SP	0001	General Fund	000	305	518875	110	000000	Ongoing	91,958	149,660
ITS-02-18SP	0001	General Fund	000	305	518875	210	000000	Ongoing	7,265	9,280
ITS-02-18SP	0001	General Fund	000	305	518875	211	000000	Ongoing	11,679	18,410
ITS-02-18SP	0001	General Fund	000	305	518875	220	000000	Ongoing	28	60
ITS-02-18SP	0001	General Fund	000	305	518875	221	000000	Ongoing	7,674	31,230
ITS-02-18SP	0001	General Fund	000	305	518875	222	000000	Ongoing	2,136	1,300
ITS-02-18SP	0001	General Fund	000	305	518875	223	000000	Ongoing	452	2,170
ITS-02-18SP	0001	General Fund	000	305	518875	230	000000	Ongoing	69	40
ITS-02-18SP	0001	General Fund	000	305	518875	236	000000	Ongoing	667	1,090
PBH-01-18SP	1025	Health Department	150	702	562150	110	000000	Ongoing	17,575	
PBH-01-18SP	1025	Health Department	150	702	562150	210	000000	Ongoing	1,388	
PBH-01-18SP	1025	Health Department	150	702	562150	211	000000	Ongoing	2,232	
PBH-01-18SP	1025	Health Department	150	702	562150	220	000000	Ongoing	17	
PBH-01-18SP	1025	Health Department	150	702	562150	221	000000	Ongoing	4,834	
PBH-01-18SP	1025	Health Department	150	702	562150	222	000000	Ongoing	1,282	
PBH-01-18SP	1025	Health Department	150	702	562150	223	000000	Ongoing	285	
PBH-01-18SP	1025	Health Department	150	702	562150	230	000000	Ongoing	42	
PBH-01-18SP	1025	Health Department	150	702	562150	236	000000	Ongoing	127	
PBH-01-18SP	1025	Health Department	525	702	346260	640	060039	Ongoing		4,700
PBH-01-18SP	1025	Health Department	525	702	346260	650	060039	Ongoing		4,700
PBH-01-18SP	1025	Health Department	525	702	346260	660	060039	Ongoing	4,500	
PBH-01-18SP	1025	Health Department	525	702	346500	000	061520	Ongoing		7,186
PBH-01-18SP	1025	Health Department	525	702	346500	000	061521	Ongoing		21,286
PBH-01-18SP	1025	Health Department	525	702	346500	000	061523	Ongoing	1,504	
PBH-01-18SP	1025	Health Department	540	702	322900	000	061540	Ongoing	5,000	
PBH-01-18SP	1025	Health Department	540	702	359900	000	000000	Ongoing		500
PBH-01-18SP	1025	Health Department	560	702	562560	110	000000	Ongoing		
PBH-01-18SP	1025	Health Department	560	702	562560	210	000000	Ongoing		
PBH-01-18SP	1025	Health Department	560	702	562560	211	000000	Ongoing	3,569	
PBH-01-18SP	1025	Health Department	560	702	562560	220	000000	Ongoing		
PBH-01-18SP	1025	Health Department	560	702	562560	221	000000	Ongoing		

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PBH-01-18SP	1025	Health Department	560	702	562560	222	000000	Ongoing		
PBH-01-18SP	1025	Health Department	560	702	562560	223	000000	Ongoing		
PBH-01-18SP	1025	Health Department	560	702	562560	230	000000	Ongoing	42	
PBH-01-18SP	1025	Health Department	560	702	562560	236	000000	Ongoing	204	
PBH-01-18SP	1025	Health Department	560	702	562560	400	000000	Ongoing	237,320	
PBH-01-18SP	1025	Health Department	560	702	321200	000	061560	Ongoing		225,000
PBH-01-18SP	1025	Health Department	560	702	322900	000	061561	Ongoing	3,500	
PBH-01-18SP	1025	Health Department	560	702	322900	000	061562	Ongoing		20,000
PBH-01-18SP	1025	Health Department	560	702	331930	100	060040	Ongoing		2,500
PBH-01-18SP	1025	Health Department	580	702	321200	000	061580	Ongoing	2,451	
PBH-01-18SP	1025	Health Department	590	702	333100	590	000000	Ongoing	8,250	
PBH-01-18SP	1025	Health Department	590	702	333150	590	000000	Ongoing		8,250
PBH-02-18SP	1025	Health Department	530	702	334030	100	060004	Ongoing		118,109
PBH-02-18SP	1025	Health Department	530	702	562530	110	000000	Ongoing	14,050	
PBH-02-18SP	1025	Health Department	530	702	562530	140	000000	Ongoing	350	
PBH-02-18SP	1025	Health Department	530	702	562530	141	000000	Ongoing	1,400	
PBH-02-18SP	1025	Health Department	530	702	562530	210	000000	Ongoing	1,110	
PBH-02-18SP	1025	Health Department	530	702	562530	211	000000	Ongoing	1,784	
PBH-02-18SP	1025	Health Department	530	702	562530	220	000000	Ongoing	14	
PBH-02-18SP	1025	Health Department	530	702	562530	221	000000	Ongoing	2,820	
PBH-02-18SP	1025	Health Department	530	702	562530	222	000000	Ongoing	641	
PBH-02-18SP	1025	Health Department	530	702	562530	223	000000	Ongoing	166	
PBH-02-18SP	1025	Health Department	530	702	562530	230	000000	Ongoing	35	
PBH-02-18SP	1025	Health Department	530	702	562530	236	000000	Ongoing	102	
PBH-02-18SP	1025	Health Department	530	702	562530	400	000000	Ongoing	95,637	
PBH-03-18SP	1025	Health Department	150	702	562150	110	000000	One-Time	56,200	
PBH-03-18SP	1025	Health Department	150	702	562150	210	000000	One-Time	4,440	
PBH-03-18SP	1025	Health Department	150	702	562150	220	000000	One-Time	33	
PBH-03-18SP	1025	Health Department	150	702	562150	221	000000	One-Time	9,669	
PBH-03-18SP	1025	Health Department	150	702	562150	222	000000	One-Time	2,564	
PBH-03-18SP	1025	Health Department	150	702	562150	223	000000	One-Time	570	
PBH-03-18SP	1025	Health Department	150	702	562150	400	000000	One-Time	50,000	
PBH-04-18SP	1025	Health Department	490	705	346205	000	060019	One-Time		60,000
PBH-04-18SP	1025	Health Department	490	705	562490	110	000000	One-Time	34,830	
PBH-04-18SP	1025	Health Department	490	705	562490	210	000000	One-Time	2,752	
PBH-04-18SP	1025	Health Department	490	705	562490	220	000000	One-Time	33	
PBH-04-18SP	1025	Health Department	490	705	562490	221	000000	One-Time	6,768	
PBH-04-18SP	1025	Health Department	490	705	562490	222	000000	One-Time	1,538	
PBH-04-18SP	1025	Health Department	490	705	562490	223	000000	One-Time	399	
PBH-04-18SP	1025	Health Department	490	705	562490	300	000000	One-Time	3,680	
PBH-04-18SP	1025	Health Department	490	705	562490	400	000000	One-Time	10,000	
PBH-05-18SP	4014	Solid Waste Fund	300	533	537110	400	000000	One-Time	150,000	
PWK-01-18SP	3055	Urban REET Parks Fund	000	000	397176	000	000000	One-Time		500,000

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PWK-01-18SP	3055	Urban REET Parks Fund	000	511	594768	600	000000	One-Time	500,000	
PWK-01-18SP	3176	Parks Dist. #6-Dev. Impact Fee Fund	000	488	597055	551	000000	One-Time	500,000	
PWK-02-18SP	5091	Equipment Rental & Revolving Fund	000	000	379000	000	000000	One-Time		35,000
PWK-02-18SP	5091	Equipment Rental & Revolving Fund	000	556	594480	646	000000	One-Time	35,000	
PWK-02-18SP	1032	MPD-Operations Fund	000	485	576890	490	000000	One-Time	12,250	
PWK-02-18SP	1032	MPD-Operations Fund	000	633	576890	455	000000	Ongoing	6,469	
PWK-02-18SP	1032	MPD-Operations Fund	000	633	576890	490	000000	One-Time	22,750	
PWK-03-18SP	5091	Equipment Rental & Revolving Fund	000	556	594480	640	000000	One-Time	635,000	
PWK-04-18SP	5091	Equipment Rental & Revolving Fund	000	556	594480	640	000000	One-Time	55,000	
PWK-05-18SP	5091	Equipment Rental & Revolving Fund	000	556	594480	640	000000	One-Time	300,000	
PWK-07-18SP	1012	County Road Fund	000	542	558610	410	000000	Ongoing	166,600	
PWK-08-18SP	0001	General Fund	000	385	553610	327	000000	One-Time	6,896	
PWK-08-18SP	5091	Equipment Rental & Revolving Fund	000	555	548652	327	000000	One-Time	862	
PWK-08-18SP	1012	County Road Fund	000	511	543120	327	000000	One-Time	862	
PWK-08-18SP	1012	County Road Fund	000	511	543140	327	000000	One-Time	3,448	
PWK-08-18SP	1012	County Road Fund	000	511	543180	327	000000	One-Time	2,586	
PWK-08-18SP	1012	County Road Fund	000	511	544231	327	022214	One-Time	862	
PWK-08-18SP	1012	County Road Fund	000	632	542919	327	000000	One-Time	53,448	
PWK-08-18SP	4420	Clean Water Fund	000	531	534110	327	000000	One-Time	1,724	
PWK-08-18SP	4580	Wastewater Maintenance & Operation Fund	000	533	535819	327	000000	One-Time	1,724	
PWK-08-18SP	1032	MPD-Operations Fund	000	485	576899	327	000000	One-Time	9,482	
PWK-08-18SP	1032	MPD-Operations Fund	000	633	576899	327	000000	One-Time	18,103	
PWK-09-18SP	0001	General Fund	000	413	397083	000	000000	One-Time		1,310,000
PWK-09-18SP	0001	General Fund	000	413	594470	600	000000	One-Time	1,310,000	
PWK-09-18SP	3083	Real Estate Excise Tax II Fund	000	000	597001	551	000000	One-Time	1,310,000	
PWK-10-18SP	0001	General Fund	000	413	397083	000	000000	One-Time		90,000
PWK-10-18SP	0001	General Fund	000	413	594470	600	000000	One-Time	90,000	
PWK-10-18SP	3083	Real Estate Excise Tax II Fund	000	000	597001	551	000000	One-Time	90,000	
PWK-11-18SP	1012	County Road Fund	000	511	544238	110	000000	One-Time	90,934	
PWK-11-18SP	1012	County Road Fund	000	511	544238	210	000000	One-Time	7,184	
PWK-11-18SP	1012	County Road Fund	000	511	544238	211	000000	One-Time	11,548	
PWK-11-18SP	1012	County Road Fund	000	511	544238	220	000000	One-Time	44	
PWK-11-18SP	1012	County Road Fund	000	511	544238	221	000000	One-Time	12,278	
PWK-11-18SP	1012	County Road Fund	000	511	544238	222	000000	One-Time	3,418	
PWK-11-18SP	1012	County Road Fund	000	511	544238	223	000000	One-Time	724	
PWK-11-18SP	1012	County Road Fund	000	511	544238	327	000000	One-Time	5,000	
PWK-11-18SP	1012	County Road Fund	000	511	544238	362	000000	One-Time	1,667	
PWK-11-18SP	1012	County Road Fund	000	511	544238	416	000000	One-Time	400	
PWK-11-18SP	1012	County Road Fund	000	511	544238	485	000000	One-Time	2,757	
PWK-12-18SP	1012	County Road Fund	000	511	595344	600	000000	One-Time	500,000	
PWK-13-18SP	0001	General Fund	000	601	597012	551	000000	One-Time	36,700	
PWK-13-18SP	1012	County Road Fund	000	511	397001	000	000000	One-Time		36,700
PWK-14-18SP	0001	General Fund	000	601	597032	550	000000	Ongoing		17,008



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PWK-14-18SP	1032	MPD-Operations Fund	000	000	397001	000	000000	Ongoing	17,008	
PWK-14-18SP	1032	MPD-Operations Fund	000	486	576899	110	000000	Ongoing		11,070
PWK-14-18SP	1032	MPD-Operations Fund	000	486	576899	210	000000	Ongoing		875
PWK-14-18SP	1032	MPD-Operations Fund	000	486	576899	211	000000	Ongoing		1,362
PWK-14-18SP	1032	MPD-Operations Fund	000	486	576899	221	000000	Ongoing		2,787
PWK-14-18SP	1032	MPD-Operations Fund	000	486	576899	222	000000	Ongoing		641
PWK-14-18SP	1032	MPD-Operations Fund	000	486	576899	223	000000	Ongoing		193
PWK-14-18SP	1032	MPD-Operations Fund	000	486	576899	236	000000	Ongoing		80
PWK-15-18SP	1032	MPD-Operations Fund	000	486	397083	000	000000	One-Time		9,052
PWK-15-18SP	1032	MPD-Operations Fund	000	486	594760	600	000000	One-Time	9,052	
PWK-15-18SP	3083	Real Estate Excise Tax II Fund	000	000	597032	551	000000	One-Time	9,052	
PWK-18-18SP	5091	Equipment Rental & Revolving Fund	000	000	379000	000	000000	One-Time		30,000
PWK-18-18SP	5091	Equipment Rental & Revolving Fund	000	556	594480	646	000000	One-Time	30,000	
PWK-18-18SP	1012	County Road Fund	000	632	542663	455	000000	Ongoing	4,554	
PWK-18-18SP	1012	County Road Fund	000	632	542663	490	000000	One-Time	30,000	
PWK-19-18SP	2914	General Obligation Bonds Fund	000	048	397085	000	000000	One-Time		486,310
PWK-19-18SP	2914	General Obligation Bonds Fund	000	048	591760	710	000000	One-Time	469,970	
PWK-19-18SP	2914	General Obligation Bonds Fund	000	048	591760	830	000000	One-Time	16,340	
PWK-19-18SP	3085	Conservation Future Fund	000	000	334020	000	000000	One-Time		
PWK-19-18SP	3085	Conservation Future Fund	000	000	391100	000	000000	One-Time		7,300,000
PWK-19-18SP	3085	Conservation Future Fund	000	556	576910	410	000000	One-Time	506,000	
PWK-19-18SP	3085	Conservation Future Fund	000	556	594760	610	000000	One-Time		
PWK-19-18SP	3085	Conservation Future Fund	000	556	597914	551	000000	One-Time	486,310	
PWK-20-18SP	1032	MPD-Operations Fund	000	633	576919	110	000000	Ongoing	14,845	
PWK-20-18SP	1032	MPD-Operations Fund	000	633	576919	210	000000	Ongoing	1,173	
PWK-20-18SP	1032	MPD-Operations Fund	000	633	576919	211	000000	Ongoing	1,885	
PWK-20-18SP	1032	MPD-Operations Fund	000	633	576919	220	000000	Ongoing	8	
PWK-20-18SP	1032	MPD-Operations Fund	000	633	576919	221	000000	Ongoing	2,302	
PWK-20-18SP	1032	MPD-Operations Fund	000	633	576919	222	000000	Ongoing	641	
PWK-20-18SP	1032	MPD-Operations Fund	000	633	576919	223	000000	Ongoing	136	
PWK-20-18SP	1032	MPD-Operations Fund	000	633	576919	230	000000	Ongoing	20	
PWK-20-18SP	1032	MPD-Operations Fund	000	633	576919	236	000000	Ongoing	107	
PWK-20-18SP	1014	Bonneville Timber Fund	000	303	576900	110	000000	Ongoing	6,186	
PWK-20-18SP	1014	Bonneville Timber Fund	000	303	576900	210	000000	Ongoing	489	
PWK-20-18SP	1014	Bonneville Timber Fund	000	303	576900	211	000000	Ongoing	786	
PWK-20-18SP	1014	Bonneville Timber Fund	000	303	576900	220	000000	Ongoing	4	
PWK-20-18SP	1014	Bonneville Timber Fund	000	303	576900	221	000000	Ongoing	959	
PWK-20-18SP	1014	Bonneville Timber Fund	000	303	576900	222	000000	Ongoing	267	
PWK-20-18SP	1014	Bonneville Timber Fund	000	303	576900	223	000000	Ongoing	57	
PWK-20-18SP	1014	Bonneville Timber Fund	000	303	576900	230	000000	Ongoing	9	
PWK-20-18SP	1014	Bonneville Timber Fund	000	303	576900	236	000000	Ongoing	45	
PWK-20-18SP	3085	Conservation Future Fund	000	556	576910	110	000000	Ongoing	3,711	
PWK-20-18SP	3085	Conservation Future Fund	000	556	576910	210	000000	Ongoing	293	

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PWK-20-18SP	3085	Conservation Future Fund	000	556	576910	211	000000	Ongoing	471	
PWK-20-18SP	3085	Conservation Future Fund	000	556	576910	220	000000	Ongoing	2	
PWK-20-18SP	3085	Conservation Future Fund	000	556	576910	221	000000	Ongoing	576	
PWK-20-18SP	3085	Conservation Future Fund	000	556	576910	222	000000	Ongoing	160	
PWK-20-18SP	3085	Conservation Future Fund	000	556	576910	223	000000	Ongoing	34	
PWK-20-18SP	3085	Conservation Future Fund	000	556	576910	230	000000	Ongoing	5	
PWK-20-18SP	3085	Conservation Future Fund	000	556	576910	236	000000	Ongoing	27	
SHR-01-18SP	0001	General Fund	000	250	333200	601	012420	One-Time		8,100
SHR-01-18SP	0001	General Fund	402	250	521701	326	012420	One-Time	8,100	
SHR-02-18SP	0001	General Fund	000	250	342118	000	028418	One-Time		85,000
SHR-02-18SP	0001	General Fund	402	250	521202	140	028418	One-Time	79,935	
SHR-02-18SP	0001	General Fund	402	250	521202	326	028418	One-Time	5,065	
SHR-03-18SP	0001	General Fund	000	250	333970	201	012479	One-Time		26,126
SHR-03-18SP	0001	General Fund	402	250	521202	140	012479	One-Time	26,126	
SHR-04-18SP	1017	Narcotics Task Force Fund	000	253	369300	000	000000	Ongoing		421,642
SHR-04-18SP	1017	Narcotics Task Force Fund	000	253	521239	419	000000	Ongoing	45,000	
SHR-04-18SP	1017	Narcotics Task Force Fund	000	253	521239	446	000000	Ongoing	210,000	
SHR-04-18SP	1017	Narcotics Task Force Fund	000	253	521242	326	000000	Ongoing	145,000	
SHR-04-18SP	1017	Narcotics Task Force Fund	000	253	594210	640	000000	Ongoing	21,642	
SUP-03-18SP	0001	General Fund	000	230	512210	412	000000	Ongoing	39,812	
TRS-02-18SP	3194	Technology Reserve Fund	000	170	518810	410	011659	One-Time	70,000	
TRS-03-18SP	3083	Real Estate Excise Tax II Fund	000	482	597914	551	000000	Ongoing		1,113,437
TRS-03-18SP	2914	General Obligation Bonds Fund	000	330	397056	000	000000	Ongoing		1,183,852
TRS-03-18SP	2914	General Obligation Bonds Fund	000	330	397083	000	000000	Ongoing	1,113,437	
TRS-03-18SP	2914	General Obligation Bonds Fund	000	330	591180	790	000000	Ongoing	159,518	
TRS-03-18SP	2914	General Obligation Bonds Fund	000	330	591180	830	000000	Ongoing		89,103
TRS-03-18SP	3056	Real Estate Excise Tax Fund - I	000	482	597914	551	000000	Ongoing	1,183,852	
TRS-04-18SP	0001	General Fund	000	601	397083	000	000000	One-Time		5,250,000
TRS-04-18SP	0001	General Fund	000	601	518602	498	000000	One-Time	5,250,000	
TRS-04-18SP	0001	General Fund	000	601	581200	790	000000	Ongoing	504,544	
TRS-04-18SP	0001	General Fund	000	601	592180	820	000000	Ongoing	46,200	
TRS-04-18SP	0001	General Fund	000	601	592710	840	000000	One-Time	20,000	
TRS-04-18SP	3083	Real Estate Excise Tax II Fund	000	482	361408	000	000000	Ongoing		46,200
TRS-04-18SP	3083	Real Estate Excise Tax II Fund	000	482	381100	000	000000	Ongoing		504,544
TRS-04-18SP	3083	Real Estate Excise Tax II Fund	000	482	597001	551	000000	One-Time	5,250,000	
<b>Grand Total</b>									<b>40,347,151</b>	<b>40,347,151</b>